Meeting of the Finance Committee
Tuesday 10th November 2026 – 6:30 pm
Agenda

Location: The Pavilion, Broomhall Lane, Sunningdale, SL5 0QS

Summoned to Attend:

Cllr Pike (Chair), Cllr Evans, Cllr Morgan and Cllr Newman

Members of the public are welcome to attend.
Anyone wishing to address the committee must register with the Clerk by 10:00 am on the working day prior to the meeting.

FC 32 / 26 Chair's Welcome

Chair to welcome those present to the meeting, reminding them that all mobile devices are switched to silent for the duration of the meeting.
A reminder will also be given regarding the venue's fire safety regulations.

FC 33 / 26 Attendance and Apologies for Absence

To receive and approve any apologies for absence and, if appropriate, any requests to defer receiving an acceptance of office to a later meeting.

FC 34 / 26 Disclosable Pecuniary Interests and Other Registerable Interests

To receive from members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Sunningdale members' Code of Conduct.

FC 35 / 26 Minutes of the Finance Committee meetings held on 15 September 2026

APPROVAL: To approve the minutes of the Finance Committee meeting held on 15 September 2026 as an accurate record.

FC 36 / 26 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes (up to 5 minutes per speaker) to allow members of the public to make representations, ask questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk no later than 10:00 am on the Monday preceding the meeting.

This session will be conducted in accordance with Standing Order 6e-h.

FC 37 / 26 Outstanding Actions

DISCUSSION: To review the outstanding actions from previous meetings and confirm the priorities of the committee.

FC 38 / 26 Receipts and Payments

TO NOTE: To receive the receipts and payments for the periods 1–31 August and the 1–30 September 2026.

FC 39 / 26 Bank Reconciliation

TO NOTE: To receive the bank reconciliations as of 31 August 2026 and 30 September 2026.

FC 40 / 26 Budget monitoring statement

TO NOTE: To receive the budget monitoring report as of 30 September 2026.

FC 41 / 26 CIL Policy

DISCUSSION: To review and make recommendations to changes to the CIL Policy in preparation for approval at Full Council.

FC 42 / 26 CIL Applications

DISCUSSION: To review the CIL applications received against the CIL policy:

FC 42 / 26a Application of £111,162 from Holy Trinity Church for the provision of a disabled lift, accessible WC and battery storage for power generated from Solar PVA.

FC 42 / 26b Application of £100,000 from Trustees of Cordes Hall to provide accessibility for disabled users, into Cordes Hall and into the Picturehouse from a new level access off Kings Road, enabling users to access the stage, audience and backstage areas without any steps.

FC 42 / 26c Application of £2,767 from Holy Trinity School to contribute towards a shelter for year-round access in the Early Years Outdoor Area.

FC 42 / 26d Application of £24,500 from St George's School to purchase a scoreboard, electronic touchpads and timing system for the swimming pool.

FC 43 / 26 Community Grant Applications

DISCUSSION: To review the Community Grant applications received against the Community grant policy:

FC 43 / 26a Application of £1,000 from Bracknell and District Parkinson's Branch to provide a range of services to members and carers to subsidise the costs of activities which help alleviate members' condition of Parkinson's.

FC 43 / 26b Application of £1,000 from Ready4Kickin to purchase new team kits and essential training equipment.

FC 43 / 26c Application of £4,000 from Ascot District Day Centre to support the running of the centre.

FC 44 / 26 Budget Assumptions

DISCUSSION: To review and agree the budget assumptions to present to Full Council as part of the budget setting timetable for 2027/28.

FC 45 / 26 Clerks Report

TO NOTE: To receive a report from the Clerk/RFO.

FC 46 / 26 Date of the next meeting

TO NOTE: The next meeting of the Finance Committee will be held on Tuesday 15 December 2026 at 6:30 pm.

FC 47 / 26 Information sharing

TO NOTE: Members may share information relevant to the work of the Committee. No decisions may be taken under this item.

N Hayes.

Natalie Hayes, Clerk to the Council and RFO

4 November 2026

Minutes of the Finance Committee
Tuesday 14 July 2026

FC 01/ 26 Chair welcome

The Chair opened the meeting and confirmed proceedings would be recorded to support accurate minute-taking.

FC 02/ 26 Attendance and apologies

Attendance: Cllr Pike (Chair), Cllr Morgan and Cllr Newman

Apologies: Cllr Evans

Present: N. Hayes (Clerk/RFO), Cllr Hilton (Chair) and one member of the public.

FC 03/26 Disclosable pecuniary interests and other registerable interests

Cllr Pike declared an interest in the CIL application from the Health Hub.

FC 04/26 Minutes of previous meetings

RESOLVED: To approve the minutes of the meeting for the 10 February 2026.

RESOLVED: To approve the minutes of the meeting for the 14 April 2026.

FC 05/26 Election of Vice Chair

RESOLVED: To appoint Cllr Morgan as Vice Chair of the Finance Committee.

FC 06/26 Public adjournment

A representative from the health hub presented her application and answered questions from the Committee.

FC 07/26 Receipts and Payments

TO NOTE: Receipts and payments for the periods 1-30 April 2026 and 1 – 31 May 2026 were noted by the Committee. Clarification was provided by the RFO regarding queries raised by members.

FC 08/26 Bank Reconciliation

RESOLVED: To receive the bank reconciliation as of 31 March 2026, 30 April 2026 and 31 May 2026.

ACTION: Share the CLLA statement as part of future Finance Committee meeting papers.

FC 09/26 Budget monitoring

RESOLVED: The committee agreed to prioritise actions as follows:

ACTION: RFO to upload additional reports for Allotment, Facilities and Grants to OneDrive.

DRAFT

TO NOTE: Cllr Pike requested clarification regarding the year-to-date expenditure of £53,125 against account code 4701 (Grants), compared with the budget allocation of £10,000.

The RFO explained that we must show expenditure as an expenditure even if the costs are coming from an EMR. This is as per the SAPP guidelines.

Cllr Pike asked about the budget of £1,000 that had been set aside for Traders, which didn't appear on the report.

FC 10/26 CIL applications

FC 10/26a Health Hub

The Committee requested that the applicant return once discussions had taken place with Sunninghill and Ascot Parish Council to determine whether there would be interest in part-funding the project alongside Sunningdale Parish Council.

The Committee requested details of the costs for funding insights covering one parish and two parishes, with the matter then to be referred to Full Council for approval.

FC 10/26b Holy Trinity Church

The Committee advised that the Council is currently reviewing the Business Plan 2026-2031 and would respond as soon as possible following its approval.

The Committee suggested that Holy Trinity Church approach RBWM regarding the solar panel element of the CIL application.

TO NOTE: The Council is approaching the 20% stakeholder spending limit outlined within the CIL policy.

ACTION: The RFO to produce a statement on CIL.

FC 11/26 CIL applications review process

ACTION: Update the CIL application form and policy to reflect that successful applicants must spend awarded funds within two years. The amendment is to be presented to a future Full Council meeting for approval.

ACTION: Advertise the periods when the Council will review community grant applications, for example March and November each year.

FC 12/26 Financial Regulations

The Committee discussed the proposed updates to the Financial Regulations.

ACTION: Cllr Pike's suggested amendments, together with notes from the RFO, to be shared with the Finance Committee for review before the meeting scheduled for 15 September 2026.

FC 13/26 Outstanding Actions

TO NOTE: Further actions will be included with the draft minutes

ACTION: Priority 1: Clerk to produce a budget monitoring report excluding CIL funds to improve clarity.

Priority 2: Clerk to produce a CIL report from Rialtas, clearly identifying committed expenditure, spending deadlines and allocations by financial year.

TO NOTE: In future, detailed financial reports will be presented to the Finance Committee, with summary reports provided to Full Council.

FC 14/26 Date of next meeting and Information sharing

TO NOTE: The next meeting will be held on Tuesday 15 September 2026 at 4:00 pm.

The Committee asked whether there was an established timetable and process for budget setting.

ACTION: Cllr Pike and the RFO to review dates and prepare a budget-setting timetable document for all councillors. The document should explain key stages, expectations and timescales and be circulated by the end of August 2026.

TO NOTE: The Finance Committee will provide a formal report to Full Council on a quarterly basis, with the first report scheduled for 29 September 2026.

The meeting started at 10:01 am.

The meeting closed at 12:11 pm.

Signed as a true record of the meeting:

Signed: _____

Dated: _____

DRAFT

Minutes of the Finance Committee
Tuesday 15 September 2026

FC 15/ 26 Chair welcome

The Chair opened the meeting and confirmed proceedings would be recorded to support accurate minute-taking.

FC 16/ 26 Attendance and apologies

Attendance: Cllr Pike (Chair), Cllr Morgan (Vice Chair), Cllr Evans and Cllr Newman

Present: N. Hayes (Clerk/RFO) and Cllr Hilton

FC 17/26 Disclosable pecuniary interests and other registerable interests

RESOLVED: No disclosable pecuniary interests or other registerable interests were declared.

FC 18/26 Minutes of finance meeting held 14 July 2026

TO NOTE: Due to further feedback received at the meeting the minutes will be revised and shared with finance committee for approval at the next finance meeting.

FC 19/26 Public adjournment

No questions were received from any members of the public prior to or during the adjournment.

FC 20/26 Receipts and Payments

TO NOTE: There were no questions raised in relation to receipts for the periods 1 – 30 June and 1 – 31 July 2026. The Clerk answered questions during the meeting relating to payment queries raised in advance and during the meeting.

ACTION: Clerk to seek further clarification from Rialtas and review coding arrangements for grant expenditure.

An expenditure query was raised and the Clerk advised that the matter had previously been resolved and undertook to locate and recirculate the previous decision and supporting information to members.

FC 21/26 Bank Reconciliation

RESOLVED: To receive the bank reconciliation for 30 June and 31 July 2026.

TO NOTE: The committee asked for clearer evidence of reconciliations and bank statements. The Clerk made available the signed reconciliations for inspection at the meeting.

FC 22/26 Budget monitoring

RESOLVED: The committee had concerns regarding grant expenditure coding and budget presentation.

ACTION: Clerk to review and correct the reporting format.

FC 23/26 CIL Policy

RESOLVED: A substantial discussion took place regarding the CIL policy. The main points agreed were:

Project completion timescales

Proposed requirement that grants to be spent within 2 years considered too restrictive.

Wording should state projects should normally be completed within 2 years. Council may approve extensions, where justified.

80% Council infrastructure and 20% Community Grants CIL allocation

The existing policy noted the 80% for council infrastructure projects and 20% for community grants.

Agreed this should be included in the revised policy.

Flexibility where justified by Full Council resolution.

Grant application rounds

Agreed in principle to set defined assessment periods each year, Clerk to propose suitable timings.

CIL Spending Position

Committee reviewed cumulative CIL receipts and expenditure and suggestion made to seek reassurance from RBWM regarding CIL expenditure expectations while the policy review is underway.

FC 24/26 Financial Regulations

RESOLVED: The Committee agreed to accept the NALC model Financial Regulations 2025.

ACTION: Revised regulations to be updated and shared with Council for consideration.

FC 25/26 EMR and Reserves Review

TO NOTE: Members reviewed reserve balances and discussed the ned for clearly documenting the purpose and justification for each reserve, as well as whether reserve levels remain appropriate given rising costs.

Each line to have a budget justification ready for budget discussions.

FC 26/26 Practitioners Guide Update

TO NOTE: Committee noted the report shared from the RFO on changes to the Practitioner's Guide and Annual Governance and Accountability Return (AGAR) 2026/27 requirements.

FC 27/26 Quarterly update for Full Council

TO NOTE: The Committee agreed that future quarterly reports should include:

- Financial position and budget monitoring
- Significant variances
- EMR balances
- CIL position
- Matters requiring Council attention
- Investments and cash balances
- Key financial risks
- Status of major projects

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FC 28/26 Outstanding Actions

TO NOTE: The Clerk confirmed that the document had been updated and circulated with the minutes. Members noted that most actions had been completed. It was agreed that future quarterly reports to Full Council should include a summary of significant Finance Committee actions, key findings from financial reviews, and any matters requiring Council attention.

FC 29/26 Clerks Report

The Clerk reported that the External Audit had been completed successfully with no recommendations or matters arising. The Publication of the competition of the audit would be published on notice boards and the website.

A property survey has been commissioned for the Pavilion flat following concerns raised.

A discussion on the need for an investment policy. The Clerk is to arrange a discussion with Handelsbanken and CCLA to explore options.

Monthly finance reports continue to be shared through OneDrive.

FC 30/26 Date of next meeting

To note the meeting of the next meeting on 10 November at 6.30pm where the focus will be on the budget.

FC 31/26 Information sharing

No matters were raised.

The meeting started at 4:06 pm.

The meeting closed at 5:45 pm.

Signed as a true record of the meeting:

Signed: _____

Dated: _____

DRAFT

Finance Committee Action Tracker – 15 September 2026

Ref	Topic	Action	Lead	Timescale	Status / Comments
FC20	Grants Reporting	Seek clarification from Rialtas regarding the treatment of grant expenditure funded from earmarked reserves and review reporting presentation. Review coding and presentation of grant expenditure to ensure budget monitoring reports accurately reflect expenditure against budget.	Clerk/RFO	Before next Finance Committee	DONE The reporting of CIL has been updated using Rialtas codes. The updates will be reflected in the reports shared with councillors for period 6.
	Expenses and other payment queries	Responses to questions raised via email and not at the meeting.	Clerk/RFO	Before next Finance Committee	DONE Refer to finance queries raised by VP document dated 28 Sept.
	Traders Budget Line	Investigate why traders licence budget line disappeared from reports and confirm no other budget headings are affected.	Clerk/RFO	Before next Finance Committee	DONE

FC 23	CIL Policy	Update CIL Policy to reflect Finance Committee comments and circulate revised draft.	Clerk/RFO	Before next Finance Committee	DONE
FC 24	Financial Regulations	Amend Financial Regulations to reflect agreed NALC recommendations.	Clerk/RFO	Before next Finance Committee	DONE
FC 25	Earmarked Reserves	Review all EMR and document purpose and justification as part of budget process.	Finance Committee	Before next Finance Committee	To be done
FC 27	Investment Policy	Develop investment policy and explore options with Handelsbanken and CCLA.	Clerk/RFO to set up Teams meetings with bank and CCLA	Before next Finance Committee	Partially Complete Teams Mtg with bank 12 Oct Teams Mtg with CCLA 18 Nov
FC 29	General Reserves	Calculate and report level of General Reserves above recommended minimum and consider appropriate allocation.	Finance Committee	Before next Finance Committee	To be done

Other	Bank signatories	Bank signatories update with bank	Clerk/RFO	Awaiting documentation from the bank.	Partially Complete
Other	Bank Reconciliation	Cllr Morgan be assigned to approve the bank reconciliation	Clerk/RFO	Awaiting for the payroll provider to be fully implemented and all processes complete with the bank.	Partially Complete
Other	Explore investment accounts	To review the opening of other investment accounts – e.g. Easy Access, Instant Access, Fixed Rate Bonds to spread the risks of banking only with Handelsbanken.			

