



## Minutes of the Meeting of the Parish Council Tuesday 20 August 2024 at 7:30 pm

held at  
**The Community Room, Broomhall Recreation Ground.**

### **48 / 24 Attendance and Apologies for absence**

Attendance: Cllr Coxon; Cllr Curtis; Cllr Evans Cllr Grover; Cllr Hilton; Cllr Morgan  
(Chairman); Cllr Newman; and Cllr Pike

Apologies for absence: Cllr Buxton; and Cllr Penney,

Present: Louise Steele – (Locum Clerk), Nikki Tomlinson (Deputy Clerk), Alex Orchard  
(Admin Officer)

There were three members of the public present including two officers of the council.

### **49 / 24 Declaration of interest for items on the agenda**

No members declared an interest in any item on the agenda.

### **50/ 24 Approval of Minutes of Council 16 July 2024**

**RESOLVED:** That the council approved minutes of the council meeting held on 16 July 2024. The Chairman signed the minutes as an accurate record of the meeting.

### **51 / 24 Announcements from the Chairman**

The Chairman announced that he would take items in a different order from that set out on the agenda [*note that the minutes follow the order of the published agenda*].

The Chairman gave an update on the CILL Grant applications received by the Council and indicated that as a one-off the Finance Committee with the addition of himself would meet as the CIL Working Group. The Working Group would bring forward a framework within which the various grant applications might be considered – this document was to be expected at September's Full Council meeting.

### **52 / 24 Public Adjournment**

No member of the public exercised their right to speak at this point.

### **53 / 24 To receive an update from the Borough Councillors for Sunningdale**

There was no update from the Borough Councillors – one councillor had sent apologies. The locum Clerk confirmed that both Borough Councillors had been invited and that she had requested written update reports if the Borough Councillors were unable to attend. The meeting expressed the view that the Borough Councillors are “our” representatives and that it is not unreasonable to expect them to do something for the Council. The meeting asked Cllr Grover to talk to the Borough Councillors on behalf of the Parish Council.

### **54 / 24 Councillors Questions and Business Motions**

Council considered a motion brought forward by the Business Plan Engagement Working Group. Cllr Pike asked that her name be removed from the list of seconders and therefore the motion is recorded as being proposed by Cllr Morgan and seconded by Cllrs Coxon and Newman.

**RESOLVED:**

To approve:

- The release of the report on the Council's website and by email to residents who asked to receive it; and
- The communication from the Parish Council to residents appended to these minutes

To create a Recreation Ground Working group to create a draft blueprint for the Recreation Ground in accordance with the objectives detailed presented to the meeting;

To create a Working Group to summarise the key issues arising from the Survey and discuss with other statutory authorities, principally the Royal Borough of Windsor and Maidenhead, Network Rail, Sunninghill & Ascot PC. in accordance with the objectives detailed presented to the meeting;

That the Walking and Cycling Working Group should consider the suggestions and concerns regarding footpaths and cycle paths and bring forward proposals to Council:

To create an Events Working Group (with a lead Cllr & residents and interested business partners) to develop an Events Policy and a Programme of Events for 2025 for recommendation to Council;

That the Planning Committee should review the output from Section 4, Housing of the survey and propose next steps to Council;

That Lead Cllrs will consider comments on cemeteries & allotments and will make proposals to Council;

That Sunningdale Scouts will be invited to present a funding request to Council;

That Focus Groups will be organised with older teenagers/youths to better understand their needs;

To undertake further work to gain feedback from local businesses;

To create a Community Working Group, with resident involvement, to establish business case for a community hub;

To determine how to communicate more effectively with residents & stakeholders;

To consider how better to promote and signpost community services in accordance with the objectives detailed presented to the meeting; and

The Finance Committee and RFO to produce a summary, by project, of CIL funds spent to date, and authorised but not spent,

A proposal to create an Environment Working Group to explore opportunities to reduce impact on our environment was deferred.

**55 / 24**

**To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups**

**55 / 24 / 1**

**Update from the Walking & Cycling Working Group**

Cllr Hillton gave an update on the work of the Walking & Cycling Group; she has asked Councillor Geoff Hill at RBWM again for an update on implementation of the 20mph work. Work on the Whitmore Lane path is complete and there has been some very positive feedback. The RBWM Rights of Way officer is very satisfied with the work carried out.

An observation was raised about the recently opened Sunningdale Park SANG and the height of the grass. Cllr Coxon said she had written to ask about the maintenance plan for the SANG.

**55 / 24 / 2 Update from the Recruitment Working Group**

The locum Clerk reported that there was one candidate to be interviewed.

**55 / 24 / 3 Clerk's Report**

The locum Clerk gave an update about ongoing work on Members' IT confirming that 1 September 2024 is the date for commencement of Microsoft Business 365 subscriptions for Councillors. Implementation of Riatas Cloud Omega software is progressing the new software was installed in July and the first quarter's data is input and reconciled. The second quarter is progressing.

Repeated vandalism/anti-social behaviour in the public convenience at Broomhall Recreation Ground has a problem through the summer with paper towels or loo paper being used to block sinks and the taps left running so that the area floods. Taps have been replaced with push taps and loo paper holders will be replaced with dispensers providing one sheet at a time. Paper towels are likely to be replaced with electric hand dryers .

The refurbishment of the Chobham Road Book Exchange is complete.

**56 / 24 Moor End, Chobham Road**

The meeting noted recent correspondence relating to Moor End and that the Parish Council's expression of interest in acquiring the property would not proceed. The meeting further noted that the Council would need to be better prepared in case such an opportunity arises again.

**57 / 24 Community Infrastructure Levy**

**RESOLVED:** To agree the 2023/24 CIL Report; and as a consequence, note the sum and distribution of the Council's earmarked reserves as at 31 March 2024 and a summary of CIL funds spent and committed (as at 16 August 2024).

**58 / 24 Blacknest Gate Telephone Box (Childrens' BookeExchange)**

**RESOLVED:** To approve the plan to provide a new children's book exchange within a refurbished telephone box at Broomhall recreation ground. Further, to approve expenditure of £6,500.00 from CIL funds to relocate and refurbish the telephone box currently on the corner of Blacknest Gate Road to Broomhall recreation ground.

**59 /24 Information Sharing**

- Cllr Newman shared that he understood that RBWM was planning to impose parking charges on any road that they can – and it was indicated that the Parish Council should take any opportunity to comment on such a plan.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## **Minute 54 / 24**

### **Communication to Residents.**

To be placed on the Council Website, Facebook page, Sunningdale (UK) Community Group and emailed to all respondents who provided an email address.

“The Parish Council undertook a major Resident & Stakeholder Survey between 10 May and 17 June 2024. 458 people responded and we have been busy analysing the results. You can see a copy of our report [here](#). Thank you to all those who responded.

The Council considered the report at its Meeting on 20 August and agreed to some follow-on work to obtain budgetary costs for potential projects. You can see details of this [here](#). We will keep you updated. Once again thank you to all those who took the time to respond”.