



Minutes of Annual Meeting of Council Tuesday 12 May 2026 at 8:00 pm

held at

The Pantry, Lynwood Care Centre, Rise Road, Sunninghill, SL5 0FG.

1 / 26 Election of the Chair of the Council Welcome

Nominations for the office of Chair of the Council were requested and received for Cllr Morgan and Cllr Hilton.

RESOLVED: That Cllr Hilton is elected Chair of the Council for the local government year 2026/27.

Cllr Hilton duly signed the Declaration of Office for Chairman of the Council and commenced the meeting.

2 / 26 Attendance and Apologies for absence

PRESENT: Cllr Morgan (Chairman), Cllr Buxton, Cllr Coxon, Cllr Curtis, Cllr Evans, Cllr Grover, Cllr Hilton (Vice-Chair), Cllr Newman and Cllr Pike.

APOLOGIES: Cllr Penney.

IN ATTENDANCE: Natalie Hayes (Clerk/RFO), Mrs S Parker (Officer) and Mr J Rose (Officer).

PUBLIC: Two members of the public was present.

3 / 26 Disclosure of pecuniary interests and other registerable interests

RESOLVED: No disclosable pecuniary interests or other registerable interests were declared.

4 / 26 Election of the Vice-Chair of the Council

RESOLVED: That Cllr Buxton is elected Vice Chair of the Council for the local government year 2026/27.

5 / 26 Appointment of Committee Members

RESOLVED: That committee members and leads for focus areas be appointed for the council year May 2026 to April 2027 as shown below:

Finance Committee

Cllr Morgan
Cllr Newman
Cllr Pike
Cllr Evans

Facilities and Services Committee

Cllr Coxon
Cllr Curtis
Cllr Pike
Cllr Morgan

Human Resources Committee

Planning Committee

Cllr Buxton
Cllr Evans
Cllr Hilton
Cllr Coxon

Cllr Buxton
Cllr Evans
Cllr Grover
Cllr Newman

Cemetery Committee

Cllr Buxton
Cllr Hilton
Cllr Newman
Cllr Evans

Focus Areas

Allotments – Cllr Newman
Traders – Cllr Pike

The working groups will be discussed as part of the Scheme of Delegation which will be an agenda item at the Full Council meeting on the 16 June 2026.

6 / 26 Appointment of Chairs of Standing Committees

RESOLVED: That Chairs of standing committees for the council year May 2026 to April 2027 are:

Finance Committee
Cllr Pike

Facilities and Services Committee
Cllr Morgan

Human Resources Committee
Cllr Evans

Planning Committee
Cllr Buxton

Cemetery Committee
Cllr Buxton

7 / 26 Appointment to External Organisations

RESOLVED: That representatives to external organisations be appointed for the council year May 2026 to April 2027 as shown below:

Traders - Cllr Pike
Village Hall Charity - tbc
Holy Trinity School - Cllr Coxon
Charters School - Cllr Evans

Mr J Rose advised that he was still investigating the re-establishment of the Local Neighbour Action Group (NAG) and would report back to council.

8 / 26 Adoption of Governing Council Documents

RESOLVED: That the Standing Orders, Code of Conduct and Financial Regulations were approved.

TO NOTE: The Standing Orders, Code of Conduct, Financial Regulations and Scheme of Delegation would be reviewed again at Full Council in June.

9 / 26 Council and Committee Meeting Schedule 2026 - 2027

RESOLVED: That the calendar of council meetings and committee dates for 2026-2027 be approved.

TO NOTE: A change in date for the HR Committee to the 9 June 2026.
Cllr Pike asked if there should be an additional Finance meeting in June to see the AGAR report before being presented to Full Council on the 16 June 2026.

10 / 26 Appointment of Internal Auditor 2026-27

RESOLVED: To appoint Mulberry Local Authority Auditing Ltd as the Council's internal auditor for the financial year 2026/27.

ACTION: The Clerk would confirm that a quote received from the auditor was within the delegated budget (Min ref: 140/25) .

11 / 26 Appointment of Councillor to Verify Bank Reconciliations

RESOLVED: To appoint Cllr Hilton to check and sign the monthly bank reconciliations as prepared by the RFO.

12 / 26 Approval of the Minutes of Full Council held on 21 April 2026

RESOLVED: To approve the minutes of the Full Council held on 21 April 2026.

The meeting started later than scheduled at 8:34pm and closed at 9:55pm.

Signed as a true record of the meeting:

Signed: _____

Dated: _____