



Agenda for Facilities & Services Committee Monday 19 January 2026 – 01:00pm

This meeting will be held in
The Community Room, Sunningdale Parish Council, Broomhall Lane SL5 0QS

Summoned to Attend: Cllr Coxon (Chair) Cllr Curtis & Cllr Pike

Anyone wishing to address the committee are requested to register by 10am on the working day prior to the meeting. Members of the public are welcome to attend.

FS 25 / 25 Attendance and apologies.

Declarations of interest for items on the agenda.

FS 26 / 25 To review minutes of the meeting on the 7 November 2025.

DECISION: The minutes are to be signed by the Chair as an accurate record of the meeting.

FS 27 / 25 Public Adjournment.

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Friday preceding the meeting.

FS 28 / 25 Priority Setting

DISCUSSION: To review the priority setting spreadsheet created by Cllr Coxon.

FS 29 / 25 Woodland Management Plan

DISCUSSION: To assess and establish next steps regarding the Woodland Management Plan (and footpath to the train station).

FS 30 / 25 Tree Survey and Works

TO NOTE: Deputy Clerk / Facilities Officer to update the committee on the recent tree survey and works.

FS 31 / 25 Health & Safety Checks

DISCUSSION: Deputy Clerk / Facilities officer to share with the committee the current health and safety checks that are carried out regularly / on an annual basis.

FS 32 / 25 **CCTV for Broomhall Recreation Ground**
DECISION: Facilities Officer to update the committee on the further detail obtained following the proposal in the November 2025 meeting.

FS 32 / 25 **Community Room leak update and works**
TO NOTE: To receive an oral update from Deputy Clerk regarding the quotes received from Drake and Kannemeyer.

FS 33 / 25 **Parish Council Noticeboards**
DECISION: To review the quotes received for a new noticeboard outside Waitrose.

FS 34 / 25 **Information sharing**
TO NOTE: To receive relevant updates from members of the committee.

FS 35 / 25 **Items for future agendas**
TO NOTE: To discuss any items to be added to the agenda of the next meeting.

13 January 2026

Tomlinson

Nikki Tomlinson, Deputy Clerk to the Council