



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council
Tuesday 17 March 2026 at 7:30 pm

This meeting will be held at
The Pavillion, Broomhall Lane, Sunningdale, SL5 0QS

Agenda

Summoned to Attend:

CLlr Morgan (Chairman), CLlr Buxton, CLlr Coxon, CLlr Curtis, CLlr Evans, CLlr Grover, CLlr Hilton, CLlr Newman, CLlr Penney and CLlr Pike.

Members of the Public are welcome to attend the meeting.

105 / 25 Chair Welcome

Chair to welcome those present to the meeting, reminding them that all mobile devices are switched to silent for the duration of the meeting.

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

106 / 25 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

107 / 25 Disclosable pecuniary interests and other registerable interests

To receive from members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Sunningdale members' Code of Conduct.

108 / 25 Approval of the minutes: Full Council 20 January 2026 and Extraordinary meeting 24 February 2026

DECISION: To approve the minutes of the Full Council meeting held on 20 January and the extraordinary meeting held on 24 February 2026.

109 / 25 Draft minutes of the Finance Committee.

TO NOTE: To receive the draft minutes of the Finance committee held on 10 February 2026 and extraordinary Finance Committee meeting held on 17 February 2026.

110 / 25 Annual Parish Meeting 12 May 2026

DECISION: To approve a new date for the Annual Parish Meeting and to discuss the agenda.

The Clerk has provisionally booked the Police Community Support Officers for Ascot, Sunninghill and Sunningdale to attend as guest speakers.

111 / 25 CIL Grant Applications

To receive a report from the Finance Committee on the CIL grant applications.

- DECISION:** To determine the CIL grant applications as listed below and decide funds to be awarded.
- 111/25/a Application for £30,000 funding for Sunningdale Bowling Club
- 111/25/b Application for £98,587 funding for Charters School for a retractable seating unit for the school hall.
- 112 / 25 Community Grant Applications**
- DECISION:** To determine the grant applications as listed below and decide funds to be awarded.
- 112/25/a Application for £4,000 from Ascot Day Centre towards the running costs of the centre.
- 112/25/b Application for £400 from Holy Trinity Church for a new plaque that names all those from Sunningdale lost in the second World War.
- 113 / 25 IT Policy**
- DECISION:** To approve and adopt an IT Policy in line with Assertion 10 of the AGAR.
- 114 / 25 Data Privacy Policy**
- DECISION:** To approve and adopt the updated version of the Privacy Policy.
- 115 / 25 Retention Management Policy and Data Map**
- DECISION:** To approve and adopt the Retention Management Policy and Data Map.
- 116 / 25 Facilities and Services Committee Update**
- DECISION:** To approve the review of contractors for grass cutting at Holy Trinity Church, resulting in an annual cost saving of £3,510.
- DECISION:** To approve the change of supplier for the emptying of dog Bins across the Parish, resulting in an annual cost saving of £2,774.
- DECISION:** To approve free use of the field and associated costs for Park Yoga at Broomhall Recreation Ground, at a cost of £2,000 from the events budget.
- DECISION:** To approve the replacement and installation of the trampoline in the playground at a cost up to £11,500 + VAT.
- DECISION:** To agree to legal costs of £4,750 plus VAT for the License agreement for the Woodland Path and to agree to the revised Heads of Terms.
- 117 / 25 To receive an update from the Recreation Ground Working Group**
- DECISION:** To approve, in principle, the reconfiguration of the existing car park and the construction of a new Southeast park, at an estimated budgetary cost of £417,000.
- DECISION:** To approve issuing a survey to residents regarding the Chalet at Broomhall Recreation Ground.

118 / 25 Neighbourhood Plan update

TO NOTE: To receive an update on the Neighbourhood Plan from the Chair of the Planning Committee, Cllr Buxton.

119 / 25 Events Calendar 2026

DECISION: To approve the 2026 calendar of events, continuing those held over the past three years, including:
FREE Bouncy Fun Days, Outdoor Cinema Event and Christmas lights switch on.
Exact dates to be confirmed.

120 / 25 Business Plan 2026 - 3031

TO NOTE: To receive an update from the Business Plan Engagement Working Group.

121 / 25 Year End Process and Training costs

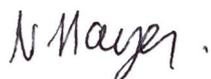
DECISION: To consider and approve the proposed year-end financial process costs of £900 plus VAT, to support statutory compliance, audit readiness, and improved financial management.

122 / 25 Clerks Report

TO NOTE: To receive a report from the Clerk

123 / 25 Information Sharing

DISCUSSION: To bring forward any item at the Chairman's discretion which is relevant to council.



Natalie Hayes, Clerk

12 March 2026