



## Annual Meeting of the Parish Council Tuesday 12 May 2026 at 8:00 pm

This meeting will be held at  
The Pantry, Lynwood Care Centre, Rise Road, Sunninghill, SL5 0FG.

### Agenda

#### Summoned to Attend:

Cllr Buxton; Cllr Coxon; Cllr. Curtis; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan (Chairman); Cllr Newman; Cllr Penney; and Cllr Pike

Members of the Public are welcome to attend the meeting.

#### 1 / 26 Election of the Chair of the Council

To elect the Chair for the forthcoming year and the elected Chair to sign their Declaration of Acceptance of Office.

#### 2 / 26 Attendance and Apologies for absence

To receive and approve any apologies for absence.

#### 3 / 26 Declaration of interest for items on the agenda.

To receive from members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Sunningdale members' Code of Conduct.

#### 4 / 26 Election of the Vice-Chair of the Council

To elect the Vice-Chair of Council for the forthcoming year.

#### 5 / 26 Appointment of Committee Members

To receive nominations and appoint members to Council committees and focus areas in accordance with the approved structure.

#### 6 / 26 Appointment of Chairs of Standing Committees

To appoint a Chair to the following committees:

Finance Committee, Planning Committee, Human Resources Committee, Facilities and Services Committee and Cemetery Committee.

**7 / 26 Appointment to External Organisations**

To review the list of external organisations and appoint Councillors or officers as representatives.

**8 / 26 Adoption of Governing Council Documents**

To resolve to adopt the [governing documents](#) in the annual review being the statutory policies of Standing Orders, Code of Conduct and Financial Regulations.

**9 / 26 Council and Committee Meeting Schedule 2026 - 2027**

**DECISION:** To approve the schedule of Council and committee meetings for 2026-2027.

**10 / 26 Appointment of Internal Auditor 2026-27**

To confirm the appointment of the Council's internal auditor for the 2026-2027 financial year.

**11 / 26 Appointment of Councillor to Verify Bank Reconciliations**

To appoint a councillor to verify bank reconciliations prepared by the Responsible Financial Officer (RFO), in accordance with Financial Regulations (November 2024 2.6).

**12 / 26 Approval of the Minutes of Full Council held on 21 April 2026**

**DECISION:** To approve the minutes of the Full Council meeting held on the 21 April 2026.



Natalie Hayes, Clerk

7 May 2026