Status options:
To be done / Started / Partially Complete / Largely complete / Done

Priority Actions

	Topic	Lead	Timescale	Status / Comments
1	Payment Queries	Clerk/RFO	Before next Finance Committee	DONE
2	Finance Reporting	Clerk/RFO	Before next Finance Committee	DONE
3	CIL Policy review	Finance Committee	Before Nov Full Council	Partially Complete
4	CIL reporting	Clerk/RFO	Before Nov Full Council	DONE

				CIL training and information event 3 Nov.
5	Financial Regulations	Finance Committee	Before Nov Full Council	Done
6	Business Plan	BP working group	Before Nov Full Council	Done
7	Budgets for 2027/28	Finance Committee	See budget timetable and process for details	Done

Finance Committee Action Tracker – 14 April 2026

Date	Ref	Topic	Action	Lead	Timescale	Status / Comments
14 Apr 2026	FC 95/25	Investments	Develop and present Financial Investment Strategy.	Finance Committee	Priority item / Next meeting	Not started.
14 Apr 2026	FC 95/25	Financial Planning	Prepare Medium Term Financial Plan.	Finance Committee	Ongoing	IN PROGRESS The RFO produced a 3 year financial report on Rialtas whilst the business plan was in review.
14 Apr 2026	FC 95/25	Neighbourhood Plan	Confirm costs, approvals and cost-sharing arrangements between the two councils.	Clerk (NT)	Ongoing	IN PROGRESS Awaiting update from Planning consultant. (Costs will be shared between the 2 parish councils).

Queries received by councillors Sept 26

Topic	Query	Response	Query raised by
Payment query	£3,199 expenditure against cost code 4046 vehicle repairs should be 4064	This has been corrected	Cllr Pike
Events Budget	Exceeded the budget for other events.	Will monitor the expenditure for Christmas and Other Events going forwards.	Cllr Pike
CIL payments and Community grants	Query about how recorded in Rialtas	Clerk/RFO receiving training and additional support. Revised reports will be shared as part of P6 finances, which shows updated recording of CIL receipts, expenditure and EMR. Further information will be shared at the CIL training and information session on the 3rd Nov.	Cllr Pike
Cost Centre 901	Expenditure query 4905 and 4912 (Cemetery and Tennis)	This will be updated in line with the above.	Cllr Pike
Expenses	Baby sitting query	From the NATIONAL JOINT COUNCIL for LOCAL GOVERNMENT SERVICES NATIONAL AGREEMENT on PAY AND CONDITIONS OF SERVICE (known as the Green Book) Part 3, Section 5. Child Care and Dependants - Authorities should take reasonable steps to ensure adequate support for employees with responsibilities for children and dependants.	Cllr Pike and Cllr Coxon

Coding query	**Cost Centre 102** (Democratic Process) Code 4043 (Equipment Maint) – £97.35 should be allocated to Code 4034 (Parish Website) as it relates to Jaijo, our website supplier	This has been corrected	Cllr Pike
Coding query	**Cost Centre 102** (Democratic Process) Code 4202 (Annual Parish Meeting**)** - £50 should be allocated to Cost Centre 101 (Administration) Code 4020 Misc Exp, as it relates to the July Finance Meeting held at the WI Hall as the community room was not available.	This has been corrected	Cllr Pike
Coding query	**Cost Centre 202** (Recreation Gnds) Code 4014 (Elec & Gas) - £1,255 should be allocated to Cost Centre 207 – Facilities	This has been corrected	Cllr Pike

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
4COM001 4Com Network Services Ltd							
Service charge JUL 26	20/07/2026	1157704	1	298.82	0.00	298.82	0.00
					0.00	**298.82**	
Above paid on 03/08/2026 by Direct Debit DD 03/08 3							
SHI001 Shire Leasing PLC							
Hosted Phone System JUL 26	01/07/2026	050792820266-2	1	145.61	0.00	145.61	0.00
					0.00	**145.61**	
Above paid on 03/08/2026 by Direct Debit DD03/08 1							
SHO001 Shorts Group Limited							
Wheelie bin collection JUN 26	30/06/2026	307051	1	128.81	0.00	128.81	0.00
					0.00	**128.81**	
Above paid on 03/08/2026 by Direct Debit DD 03/08 2							
O2M001 Telefonica UK Limited							
Mobile x 2 JUL 26	22/07/2026	45317537	1	80.40	0.00	80.40	0.00
					0.00	**80.40**	
Above paid on 05/08/2026 by Direct Debit DD 05/08 1							
ALL001 All Seasons Window Cleaning Ltd							
P/Ledger Electronic Payment	09/07/2026	ON ACC 83	1	8.00	0.00	8.00	0.00
					0.00	**8.00**	
Above paid on 06/08/2026 by Electronic Payment Ref 384							
CSA001 Cleaning Services of Ascot							
Pavilion toilet clean JUL 26	26/07/2026	008	1	400.00	0.00	400.00	0.00
					0.00	**400.00**	
Above paid on 06/08/2026 by Electronic Payment Ref 385							
HAY002 Natalie Hayes							
Travel and parking APR-JUL 26	27/07/2026	27/07/26 EXP	1	61.82	0.00	61.82	0.00
					0.00	**61.82**	
Above paid on 06/08/2026 by Electronic Payment Ref 386							

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Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
JAI001 Jaijo Limited							
Creating leaflet template	27/07/2026	INVJAI-14562	1	174.24	0.00	174.24	0.00
					0.00	**174.24**	
Above paid on 06/08/2026 by Electronic Payment Ref 387							
LAN001 Matthew Lane							
Grave service Plot F,H,1	02/08/2026	4E	1	440.00	0.00	440.00	0.00
					0.00	**440.00**	
Above paid on 06/08/2026 by Electronic Payment Ref 388							
MAN001 M&B Services (Southern) Ltd							
New internal WC workings	01/08/2026	7766	1	285.60	0.00	285.60	0.00
					0.00	**285.60**	
Above paid on 06/08/2026 by Electronic Payment Ref 389							
CHA001 Chapmans the Ironmongers							
Black bin	21/07/2026	JUL 2026	1	15.00	0.00	15.00	0.00
					0.00	**15.00**	
Above paid on 11/08/2026 by Electronic Payment Ref 390							
ITQ001 ITQED Business Solutions							
Anti virus monitoring JUL 26	30/07/2026	35601	1	143.64	0.00	143.64	0.00
					0.00	**143.64**	
Above paid on 11/08/2026 by Electronic Payment Ref 391							
SMB001 S.M.B Restoration Ltd							
War memorial clean JUL 26	30/07/2026	1170	1	936.00	0.00	936.00	0.00
					0.00	**936.00**	
Above paid on 11/08/2026 by Electronic Payment Ref 392							
TFM001 Tactical Facilities Management Ltd							
Dog bin collection JUL 26	27/07/2026	503	1	217.36	0.00	217.36	0.00
					0.00	**217.36**	
Above paid on 11/08/2026 by Electronic Payment Ref 393							

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Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
VIK001 Viking Payments							
Postage stamps & mini magnets	16/07/2026	4410905641	1	141.16	0.00	141.16	0.00
					0.00	**141.16**	
Above paid on 11/08/2026 by Electronic Payment Ref 394							
HAN001 Handelsbanken plc							
Bank charges JUL 26	31/07/2026	125	1	28.03	0.00	28.03	0.00
					0.00	**28.03**	
Above paid on 14/08/2026 by Electronic Payment Ref 125							
CAS001-ALT Castle Water Allotments							
Allotment water JUL 26	05/08/2026	10010916875	1	8.06	0.00	8.06	0.00
					0.00	**8.06**	
Above paid on 19/08/2026 by Direct Debit DD 19/08 1							
CAS001-RG Castle Water (Recreation Ground)							
Rec Ground Water JUL 26	06/08/2026	10010948041	1	178.02	0.00	178.02	0.00
					0.00	**178.02**	
Above paid on 20/08/2026 by Electronic Payment Ref 1001094804							
SDK001 SDK Environmental Ltd							
Wasp Nest Treatment Allotment	20/08/2026	51165	1	45.00	0.00	45.00	0.00
					0.00	**45.00**	
Above paid on 20/08/2026 by Electronic Payment Ref 418							
ECO001 Ecotricity Ltd (tennis)							
Tennis electricity JUL 26	07/08/2026	09297270	1	792.35	0.00	792.35	0.00
					0.00	**792.35**	
Above paid on 21/08/2026 by Direct Debit DD 21/08 1							
ECO002 Ecotricity Ltd							
Office electricity JUL 26	06/08/2026	09319771	1	427.32	0.00	427.32	0.00
Purchase Ledger DDR Payment	25/08/2026	ON ACC 85	1	0.00	0.00	89.68	-89.68
					0.00	**517.00**	
Above paid on 25/08/2026 by Direct Debit DD 25/08 1							

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Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CRO001 Croner Group Ltd							
Services per agreement AUG 26	28/08/2026	C001287575	1	126.65	0.00	126.65	0.00
					0.00	**126.65**	
Above paid on 28/08/2026 by Direct Debit DD 28/08 1							
EON001 E.ON Next Energy Limited							
Purchase Ledger DDR Payment	28/07/2026	ON ACC 84	1	-110.00	0.00	-110.00	0.00
					0.00	**-110.00**	
Above paid on 28/08/2026 by Electronic Payment Ref A-C62E4342							
EON001 E.ON Next Energy Limited							
Purchase Ledger DDR Payment	28/08/2026	ON ACC 86	1	0.00	0.00	110.00	-110.00
					0.00	**110.00**	
Above paid on 28/08/2026 by Direct Debit Correction							
EON001 E.ON Next Energy Limited							
Purchase Ledger DDR Payment	28/08/2026	ON ACC 87	1	0.00	0.00	110.00	-110.00
					0.00	**110.00**	
Above paid on 28/08/2026 by Direct Debit DD 28/08 3							
ALL001 All Seasons Window Cleaning Ltd							
Bus shelter clean AUG 26	16/08/2026	4445	1	48.00	0.00	48.00	0.00
					0.00	**48.00**	
Above paid on 08/09/2026 by Electronic Payment Ref 395							
CSA001 Cleaning Services of Ascot							
Toilet cleaning AUG 26	31/08/2026	009	1	500.00	0.00	500.00	0.00
					0.00	**500.00**	
Above paid on 08/09/2026 by Electronic Payment Ref 396							
ELI001 A & C Copying Ltd.T/A							
Michael Jackson banners x 2	28/08/2026	32367	1	96.00	0.00	96.00	0.00
					0.00	**96.00**	
Above paid on 08/09/2026 by Electronic Payment Ref 397							

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Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
GAR001 T.J.Gardiner Electrical							
External socket /toilet sensor	28/08/2026	3926	1	177.36	0.00	177.36	0.00
					0.00	**177.36**	
Above paid on 08/09/2026 by Electronic Payment Ref 398							
ITQ001 ITQED Business Solutions							
Microsoft business AUG 2026	17/08/2026	35755	1	328.20	0.00	328.20	0.00
Monthly support JUL 26	03/08/2026	35794	1	420.00	0.00	420.00	0.00
Anti virus AUG 26	20/08/2026	35847	1	143.64	0.00	143.64	0.00
					0.00	**891.84**	
Above paid on 08/09/2026 by Electronic Payment Ref 399							
LAN001 Matthew Lane							
Burial services AUG 26	01/09/2026	5E	1	1,450.00	0.00	1,450.00	0.00
					0.00	**1,450.00**	
Above paid on 08/09/2026 by Electronic Payment Ref 400							
NAS001 The National Allotment Society							
Annual membership	12/08/2026	NA149/26	1	85.00	0.00	85.00	0.00
					0.00	**85.00**	
Above paid on 08/09/2026 by Electronic Payment Ref 401							
PAR001 Suzanne Parker							
DVD for cinema night	17/08/2026	17/08/26 EXP	1	15.59	0.00	15.59	0.00
					0.00	**15.59**	
Above paid on 08/09/2026 by Electronic Payment Ref 402							
PRO001 Proscreens							
Screen & sound cinema 26	20/08/2026	IN~V-4169	1	850.00	0.00	850.00	0.00
					0.00	**850.00**	
Above paid on 08/09/2026 by Electronic Payment Ref 403							

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Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SCR001	**Trade UK/Screwfix**							
3 x Mini smart meter plugs		16/07/2026	2014446659	1	27.99	0.00	27.99	0.00
Anti slip yellow/black tape		21/07/2026	2014537623	1	34.38	0.00	34.38	0.00
Amblers Safety Hi Leg Side Zip		27/07/2026	2014676703	1	69.99	0.00	69.99	0.00
						0.00	**132.36**	
				Above paid on 08/09/2026 by Electronic Payment Ref 404				
SEL001	**Seldram Supplies Camberley**							
Tork toilet rolls x 2 cartons		23/07/2026	CIN125717	1	77.10	0.00	77.10	0.00
						0.00	**77.10**	
				Above paid on 08/09/2026 by Electronic Payment Ref 405				
TAR001	**Tarrants Tree Surgery Ltd**							
Remove dead wood allotment		07/08/2026	2506	1	936.00	0.00	936.00	0.00
Cut back allotment trees		07/08/2026	2507	1	480.00	0.00	480.00	0.00
						0.00	**1,416.00**	
				Above paid on 08/09/2026 by Electronic Payment Ref 406				
CHA001	**Chapmans the Ironmongers**							
Yellow spray paint/gaffer tape		31/08/2026	AUG 26	1	38.95	0.00	38.95	0.00
						0.00	**38.95**	
				Above paid on 25/09/2026 by Electronic Payment Ref 407				
CMA001	**Croma Locksmiths & Security Solutions Lt**							
Allotment keys x 5		27/07/2026	IN464379	1	36.00	0.00	36.00	0.00
						0.00	**36.00**	
				Above paid on 25/09/2026 by Electronic Payment Ref 408				
DDH001	**DD Hire Services**							
Excavator Hire & diesel		16/08/2026	H169519	1	420.48	0.00	420.48	0.00
						0.00	**420.48**	
				Above paid on 25/09/2026 by Electronic Payment Ref 409				

