



# SUNNINGDALE PARISH COUNCIL

## Full Council Meeting Agenda

Date: Tuesday 16 June 2026 at 7:30 pm

Location: The Pavillion, Broomhall Lane, Sunningdale, SL5 0QS

### Councillors:

Cllr Hilton (Chair); Cllr Buxton (Vice-Chair); Cllr Coxon; Cllr. Curtis; Cllr Evans; Cllr Grover; Cllr Morgan; Cllr Newman; Cllr Penney; and Cllr Pike.

You are hereby summoned to attend a Meeting of Sunningdale Parish Council on the date and location stated above.

Members of the public are welcome to attend.

### 13 / 26 Chair welcome and Update

Chair to welcome those present to the meeting, reminding them that all mobile devices are switched to silent for the duration of the meeting. A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

### 14 / 26 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

### 15 / 26 Disclosable pecuniary interests and other registerable interests

To receive from members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Sunningdale members' Code of Conduct.

### 16 / 26 Minutes of Annual Meeting of Council 12 May 2026

**DECISION:** To approve the minutes of the Annual Meeting of Council held on 12 May 2026.

### 17 / 26 Appointment of councillors to Committees Members

**DECISION:** To receive requests from councillor's wishing to join committees.

### 18 / 26 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting. This session to be conducted in accordance with standing order 6e-h.

- 19 / 26 Annual Governance Accountability Return (AGAR)**
- (a) To receive the interim and final Audit report for the year ending 31 March 2026 and note recommendations.
  - (b) To approve the Annual Governance Statement (AGAR Part 1) for the financial year 2025 – 2026.
  - (c) To approve the Accounting Statements (AGAR part 2) for the financial year 2025 – 2026.
  - (d) To agree the dates for Public Inspection of Accounts.
- 20 / 26 Scheme of Delegation**
- DISCUSSION:** To consider and discuss updates to the Scheme of Delegation based upon comments received prior to the meeting.
- 21 / 26 Code of conduct Policy**
- DECISION:** To approve the updated Code of Conduct Policy as reviewed by the HR Committee.
- 22 / 26 Allotment Gates**
- DECISION:** To approve the installation of new allotments gates.
- 23 / 26 BACS Payroll service**
- DECISION:** To approve the implementation of a BACS payroll service, as approved by the HR Committee.
- 24 / 26 To receive relevant updates from Committees**
- TO NOTE:** To receive an oral report from the Chair of the HR Committee.
- 25 / 26 Date of future meetings and Information sharing**
- TO NOTE:** **Next Full Council Meeting:** Tuesday 14 July at 7.30pm.  
**Informal Business Plan meeting:** Tuesday 23 June, 6:00 – 8:00pm, Lynwood Care Centre.  
To note any additional updates or information shared by councillors.



Natalie Hayes, Clerk

11 June 2026