



Minutes of the Finance Committee Meeting Tuesday 14 October 2025

FC 27 / 25 Attendance and apologies.

Attendance: Cllr Pike (Chair), Cllr Morgan and Cllr Newman

Present: N. Hayes (Clerk) and 2 members of the public

FC 28 / 25 Disclosable pecuniary interests and other registerable interests

RESOLVED: Cllr Newman declared an interest in agenda item FC 36/25, as he is a Trustee for Berkshire County Football.

FC 29 / 25 To review minutes of the meeting of 9 September 2025

RESOLVED: That the minute of the meetings held on 9 September were signed by the Chair as an accurate record of the meeting.

FC 30 / 25 Public Adjournment.

Two members of the public were present.

At this point, agenda item FC 36/25 was discussed as the applicants were in attendance.

FC 31 / 25 Budget Setting Process

TO NOTE: The Clerk shared a document outlining the process and timescales, as well as budget assumptions and the EMR report.

It was requested that amendments be made to the formatting of the budget assumptions.

FC 32 / 25 Receipts and Payments

RESOLVED: to receive the receipts and payments for 1 July – 30 September 2025.

FC 33 / 25 Bank Reconciliation

TO NOTE: The committee received the bank reconciliation as of 30 September 2025.

FC 34 / 25 Budget monitoring statement

TO NOTE: The committee received the budget monitoring statement as of 30 September 2025. Cllr Morgan requested a report excluding CIL, or for CIL to be shown separately.

At this point, it was agreed to extend the meeting by a further 15 minutes.

FC 35 / 25 CIL Policy Review

TO NOTE: After discussion, it was agreed that a summary page would be created for presentation to Full Council, including rationale and calculations.

It was also requested that the HR Committee review the expenses policy.

FC 36 / 25 Community Grant and CIL applications – Ascot Day Centre, Holy Trinity Church and Berkshire County Football.

Representatives from Ascot Day Centre and Berkshire County Football gave an overview of their work and answered questions from councillors regarding their applications.

RESOLVED: The applications were reviewed by the committee and agreed to be put to Full Council for approval at the next meeting in November.

FC 37 / 25 CCTV at Broomhall Recreation Ground

The meeting ran over time; therefore, this item was not discussed and will be included on a future agenda.

FC 38 / 25 Information Sharing

An additional member of the committee is required to ensure meetings remain quorate if a member is unable to attend. This will be added as an agenda item for the next Full Council meeting.

Assertion 10 will be added to the next Finance Committee agenda.

FC 39 / 25 Items for future agenda

- Cllr Morgan will organise a meeting of the Business Plan Working Group.
- The Clerk advised she is exploring options for a new internal auditor for the next financial year, as the current auditor will retire after this year.

Meeting notes

The meeting started promptly at 7:30 pm.

One member of the public left at 7:42 pm; the other left at 7:55 pm.

The meeting closed at 9:45 pm.

Signed as a true record of the meeting:

Signed: _____

Dated: _____