

# Minutes of the Meeting of the Parish Council Tuesday 18 March 2025 at 7:30 pm

held at  
**The Community Room, Broomhall Recreation Ground.**

**140 / 24      Attendance and Apologies for absence**

Attendance:                      Cllr Buxton, Cllr Coxon, Cllr Curtis, Cllr Evans, Cllr Grover, Cllr Hilton,  
   Cllr Morgan (Chairman) Cllr Newman and Cllr Pike  
Apologies for absence:        Cllr Penney  
Present:                          Natalie Hayes – Clerk

There was one member of the public in attendance.

**141 / 24      Disclosable pecuniary interests and other registerable interests**

Cllr Coxon declared a personal interest in agenda items 149/ 24 and 152 / 24 on the grounds that she is a season ticket holder for Broomhall Tennis and an allotment holder.

Cllr Morgan declared a personal interest in agenda item 149 / 24 on the grounds that he is a season ticket holder for Broomhall Tennis.

**142 / 24      Approval of Minutes of Council 18 February 2025**

**RESOLVED:**                      That the council approved minutes of the council meeting held on 18 February 2025.  
The Chairman signed the minutes as an accurate record of the meeting.

**143 / 24      Announcements from the Chairman**

The Chairman informed the Council of his visit to the Ascot Day centre where he was invited to attend for lunch.

**144 / 24      Public Adjournment**

There were no questions received from any members of the public before the meeting or at this point of the agenda.

**145 / 24      Review of proposed budget for 2025/26**

**RESOLVED:**                      The proposed budget for 2025/26 was approved.

**ACTION:**                          Finance Committee were asked to review the budget setting process and circulate the proposed process for the next budget (2026/27).

**146 / 24     Draft Scheme of Delegation for Committees and Council meetings**

Cllr Morgan presented the scheme of delegation proposal to full council. A discussion was had, and various feedback was received and noted.

[A question was raised regarding not referencing Section 101 of the Local Government Act 1972, as we are not a local authority. After the meeting, the Clerk checked this and confirmed that Sunningdale Parish Council is a local authority for the purposes of the Local Government Act 1972.]

**147 / 24     To receive and approve the Council Risk Register**

It was agreed that Cllr Pike would take the lead on this with Cllr Coxon and Cllr Evans.

It will be on the agenda for the council meeting in April for approval.

**148 / 24     Annual Parish Meeting agenda and communications.**

A discussion was had in relation to the items on the agenda and how they should be communicated for the Annual Parish Meeting on Tuesday 29<sup>th</sup> April.

**149 / 24     Tennis Maintenance equipment**

**RESOLVED:** The cost of £3,709 for a tractor mower and drag brush was approved.

**150 / 24     Removal of spoil from Cemetery**

**RESOLVED:** The costs to remove the spoil from the cemetery was approved.

**TO NOTE:** The removal of spoil would happen when the pile becomes too large and would be managed by the clerk acting under delegated authority.

The Chairman proposed that the meeting be extended by a further 15 minutes and this was agreed.

**151 / 24     CAEB Outreach update**

**TO NOTE:** Cllr Buxton updated the council that the CAEB outreach services would come to an end at the end of March. The council agreed that alternative provisions could be investigated.

**152 / 24     Allotment Deer fence**

**RESOLVED:** To authorise a budget of £5,000 for the Deer Fence in the allotments. Cllr Grover and Cllr Newman to work together to obtain updated costs for materials and labour and work with the officers to carry out the works required.

The meeting concluded at 9.47pm

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_