



## Minutes of the Meeting of the Parish Council Tuesday 17 September 2024 at 7:30 pm

held at  
**The Community Room, Broomhall Recreation Ground.**

### 60 / 24 Attendance and Apologies for absence

Attendance: Cllr Buxton; Cllr Coxon; Cllr Curtis; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan (Chairman); Cllr Newman; and Cllr Pike  
Apologies for absence: Cllr Penney,  
Present: Louise Steele – (Locum Clerk)

There were three members of the public present.

### 61 / 24 Declaration of interest for items on the agenda

Cllr Coxon declared a personal interest in agenda item 66 / 24 on the grounds that she is an allotment holder.

### 62 / 24 Approval of Minutes of Council 20 August 2024

**RESOLVED:** That the council approved minutes of the council meeting held on 20 August 2024. The Chairman signed the minutes as an accurate record of the meeting.

### 63 / 24 Announcements from the Chairman

The Chairman had once announcement – to thank all the officers involved in the community events run at the Recreation Ground over the summer.

### 64 / 24 Public Adjournment

Two members of the public exercised their right to speak at this point about the future of the Novello Picture House Theatre. After each member of the public had spoken for their allocated time the meeting agreed to suspend Standing Orders to allow the information dissemination to continue and for Councillors to ask questions. At the conclusion of the discussion the Chairman brought the session back under Standing Orders and the two member of the public took their opportunity to leave the meeting.

### 65 / 24 To receive an update from the Borough Councillors for Sunningdale

There was no update from the Borough Councillors.

### 66 / 24 Councillors Questions and Business Motions

Council considered a motion brought forward by Cllr Newman.

**RESOLVED:** To: get 3 quotes for a new deer fence around the allotments; -  
investigate the feasibility of having CCTV at the entrance to the allotments and explore options for a new entrance gate to improve security;  
consider an increase in allotment rent as part of the budget process;  
audit the waiting list;

explore the possibility of finding new land for allotments;  
explore introducing a pilot 'starter plot';  
create an allotment user group; and  
explore creating better access to disabled people and people with low mobility.

**67 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups**

**67 / 24 / 1 Clerk's Report**

Council received the report of the Locum Clerk and noted updates on Christmas Lights & Event; Members IT; Refurbishment of the Chobham Road Book Exchange and the summer Bouncy Fun Days. Members considered the Locum Clerk's request for guidance on how to respond to a request from Naan & Sizzle for an increase in the evenings they can trade from the Recreation Ground car park and offered some advice. Further Members noted that the Locum Clerk was minded to give landlord consent, on behalf of the Parish Council, to a request from the trustees to make certain external repairs at Sunningdale Village Hall.

**RESOLVED:** that the 2024 Christmas Lights switch-on event will be held on Friday 29 November 2024 at Broomhall Park

**67 / 24 / 2 Update from the Recruitment Working Group**

Members noted that a report from the Recruitment Working Group is to be considered in confidential session.

**68 / 24 Membership of Working Groups**

**RESOLVED:** Further to minute 54 /24 that the membership of the new working groups be as follows:

**RECREATION GROUND WORKING GROUP:** Cllrs Buxton, Grover & Morgan

**KEY ISSUES OF SURVEY WORKING GROUP:** Cllrs Evans & Pike

**EVENTS LEAD MEMBER:** Cllr Curtis (and Cllr Pike from the perspective of traders)

**COMMUNITY WORKING GROUP:** setting up the working group for be deferred for now. Though Cllr Buxton will work with the Deputy Clerk on considering how better to promote and signpost community services.

**69 / 24 Community Infrastructure Levy**

A draft CIL policy was discussed and some suggestions for amendment made. It was agreed that the amended policy should be brought back to the next meeting of Council (in October) for decision. As a consequence consideration of any applications for CIL Grants would be deferred to the November meeting of Council.

**70 / 24 Broomhall Park Woodland Trail Project**

**RESOLVED:** that additional expenditure of £474 on the current stage of the project is authorised; and that the next steps of the project will be considered by the Recreation Ground Working Group.

**71 / 24 Financial Report**

Council heard that the implementation of Rialtas Omega is progressing well and received a budget monitoring report on income & expenditure for the first four months of the financial year.

**71/24-2**

**RESOLVED:** that, it being 9.30pm, the meeting continue for no more than thirty minutes.

**72 / 24 Information Sharing**

Information was shared about the proposed closure of a local community recycling facility; it was suggested that the Royal Borough of Windsor & Maidenhead be written to and urged to write to Surrey County Council asking them to reconsider.

Cllr Hilton gave an update from the Walking & Cycling Group on the completion of the Whitmore Lane path and the continued positive feedback received.

**73 / 24**

**RESOLVED:** to exclude members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (contractual and staffing matters) of the business to be transacted.

Note that while the detail discussed at this part of the meeting was, and remains, confidential the minutes below need not be considered confidential.

**74 / 24 Village Hall Lease**

The solicitors' advice was considered and it was agreed to proceed to negotiate heads of terms with the Village Hall Charity.

**75 / 24 Staffing Matters**

An oral update from the Locum Clerk was received.

**76 / 24 Report of the Recruitment Working Group**

The Chair of the Working Group reported that, after a successful first interview, a candidate for the post of Clerk had been invited back for a second interview.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## **Minute 54 / 24**

### **Communication to Residents.**

To be placed on the Council Website, Facebook page, Sunningdale (UK) Community Group and emailed to all respondents who provided an email address.

“The Parish Council undertook a major Resident & Stakeholder Survey between 10 May and 17 June 2024. 458 people responded and we have been busy analysing the results. You can see a copy of our report [here](#). Thank you to all those who responded.

The Council considered the report at its Meeting on 20 August and agreed to some follow-on work to obtain budgetary costs for potential projects. You can see details of this [here](#). We will keep you updated. Once again thank you to all those who took the time to respond”.