Continued over page

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
HFC001	**Hampshire Flag Company Ltd**							
Union Flag		20/08/2026	59803/1	1	108.40	0.00	108.40	0.00
						0.00	**108.40**	
				Above paid on 25/09/2026 by Electronic Payment Ref 410				
MED001	**Medic Paul**							
First Aid Cinema Night 26		14/09/2026	439	1	210.00	0.00	210.00	0.00
						0.00	**210.00**	
				Above paid on 25/09/2026 by Electronic Payment Ref 411				
PPL001	**P & P Litho Ltd**							
DL leaflet insert parish mag		30/08/2026	18458	1	316.00	0.00	316.00	0.00
						0.00	**316.00**	
				Above paid on 25/09/2026 by Electronic Payment Ref 412				
SCO001	**Samantha Cornish**							
Park Yoga JUL/AUG/SEP 26		14/09/2026	JUL/AUG/SEP 26	1	600.00	0.00	600.00	0.00
						0.00	**600.00**	
				Above paid on 25/09/2026 by Electronic Payment Ref 413				
SCR001	**Trade UK/Screwfix**							
Toilet seat for disabled loo		04/08/2026	2014881645	1	12.49	0.00	12.49	0.00
Toilet seat disabled toilet		04/08/2026	2014884205	1	12.49	0.00	12.49	0.00
Faulty toilet seat		04/08/2026	2014885805	1	-12.49	0.00	-12.49	0.00
Steel cable ties		17/08/2026	2015161518	1	10.99	0.00	10.99	0.00
						0.00	**23.48**	
				Above paid on 25/09/2026 by Electronic Payment Ref 414				
SEL001	**Seldram Supplies Camberley**							
Pavilion toilet suppies		17/08/2026	CIN126783	1	258.81	0.00	258.81	0.00
						0.00	**258.81**	
				Above paid on 25/09/2026 by Electronic Payment Ref 415				

Continued over page

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
TFM001 Tactical Facilities Management Ltd							
Dog bins AUG 26	27/08/2026	700	1	217.36	0.00	217.36	0.00
					0.00	**217.36**	
Above paid on 25/09/2026 by Electronic Payment Ref 416							
TOM001 Nikki Tomlinson							
Expenses and travel SEP 26	11/09/2026	EXP SEP 26	1	34.50	0.00	34.50	0.00
					0.00	**34.50**	
Above paid on 25/09/2026 by Electronic Payment Ref 417							
Total Purchase Ledger Payments for Month 5					**0.00**	**13,284.80**	

A/c Code	Name	Invoice Date	Invoice No	Amount Due	Discount	Amount Paid	Balance	Date Paid	- Led
MAT001	Match Point Tennis								
		01/06/2026	220	1,045.50	0.00	1,045.50	0.00	05/08/2026	1
				Receipt Total	**0.00**	**1,045.50**		**Ref: Inv 220**	
CUR001	Curly Wurly Cafe Limited								
		19/06/2026	222	749.80	0.00	749.80	0.00	07/08/2026	1
				Receipt Total	**0.00**	**749.80**		**Ref: Inv 222**	
TYF001	Taylor Fordyce Ltd								
		07/04/2026	190	94.80	0.00	94.80	0.00	10/08/2026	1
				Receipt Total	**0.00**	**94.80**		**Ref: Inv 190**	
IHI001	InHealth Intelligence Ltd								
		31/07/2026	232	841.50	0.00	841.50	0.00	17/08/2026	1
				Receipt Total	**0.00**	**841.50**		**Ref: Inv 232**	
MAT001	Match Point Tennis								
		10/08/2026	234	835.50	0.00	835.50	0.00	27/08/2026	1
				Receipt Total	**0.00**	**835.50**		**Ref: Inv 234**	
CUR001	Curly Wurly Cafe Limited								
		07/07/2026	229	579.13	0.00	579.13	0.00	27/08/2026	1
				Receipt Total	**0.00**	**579.13**		**Ref: Inv 229**	
LOD004	Lodge Brothers Ascot								
		27/08/2026	CEM196	6,000.00	0.00	6,000.00	0.00	27/08/2026	1
		27/08/2026	CEM197	405.00	0.00	405.00	0.00	27/08/2026	1
				Receipt Total	**0.00**	**6,405.00**		**Ref: Inv 196/7**	
JAG001	Jane Graham								
		27/07/2026	231	13.50	0.00	13.50	0.00	04/08/2026	1
				Receipt Total	**0.00**	**13.50**		**Ref: Inv 231**	
LOD003	Lodge Brothers Sunningdale								
		03/08/2026	CEM191	475.00	0.00	475.00	0.00	04/08/2026	1
				Receipt Total	**0.00**	**475.00**		**Ref: Inv 191**	

Continued over page

A/c Code	Name	Invoice Date	Invoice No	Amount Due	Discount	Amount Paid	Balance	Date Paid	- Led
MAY001	Julian Maynard								
		03/08/2026	CEM193	75.00	0.00	75.00	0.00	04/08/2026	1
				Receipt Total	**0.00**	**75.00**		**Ref: CEM 193**	
LOD002	Lodge Brothers Memorials Ashford								
		20/08/2026	CEM195	405.00	0.00	405.00	0.00	12/08/2026	1
				Receipt Total	**0.00**	**405.00**		**Ref: CEM195**	
A -SR001	Sarah Rofe								
		24/08/2026	ALL68	23.22	0.00	23.22	0.00	25/08/2026	1
				Receipt Total	**0.00**	**23.22**		**Ref: ALL68**	
LOD002	Lodge Brothers Memorials Ashford								
		28/08/2026	CEM198	50.00	0.00	50.00	0.00	18/08/2026	1
				Receipt Total	**0.00**	**50.00**		**Ref: CEM198**	
LOD002	Lodge Brothers Memorials Ashford								
		31/07/2026	Payment 28-1	-60.00	0.00	-60.00	0.00	11/08/2026	1
				Receipt Total	**0.00**	**-60.00**		**Ref: CEM192**	
LOD002	Lodge Brothers Memorials Ashford								
		18/08/2026	Payment 29-1	0.00	0.00	160.00	-160.00	18/08/2026	1
				Receipt Total	**0.00**	**160.00**		**Ref: CEM 198**	
			Total Receipts Entered for Month 5		**0.00**	**11,692.95**			

A/c Code	Name	Invoice Date	Invoice No	Amount Due	Discount	Amount Paid	Balance	Date Paid	- Led
CLA001	Pauline Clayton								
		15/09/2026	CEM202	1,200.00	0.00	1,200.00	0.00	14/09/2026	1
				Receipt Total	**0.00**	**1,200.00**		**Ref: CEM 202**	
RRS001	Rolls-Royce Sunningdale								
		28/09/2026	241	189.60	0.00	189.60	0.00	30/09/2026	1
				Receipt Total	**0.00**	**189.60**		**Ref: Inv 241**	
ASP001	Clive Asprey								
		10/08/2026	233	252.00	0.00	252.00	0.00	04/09/2026	1
				Receipt Total	**0.00**	**252.00**		**Ref: inv 233**	
WAL001	John Charles Wallace								
		01/09/2026	CEM199	1,000.00	0.00	1,000.00	0.00	07/09/2026	1
				Receipt Total	**0.00**	**1,000.00**		**Ref: CEM199**	
BRO001	Roy and Nina Brocklehurst								
		11/09/2026	CEM201	1,200.00	0.00	1,200.00	0.00	07/09/2026	1
				Receipt Total	**0.00**	**1,200.00**		**Ref: CEM201**	
ONE001	Linda and Michael ONeill								
		17/09/2026	CEM203	2,850.00	0.00	2,850.00	0.00	15/09/2026	1
				Receipt Total	**0.00**	**2,850.00**		**Ref: CEM203**	
ASP001	Clive Asprey								
		08/09/2026	237	186.00	0.00	186.00	0.00	18/09/2026	1
				Receipt Total	**0.00**	**186.00**		**Ref: 237**	
FHS001	F. Harrison & Son								
		08/09/2026	CEM200	1,000.00	0.00	1,000.00	0.00	22/09/2026	1
				Receipt Total	**0.00**	**1,000.00**		**Ref: CEM200**	
DMK001	M Effect Ltd								
		22/09/2026	239	25.00	0.00	25.00	0.00	22/09/2026	1
				Receipt Total	**0.00**	**25.00**		**Ref: 239**	

Continued over page

A/c Code	Name	Invoice Date	Invoice No	Amount Due	Discount	Amount Paid	Balance	Date Paid	- Led
LOD002	Lodge Brothers Memorials Ashford								
		18/08/2026	Payment 29-1	-160.00	0.00	-160.00	0.00	18/09/2026	1
				Receipt Total	**0.00**	**-160.00**			**Ref: 18/9 1**
				Total Receipts Entered for Month 6	**0.00**	**7,742.60**			

Sunningdale Parish Council Current Year

Paid Invoices Listing

Payments between 01/09/2026 and 30/09/2026

Cashbook	Paid On	Invoice No	Invoice Date	Description	Method	Reference	Amount	Discount
4Com Network Services Ltd								
1	01/09/2026	1169342	17/08/2026	Phone internet JUL 26	Direct Debit	DD 1/9 3	298.82	
4Com Network Services Ltd Total							298.82	-
A & C Copying Ltd.T/A								
1	08/09/2026	32367	28/08/2026	Michael Jackson banners x 2	Electronic	397	96.00	
A & C Copying Ltd.T/A Total							96.00	-
All Seasons Window Cleaning Ltd								
1	08/09/2026	4445	16/08/2026	Bus shelter clean AUG 26	Electronic	395	48.00	
1	25/09/2026	4461	20/09/2026	Bus shelter clean SEP 26	Electronic	418	48.00	
1	25/09/2026	H169519	10/08/2026	Digger hire (Ditch Clear Park)	Electronic	418	420.00	
1	25/09/2026	H169519A	16/08/2026	Digger hire (ditch clear park)	Electronic	418	(420.00)	
All Seasons Window Cleaning Ltd Total							96.00	-
Argraves Ltd								
1	25/09/2026	0017248	22/09/2026	Engraving Allotment Cup	Electronic	419	80.00	
Argraves Ltd Total							80.00	-
Ascot Tool Hire								
1	25/09/2026	23339	31/08/2026	Generator hire cemetery walls	Electronic	420	109.20	
Ascot Tool Hire Total							109.20	-
Castle Water (Recreation Ground)								
1	16/09/2026	100111015	02/09/2026	Rec Ground water AUG 26	Electronic	DD 16/9 1	185.02	
Castle Water (Recreation Ground) Total							185.02	-
Castle Water Allotments								
1	22/09/2026	100112901	08/09/2026	Allotment water AUG 26	Electronic	DD 22/9 1	8.06	
Castle Water Allotments Total							8.06	-
Castle Water Cemetery								
1	22/09/2026	100106718	08/07/2026	Cemetery Water JUN 26	Direct Debit	DD 22/9 2	12.70	
1	22/09/2026	100109760	07/08/2026	Cemetery Water JUL 26	Direct Debit	DD 22/9 2	27.69	
1	22/09/2026	100112877	08/09/2026	Cemetery water AUG 26	Direct Debit	DD 22/9 2	8.06	
Castle Water Cemetery Total							48.45	-
Chapmans the Ironmongers								
1	25/09/2026	AUG 26	31/08/2026	Yellow spray paint/gaffer tape	Electronic	407	38.95	
Chapmans the Ironmongers Total							38.95	-
CIA Fire & Security								
1	25/09/2026	306400	01/09/2026	Annual tennis gate acces 26/27	Electronic	421	868.56	

Sunningdale Parish Council Current Year

Paid Invoices Listing

Payments between 01/09/2026 and 30/09/2026

Cashbook	Paid On	Invoice No	Invoice Date	Description	Method	Reference	Amount	Discount
1	25/09/2026	306400A	16/08/2026	Bus shelter clean AUG 26	Electronic	421	(48.00)	
1	25/09/2026	4445	16/08/2026	Bus Shelter clean AUG 26	Electronic	421	48.00	
CIA Fire & Security Total							868.56	-
Cleaning Services of Ascot								
1	08/09/2026	009	31/08/2026	Toilet cleaning AUG 26	Electronic	396	500.00	
Cleaning Services of Ascot Total							500.00	-
Croma Locksmiths & Security Solutions Lt								
1	25/09/2026	IN464379	27/07/2026	Allotment keys x 5	Electronic	408	36.00	
Croma Locksmiths & Security Solutions Lt Total							36.00	-
Croner Limited								
1	30/09/2026	C0012979	28/09/2026	Service provision SEP 26	Electronic	DD 30/9 1	126.65	
Croner Limited Total							126.65	-
DD Hire Services								
1	25/09/2026	H169519	16/08/2026	Excavator Hire & diesel	Electronic	409	420.48	
DD Hire Services Total							420.48	-
E.ON Next Energy Limited								
1	28/09/2026	ON ACC 86	28/08/2026	Purchase Ledger DDR Payment	Direct Debit	DD 28/9 1	(110.00)	
E.ON Next Energy Limited Total							(110.00)	-
Filmbank Distributors Ltd								
1	25/09/2026	06367367	14/09/2026	Film licence for Michael	Electronic	423	268.80	
Filmbank Distributors Ltd Total							268.80	-
Hampshire Flag Company Ltd								
1	25/09/2026	59803/1	20/08/2026	Union Flag	Electronic	410	108.40	
Hampshire Flag Company Ltd Total							108.40	-
Handelsbanken plc								
1	14/09/2026	126	28/08/2026	Bank charges AUG 26	Electronic	126	22.55	
Handelsbanken plc Total							22.55	-
ITQED Business Solutions								
1	08/09/2026	35755	17/08/2026	Microsoft business AUG 2026	Electronic	399	328.20	
1	08/09/2026	35794	03/08/2026	Monthly support JUL 26	Electronic	399	420.00	
1	08/09/2026	35847	20/08/2026	Anti virus AUG 26	Electronic	399	143.64	
1	09/09/2026	35996	23/09/2026	Microsoft monthly subs SEP 26	Electronic	040/51/96	328.20	
1	09/09/2026	36040	01/09/2026	Monthly support AUG 26	Electronic	040/51/96	420.00	
1	09/09/2026	36151	17/09/2026	Virus protection SEP 26	Electronic	040/51/96	143.64	
ITQED Business Solutions Total							1,783.68	-
Longacres Garden Centre								

