



## Minutes Full Council Tuesday 17 March 2026 at 7:30 pm

held at  
The Pavillion, Broomhall Recreation Ground, SL5 0QS

### 105 / 25 Chair Welcome

The Chair opened the meeting and confirmed proceedings would be recorded to support accurate minute-taking.

### 106 / 25 Attendance and Apologies for absence

**PRESENT:** Cllr Morgan (Chairman), Cllr Buxton, Cllr Coxon, Cllr Curtis, Cllr Evans, Cllr Grover, Cllr Hilton (Vice-Chair), Cllr Newman, and Cllr Pike.

**APOLOGIES:** Cllr Penney

**IN ATTENDANCE:** Natalie Hayes (Clerk/RFO)

**PUBLIC:** 11 members of the public were present

### 107 / 25 Disclosure of pecuniary interests and other registerable interests

**RESOLVED:** No disclosable pecuniary interests or other registerable interests were declared.

### 108 / 25 Approval of the minutes: Full Council 20 January 2026 and extraordinary meeting 24 February 2026.

**APPROVED:** Minutes of the meeting of 20 January 2026 and extraordinary meeting of 24 February 2026

**RESOLVED:** To adjourn the meeting for public participation and to note the additional Finance Committee minutes.

**RESOLVED:** To defer two decisions under agenda item 116/25 would go to Facilities and Services committee for further input before coming back to council.

**RESOLVED:** To defer the replacement trampoline paper to the next council meeting.

### Public adjournment

The public session opened with a representative from Charters School provided an overview of the CIL application to the council. She advised that they had raised £7,000 through fund raising towards the costs of the seating for the hall.

Cllr Buxton asked a question about CIL funding from Sunninghill and Ascot Parish Council.

A representative from Sunningdale Bowling Club gave an update on the information he was asked to

provide to council for his application. He advised that support had been given by residents on a local Facebook page for the project to go ahead.

Cllr Evans asked if the bowling club had made an application with Sunninghill and Ascot, he advised no application had been made as the club sits within Sunningdale Parish.

A representative from Sunningdale WI advised that the disabled access to the WI needed improvement, and asked why the council isn't including the land adjacent to the WI to have some disabled access as part of the car parking improvement scheme. And if the council has any ideas to solve the problem they have with the ramp.

It was resolved that agenda item 117/25 relating to the reconfiguration of the car park was brought forward in the agenda for discussion.

### **109 / 25      Draft minutes of the Finance Committee**

Council noted the minutes of the Finance Committee for the meetings held on 11 November 2025, 9 December 2025, 12 January 2026, 10 February 2026 and the 17 February 2026.

There were no comments received about the minutes of the meetings.

Cllr Evans queried the Finance Committee minutes of the 12 January, where it was noted that any agenda item where there are any financial implications, should go to the finance committee before going to council for approval.

Cllr Morgan advised that at the next council meeting the standing orders will be reviewed so that the process is clearly laid out for all.

Cllr Buxton asked whether the items under 116 had been brought to the finance committee.

Further members of the public left the meeting at this point in the agenda.

### **110 / 25      Annual Parish meeting 12 May 2026**

**RESOLVED:**      Approved the new date of the Annual Parish Meeting to take place on Tuesday 12<sup>th</sup> May 2026.

Councillors put forward ideas for the content of the Annual Parish Meeting:

- Cllr Buxton suggested an update from the Borough Councillors in the last 12 months
- An update on the projects funded by CIL
- An overview of planning applications in the parish
- Chairmans Award – it was requested that the communications for this are made clear that it is an award for volunteering and working in the community.
- Cllr Pike advised she will invite one of the traders to present at the meeting. She also noted that she would like for the council to host a traders networking event in the future.
- Cllr Coxon suggested that traders attend the meeting at various tables around the room so that they can speak to residents during the evening. Other councillors were in support of this.
- Cllr Evans asked if schools, such as Charters could be invited to present at the meeting

The Clerk suggested that any further suggestions are submitted to her by the 20 March, so that the guest speakers and agenda can be shared from the 12<sup>th</sup> April.

## **111 / 25 CIL Grant applications**

**TO NOTE:** Any papers relating to applications, especially if coming back to council, are all collated and shared with the council to consider.

