



Minutes of the Facilities & Services Committee Meeting Friday 7 November 2025

FS 14 / 25 Attendance and apologies.

Attendance: Cllr Coxon (Chair); Cllr Curtis and Cllr Pike

Present: Nikki Tomlinson (Deputy Clerk)

FS 15 / 25 To review minutes of the meeting on the 21 July 2025

RESOLVED: That the council approved the minutes of the Facilities and Services Committee meeting held on 21 July.

FS 16 / 25 Public Adjournment

There were no questions received from any members of the public before the meeting or at this point of the agenda.

FS 17 / 25 Priority Setting

RESOLVED: The Committee agreed to prioritise the following topics:

- 1) Woodland Management Plan
- 2) Asset register
- 3) A review of leases, service level agreements and contracts held
- 4) Health and safety checks for all areas

FS 18 / 25 CCTV For Broomhall Recreation Ground

UNRESOLVED: The committee reviewed the proposal for CCTV and expressed concerns about:

- Justification, based on the crime hotspots and Sunningdale not showing as a hotspot
- The lighting in the car park may potentially impact the quality of the recorded footage
- The exclusions in the proposal, which have not been costed.

Further detail is needed before a proposal is submitted to Full Council.

FS 19 / 25 Playground Inspection

RESOLVED: To recommend to Full Council for Sovereign Compliance to undertake the playground inspections as a 5-year contract following confirmation of breakout clause terms.

FS 20 / 25 Woodland Update

RESOLVED: Following the proposal via email from Savills (on behalf of St Johns' College Cambridge) on 5 November 2025, to recommend to Full Council to redirect the footpath to the railway station away from the land owned by St Johns' College Cambridge and to fence off the woodland belonging to the Parish Council with a locked gate for maintenance / health and safety access.

FS 21 / 25 Community Room update and works

APPROVED For the appointment of Drake and Kannemeyer to manage the works required in the community room at a cost of £2550.00 (Local Government Act 1984 s 8 (1) (i)).

FS 22 / 25 Tennis Working Group Update

TO NOTE: The Tennis Working Group report/paper will be presented to Full Council on 18 November 2025 which will now include a proposal to provide an emergency out of hours contact number for tennis players using the courts at Broomhall Recreation Ground.

FS 23 / 25 Information Sharing

There was no other business to discuss.

FS 24 / 25 Items for Future Agendas

To approve expenditure (of up to £5,000 as per the [scheme of delegation](#)) to purchase a new notice board for outside Waitrose.

The meeting started at 10.10am

The meeting closed at 12.00pm

Signed as a true record of the meeting:

Signed: _____

Dated: _____