



Minutes of the Facilities & Services Committee Meeting Thursday 12 February 2026

FS 36 / 25 Attendance and apologies.

Attendance: Cllr Coxon (Chair); Cllr Curtis and Cllr Pike

Present: Nikki Tomlinson (Deputy Clerk), John Rose (Facilities Officer)

FS 37 / 25 To review minutes of the meeting on the 19 January 2026

RESOLVED: That the committee approved the [minutes](#) of the Facilities and Services Committee meeting held on 19 January 2026.

FS 38 / 25 Public Adjournment

There were no questions received from any members of the public before the meeting or at this point of the agenda.

FS 39 / 25 Priority Setting

This item on the agenda was deferred to the next Facilities and Services Committee meeting on 16 April 2026.

FS 40 / 25 Woodland Management Plan

DISCUSSION: It was suggested it would be good practice to outsource the Woodland Management Plan.

ACTION: Facilities Office to request 3 quotes for a Woodland Management Plan.

ACTION: Facilities Office to shared the tree works log for the woodland, recreation ground, allotments and Kiln Lane Cemetery and will prioritise the urgent tree works.

FS 41 / 25 Contracts and leases held

This item on the agenda was deferred to the next Facilities and Services Committee meeting on 16 April 2026.

FS 42 / 25 CCTV for Broomhall Recreation Ground

DECISION: The Facilities and Services Committee agreed for the Recreation Ground Working Group to explore CCTV for Broomhall Recreation Ground in greater detail as part of the car park project.

FS 43 / 25 Library Provision

DISCUSSION: To enable the Facilities and Services Committee to recommend renewing the 5 year library lease due in June 2027 to Full Council it was discussed that detailed data on who uses the library is needed. A survey might be a good way to compile this data.

FS 44 / 25 Tennis court floodlight proposal agreed by Full Council January 2026

ACTION: Cllr Coxon to endeavour to submit the planning application to extend the tennis court floodlights permissions. Alternatively, the Facilities and Services Committee will instruct a planning consultant to submit the application on behalf of the parish council at a cost of £450.

FS 45 / 25 Park Yoga

DECISION: The Facilities and Services Committee agreed to trial yoga in the park for the Summer of 2026 at a cost of £3,300 however there were concerns that the Committee did not have the delegated authority to spend from the events budget.

FS 46 / 25 Under 11's play area gate

Deputy Clerk updated the committee in regards to the health and safety emergency works needed on the playground gate at a cost of £700.

FS 47 / 25 Information Sharing

DISCUSSION: Following the parish council letter to St John's College Cambridge, advising that the council wishes to explore a licence agreement, in order to keep the footpath to the station open on St Johns College Cambridge land. St John's College Cambridge have advised a 1-year agreement and thereafter a month-to-month review and associated costs. This proposal will be decided upon by Full Council.

FS 48 / 25 Items for Future Agendas

To review the contracts held with IT QED, Red Kite, Shorts

Library survey

Tennis court floodlights planning permission

Tree work quotes

Woodland Management Plan quotes

The meeting started at 2.45pm.

The meeting closed at 4.05pm.

Future meeting date is 16 April 2026.

Signed as a true record of the meeting:

Signed: _____

Dated: _____