



## Minutes of the Extraordinary Full Council Tuesday 24 February 2026 at 7:40 pm

held at  
Sunningdale WI, Broomhall Recreation Ground, SL5 0QS

### 99 / 25 Chair Welcome

The Chair opened the meeting and confirmed proceedings would be recorded to support accurate minute-taking.

### 100 / 25 Attendance and Apologies for absence

**PRESENT:** Cllr Morgan (Chairman), Cllr Coxon, Cllr Curtis, Cllr Grover, Cllr Newman, Cllr Pike

**APOLOGIES:** Cllr Buxton, Cllr Evan, Cllr Hilton (Vice-Chair), Cllr Penney

**IN ATTENDANCE:** Natalie Hayes (Clerk/RFO)

**PUBLIC:** No members of the public were present

### 101 / 25 Disclosure of pecuniary interests and other registerable interests

**RESOLVED:** No disclosable pecuniary interests or other registerable interests were declared.

### 102 / 25 Earmarked Reserves and Reserves Policy February 2026

Cllr Pike advised that she and the Clerk had attended a course on Earmarked Reserves where it was recommended that a formal policy be adopted.

No questions were raised by councillors before or during the meeting.

**APPROVED:** Adoption of the Earmarked Reserves and Reserves Policy February 2026.

**ACTION:** Increase General Reserves to ensure they hold three months' worth of expenditure, in line with the policy.

### 103 / 25 Schedule of Fees and Charges for 2026/27

Cllr Grover confirmed that he had discussed the budget allocation with Cllr Morgan before the meeting and His questions had been answered.

As part of the 2026/27 budget discussions, the following fees and charges were agreed:

**APPROVED:** Cemetery fees to increase from **1 April 2026**

Allotment fees to increase by 25p to **£7.75 per pole** from **1 April 2027**

No increase to Tennis fees for **2026/27**

No increase to hire fees for Broomhall Park field or the Community centre for **2026/27**

No questions on the draft budget were submitted to the Clerk before the meeting or raised during the meeting.

**RESOLVED:** To approve the budget for the financial year **2026/27**

**RESOLVED:** To set a precept of £260,811 for the financial year **2026/27**

**RESOLVED:** that the Clerk Natalie Hayes should request the precept of the collection authority (the Royal Borough of Windsor & Maidenhead) as soon as possible.

**ACTION:** Correct the £1,000 adjustment to ensure the budget is balanced.

Cllr Grover expressed support for the resulting decrease in Band D for Sunningdale residents and asked that this be noted.

### Information sharing

#### SCHEDULE OF MEETINGS:

Cllr Morgan highlighted that meeting schedules were not aligned with supporting the budget-setting process at Finance Committee. He formally thanked the Clerk for her work producing the budget reports and for utilising previously unused tools in the Rialtas software, noting the volume and quality of work delivered as the new RFO.

#### TO NOTE:

The scheme of delegation and schedule of meetings will be reviewed at the April Council meeting. The Clerk will circulate these to councillors and officers for feedback.

#### FURTHER COMMENTS:

Cllr Grover commented that the budget reports were much clearer. He also mentioned that the potential new van and coffee chalet, which were outside the current budget. Cllr Pike confirmed that budget could be reviewed during the year to accommodate necessary projects, subject to Council approval.

**TO NOTE:** A virement policy would be on the agenda for the March Council meeting.

**RESOLVED:** That the Clerk's audio notes used for minute taking at Finance Committee meeting are solely for the preparation of formal minutes and will be deleted once the minutes have been approved by the Chair of the Committee.

The meeting started at 7:41pm and closed at 7:57pm

Signed as a true record of the meeting:

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_