



## Minutes of the Finance Committee Meeting Tuesday 9 December 2025

FC 46 / 25 Chair Welcome

FC 47 / 25 Attendance and apologies.

Attendance: Cllr Morgan, Cllr Newman and Cllr Coxon

Apologies Cllr Pike (Chair)

Present: N. Hayes (Clerk/RFO)

As Cllr Pike, Chair of the Finance committee had offered her apologies, Cllr Morgan was elected to Chair the meeting.

FC 48 / 25 Disclosable pecuniary interests and other registerable interests

**RESOLVED:** No disclosable pecuniary interests or other registerable interests were declared.

FC 49 / 25 To review minutes of the meeting of 14 October 2025

**RESOLVED:** That the minute of the meetings held on 14 October were signed by the Chair as an accurate record of the meeting.

FC 50 / 25 Public Adjournment.

There were no members of the public present at the meeting.

FC 51 / 25 Receipts and Payments

**RESOLVED:** to receive the receipts and payments for 1 – 31 October 2025.

FC 52 / 25 Bank Reconciliation

**TO NOTE:** The committee received the bank reconciliation as of 31 October 2025.

FC 53 / 25 Budget monitoring statement

**TO NOTE:** The committee received the budget monitoring statement as of 31 October 2025.

## FC 54 / 25 Budget Review for 2026/27

**TO NOTE:** The Clerk/RFO had prepared an updated budget for discussion at the meeting. After discussion about each line of the budget, it was agreed that the Finance Committee needed to meet at an extraordinary meeting in early January to put together a resolution to take to the Council meeting on the 20<sup>th</sup> January 2026.

During this agenda item it was agreed to extend the meeting by 15 minutes.

## FC 55 / 25 AGAR Assertion 10.

There were no questions asked about the information shared with councillors before the meeting.

Cllr Morgan requested that the publications scheme be reviewed.

## FC 56 / 25 Interim Internal Audit

The Clerk/RFO advised that a process is being implemented to pick up on the feedback from the interim internal audit, which was carried out in October.

## FC 57 / 25 Items for future agenda and date of next meeting

There were no items mentioned for future agendas.

## Part 2 - Confidential

Note that while the matters below were considered in Confidential Session the resulting minutes need not be considered confidential.

## FC 59 / 25 VAT and Tennis coaches' update

**RESOLUTION:** the committee received an oral report from the RFO regarding VAT and Tennis coaches.

The finance committee will report the outcome to Full Council.

## Meeting notes

The meeting started promptly at 7:30 pm.

The meeting closed at 10:00 pm.

Signed as a true record of the meeting:

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_