Sunningdale Parish Council Current Year

Paid Invoices Listing

Payments between 01/09/2026 and 30/09/2026

Cashbook	Paid On	Invoice No	Invoice Date	Description	Method	Reference	Amount	Discount
1	25/09/2026	000100118	22/09/2026	Gift cards allotment prizes	Electronic	425	102.29	
Longacres Garden Centre Total							102.29	-
Matthew Lane								
1	08/09/2026	5E	01/09/2026	Burial services AUG 26	Electronic	400	1,450.00	
Matthew Lane Total							1,450.00	-
Medic Paul								
1	25/09/2026	439	14/09/2026	First Aid Cinema Night 26	Electronic	411	210.00	
Medic Paul Total							210.00	-
Nikki Tomlinson								
1	25/09/2026	EXP SEP 26	11/09/2026	Expenses and travel SEP 26	Electronic	417	34.50	
Nikki Tomlinson Total							34.50	-
P & P Litho Ltd								
1	25/09/2026	18458	30/08/2026	DL leaflet insert parish mag	Electronic	412	316.00	
P & P Litho Ltd Total							316.00	-
PKF Littlejohn LLP								
1	25/09/2026	SB202617	09/09/2026	AGAR return YE MAR 26	Electronic	426	2,016.00	
PKF Littlejohn LLP Total							2,016.00	-
Proscreens								
1	08/09/2026	IN~V-4169	20/08/2026	Screen & sound cinema 26	Electronic	403	850.00	
Proscreens Total							850.00	-
Samantha Cornish								
1	25/09/2026	JUL/AUG/S 26	14/09/2026	Park Yoga JUL/AUG/SEP 26	Electronic	413	600.00	
Samantha Cornish Total							600.00	-
Seldram Supplies Camberley								
1	08/09/2026	CIN125717	23/07/2026	Tork toilet rolls x 2 cartons	Electronic	405	77.10	
1	08/09/2026	ON ACC 88	08/09/2026	P/Ledger Electronic Payment	Electronic	Correction	77.10	
1	08/09/2026	ON ACC 88	08/09/2026	P/Ledger Electronic Payment	Electronic	Correction	(77.10)	
1	25/09/2026	CIN126783	17/08/2026	Pavilion toilet suppies	Electronic	415	258.81	
Seldram Supplies Camberley Total							335.91	-
Shire Leasing PLC								
1	01/09/2026	0507928204	01/08/2026	Telephone lease JUL 26	Direct Debit	DD 1/9 1	145.61	
Shire Leasing PLC Total							145.61	-
Shorts Group Limited								
1	01/09/2026	309751	31/07/2026	Waste bin collection JUL 26	Direct Debit	DD 01/9 2	175.91	
Shorts Group Limited Total							175.91	-

Sunningdale Parish Council Current Year

Paid Invoices Listing

Payments between 01/09/2026 and 30/09/2026

Cashbook	Paid On	Invoice No	Invoice Date	Description	Method	Reference	Amount	Discount
Southern Landscape & Construction Ltd								
1	18/09/2026	11053	13/08/2026	Cemetery extension/resurfaci	Electronic	425	48,093.60	
Southern Landscape & Construction Ltd Total							48,093.60	-
Sutcliffe Play Ltd								
1	18/09/2026	OP/I74388	28/07/2026	Trampoline replacement	Electronic	426	12,306.44	
Sutcliffe Play Ltd Total							12,306.44	-
Suzanne Parker								
1	08/09/2026	17/08/26 EXP	17/08/2026	DVD for cinema night	Electronic	402	15.59	
Suzanne Parker Total							15.59	-
T.J.Gardiner Electrical								
1	08/09/2026	3926	28/08/2026	External socket /toilet sensor	Electronic	398	177.36	
1	25/09/2026	3928	20/09/2026	External socket re-wire	Electronic	424	89.40	
T.J.Gardiner Electrical Total							266.76	-
Tactical Facilities Management Ltd								
1	25/09/2026	700	27/08/2026	Dog bins AUG 26	Electronic	416	217.36	
Tactical Facilities Management Ltd Total							217.36	-
Tarrants Tree Surgery Ltd								
1	08/09/2026	2506	07/08/2026	Remove dead wood allotment	Electronic	406	936.00	
1	08/09/2026	2507	07/08/2026	Cut back allotment trees	Electronic	406	480.00	
Tarrants Tree Surgery Ltd Total							1,416.00	-
Telefonica UK Limited								
1	07/09/2026	45817011	22/08/2026	Mobile phones AUG 26	Direct Debit	DD 7/9 1	80.40	
Telefonica UK Limited Total							80.40	-
The Community Heartbeat Trust								
1	25/09/2026	PRO FORMA 22943	23/09/2026	Zoll AED 3 Battery Chobham Rd	Electronic	422	172.80	
The Community Heartbeat Trust Total							172.80	-
The National Allotment Society								
1	08/09/2026	NA149/26	12/08/2026	Annual membership	Electronic	401	85.00	
The National Allotment Society Total							85.00	-
Trade UK/Screwfix								
1	08/09/2026	201444665	16/07/2026	3 x Mini smart meter plugs	Electronic	404	27.99	
1	08/09/2026	201453762	21/07/2026	Anti slip yellow/black tape	Electronic	404	34.38	
1	08/09/2026	201467670	27/07/2026	Amblers Safety Hi Leg Side Zip	Electronic	404	69.99	
1	25/09/2026	201488164	04/08/2026	Toilet seat for	Electronic	414	12.49	

Sunningdale Parish Council Current Year

Paid Invoices Listing

Payments between 01/09/2026 and 30/09/2026

Cashbook	Paid On	Invoice No	Invoice Date	Description	Method	Reference	Amount	Discount
1	25/09/2026	201488420	04/08/2026	disabled loo Toilet seat	Electronic	414	12.49	
1	25/09/2026	201488580	04/08/2026	disabled toilet Faulty toilet seat	Electronic	414	(12.49)	
1	25/09/2026	201516151	17/08/2026	Steel cable ties	Electronic	414	10.99	
Trade UK/Screwfix Total							155.84	-
Grand Total							74,031.63	-

Bank Reconciliation Statement as at 30/09/2026
for Cashbook 1 - Handelsbanken

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Handelsbank	30/09/2026		136,460.69
Handelsbank 35 day account	30/09/2026		1,984,740.31
			2,121,201.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		2,121,201.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		2,121,201.00

Balance per Cash Book is :-	**2,121,201.00**
Difference is :-	**0.00**

Clerk/RFO:

Name .....Signed .....Date .....

Councillor:

Name .....Signed .....Date .....

Bank Reconciliation Statement as at 31/08/2026
for Cashbook 1 - Handelsbanken

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Handelsbank	31/08/2026		215,544.50
Handelsbank 35 day account	31/08/2026		1,981,401.91
			2,196,946.41

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		2,196,946.41

Unpresented Receipts (Plus)		
	0.00	
		0.00
		2,196,946.41
	Balance per Cash Book is :-	**2,196,946.41**
	Difference is :-	**0.00**

Clerk/RFO:

Name .....Signed .....Date .....

Councillor:

Name .....Signed .....Date .....

Budget Monitoring Report November 2026

Created by: Clerk/RFO

Purpose of this report

This report sets out the Council's budget monitoring position as of 30 September 2026 against the estimates agreed at Full Council for the 2026/27 financial year. It highlights the main variances and explains the reasons for those variances.

Executive Summary

The Council's budget monitoring position 30 September 2026 shows a current variance of £273,381 underspend against the profiled budget.

Commentary by cost centre

The details of each cost centre are shown below

Cost Centre	Position to date	Reason for any overspend
Administration	£137,648 u/s	
Democratic Process	£10,225 u/s	
Recreation Ground	£48,397 u/s	
Cemetery	£8,528 u/s	
Allotments	£2,948 u/s	
Tennis	£9,185 u/s	
Pavilion Toilets	£3,605 u/s	
Facilities	£17,175 u/s	
Heritage Assets	£9,951 u/s	
Village Hall	£7,750 u/s	
Library	£500 u/s	
Borough in Bloom	£4,251 u/s	
Christmas	£10,000 u/s	
Other Events	£560 o/s	Health and Safety equipment for events covers Christmas as well. (£274.04) Christmas budget forecast to be under spent.
Woodland	£4,026 u/s	
Parish Projects	£1,000 u/s	

The final outturn position for 2026/27 is not yet known and a forecast will be reported to the Finance Committee in January 2027.

Sunningdale Parish Council Current Year

Summary Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Cost Centre Report

			Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	Administration	Income	281,351	310,811	29,460			90.5%
		Expenditure	111,017	248,665	137,648		137,648	44.6%
		Movement to/(from) Gen Reserve	170,334	62,146	(108,188)			
102	Democratic Process	Expenditure	1,992	12,217	10,225		10,225	16.3%
202	Recreation Ground	Income	207	0	(207)			0.0%
		Expenditure	15,859	64,256	48,397		48,397	24.7%
		Net Income over Expenditure	(15,652)	(64,256)	(48,604)			
		less Transfer to EMR	10,255	0	(10,255)			
		Movement to/(from) Gen Reserve	(36,162)	(64,256)	(38,349)			
203	Cemetery	Income	38,825	56,992	18,167			68.1%
		Expenditure	4,103	12,631	8,528		8,528	32.5%
		Movement to/(from) Gen Reserve	34,722	44,361	9,639			
204	Allotments	Income	33	1,760	1,727			1.9%
		Expenditure	1,002	3,950	2,948		2,948	25.4%
		Movement to/(from) Gen Reserve	(968)	(2,190)	(1,222)			
205	Tennis	Income	17,520	34,000	16,480			51.5%
		Expenditure	1,989	11,174	9,185		9,185	17.8%
		Movement to/(from) Gen Reserve	15,531	22,826	7,295			
206	Pavilion Toilets	Expenditure	3,260	6,865	3,605		3,605	47.5%
207	Facilities	Income	16,268	35,050	18,782			46.4%
		Expenditure	5,144	22,319	17,175		17,175	23.0%
		Movement to/(from) Gen Reserve	11,124	12,731	1,607			
208	Heritage Assets	Expenditure	2,160	12,111	9,951		9,951	17.8%
301	Village Hall	Expenditure	0	7,500	7,500		7,500	0.0%
302	Library	Expenditure	11,500	12,000	500		500	95.8%
303	Borough in Bloom	Income	3,147	5,550	2,403			56.7%
		Expenditure	7,824	12,075	4,251		4,251	64.8%
		Movement to/(from) Gen Reserve	(4,677)	(6,525)	(1,848)			
304	Christmas	Income	(295)	1,000	1,295			(29.5%)
		Expenditure	0	10,000	10,000		10,000	0.0%
		Movement to/(from) Gen Reserve	(295)	(9,000)	(8,705)			
305	Other Events	Expenditure	5,360	4,800	(560)		(560)	111.7%
309	Woodland	Expenditure	574	4,600	4,026		4,026	12.5%
901	Community Infrastructure Levy	Income	27,338	0	(27,338)			0.0%
		Expenditure	209,510	0	(209,510)		(209,510)	0.0%
		Net Income over Expenditure	(182,172)	0	182,172			
		plus Transfer from EMR	209,510	0	(209,510)			
		less Transfer to EMR	27,338	0	(27,338)			
		Movement to/(from) Gen Reserve	(27,338)	0	0			
902	Parish Projects	Expenditure	0	1,000	1,000		1,000	0.0%

Continued over page

Sunningdale Parish Council Current Year

Summary Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	**384,394**	**445,163**	**60,769**			**86.3%**
Expenditure	**381,292**	**446,163**	**64,871**	**0**	**64,871**	**85.5%**
Net Income over Expenditure	**3,102**	**(1,000)**	**(4,102)**			
plus Transfer from EMR	**209,510**	0	(209,510)			
less Transfer to EMR	**37,593**	0	(37,593)			
Movement to/(from) Gen Reserve	**175,018**	**(1,000)**	**(176,018)**			

