



## Minutes of the Meeting of the Parish Council Tuesday 19 November 2024 at 7:30 pm

held at  
**The Community Room, Broomhall Recreation Ground.**

### 91 / 24 Attendance and Apologies for absence

Attendance: Cllr Buxton, Cllr Evans, Cllr Grover, Cllr Hilton, Cllr Morgan (Chairman) and Cllr Newman.

Apologies for absence: Cllr Coxon, Cllr Curtis, Cllr Penney, and Cllr Pike

Present: Louise Steele – Locum Clerk  
Natalie Hayes – Clerk designate

### 92 / 24 Declaration of interest for items on the agenda

Cllr Buxton declared that she attended a meeting with MAD Academy Outreach but that she came to the matter of their grant application with an open mind.

### 93 / 24 Approval of Minutes of Council 15 October 2024

**RESOLVED:** That the council approved minutes of the council meeting held on 15 October 2024. The Chairman signed the minutes as an accurate record of the meeting.

### 94 / 24 Announcements from the Chairman

The Chairman welcomed everyone to the meeting and in particular, the new clerk who started earlier in the month.

The chairman shared that over the next 3 months the council would undergo some training before the start of each council meeting. The first session would be in December. He emphasised wanting to build the team so that they worked collaboratively. These would in turn benefit the residents.

The Chairman also advised that with the new Clerk on board, the draft minutes would be published within a week.

### 95 / 24 Public Adjournment

There were seven members of the public present at the meeting.

There had been one request to address the council, but this was requested to be deferred until December.

### 96 / 24 To receive an update from the Borough Councillors for Sunningdale

An update was received from Cllr Gosling on various topics.

- Council Tax – she is working with the Borough to confirm what it will increase by, and how it will affect the residents, she suggested that the projected increase was 20%.

- Looking at housing, social services and foster homes in the area. The possibility of purchasing a home for care leavers to use.
- Contacting Cllr Gosling – she has been tied up with lots of small issues that take up a lot of her time and gave an example during the meeting. She advised to keep contacting her and she will respond.
- Friendship Group – She is looking to set up friendship groups for each road in the parish, with an ambition to role this out within the community and further if it is successful. The first event for this is a disco in December. Transport will be provided to help and encourage residents to come along and meet others. SPC is supporting this. Cllr Gosling is looking for help in the area, with things like leaflet delivery in the community. Cllr Morgan has offered to meet up to discuss how we can help further.

Going forward the update from the borough councillors will be a non-standing item. Cllr Gosling will liaise with the clerk to arrange when she is able to attend. It was suggested this should be every few months, working with her schedule of other meetings.

#### **97 / 24 Councillors Questions and Business Motions**

Cllr Curtis gave his apologies, so this item has been deferred until the next meeting of Council.

#### **98 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups**

**98 / 24 / 1** The Minutes of the Finance Committee meeting held on 12 November 2024 were noted.

**98 / 24 / 2** The update from the Walking & Cycling Working Group was received. Cllr Hilton provided an update to the benefit of the members of the public.

**APPROVED:** The council approved that the cycle and walking working group would reach out to landowners about the viability of extending footpath 13. They would come back to the council in December with an update.

To note that Cllr Hilton would pass back the notes from the meeting to update Cllr Pike as she has carried out some work on this project, so that she can progress.

**98 / 24 / 3** The update from the Recreation Ground Working Group was received. Cllr Grover provided an update.

The current scope of the committee included:

Extension of the car park; to include land owned by the SSE alongside the Willow tree by the stream.

The chalet end of life and what to do next in terms of a replacement building, extending and reorganising ready for the busy periods in the summer.

Adult fitness equipment in the park, gathering quotes using feedback from residents.

**98 / 24 / 4** The update from the Tennis Working Group was received. The deputy chair of the Tennis working group provided an update.

