

Notes of NP Refresh Steering Group meeting held on Teams, 20/10/2025

Attendees/members of the Steering Group:

Cllr Robin Wood (SAPC)
Olivia Marsden (SAPC)
Cllr Anne-Catherine Buxton (SPC)
Nikki Tomlinson (SPC)
Alison Eardley (Planning Consultant)
Yvonne Jacklin (S 'Dale resident and volunteer)

Item	Item / Topic	Action
1.	Update from AE regarding her discussions with SPAE, Neighbourhood Plan Delivery Group and Wildlife in Ascot. Alison confirmed that SPAE, Neighbourhood Plan Delivery Group and Wildlife in Ascot are keen to help where required but do not wish to be members of the Steering Group.	
2.	Proposed Terms of Reference The Terms of Reference were agreed following wording amendments to the following points – 4b, 4c and 7a. Also, Topic Groups (to be renamed from Working Groups) to feedback to the Steering Group on their relevant policies amendments and areas. Lead members of Topic Groups TBC. Agreed Terms of Reference to uploaded onto the SPC & SAPC websites.	AE NT & OM
3.	Table of Amendments Each policy was discussed individually and assigned to members of the Steering Group. See separate document – Table of Amendments	ALL
4.	Neighbourhood Plan Funding Following a webinar hosted by O'Neill Homer it was confirmed that CIL funds can be used to help fund the Neighbourhood Plan Refresh under legislation - the CIL Regulations 2010 s 59C. In addition, the Locality's Neighbourhood Planning programme awarded the Sunningdale and Sunninghill & Ascot Neighbourhood Plan Refresh a grant of £9,910.	

5.	Timeframes Steering Group to meet monthly to discuss progress. NT & OM to organise meeting dates.	OM & NT
6	AOB NT to enquire why some members of the Steering Group are unable to access the SharePoint folder. NT to advise who is part of the SPC Business Plan Working Group.	NT NT