Sunningdale Parish Council Current Year

Summary Income & Expenditure by Budget Heading 31/08/2026

Month No: 5

Cost Centre Report

			Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	Administration	Income	278,012	310,811	32,799			89.4%
		Expenditure	256,049	248,665	(7,384)		(7,384)	103.0%
		Net Income over Expenditure	21,963	62,146	40,183			
		plus Transfer from EMR	163,460	0	(163,460)			
		Movement to/(from) Gen Reserve	185,423	62,146	(123,277)			
102	Democratic Process	Expenditure	1,689	12,217	10,528		10,528	13.8%
202	Recreation Ground	Income	153	0	(153)			0.0%
		Expenditure	10,837	64,256	53,419		53,419	16.9%
		Net Income over Expenditure	(10,684)	(64,256)	(53,572)			
		less Transfer to EMR	10,255	0	(10,255)			
		Movement to/(from) Gen Reserve	(31,195)	(64,256)	(43,316)			
203	Cemetery	Income	32,920	56,992	24,072			57.8%
		Expenditure	2,645	12,631	9,986		9,986	20.9%
		Movement to/(from) Gen Reserve	30,275	44,361	14,086			
204	Allotments	Income	33	1,760	1,727			1.9%
		Expenditure	623	3,950	3,327		3,327	15.8%
		Movement to/(from) Gen Reserve	(590)	(2,190)	(1,600)			
205	Tennis	Income	13,384	34,000	20,616			39.4%
		Expenditure	1,225	11,174	9,949		9,949	11.0%
		Movement to/(from) Gen Reserve	12,159	22,826	10,667			
206	Pavilion Toilets	Expenditure	2,804	6,865	4,061		4,061	40.8%
207	Facilities	Income	14,420	35,050	20,630			41.1%
		Expenditure	4,229	22,319	18,090		18,090	18.9%
		Movement to/(from) Gen Reserve	10,191	12,731	2,540			
208	Heritage Assets	Expenditure	2,160	12,111	9,951		9,951	17.8%
301	Village Hall	Expenditure	0	7,500	7,500		7,500	0.0%
302	Library	Expenditure	11,500	12,000	500		500	95.8%
303	Borough in Bloom	Income	2,041	5,550	3,509			36.8%
		Expenditure	7,824	12,075	4,251		4,251	64.8%
		Movement to/(from) Gen Reserve	(5,783)	(6,525)	(742)			
304	Christmas	Income	(295)	1,000	1,295			(29.5%)
		Expenditure	0	10,000	10,000		10,000	0.0%
		Movement to/(from) Gen Reserve	(295)	(9,000)	(8,705)			
305	Other Events	Expenditure	4,326	4,800	474		474	90.1%
309	Woodland	Expenditure	0	4,600	4,600		4,600	0.0%
901	Community Infrastructure Levy	Income	27,338	0	(27,338)			0.0%
		Expenditure	46,050	0	(46,050)		(46,050)	0.0%
		Net Income over Expenditure	(18,712)	0	18,712			
		plus Transfer from EMR	5,972	0	(5,972)			
		less Transfer to EMR	27,338	0	(27,338)			
		Movement to/(from) Gen Reserve	(67,416)	0	40,078			

Continued over page

Sunningdale Parish Council Current Year

Summary Income & Expenditure by Budget Heading 31/08/2026

Month No: 5

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
902 Parish Projects	Expenditure	0	1,000	1,000		1,000	0.0%
	Grand Totals:- Income	**368,006**	**445,163**	**77,157**			**82.7%**
	Expenditure	**351,961**	**446,163**	**94,202**	**0**	**94,202**	**78.9%**
	Net Income over Expenditure	**16,045**	**(1,000)**	**(17,045)**			
	plus Transfer from EMR	**169,432**	0	(169,432)			
	less Transfer to EMR	**37,593**	0	(37,593)			
	Movement to/(from) Gen Reserve	**147,883**	**(1,000)**	**(148,883)**			

SUNNINGDALE PARISH COUNCIL

Community Infrastructure Levy (CIL) Policy & Procedures

Commented [C1]: This version was updated by Finance Committee in 2025. The format has been amended to align with other policies that are being reviewed.

Document reference: PC-GOV-009
Document title: Community Infrastructure Levy Policy and Procedures
Version: v1.4
Date adopted: 2026
Minute reference: /26
Next review due: August 2028

Contents

1. Introduction
2. Policy Aims
3. CIL Regulations
4. The Parish Council's Policy
5. Implementation
6. Governance
7. Revision History

Appendix 1 Neighbourhood Plan Objectives
Appendix 2 Request for CIL Funding for Business Plan/Neighbourhood Plan Projects
Appendix 3 Stakeholder Grant: Guidance Notes & Application Form

1. Introduction

The Community Infrastructure Levy (CIL) is a charge which can be levied by local authorities on new development in their area. The funds provide an important tool for local authorities to use to help them deliver the infrastructure needed to support development in their area.

The Royal Borough of Windsor & Maidenhead (RBWM) is responsible for collecting the levy as part of the planning process which approves new development. As one of the Parishes of the Ascot, Sunninghill & Sunningdale Neighbourhood Plan (NP), 25% of the amount collected from developments in the Parish is passed to the Parish Council.

Further information and guidance are available at https://www.gov.uk/guidance/community-infrastructure-levy

The purpose of this document is to describe the Parish Council's policy and procedures to allocate and manage its CIL

2. Policy Aims

The **objective** of the Policy is to ensure that CIL funds are allocated:

- appropriately - in line with Government guidance
- in an open & transparent manner, including providing an opportunity for community stakeholders to apply for CIL Stakeholder Grants
- in line with the Council's Business Plan and the Ascot, Sunninghill and Sunningdale Neighbourhood Plan.

3. CIL Regulations[1]

The Community Infrastructure Levy (CIL) is a tool for local authorities in England and Wales to help deliver infrastructure to support the development of their area. CIL receipts can be used to fund a wide range of infrastructure including transport, schools, health and social care facilities, libraries, play areas, green spaces and sports facilities.

The Parish Council must use the CIL receipts passed to it to support new development by funding the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that new development places on the area.

The neighbourhood portion of the levy can be spent on a wider range of things than the rest of the levy, provided that it meets the requirement to 'support the development of the area' (see regulation 59C inserted by the 2013 Regulations for details[3]). The wider definition means that the neighbourhood portion can be spent on things other than infrastructure provided it is concerned with addressing the demands that development places on the area. For example, it could be used to support affordable housing.

If a Parish Council does not spend its levy share within 5 years of receipt, or does not spend it on initiatives that support the development of the area, the charging authority may require it to repay some or all of these funds to the charging authority (see regulation 59E for details)

4. The Parish Council's Policy

A. All CIL projects must conform with the relevant regulations - as updated from time to time.
B. The Parish Council is required to take account of the Ascot, Sunninghill & Sunningdale Neighbourhood Plan objectives when determining projects to be funded by CIL (The NP objectives are shown at Appendix 1 for reference)
C. The Council will work closely with the Borough, Sunninghill & Ascot Parish Council and other adjacent Parish Councils to ensure its projects fit into a coordinated whole.

Business Plan Projects

D. At least 80% of the Neighbourhood CIL should be spent on projects identified in the Council's Business Plan and the Neighbourhood Plan. Such projects will:
    1. take account of the views of the communities in which the income was generated.
    2. demonstrate a long term and lasting benefit for its community
    3. consider the resulting infrastructure needs of long-term housing growth (provided such infrastructure is within the remit of the Council)
E. Any future revenue or support costs of the Council's CIL projects should be identified during the approval process so that the Council can determine how they will be budgeted in the future.
F. The Council will carefully monitor the implementation of all its CIL projects to ensure they achieve the expected outcomes and represent good value for money.

Commented [C2]: Discussion regarding 80/20 split
Cumbersome to manage/monitor
All project approved by council based upon the legislation and their merit (VP)

[1] https://www.gov.uk/guidance/community-infrastructure-levy
[3] http://www.legislation.gov.uk/uksi/2013/982/regulation/8/made

Stakeholder CIL Grants

G. Up to 20% of the Neighbourhood CIL will be available to local stakeholders to apply for grants for projects that will support the development of the area. The Council will evaluate any such request using the criteria described below. The Council will normally assess any grant applications twice per year, in November and March. The Council's decision on any grant will be final.

Commented [C3]: This section has been rewritten from the current version that is on the website, both are 4G. (on page 2 of the document)

Commented [C4]: Discussion regarding 80/20 split
As above (VP)

5. Implementation

Business Plan / Neighbourhood Plan Projects

A. New CIL projects will be identified during the annual update of the Business Plan and budget cycle. The form at Appendix 2 will be used for this purpose. The proposal will normally be sponsored by a Councillor.

Stakeholder Grants

B. Stakeholder Grant Applications (see Form at Appendix 3)will be assessed by the Council based on the following criteria:
   1. The proposed project conforms to the CIL spending regulations
   2. The project is in line with the Council's Business Plan
   3. The funds requested are usually only a part of the total project cost and other sources of funds can be demonstrated
   4. Any financial and legal risks associated with the project are identified and mitigated
   5. There is evidence of community support & benefits for the proposal
   6. Applications from membership organisations must be able to demonstrate a wider community benefit. New or improved facilities should be accessible to a wide range of people within the community
   7. Applicants may include statutory infrastructure providers including state schools, community groups and registered charities
   8. The facility/infrastructure will be available to Sunningdale residents

C. Applications for grants of £5000 or less may, at the discretion of the Clerk, not be required to complete all off the boxes on the form at Appendix C.

D. The applicant must demonstrate that the project can be completed and the grant funding spent within two years of the funding decision.

Commented [C5]: This is an additional section that has been added.

6. Governance

All CIL requests will be validated and subject to due diligence by the Finance Committee before referral to Full Council for approval.

A CIL report regarding receipts, forecasts, and expenditure will be presented to Full Council in April and October. This is to ensure the Council does not overextend itself on projects

The Parish Council's CIL Business Plan projects will follow the Council's project management process and be subject to regular review

The Annual Parish Meeting will have a standing item reporting CIL projects

7. Revision History

First Draft presented to CIL Working Group 10th September 2024

Amended version presented to Council 17 September 2024

Updated version presented to Council 15 October 2024: Approved with one amendment to confirm Finance Committees role is to validate & scrutinize.

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Appendix 1
Neighbourhood Plan Objectives

- Housing & the Environment
  - To protect the green and leafy appearance of our surroundings and the distinct character of our villages.
  - To maintain the separation between our villages, avoiding the creep of urban sprawl.
  - To preserve and enhance the character of Sunninghill village centre.
  - To meet new housing demand in a way that is sympathetic to the area, that ensures that the right type of housing is built in the right locations, and that a mix of housing types is delivered, to especially include family homes that are affordable by a wide section of the population.
  - To minimise the impact of development on the natural and built environment.
  - To protect the biodiversity of our area, our local wildlife and its habitat and our trees.
- The Economy
  - To encourage and facilitate a redevelopment of the centre of Ascot and its High Street, to deliver a more viable, attractive shopping centre, a vibrant and successful evening economy and desired community facilities.
  - To sensitively develop the area around the retail centre of Sunningdale to improve its future economic viability and deliver additional parking capacity and community amenities.
  - To create through the planning system an environment that makes it attractive for micro, small and medium-sized businesses and shops to locate and flourish in the area,
  - To retain the current employment sites and provide sustainable employment opportunities for those who live within and outside it.
- Community
  - To ensure all residents have easy access to community facilities and community green, open spaces for leisure and recreation.
- Transport & Infrastructure
  - To seek ways of addressing the problems of traffic congestion on our roads and the lack of parking.
  - To ensure our roads and streets provide safer and more accessible routes, better balancing the needs of pedestrians, cyclists and drivers.

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Appendix 2
Request for CIL Funding for Business Plan/NP Projects

Name of Proposer:	Date:

Project Description

Project Title:	
Project Location:	
Description of the project:	

Project Justification

How does the project support business plan objectives?	
How does the project comply with CIL Regulations?	
What is the legal power under which we can implement this project?	
What are the main benefits of the project?	
Who will be the beneficiaries of the project?	
Are the benefits available to all?	
Please provide evidence of community support for the project?	

Project Status

Are there other preliminary tasks before the project can commence	
Please identify any constraints or risks?	

Project Funding

What is the total cost of the project?	
What is the spend to date on this project?	
Please provide a breakdown of the costs?	

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Please provide a forecast of any income and operating costs that derive from the project after completion	

Delivery Timescale

Please show the key milestones for the project	

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Appendix 3

CIL Stakeholder Grant: Guidance Notes & Application Form

CIL STAKEHOLDER: A GUIDE FOR APPLICANTS

This guidance aims to provide assistance to those completing the Sunningdale Parish Council Stakeholder Grant Application Form. To discuss a potential project or for further guidance, please contact the Parish Clerk at clerk@sunningdale-pc.gov.uk

WHO CAN APPLY?

- Not for profit organisations including state schools, community groups and registered charities.
- Applications must be received from the organisation, rather than an individual.
- Applications from membership organisations must be able to demonstrate a wider community benefit. Given that CIL is public money new or improved facilities should be accessible to a wide range of people within the community

WHAT IS NOT ELIGIBLE?

- Projects that have been completed prior to an application being submitted
- Ongoing operating costs for projects
- Annual maintenance and repair
- Projects promoting a political party
- Projects that conflict with Council priorities and objectives
- Any VAT that can be recovered

WHAT DOES A PROJECT NEED TO DEMONSTRATE?

In addition to meeting Government criteria for the spend the project should be able to show evidence of the following:

- addressing impacts created by new development
- wider community benefits beyond those just to the organisation submitting the application.
- deliverability: a clear delivery plan with robust governance
- additional resources (people or money) available from partners to complement funding

COMPLETING THE FORM

NB, If your grant application is for £5000 or less it may not be necessary to complete all the boxes on this form. You should discuss your application with the Clerk and take advice.

Questions 1-3 - Applicant organisation details

A named contact from all the organisation(s) involved will need to sign the declaration at the end of the form. All correspondence about the application will be sent to the main contact listed on the form.

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Questions 4-5 - Please provide information on the legal status of your organisation. The type of organisations that might be applying include:

- Community or voluntary groups
- Community Interest Companies
- Charities or trusts
- Public sector organisations

If a registered charity, please provide the registration number. You must let us know if you are able to reclaim VAT as the Council will not cover the costs for VAT if they can be claimed back by the applicant. Failing to declare the ability to re-claim VAT will void the application at any stage.

Question 6 - Please provide the address of the project, including postcode.

Question 7 - Please give a description of the project, including why you are seeking the funding and details on how it would be used and the benefits it will bring.

Questions 8 - 12 - Indicate the amount of money you are applying for. If there are multiple elements within an application, please prioritise these within your form. Let us know if there are any contributions from third parties - i.e. other organisations or grant schemes. Please show what contribution your organisation is putting into the project. You need to let us know if you are applying for funding from any other body and you must inform us if any applications are successful whilst this bid is being considered. Please let us know if the organisation has previously received CIL or other funding sources from either the Royal Borough of Windsor & Maidenhead Borough Council or Sunningdale Parish Council.

Questions 13 - 14 - Please highlight the pressures that the project is addressing. Letters of support from within the local community are well received.

Questions 15 - 16 - You must demonstrate that the project is deliverable and is able to be started within no longer than twenty-four months of the funding decision. You must also explain how long- term revenue commitments will be met in order to show that the project is sustainable in the long term.

