



# SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council  
Tuesday 20 January 2026 at 7:40 pm

This meeting will be held at  
Sunningdale WI, Broomhall Recreation Ground, SL5 0QS.

## Agenda

### Summoned to Attend:

CLlr Morgan (Chairman), CLlr Buxton, CLlr Coxon, CLlr Curtis, CLlr Evans, CLlr Grover, CLlr Hilton, CLlr Newman, CLlr Penney and CLlr Pike.

### Members of the Public are welcome to attend the meeting.

#### 78 / 25 Chair Welcome

Chair to welcome those present to the meeting, reminding them that all mobile devices are switched to silent for the duration of the meeting.

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

#### 79 / 25 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

#### 80 / 25 Disclosable pecuniary interests and other registerable interests

To receive from members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Sunningdale members' Code of Conduct.

#### 81 / 25 Approval of Minutes of Council Meeting 16 September 2025 and 18 November 2025

**DECISION:** The minutes are to be signed by the Chairman as an accurate record of the meeting.

#### 82 / 25 Minutes of Finance Committee of 14 October 2025.

**RECEIVE:** To receive the minutes of the Finance Committee meeting held on the 14 October 2025.

#### 83 / 25 Minutes of HR committee of 13 November 2025.

**RECEIVE:** To receive the minutes of the HR Committee meeting held on the 13 November 2025.

#### 84 / 25 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

**85 / 25          Public Adjournment**

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting. This session to be conducted in accordance with standing order 6e-h.

**86 / 25          Council Budget and Precept 2026/27**

To receive a report from the Finance Committee on the budget and precept for 2026/27

**87 / 25          Community Room repairs**

**DECISION:** To approve the expenditure to fix the source of damp in the community room and to make good the window, wall and floor, to enable full usage of the room again.

**88 / 25          Approval of updated Grievance Policy**

**DECISION:** To approve the updated version of the grievance policy as reviewed by the HR Committee.

**89 / 25          Update from the Recreation Ground Working Group**

To receive an update from the Recreation Ground Working Group on the following matters:

**DECISION:** To approve a plan of action to replace the current chalet at Broomhall Recreation Ground with an alternative refreshment facility.

**DECISION:** To approve, in principle, the reconfiguration of the existing car park and the construction of a new Southeast car park. (Zone 2)

**90 / 25          Business Plan 2026 – 2031**

To receive a proposal from the Business Plan Engagement working Group.

**TO NOTE:** Any feedback should be emailed to the Deputy Clerk by Friday 13 February.

**91 / 25          External Audit**

**TO NOTE:** To receive the report of the External auditor on the 2024-25 accounts.

**92 / 25          Proposal from the Cemetery Working Group for Kiln Lane extension and resurfacing works.**

**DECISION:** For council to approve the plan to extend and relay the existing footpaths and car park in the cemetery, at an expenditure of £43,000 from CIL funds.

**93 / 25          Update from Facilities & Services Committee**

**DECISION:** to seek approval from the Council on the course of action to be taken in response to the request from St Johns College, Cambridge.

**DECISION:** To approve the recommendation of the Facilities and Services Committee for a 5-year contract with Sovereign Compliance to undertake the playground inspections (FS 19/25)

**94 / 25      Risk Register**

**DECISION:**      to receive and approve the updated risk register.

**95 / 25      Assertion 10**

**TO NOTE:**      to receive an update on Assertion 10 which will form part of the AGAR for 2025/26.  
A training session for this element will be held for all councillors and officers, which must be completed by 31<sup>st</sup> March.

**96 / 25      Update from the Tennis Working Group**

To receive a motion from the Tennis Working Group for approval at Full Council, as outlined in the papers.

**DECISION:**      To approve the changes to Broomhall Park Tennis rules & regulations

**DECISION:**      To approve the provision of tennis net divider, between court 2 & 3 at a cost of £5,972 (supply and fit) Appendix 2 of the papers.

**DECISION:**      Emergency contact key to be left with appointed councillor or provide a code.

**DECISION:**      To explore planning permission for an extension of the tennis court floodlight timings all year round, 7 days a week until 21:00 hrs (variation of the condition) Appendix 4 of the papers.

**97 / 25      Clerks Report**

**TO NOTE:**      To receive a report from the Clerk.

**Part 2 – Confidential**

**98 / 25      Budget discussions regarding the Assumptions 2026/27, EMR and Virements**

**DISCUSSION:**      To discuss the budget assumptions for 2026/27, earmarked reserves and virements.



Natalie Hayes, Clerk

15 January 2026