



Minutes of the Parish Council Tuesday 18 November 2025 at 7:40 pm

held at
Sunningdale WI, Broomhall Recreation Ground, SL5 0QS

60 /25 Attendance and Apologies for absence

ATTENDANCE: Cllr Morgan (Chairman), Cllr Buxton, Cllr Coxon, Cllr Curtis, Cllr Evans, Cllr Grover, Cllr Hilton (Vice-Chair) and Cllr Newman.

APOLOGIES: Cllr Pike, Cllr Penney

PRESENT: Natalie Hayes, Clerk and RFO
8 members of the public

61 / 25 Disclosure of pecuniary interests and other registerable interests

Cllr Morgan declared a personal interest in agenda item 70/25

Cllr Coxon declared a personal interest in agenda item 70/25 as a Tennis member

Cllr Newman declared a personal interest in agenda item 65/25 Berkshire County Football Club, as a Trustee.

62 / 25 Approval of Minutes of Council 16 September 2025

UNRESOLVED: Cllr Newman requested a change to the minutes, to include his question to Jack Rankin MP.
The minutes would be brought to the next Council meeting for approval.

63 / 25 Announcements from the Chairman

There were no announcements from the Chair.

Concern was raised by councillors before the meeting regarding the number of items on the agenda.

64 / 25 Public Adjournment

The public session opened with each of the CIL applicants speaking to the council regarding their application.

The Charters School representative answered questions about usage by members in the parish, as well as grants received from other parishes.

The representative from Berkshire County Football answered questions relating to an overview of the CIL grant application, usage by residents and facility costs.

Representatives from The Scouts were asked questions about grants already received from other parishes and whether the Earlywood site could be used.

Council agreed to the motion presented. Cllr Morgan provided an overview of the CIL policy guidelines for accepting applications and the associated criteria.

- Cllr Buxton raised a point that should we provide a percentage of the CIL grant requested, relative to the percentage of parish residents attending the school, football club, scouts and bowling club.
- Cllr Coxon advised that the Council should be mindful of people living outside the parish services, such as the park and tennis courts.
- Councillors raised questions about whether the CIL policy could be clearer for applicants.
- Cllr Hilton highlighted the need to follow the correct process and ensure due diligence when making decisions on applications
- Further discussions took place regarding the policy and changes required to the application process.

The Clerk was asked to update the CIL Policy online to address numbering and formatting issues.

UNRESOLVED: Application for £30,000 CIL funding for Sunningdale Bowling Club.

The Council invited the applicant to return to a future meeting. Prior to this, the Council will clarify what additional information is required. This will be communicated via the Clerk.

UNRESOLVED: Application for £98,587 CIL funding for Charters School for a retractable seating unit for the school hall.

The Council invited the applicant to return to a future meeting. Prior to this, the Council will clarify what additional information is required. This will be communicated via the Clerk.

RESOLVED: Approved the application for £58,140 CIL funding for Berkshire County Football Club for improvements to Charters School pitches.

RESOLVED: Approved the application for £150,000 CIL funding for Sunningdale Scouts for a significant refurbishment of the Scout hut on Sandy Lane.

66 / 25 Appointment of Members to Committees

RESOLVED: In accordance with Section 102 of the Local Government Act 1972 and the Council Standing Orders:

Cllr Coxon was appointed to the Finance Committee with immediate effect.

Cllr Grover and Cllr Morgan were appointed to the Facilities and Services Committee with immediate effect

67 / 25 Community Grant applications

Cllr Morgan proposed that this agenda item be postpone and moved to the next Council meeting. This was approved by Council.

68 / 25 Update from Facilities and Services Committee

Cllr Coxon provided an oral update regarding the woodlands. Outcomes from the discussion were as follows:

Any future meetings should have notes taken and shared with the relevant committee.

Any meetings held should include officers and councillors.

Cllr Hilton to liaise with Sharon from RBWM and email an update following the discussion.

The Clerk/Deputy Clerk would speak to Savills and seek relevant legal advice.

At 9:30pm Cllr Grover left the meeting, along with all members of the public.

Permission was given to extend the meeting by a further 15 minutes.

69 / 26 Update from the Business Plan Working Group

Cllr Morgan provided a brief update following the Working Group meeting held on 3 November 2025. A full and detailed update was postponed until the January Council meeting.

Cllr Buxton requested that the Business Plan be incorporated into the Neighbourhood Plan, as required, potentially as an appendix.

70 / 25 Update from the Tennis Working Group

Cllr Morgan proposed that this agenda item be postpone and moved to the next Council meeting. This was approved by Council.

71 / 25 External Audit

Cllr Morgan proposed that this agenda item be postpone and moved to the next Council meeting. This was approved by Council.

72 / 25 Proposal from the Cemetery Working Group for Kiln Lane extension and resurfacing works.

Cllr Morgan proposed that this agenda item be postpone and moved to the next Council meeting. This was approved by Council.

73 / 25 Clerks Report

Cllr Morgan highlighted to councillors the budget assumptions included within the Clerk's Report.

74 / 25 Minutes of HR Committee 11 September 2025

RESOLVED: The minutes of the HR Committee held on the 11 September 2025 were received by Council.

75 / 25 Receive and approve Tree works required in the Parish

RESOLVED: to provide the Clerk with delegated authority to carry out essential works and to share an update of these works to the Facilities and Services Committee.

Part 2 – Confidential Session

Even though the agenda items below were held in Confidential session, the minutes are not deemed confidential.

RESOLVED: To exclude members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following items by reason of the confidential nature of the business to be transacted.

76 / 25 Sunningdale Village Hall Lease

RESOLVED: Approval of the new lease, subject to any amendments arising from feedback received from the Village Hall Trustees.

77 / 25 Sunningdale Village Hall Grant application

This agenda item was postponed until a future meeting.

The meeting closed at 9:45pm

Signed as a true record of the meeting:

Signed: _____

Dated: _____