### **111 / 25a Sunningdale Bowling Club**

It was proposed by Cllr Buxton to award a CIL grant of £15,000 to the Sunningdale Bowling Club.

**RESOLVED:** Approved a CIL grant of £15,000 to Sunningdale Bowling Club.

**TO NOTE:** The applicant would be welcome to come back to Council to request a further grant if they were unsuccessful with sourcing other funds, including any application made to Sunninghill and Ascot Parish Council.

### **111 / 25b Charters School**

A motion to approve £48,973 (50%) of the CIL application was proposed but was not approved.

**RESOLVED:** To approve a CIL grant of £98,587 for seating at Charters School

Several members of the public left the meeting after this agenda item.

## **112 / 25 Community Grant applications**

### **112 / 25a Application for £4,000 from Ascot Day Centre towards the running costs of the centre.**

**DEFERRED:** The application was deferred until the information regarding funding from other sources of funds were provided.

### **112 / 25b Application for £400 from Holy Trinity Church for a new plaque that names all those from Sunningdale lost in the second World War.**

**RESOLVED:** Approved a grant for £400 for a memorial plaque at Holy Trinity Church.

## **113 / 25 IT Policy**

**RESOLVED:** Approved and adopted the IT Policy to support the new Assertion 10 of the AGAR.

## **114 / 25 Data Privacy Policy**

**RESOLVED:** Approved the updated data privacy policy.

Cllr Coxon commented about the requirement to collect data and only using it for what the council need it for. It should be clear at all touchpoints what we will use it for and provide clear opt In and opt out following GDPR guidelines.

It should also advise how many years we keep the information for on the document and be clear on subject access requests. The Clerk confirmed that the council are members of the ICO.

### **115 / 25      Retention Management Policy and Data Map**

The council discussed the policy and data map.

Cllr Coxon advised she would share her suggestions for updates with the clerk to save time during the meeting.

**DEFERRED:** An updated version would be brought back to a future council meeting.

### **116 / 25      Facilities and Services Committee Update**

**DEFERRED:** The paper regarding grass cutting at Holy Trinity was deferred back to the Facilities and Services Committee.

**DEFERRED:** The paper regarding dog bins was deferred back to the Facilities and Services Committee.

**RESOLVED:** To approve a contribution of £2,000 from the events budget and free use of the field for park yoga at Broomhall recreation ground.

**DEFERRED:** The paper regarding the replacement of the trampoline in the children's playground was deferred until more information and costs could be supplied. Due to the cost of the works, it would need to come back to Council for approval.

**UNRESOLVED:** Approval of the revised heads of terms with St John's College Cambridge.

**RESOLVED:** Approve legal costs of £4,750 to appoint Wellers to draw up a licence agreement. It was noted that work on the licence agreement would not start until a map is provided from St John's, for clarity on several matters.

Several points were raised by councillors during the discussion:

Cllr Pike was concerned about the financial implications of the licence agreement.

The Council agreed that it was unclear on responsibility. They requested seeing the terms in writing, and it be clearly shown on a map, to clarify. The catch all liability phrase of the agreement was a concern to council.

It was asked that Wellers explain the implications to use the path and woodland in clear terms  
The clerk is to confirm the liability insurance in reference to any agreement.

The Chair advised that our solicitors manage the agreement for us.

It was proposed by Cllr Morgan that council approve the legal fees, but work by Wellers doesn't start until a copy of the map is provided for clarity.

At this point in the meeting the council agreed to extend the meeting by a further 15 minutes.

## **117 / 25      To receive an update from the Recreation Ground Working Group**

This item was discussed after the public adjournment.

**DEFERRED:**      the reconfiguration of the existing car park and the construction of a new southeast park once the recreation ground working group update the paper based on all the feedback received.

Feedback was received from Councillors as follows:

Cllr Evans asked questions about the scope of the work of the recreation group

She raised concerns about governance and procedures.

She advised that there are requirements for further parking in the village, following a meeting with RBWM and the Police that she recently attended.

Cllr Buxton noted that the paper was not clear about the recommendation's as to why the area by the WI was discounted from the scope of the project. She asked that the wording of the agenda item is to be considered so it is clear if it is a discussion or decision and make it relevant to the paper.