Questions 17-19 - If the organisation is not in the public sector, please provide a copy of the organisation's most recent audited accounts. This is to ensure that decision makers are aware of the level of unrestricted funds in the organisation's reserves. This information will be treated as confidential and will only be shared with Sunningdale Parish Councillors for decision making purposes. If planning permission is required for the scheme, please provide details on what stage of the process you have reached.

DECLARATION

Please make sure you read the declaration carefully, sign the form and return it. Any other organisation that will be involved with delivery should also sign the declaration.

SUPPORTING INFORMATION

Any funding will be conditional on the submission of 3 competitive quotes for the work that you are applying for. Where possible, please aim to have these arranged prior to submitting the application.

WHAT HAPPENS AFTER SUBMITTING AN APPLICATION?

The Council will confirm receipt of your application and whether all required information has been received. If necessary you may be asked to provide further information. Following successful validation, applications will be considered at the Finance Committee and you will be able to attend to speak in support of your application. Applications approved by the Finance Committee will be forwarded to the Full Council where the

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final decision on whether the project is adopted for CIL funding and the level of funding to be disbursed will be approved.

PAYMENT OF CIL FUNDING

All grant funding awarded by the Council should normally be spent within two years of the date of the relevant Full Council approval, unless the Council has agreed an extension in writing. Any grant funds remaining unspent after this period may be reclaimed by the Council. Recipients may be required to provide evidence of expenditure upon request.

Commented [C6]: This is an updated section from the original policy.

Commented [MN6R2]: When it says Any grant funds remaining unspent after this period may be reclaimed by the Council, as we don't actually give them the pot of money should it say withdrawn instead of reclaimed?

After approval of an application by a Full Council meeting, the Responsible Finance Officer will notify the said organisation that the application has been approved and request written confirmation that should the said project not occur, that the funds granted will be reimbursed to the Council. No funds will be paid over until such written confirmation is received. The Council will seek confirmation that the project has been completed per the application and to its satisfaction. You must have a bank account in the name of your organisation into which the Council will pay the funding.

A claim for payment must be made in writing with evidence that the work has been completed or partially completed for a part claim. Evidence requested may include invoices from contractors/suppliers and/or a surveyor's valuation. Payments, including stage payments, will be made as percentage of the overall costs up to the total grant awarded. If the final project costs is less the amount awarded may be adjusted accordingly.

The CIL funding is a payment for capital expenditure and will not result in any future revenue commitment by Sunningdale Parish Council. Any maintenance responsibility, revenue liability or ongoing future funding related to the application lies with the Applicant.

PUBLICITY

The applicant will need to agree to publicise the support of Sunningdale Parish Council and the Council reserves the right to use images of the project resulting from the award of the CIL funding as part of any publicity material that it may wish.

The assessment process is competitive and not all applications will be funded. There is no right of appeal against the decision.

(Application form follows on next page)

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CIL STAKEHOLDER GRANT - APPLICATION FORM

1. Applicant organisation	
2. Name & position of main contct	
3. Applicant contact details (phone no, email & address)	
4. Type of organisation If a charity, please provide registration number	
5. Is the organisation able to reclaim VAT?	
6. Location of project	
7. Summary of the project proposal	
8. Estimated project cost	

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9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme

	Amount	Detail
CIL funding sought		
Any other Local Authority Contribution		
Third party contribution		
Total Cost		

10. Details of additional sources of funding available	
11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	
12. Please indicate whether the organisation has previously received CIL or other funding sources from RBWM or Sunningdale Parish Council. If yes please, provide amounts and timings	
13. How does the project help address the demands of development in the area. What evidence is there to support this?	

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14. What evidence is there of support from the community?	
15. Proposed timelines for the project, the applicant must demonstrate that the project can be completed and the grant funding spent within two years of the funding decision.	
16. Is there a related operating cost associated with the project? How will this be addressed?	
17. If the organisation is not in the pubic sector please provide details of the organisation's finances. Please include a copy of the most recently audited accounts, including unrestricted reserves.	
18. Do you need planning permission to carry out the works?	

Commented [C7]: This section has been updated so that it replicated the policy (5D)

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19. If planning permission is required is it in place to carry out the works? If so please provide the application number.	

Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Sunningdale parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event I agree to inform Sunningdale Parish Council via the parish Clerk of any material changes to the proposals set out above. When requested I agree to provide Sunningdale parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project.

I understand that any grant awarded by Sunningdale Parish Council must be spent within two years of the date of approval by Full Council, unless an extension has been approved in writing by the Council. I acknowledge that any unspent funds may be reclaimed by the Council.

Privacy Notice: By signing this form, the applicant agrees to Sunningdale parish Council checking all supplied information for the purpose of decision making. Th information on the form will be stored in Parish Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Sunningdale Parish Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: Privacy Policy

I recognise Sunningdale Parish Council's statutory rights as the designated provider of these CIL funds, which include provision to reclaim unspent or misappropriated funds.

Signed: _____

Organisation: _____

Date: _____

Commented [C8]: Additional wording added so reflects changes in the policy

Commented [MN8R2]: Same comment as above. Should it be claimed or withdrawn.

Commented [C9]: Additional wording added

Commented [MN9R2]: As above with a change from claimed to withdrawn

FAO the Parish Councillors with respect to CIL funding.



The Transforming Trinity project is a wide-ranging re-ordering and refurbishing of Holy Trinity with many separate aspects to it although our aim is quite simple.

We want to move away from Holy Trinity being just a church building for church use, to a community hub, allowing the whole community to access and enjoy this breathtaking building.

The layout and design has been typical Victorian and although we intend to cherish and protect our heritage the project reimagines the building and creates new facilities for all to enjoy.

If you have a moment, please watch the short video explaining the project; visit our website holytrinitysunningdale.co.uk — go to Transforming Trinity tab and click on 'Transforming Trinity at a Glance' and select the short video clip link.

Or click on this link here Transforming Trinity at a Glance - Holy Trinity Sunningdale

Our request to the Parish Council is for funding towards aspects of the build that will specifically be advantageous to the community and towards their use of the building – particularly for Disabled visitors. For our part we will make known that these facilities were provided by Sunningdale Parish Council for the community to enjoy.

By opening up the ground floor we will create a very large space for community events and the new servery will make catering so much easier. The new room on the upper floor will be a glorious space suitable for a wide range of activities and again the availability for refreshments makes hosting events all the better.

Our expectation is that a wide range of community groups will recognise that the facilities we create will serve their purpose; be it a small meeting room with kitchen and toilet, or a larger space for a lecture, or the whole ground floor for a social event.

A key feature of Transforming Trinity is to provide the space and facilities for our Community Hub as well as our worshippers. TT will sensitively re-imagine the space within the building to create an upper floor with rooms that will be able to embrace the stunning east end stained glass window.

In considering this CIL funding application, our attention was drawn to ensuring the growing number of disabled in our community are included in the Transforming Trinity project. Thus, the following 2 items have been specifically identified as elements that we request the Parish Council assist in support of the Disabled in our community. (I've included VAT on these figures)

1) The lift platform to the mezzanine floor rooms £35,418
2) The provision of 2 accessible WCs (AWC) £43,833

Additionally, Transforming Trinity is embracing modern eco and environmentally friendly technologies for heating and lighting Holy Trinity. This includes Solar Panels, Air Source Heat Pump together with Under Floor Heating and low energy lighting throughout the building. We have also included the capacity to cool spaces within the building. In an era where periods of extreme heat will occur, we can create air conditioned climate controlled rooms for the benefit of all.

The Royal Borough of Windsor & Maidenhead has recognised the value the Transforming Trinity project is bringing in minimising our carbon footprint and has awarded TT Their Big Climate Pot Award of £25,000 towards the Solar Panels.

To ensure maximum benefit of the solar panels, a storage facility is also required (i.e. batteries) so that all our energy, whenever it is generated, will be used to power Holy Trinity and reduce our footprint. Thus to complete the Environmentally Friendly aspects of Transforming Trinity, our request is for the Parish Council to consider support for the Battery Storage side of our Eco-Evo solution.

3) Solar Battery supplying and installation	£31,911
Total CIL Request	£111,162

We are mindful of the demands on funds and the wide responsibilities the Parish Council has.

In bringing these specific items to your attention we felt they would match the aspirations and development of Sunningdale for the community and release far more than the cost of the items themselves.

Value for money.
In 1974 we installed sliding doors around an area to create a Parish room. For 52 years the church has used that "investment" far beyond the original cost and to great benefit. The church community are responsible for the maintenance and upkeep of the whole complex, so whether it's loose tiles and a leaky gutter, something that needs repairing, or maintenance on the sliding doors the church community covers the cost.

CIL money invested in Holy Trinity by the Council will yield a benefit for a very long time in the knowledge that the church community will be maintaining the new facilities at their own expense, not returning to the Parish Council for a further grant.
It would give us tremendous encouragement and an opportunity to publicise the use the Parish Council are making of CIL funds if we are able to partner together concerning the specific items mentioned.

To date we have raised £1,557,019 towards our target of £2,023,771 (inc VAT). We have identified the essentials to this project that will be done in a first phase should we not reach the full target, and we wish to include the three items mentioned above that we are seeking funding for.

Our funds have come from the sale of a small church property, two small trust funds we manage, church member contributions £522,979 and grants from various bodies. We have other grant bids pending. This request to the Parish Council is 5.49% of the total cost.

We publish a magazine 3 times a year and this is delivered to 2,500 homes across Sunningdale. This gives us the opportunity to signpost what will be available and how the community hub can be accessed and used. We know how important it is that CIL money is used for the benefit of everyone and believe that re-fashioning Holy Trinity to be available for all is the right thing to do in partnership with the Parish Council.

Yours sincerely

Mr Paul Cartwright. Warden

CIL STAKEHOLDER GRANT - APPLICATION FORM

1. Applicant organisation	Holy Trinity, Sunningdale
2. Name & position of main contct	Mr Paul Cartwright – Church Warden
3. Applicant contact details (phone no, email & address)	
4. Type of organisation If a charity, please provide registration number	Parish Church in the village of Sunningdale Charity number 1129882
5. Is the organisation able to reclaim VAT?	As from April 2026, we are no longer able to reclaim VAT on maintenance and improvements.
6. Location of project	Holy Trinity, Church Road, Sunningdale.
7. Summary of the project proposal	Transforming Trinity project will achieve two key objectives. The significant investment into the fabric of Holy Trinity, a typical 150-year-old Listed Victorian Church, will provide a welcoming place for the Village Community (hosting our Community Hub) and worshippers alike to come together in a comfortable, safe and supportive location in the heart of Sunningdale Village. The Transforming Trinity (TT) Project has been planned over a number of years and is now coming to fruition. The video below (3:50 mins) summarises the project and its objectives.

	Transforming Trinity at a Glance - Holy Trinity Sunningdale The TT Project got underway on March 16th 2026 and is making good progress. The first 2 of a series of short videos below show the progress to date. Transforming Trinity Works Progress video #1 – April '26 (2:43 mins) Project Latest - Holy Trinity Sunningdale Transforming Trinity Works Progress video #2 - June '26 (4:12 mins) Project Latest - Holy Trinity Sunningdale
8. Estimated project cost	£2,023,771 – now including VAT

9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme

	Amount	Detail
CIL funding sought	111,162	Provision of Disabled Lift, Accessible WC and Battery Storage for power generated from Solar PV
Any other Local Authority Contribution	25,000	RBWM awarded 'Big Climate Pot Award' towards Solar Panels.
Third party contribution	None towards these elements	
Total Cost	£2,023,771 – inc VAT	

10. Details of additional sources of funding available	Applications are pending with a number of grant makers towards other aspects of the build (see notes)
11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	We believe an investment by the parish council will yield a result for the community for a very considerable time and hope the council will be able to contribute to the project. Our Community hub is focused on all members of the community and 2 of the 3 elements we are requesting in this CIL Grant relate to support for the Disabled members of our society. The 3rd element is to support and complement the environmental piece of Transforming Trinity. All of these will enhance the facilities for all our community.

12. Please indicate whether the organisation has previously received CIL or other funding sources from RBWM or Sunningdale Parish Council. If yes please, provide amounts and timings	Yes – Sunningdale Parish Council has awarded the Transforming Trinity project £84,697 in May 2025 for the provision of the Servery, Café furniture, Food bank storage and Accessible Driveway parking. RBWM has awarded £25,000 towards the supply and installation of Solar Panels as part of their 'Big Climate Pot' scheme.
13. How does the project help address the demands of development in the area. What evidence is there to support this?	"The parish council works to improve the quality of life for all Sunningdale residents." Community lies at the heart of the strategic plan. Transforming Holy Trinity into a community hub; a warm, welcoming, accessible building, places a facility in the heart of Sunningdale that all can enjoy and use. We have experience of achieving this previously (see CMI below) We are a location residents can walk to and by having both an outdoor and indoor café area an opportunity is created to engage with the community as a permanent drop-in centre. We have long experience of signposting residents to the help and resources that are available, but more than just signposting we welcome all who come, whyever they've come. In particular we know how vulnerable residents can become through bereavement, ill health, isolation and need. The community hub will create rooms and spaces for groups to book, but the volunteer run café will offer open hospitality through the week for folk to simply come and chat.
14. What evidence is there of support from the community?	The church used to lease the CMI building and during that time ran a very full programme throughout the week. The community hub at Holy Trinity is to replicate that experience. Café, clubs, organizations, rooms to hire; the CMI was a very busy place. Mum's with pre-school children knew they could drop in any time to meet another adult! Parents dropping children off and waiting to collect could meet and chat. Without making any demands on anyone the CMI fostered community spirit and cohesion and so the street parties, attended by a 1000 or more people bore out how valuable that facility could be.