The update covered the areas that they were looking into, which included; looking into the operating model for fees using the LTA recommendations, looking at the flexibility of the club spark system, increase the marketing of the tennis court facilities as well as the coaches, a survey to be issued to all current and previous users of the court, health and safety concerns for tripping over bags, and barriers or netting in between the courts. Usage and maintenance schedule to meet health and safety requirements, purchasing equipment for maintenance of the courts, warranty and life span of the surface. Contracts for coaches to include regular cleaning and maintenance. Increase outdoor contractor costs to help maintain the courts.

The Officers nor the Council received any update from the Tennis working group in advance of the meeting.

**98 / 24 / 5** The Clerk's Report was received by the council for the upcoming Christmas event. The council thanked the officer involved in the organising of the event to date.

**99 / 24 Health & safety works to trees**

**RESOLVED:** That Health & Safety works (as outlined in the schedule circulated to Council) to the ten trees identified in the schedule and map (also circulated) should proceed immediately.

**100 / 24 Grant Applications**

**RESOLVED:** Upon the recommendation of the Finance Committee and noting that there is no budget provision in the current year for Community Grants, it was resolved that £5,000 is drawn from the Playgrounds EMR and used to create funding in the current year for Community Grants.

**Community Grant for Ascot District Day Centre**

**RESOLVED:** An application for £2,000 Community Grant was approved.

**CiL funding for Sunningdale Bowls Club**

**DEFER:** The council deferred this application until December.

Cllr Hilton would liaise with the contact at the bowls club to gather more details about the scope of works required.

**CiL funding for MAD Academy Outreach**

An application for £2,952 CIL funding for MAD Academy was considered and agreed to be ineligible for CIL funding. However, it was considered eligible for Community Grant.

**RESOLVED:** A Community Grant of £1,500 was approved to support a pilot of the programme. A further £1,492.50 would be available after a report was received to see how successful the pilot had been.

**CiL funding for Sunningdale Village Hall board of trustees**

An application for £1,036 CIL funding for the Sunningdale Village Hall Board of Trustees was considered and agreed to be ineligible for CIL funding. However, it was considered that the sum could be funded for the EMR held for work to the village hall.

**RESOLVED:** That a £1,036 grant was approved to fund works to the French drains at the Sunningdale Village hall and that this money will be taken from the Village Hall EMR.

**101 / 24**    **Amendment of terms of reference for committees and focus areas 2024 - 2025**  
**RESOLVED:** To amend the Terms of Reference for Committees and Focus Areas 2024-2025 to permit the appointment of substitutes to the Council’s Committees.

**102 / 24**    **Appointment of a substitute to the finance committee**  
**RESOLVED:** Cllr Curtis was appointed as a substitute member of the Finance Committee on the basis that Cllr Curtis attends a training session before he attends the first meeting.

**103 / 24**    **Financial Regulations**  
**RESOLVED:** That a new set of Financial Regulations (based upon the April 2024 NALC model Financial Regulations) is approved.

**104 / 24**    **National Pay Award to staff**  
**RESOLVED:** To agree the payment of the national pay award, back dates to 1 April 2024 to the Council’s staff, as per their terms and conditions of employment with immediate effect.

**105 / 24**    **Draft budget 2025/26**  
The Clerk shared then process and would like to call a meeting with the HR subcommittee to sign off the pay budget. At the next Finance Committee meeting the members will go through the budget in detail. It will then come to the council meeting in December for discussion and in January a proposal will be put forward.

Note: CiL will be separated out of the budget setting process for the precept.

**106 / 24**    **Information sharing**  
Cllr Evans asked for an update on proposals for a 20mph speed limit area. She also advised of concerns on seeing lorries coming up the Chobham Road.

Cllr Morgan raised his concern over the health and safety of the stream in the recreation ground and access to the tunnel, which he felt should have a grate over it.

Cllr Buxton thanked Cllr Hilton and Unitary Cllr Gosling for laying wreathes on Remembrance Sunday.

The meeting started promptly at 7.30pm. The meeting concluded at 9.20pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_