Cllr Newman advised he would like for the project to be split into sections for approval.

Cllr Morgan asked if the council had any appetite for the project. He clarified that the costs provided were an estimate and the survey gave an indication of costs. If approved to proceed, there would be a tender process. Cllr Morgan invited members of the council to join the working group.

Cllr Grover advised that the paper was not clear on the costs of the project for each stage. He referenced the previous experience with the MUGA project. It was not clear what the costs of step 1 were going to be. He also noted the request from the WI to make the WI more accessible.

Cllr Hilton highlighted that the resident survey was carried out 2 years ago and trends change overtime, we should be reviewing what residents now require before we spend any significant amounts of money on other projects. The previous survey highlighted the need for more toilets, and this hasn't been referenced anywhere on the proposal.

Cllr Hilton ask that any future surveys should be acted upon quicker than the previous survey and that any costs of creating and administering these, would be worthwhile to establish what residents want, especially when spending large sums of money.

Cllr Coxon mentioned governance and advised that she didn't believe any actions from the survey had been taken and acted upon. She asked that when setting up task and finish groups the terms of reference are made clear. Cllr Coxon asked if other groups including the WI could be invited to join the working group.

Cllr Pike advised that the paper did make it clear about the steps that the working group would take.

Cllr Morgan summarised the conversation:

- Be clear on the next steps and the costs
- Double check the resident demand
- Be clear on the reasons for suggestion that the WI space is not used
- Any options that we could reduce the costs
- Exploration of land across the road
- How can we make the WI more accessible

A member of the public left the meeting after this discussion.

**RESOLVED:** To approve issuing a survey to resident regarding the Chalet at Broomhall Recreation Ground.

The Chair requested that any feedback on the survey are to be sent to the deputy clerk or a member of the working group. It was advised that the survey would be shared by email to all residents with relevant permissions, would be added to the Parish Council website, Facebook page and distributed around the park with printed copies available at the Curly Wurly Café if required.

(The survey would be live from the start of the Easter holidays until the Spring Bank Holiday in May)

#### **118 / 25 Neighbourhood Plan update**

Cllr Buxton updated the council on the neighbourhood plan. She advised that we are awaiting the draft plan from the planning consultant, which will result in further resident consultations for feedback. The plan is still on schedule to go to the inspector by the end of the year.

Cllr Buxton advised that she was grateful for everyone involved in the process and all the work that is involved across the Parishes Sunningdale and Sunninghill and Ascot.

Cllr Coxon asked that more information be included in reference to Sunningdale.

Following a question raised by Cllr Coxon, Cllr Buxton clarified that the document is refreshed and changed to reflect current planning regulations and the new borough plan and NPPF. It is not a document of review it is a document of how we can go forward in the best way for the area.

Cllr Pike asked to confirm the costs with the finance committee.

Cllr Morgan asked that the plan be brought to council for approval and if any issues are foreseen, as well as any regular updates be brought to council.

Cllr Buxton advised that all updates are added to the Parish Council website if anyone would like to see the agenda, minutes of the meetings and proposals and any more information.

#### **119 / 25 Events Calendar 2026**

**DEFERRED:** Due to time constraints this agenda item was deferred until the next council meeting in April for approval.

**120 / 25 Business Plan 2026 – 2031**

**DEFERRED:** Due to time constraints this agenda item was deferred until the next council meeting in April for discussion.

**121 / 25 Year End Process and Training costs**

**RESOLVED:** Approved the cost of £900 plus VAT for support from LGRC for year-end processes and training.

**122 / 25 Clerks Report**

No questions were raised during the meeting.

**123 / 25 Information Sharing**

A proposal was received in relation to parking at Charters School from Cllr Gosling. Cllr Morgan will share the email with councillors in relation to this topic.

Cllr Morgan advised the council of the property for sale at Moor End and said he would be writing to the Royal Borough of Windsor and Maidenhead (RBWM) and Crown Estate in respect of the matter.

Cllr Morgan advised that he would be responding RBWM about the proposal regarding Silwood Road junction, and ask for further discussion on the matter with RBWM.

The meeting started at 7:30pm and closed at 9:56pm

Signed as a true record of the meeting:

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_