	The community hub at Holy Trinity doesn't seek to replicate facilities elsewhere or to run commercially but opens up a building for the community to use and enjoy. Whether it's a pre-school ballet class, or an NCT class, or a choir rehearsal space, or a quiz night, this building belongs to all. We have support of the school and the scouts, encouragement and support of the Diocese, of 11 grant making bodies (with 11 pending) and the active and generous funding of 62 people (accumulating £522,979) from across the community who believe in this project.
15. Proposed timelines for the project	The project began on 16th March 2026 and is currently on plan to complete by late October 2026.
16. Is there a related operating cost associated with the project? How will this be addressed?	No…the church will continue to pay for the running and maintenance of the building and the church administrator will oversee bookings. Much of the other activity is conducted by volunteers, for example the current café. NB the Café in the CMI was open five days a week with one employed person and the rest as volunteers – the income covering the expenditure. We are not looking for funding to employ anyone.
17. If the organisation is not in the pubic sector please provide details of the organisation's finances. Please include a copy of the most recently audited accounts, including unrestricted reserves.	The church accounts can be viewed on line at the charity commission. https://register-of-charities.charitycommission.gov.uk/en/charity-search/-/charity-details/5003076/financial-history The 2025 accounts are attached.
18. Do you need planning permission to carry out the works?	For exterior only – from RBWM. An application has been made, 24/02620/FULL – 29th Oct 24. Permission Awarded. For exterior and interior – from the Diocese of Oxford. Permission has been given to develop the project, and we have worked with the Diocesan Advisory Council for 3 years towards the faculty.

19. If planning permission is required is it in place to carry out the works? If so please provide the application number.	RBWM — application 24/02620 - Awarded. Diocese — On-line faculty application (2023-081959) was awarded by the Chancellor of Oxfordshire Diocese for Transforming Trinity on 5th January 2026.

Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

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Signed:

HOLY TRINITY, S'dale – WARDEN

Organisation:

1st July 2026

Date:

CIL STAKEHOLDER GRANT - APPLICATION FORM

1. Applicant organisation	Trustees of Cordes Hall for the a/c Sunninghill Arts & Community Hub
2. Name & position of main contact	Alan Everett
3. Applicant contact details (phone no, email & address)	[redacted]
4. Type of organisation If a charity, please0 provide registration number	Application under the banner of the Cordes Hall Trust 238678
5. Is the organisation able to reclaim VAT?	The Trustees of Cordes Hall for the a/c Sunninghill Arts & Community Hub are not VAT registered. A VAT Consultant has been retained for the project who advises that, where accessibility is the principal reason for the works then VAT can be partially or fully reclaimed. A more detailed report is being generated and will be circulated once works get underway.
6. Location of project	The Novello Theatre & Cordes Hall, Sunninghill High Street,

7. Summary of the project proposal	Renovation of the Novello/Picture House & works to the Cordes Hall, to provide an Arts & Community Hub. The Novello Theatre has now been purchased, and work needs to start on the renovation for which some funding has been secured. Core to the renovation and the creation of an integrated community hub is the harmonisation of both Cordes Hall and the newly named, Picturehouse Theatre, in terms of accessibility and functionality. This will provide a multi-purpose 'hub' for community groups, in particular enabling those with mobility issues to access all areas.
8. Estimated project cost	The purchase and renovation costs of the Picturehouse Theatre is in the region of £1.3 million to be met by The Sunninghill Trust. The fixture and fittings cost for the renovated Theatre for use as a performing space is approximately an additional £425,000 supported by funds raised and grants pledged to the Trustees of Cordes Hall for the a/c Sunninghill Arts & Community Hub. The costs of the harmonisation aspect of the two buildings to create a fully accessible hub is estimated at an additional £400,000 and which is the subject of this application

9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme

	Amount	Detail
CIL funding sought	£100,000	This is required in the intermediate term to commence the alterations to Cordes Hall required prior to the start of the renovation of the Picturehouse Theatre to meet the accessibility criteria. Payments can be staged to meet costs as they accrue of the anticipated one year duration of these works.
Any other Local Authority Contribution	£100,000	Sunninghill and Ascot Parish Council
Third party contribution	£200,000	- Sunninghill Trust - Fund raising - Other private donations

Total Cost	£400,000	Required for the harmonisation works

10. Details of additional sources of funding available	Sunninghill Trust and fundraising from the community – we have a team creating events and seat dedications.
11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	The requested funding will be used to provide accessibility for disabled users, both into the existing Cordes Hall, and then on from there into the Picturehouse from a new level access off Kings Road, enabling users to access the stage, audience and backstage areas without any steps.
12. Please indicate whether the organisation has previously received CIL or other funding sources from RBWM or Sunningdale Parish Council. If yes please, provide amounts and timings	Previously pledged CIL funding from both Sunningdale PC and Sunninghill & Ascot PC to the value of £100,000 each.
13. How does the project help address the demands of development in the area. What evidence is there to support this?	The proposed Arts &Community Hub aims to serve the community by offering: • A vibrant meeting, performing, socializing and entertainment point • Enriching local lives, enhancing societal wellbeing and creating community cohesion The revitalised Picturehouse Theatre will provide: • Professional standard theatre & cinema, embedded in the local community • Fully functional and accessible entertainment venue with versatile hiring spaces and licensed bars • Home for thriving local performance groups as well as professional entertainers The requested funding will go towards better accessibility to the Arts & Community Hub as a whole, for users and attendees with mobility issues.

14. What evidence is there of support from the community?	The Sunninghill Trust has purchased the Theatre and will provide funding to renovate the building fabric. Both Sunninghill and Ascot Parish Council and Sunningdale Parish Council have previously made CIL funding available for the fixtures and fittings for the Picturehouse necessary to renovate the performing space and stage lighting. Other organisation supportive of the project include: • current Cordes Hall patrons including The Quince Players Amateur Dramatics Society, Spotlights Musical Theatre Group, FASBAT (youth performance group), Pauline Quirk Theatre School and potential future users. • local business community. • four local state primary and one secondary school for which subsidised theatre facilities will be made available. • Local fitness and wellbeing groups
15. Proposed timelines for the project	Works have commenced in Cordes Hall to rearrange the interior to create the new access and accessibility route to the Picturehouse. These works are expected to take one year to complete subject to planning approval for the theatre and the Hall, and commencement of works on the fabric of the Picture House.
16. Is there a related operating cost associated with the project? How will this be addressed?	The combined rental income of the Cordes Hall and the renovated Picturehouse are expected to create a revenue stream to service operating and administration costs.
17. If the organisation is not in the public sector please provide details of the organisation's finances. Please include a copy of the most recently audited accounts, including unrestricted reserves.	See attached

18. Do you need planning permission to carry out the works?	Some of the restructuring of the internal layout of Cordes Hall already started do not require planning permission. The renovation of the Picturehouse and aspects of the harmonisation works to the Cordes Hall will require planning permission.
19. If planning permission is required, is it in place to carry out the works? If so please provide the application number.	Planning Applications have been submitted, and planning consultants engaged to provide guidance. Validation number TBA

Declaration

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Signed: Alan Everett_____

Organisation: The Cordes Hall Trust_____

Date: _____

CIL STAKEHOLDER GRANT - APPLICATION FORM

1. Applicant organisation	PTA for Holy Trinity CE Primary School, Sunningdale
2. Name & position of main contct	Melissa Lawrence Teacher and Parent
3. Applicant contact details (phone no, email & address)	[redacted]
4. Type of organisation If a charity, please provide registration number	Parent and Teacher Association for a school. Charity number: 900407
5. Is the organisation able to reclaim VAT?	Yes
6. Location of project	In the Early Years area of Holy Trinity CE Primary School, Sunningdale.
7. Summary of the project proposal	We are applying for funding to develop our Early Years Outdoor Area. It is currently a tarmacked area that the Reception children have access to but unfortunately due to having no shelter, it is weather-dependent. As part of our Early Years curriculum, children learn through play but due to the uncovered environment we are very limited to what we can put outside. We are applying for funding towards a new shelter that will allow year-round access which will directly impact the childrens' learning. We will be able to have provision underneath the shelter at all times and we can then enhance this further to challenge and extend the childrens' learning. (We are hoping to begin the project as soon as we have reached our funding target.)
8. Estimated project cost	£15,267

9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme

	Amount	Detail
CIL funding sought	Request for £2,767	From your organisation to complete the total amount for our Early Years shelter project.
Any other Local Authority Contribution	Request for £3000 CIL funding – delayed until 2027.	Sunninghill and Ascot Parish Council – after speaking to them on the phone, they are now delaying any CIL approvals until 2027.
Third party contribution	£3000 £500 £1500 £2500 £5000	Guards Polo Club Ascot Rotary Club The Hope Trust Ascot Round Table Mobbs Memorial Fund
Total Cost	Total received: £12,500	Outstanding: £2,767

10. Details of additional sources of funding available	The Sunninghill Trust have shown interest in supporting us but are unable to donate until we have exhausted all our local authority organisations.
11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	After speaking with your Clerk, Natalie recommended that our project fell into the CIL funding category.
12. Please indicate whether the organisation has previously received CIL or other funding sources from RBWM or Sunningdale Parish Council. If yes please, provide amounts and timings	I am not aware that the school's PTA have received any funding from Sunningdale Parish Council before.

13. How does the project help address the demands of development in the area. What evidence is there to support this?	This project will benefit our school community greatly. It will provide: All-year-round access to the learning environment allowing children the freedom to enjoy the explore the natural world around them. Regular outdoor experiences can help the children develop positive attitudes towards caring for their surrounds such as protecting wildlife and looking after plants. Rather than requiring additional indoor space or extending the school building, our project improves the usability of the school's existing grounds throughout the year.

14. What evidence is there of support from the community?	Our whole school community made up of staff, parents and children are in support of the project which will enhance the learning of the children at our school. Our local Sunningdale Pre-school are in support of our project as they will also benefit from use of our sheltered outdoor area. Our local MP Jack Rankin is in support of our project and has secured us funding from The Guards Polo Club.
15. Proposed timelines for the project	As soon as possible. Ideally before the Autumn Term ends before Christmas.
16. Is there a related operating cost associated with the project? How will this be addressed?	No

17. If the organisation is not in the pubic sector please provide details of the organisation's finances. Please include a copy of the most recently audited accounts, including unrestricted reserves.	Public Sector
18. Do you need planning permission to carry out the works?	No
19. If planning permission is required is it in place to carry out the works? If so please provide the application number.	N/A

Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Sunningdale parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event I agree to inform Sunningdale Parish Council via the parish Clerk of any material changes to the proposals set out above. When requested I agree to provide Sunningdale parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Sunningdale Parish Council's statutory rights as the designated provider of these CIL funds, which include provisions to reclaim unspent or misappropriated funds.

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Signed: _____[redacted]_____

Organisation: _____PTA of Holy Trinity CE Primary School, Sunningdale_____

Date: _____13.10.26 _____

CIL STAKEHOLDER GRANT - APPLICATION FORM

1. Applicant organisation	St George's School, Ascot and Ascot Royals
2. Name & position of main contact	Alex Wright, Deputy Head (Co-Curricular and Connections)
3. Applicant contact details (phone no, email & address)	[redacted]
4. Type of organisation If a charity, please provide registration number	Independent Secondary School / Swimming School St George's School is a registered charity: 309088. Ascot Royals is a registered charity: 1192409
5. Is the organisation able to reclaim VAT?	Yes.
6. Location of project	The St George's School on site Swimming Pool: Wells Lane, Ascot, SL57DZ
7. Summary of the project proposal	St George's School, Ascot, is home to an outstanding, six-lane swimming pool complex, built in 2019. It has become an important sporting resource for the local community, providing a welcoming, high-quality environment for swimming lessons, club training, competitive development and lifelong participation in swimming. The facility currently supports 13 swimming clubs, schools and swim schools, reaching well over 1,000 swimmers every week. Behind these numbers are children learning an essential life skill, improving their health and wellbeing, and dedicated young athletes pursuing their sporting ambitions. **The proposal is for the purchase and installation of a full-colour LED scoreboard, electronic touchpads and a modern electronic timing system for the St George's School swimming pool.** This funding would create a fully equipped, modern, state-of-the-art training facility which would be of benefit to the many swimmers who use the pool in the heart of the Ascot and Sunningdale community. This infrastructure will enhance swim training, allow the hosting of local gala events, and improve lane-swimming tracking.

	With the right facilities, technology and support, these young people can be given the opportunity to progress further, compete more confidently and achieve their full potential or simply be healthier and happier young people.
8. Estimated project cost	£49 000

9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme

	Amount	Detail
CIL funding sought	£24 500	We will be applying for the other half of the necessary amount from Ascot Parish Council.
Any other Local Authority Contribution	Ascot Parish Council	As above.
Third party contribution	To be confirmed.	We will be bidding for the total amount of the project from the Ascot and Sunningdale Parish Councils. We will apply to the bodies listed below for additional sources of funding as required and if our parish applications are not successful.
Total Cost	£49 000	A quotation showing the different elements of the equipment for the project has been supplied. The remaining money beyond the equipment will be for installation.

10. Details of additional sources of funding available	The School, and Ascot Royals Swimming Clubs, will be applying for funding from other sources including Ascot Parish Council, The Rotary Club, Ascot Fire Brigade, Sunninghill Trust, Ascot Round Table, and the St George's School Parents' Association. The St George's Parents' Association are already pursuing fundraising opportunities including involvement in the Ascot Racecourse Cashback Scheme for community fundraising.
11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	Funding for a project of this nature which will benefit a large number of families and swimmers in the local community who will use the pool. The facility currently supports 13 swimming clubs, schools and swim schools, reaching well over 1,000 swimmers every week. Increasing use of the facility by the local community will be expected with the development of the local area. This application will be

	submitted alongside a number of other bids for support which are being made as shown above.
12. Please indicate whether the organisation has previously received CIL or other funding sources from RBWM or Sunningdale Parish Council. If yes please, provide amounts and timings	Sunningdale and Ascot Parish Council has supported unrelated activities such as our primary school choir day in March 2026 and our “Big Help Out” community initiative in June 2026. The amounts granted were £450 and £472.50 respectively.
13. How does the project help address the demands of development in the area. What evidence is there to support this?	Ascot and the surrounding Berkshire area are experiencing continued residential development, bringing more families and children into the community. At the same time, demand for swimming lessons, club training and competitive opportunities remains strong. Installing automated timing touchpads and a digital display board modernises existing physical infrastructure, allowing the pool to handle higher user volume, run structured multi-lane training, and host back-to-back community sessions efficiently. The timing boards elevate the pool from a basic training facility to a fully compliant competition venue. This creates localised capacity to host inter-school galas, inter-club championships, and aquatic events within Sunningdale and Ascot, keeping community sports infrastructure resilient against local growth. The digital display screen and automated timing allow for precise lesson management, automated pacing, and visual feedback. This improves the speed and efficiency of learn-to-swim programs and primary school galas, accommodating larger student cohorts across the parish cluster.

14. What evidence is there of support from the community?	Local swimming competitions are frequently oversubscribed. In recent weeks, Ascot Royals swimmers have applied as soon as entries opened for galas in Bracknell and Reading. Only half of the entries for the Bracknell meet were successful whilst none of the swimmers were accepted into the Reading gala owing to the places being massively oversubscribed. This is a regular pattern: club open meets in areas such as Maidenhead and Windsor can fill within minutes of entries opening, leaving local swimmers disappointed and without the opportunity to compete.

	Installing modern competition technology at St George's would help address this shortfall by creating the potential for more local events. Swimming is an all-year around sport with a devoted and significant number of athletes competing. Currently, many face travel well-outside the parish to access pools with electronic timing for accredited time trials. Localising these events reduces carbon emissions and travel costs for Sunningdale and Ascot families. For busy families, juggling school, work and multiple children's sporting commitments, accessibility matters. Long journeys to training and competitions can place considerable pressure on parents and, over time, may contribute to children giving up a sport they love. This funding would help create a stronger local sporting infrastructure, making competitive swimming more accessible and sustainable for the next generation. The proposed equipment would build on this existing provision by supporting the progression from learning to swim, to joining a club, to developing competitive skills and, for some, pursuing performance swimming at county, regional and national level. This creates a pathway for participation, achievement, and well-being support that can benefit children from a wide range of backgrounds and abilities.
15. Proposed timelines for the project	The project would have the following timeline: Bids and achievement of funding - November to March 2026-27 Site assessment and design - April 2027 Procurement and Manufacture - May 2027 Installation and Commissioning - June 2027 Once funding is in place, a three month timeline is conservative for the installation and operation of the equipment.
16. Is there a related operating cost associated with the project? How will this be addressed?	Operating costs for the touch pads and screen include servicing and calibration of the hardware (£300), replacement of parts after warranty (£200), software licensing (£400) and electricity consumption (£100). These costs will be addressed through fees charged to gala attendees and covered by the School.

17. If the organisation is not in the public sector please provide details of the organisation's finances. Please include a copy of the most recently audited accounts, including unrestricted reserves.	This document provides the most recent audited accounts.
18. Do you need planning permission to carry out the works?	No.
19. If planning permission is required is it in place to carry out the works? If so please provide the application number.	Not applicable.

Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Sunningdale parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event I agree to inform Sunningdale Parish Council via the parish Clerk of any material changes to the proposals set out above. When requested I agree to provide Sunningdale Parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Sunningdale Parish Council's statutory rights as the designated provider of these CIL funds, which include provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Sunningdale parish Council checking all supplied information for the purpose of decision making. The information on the form will be stored in the Parish Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Sunningdale Parish Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see:
Privacy Policy

Signed: AJ Wright

Organisation: St George's School, Ascot

Date: Tuesday, 20 October 2026

Community Grant Application Form

Application for Grant Funding for Voluntary Organisations

Name and Address of Organisation: Bracknell & District Parkinson's Branch
[redacted]

Name and Role of Main Contact: Will Hague, Branch Secretary

Contact details for Main Contact:	
Telephone [redacted]	Email: [redacted]

Is the organisation a registered Charity?	YES √	NO
If yes, please provide Charity No.	258197	

Total amount of Grant Requested:	£1,000
Purpose of the Grant or Project:	
There are currently no cures for Parkinson's and so the best ways of treating the condition are through medication and exercise. The medication side is dealt with through the NHS and so, as a Branch, we focus our efforts on providing activities for members. Therefore, the grant would be used to help provide a range of services to members and carers and, in particular, to help subsidise the cost of activities which help alleviate members' condition of Parkinson's. The activities include Physiotherapy, Hydrotherapy, Nordic Walking, Singing, Yoga, and Walking Football as well as access to Chiropody and a Counselling service.	

Total cost of the Project:	estimated at £59,000 for 2026
From where will the remaining funds be sourced: (Please list funder and fund amounts)	
From other grant applications, fundraising events, and members' subs and fees. Further details of our fundraising for 2026 including the founder and the amount can be seen on our website at Fundraising | Parkinson's Bracknell and District Branch	

Who will benefit from the Project?
Our Branch members with Parkinson's will benefit from the continuation of the activities which will help to alleviate their symptoms of Parkinson's, which will also lead to improved mental wellbeing of both themselves and their carers, many of whom are also members of the Branch.

How many of these beneficiaries will be residents of Sunningdale Parish:
8

What are the Project Outcomes?
Continuation of the range of services to help alleviation of members' symptoms of Parkinson's and to improve the mental wellbeing of both themselves and their carers.

Please return the application form to the Clerk via email: clerk@sunningdaleparish.org.uk

Community Grant Application Form

Application for Grant Funding for Voluntary Organisations

Name and Address of Organisation: Ready4Kickin
Postcode: [redacted]

Name and Role of Main Contact: Shazia Begum Head Coach

Contact details for Main Contact:
Telephone: [redacted]

Is the organisation a registered Charity?	YES	NO
If yes, please provide Charity No.		

Total amount of Grant Requested:	£1000

Purpose of the Grant or Project:

Ready4Kickin is seeking funding to purchase new team kits and essential training equipment, including footballs, cones and bibs, to support the continued development of local children participating in grassroots football.The club currently provides regular football training sessions every Sunday at the Recreation Ground in Sunningdale, with sessions soon moving to Saturdays to support participation in local league competitions. The club is growing and will be entering official local youth leagues, creating a need for appropriate playing kit and training equipment to ensure all children can participate safely and effectively.The funding will help provide a positive, inclusive sporting environment for local young people and enable the club to continue offering affordable access to organised sport for families in the area.

Total cost of the Project:	£1000

From where will the remaining funds be sourced: (Please list funder and fund amounts)

No other source of funding has been identified to date.

Who will benefit from the Project?

The funding will deliver a direct benefit to local children and families by: (i) increasing opportunities for young people to participate in organised sport. (ii)supporting physical health, fitness and wellbeing through regular exercise; (iii) promoting teamwork, discipline, confidence and social skills. (iv) providing a safe and structured recreational activity within the local community, (v) supporting participation in local youth football leagues and competitions, (vi) ensuring children have access to suitable equipment regardless of family financial circumstances, (vii) strengthening community connections by bringing together children, parents, volunteers and supporters through grassroots sport.
The club operates at the Recreation Ground in Sunningdale and is open to children from the local area. Training sessions take place weekly throughout the year and are led by volunteers who are committed to creating a positive and inclusive environment for all participants.

How many of these beneficiaries will be residents of Sunningdale Parish:

Currently, the club has around 7-10 regular players all but 1 is within the Sunningdale Parish and this individual is from South Ascot.

What are the Project Outcomes?

Improved quality of weekly training sessions.Increased participation and retention of local children in the club. Successful participation in local football leagues. Enhanced sense of belonging and club identity through provision of team kits. Ongoing opportunities for young people to engage in healthy, structured sporting activity.

Please return the application form to the Clerk via email: clerk@sunningdaleparish.org.uk

Community Grant Application Form

Application for Grant Funding for Voluntary Organisations

Name and Address of Organisation:	The Arrow District Day Centre
The Chandler Centre, Bagshot Rd. Sunningdale	
Postcode:	SL5 9PD

Name and Role of Main Contact:	ROBERT ELLISON
	CHAIRMAN OF THE TRUSTEES

[redacted]

Is the organisation a registered Charity?		YES ✓	NO
If yes, please provide Charity No.	269845		

Total amount of Grant Requested:	£4,000 ~~Pounds~~
Purpose of the Grant or Project:	
Last year the costs of running the Day Centre totalled £144,000. We provide a vital role in the local community serving the needs of the elderly.	

Total cost of the Project:	—
From where will the remaining funds be sourced: (Please list funder and fund amounts)	
All of our funds are sourced by our own fundraising activities, grants from local organisations events and donations.	

Who will benefit from the Project?
For some their visit to the Day Centre is the only time our members leave to leave their home we provide a vital role in stopping loneliness & isolation amongst our elderly.

How many of these beneficiaries will be residents of Sunningdale Parish:
we have over 100 members with is from the Sunningdale Parish some visiting us 4 times a week.
What are the Project Outcomes?
We combat ~~loneline~~ loneliness amongst the elderley in SO. and I feel we are able to prolong their independance, please help support

Please return the application form to the Clerk via email: clerk@sunningdaleparish.org.uk

Supporting Notes for Budget Setting 2027/28

The following notes have been used in preparing the draft budget for 2027/28. These notes are intended to provide a consistent basis for budget preparation and may be amended following consideration by the Finance Committee and Council.

Incremental Budgeting
The budget is being prepared on an incremental basis.

Inflation
Operational budgets to be increased by 3.9%* where inflationary pressures are known or reasonably anticipated.

*RPI Release date 21 Oct 2026. next release 18 November (ONS website)

Utility, fuel and insurance budgets are based on the latest available quotations, contract information, or known market rates.

Existing external contracts are assumed to increase by 3.4%, unless specific information suggests otherwise. Exceptions may include gas, electricity, fuel and water costs.

Income
The Council will seek to maximise income from its assets whilst maintaining community accessibility and affordability.

Opportunities to generate additional income will be reviewed and incorporated where considered achievable.

Caution about the inclusion of interest from the bank

Charging Schedule
The Charging Schedule will be reviewed and updated following feedback from all relevant committees.

Contracts and Services
Existing contracts and services are assumed to continue unless the Council determines otherwise.

Known contractual increases have been incorporated where suppliers have provided notification. Where no notification has been provided it will be increased by RPI of 3.9%.

One-off projects or initiatives have not been included unless specifically identified and approved.

Community Grants
Provision has been made for a Community Grant budget in line with the Council's agreed priorities. Current budget is £10,000 (spend to date is £400)

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Staffing
Salary budgets are based on the current staffing structure.
Salary increments have been included where applicable.
Pension and National Insurance employer costs have been calculated using current rates.
Provision has been included for agreed training and professional subscriptions.
A provision of 3.5% has been included for the anticipated National Joint Council (NJC) pay award for 2027/28.

Asset Management
Routine maintenance budgets are based on historic expenditure, known maintenance requirements and anticipated works.

No provision has been made for major capital projects unless separately identified within the budget.

Events

Provision has been included for the annual Christmas Event with the continued budget provision of £10,000.

Subject to Council approval of continued support for Park Yoga, provision has been included for additional community events, including an outdoor cinema and three family fun days. (Existing budget £4,000)

Blooms and Library

The Council is assumed to continue its support of the Bloom project and library provision throughout 2027/28.

Village Hall

The Village Hall lease is assumed to continue under the current fully repairing and insuring lease arrangements.

General and Earmarked reserves

General reserves will be maintained at a level considered appropriate by the Council as sat out in the Earmarked Reserves and Reserve Policy. (Feb'26)

The Council agreed that there should be three months equivalent general reserves. (25% of planned gross expenditure excluding CIL)
Earmarked reserves have been reviewed to ensure adequate provision for future asset replacement, maintenance and service requirements. Reserve movements are shown below: (as at 30 September 2026).

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	Account	Opening Balance	Income	Expenditure	Closing Balance
321	EMR Tennis	68,696.32	0.00	0.00	68,696.32
323	EMR Village Hall	25,203.17	0.00	0.00	25,203.17
324	S106 - Open Space	1,723.85	0.00	0.00	1,723.85
325	S106 - Public Art	14,188.95	0.00	0.00	14,188.95
326	S106 - Community Facilities	137.84	0.00	0.00	137.84
328	EMR In Bloom	4,800.00	0.00	0.00	4,800.00
329	EMR Cemetery	94,721.65	0.00	0.00	94,721.65
330	EMR Van	15,450.00	0.00	0.00	15,450.00
331	EMR Property Maintenance	68,262.05	0.00	0.00	68,262.05
332	S106 - Allotments	20.78	0.00	0.00	20.78
333	EMR CIL Reserve CLOSED	2,046,881.56	203,654.87	2,250,536.43	0.00
334	EMR Playground	133,331.59	0.00	0.00	133,331.59
338	EMR Training	40.00	0.00	0.00	40.00
341	EMR CIL 26/27 May	0.00	27,337.85	0.00	27,337.85
342	EMR CIL 25/26 Oct	0.00	50,212.78	0.00	50,212.78
343	EMR CIL 25/26 May	0.00	465,893.66	0.00	465,893.66
344	EMR CIL 24/25 Oct	0.00	144,575.80	0.00	144,575.80
345	EMR CIL 24/25 May	0.00	167,594.59	0.00	167,594.59
346	EMR CIL 23/24 Oct	0.00	144,575.80	0.00	144,575.80
347	EMR CIL 23/24 May	0.00	144,094.17	0.00	144,094.17
348	EMR CIL 22/23 Oct	0.00	291,297.07	0.00	291,297.07
349	EMR CIL 22/23 May	0.00	362,996.25	0.00	362,996.25
350	EMR CIL 21/22 Oct	0.00	276,727.64	194,606.29	82,121.35
351	EMR CIL 21/22 May	0.00	49,126.58	49,126.58	0.00
		2,473,457.76	**2,328,087.06**	**2,494,269.30**	**2,307,275.52**

Precept

The budget has been prepared on the assumption that the Council will set a precept sufficient to support approved expenditure requirements for 2027/28.

CIL

No assumptions have been made regarding future Community Infrastructure Levy (CIL) receipts or expenditure unless funds have already been received or committed.

Risks and Uncertainties

Inflationary pressures may exceed current forecasts.
Utility costs and insurance premiums may vary from budget assumptions.
Unforeseen maintenance liabilities may arise during the year, including asset and infrastructure repairs.
Further reductions in service provision by RBWM may create additional demands on Council resources.

The final outturn position for 2026/27 is not yet known and a forecast will be reported to the Finance Committee in January 2027.

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