



**Neighbourhood Plan Revision Meeting
Wednesday, 04 October 2023 at 7.00pm
in the King Edward VII Meeting Room, Ascot Racecourse, SL5 7JX**

PRESENT: Councillors A Buxton (SPC), L Evans (SPC), D Hilton (SAPC), R Wood (SAPC).
Officers H Goodwin (SAPC), O Marsden (SAPC), N Tomlinson (SPC).

NOTES

1. RBWM MEETING UPDATE

NT reported on the virtual meeting held on 12th September between the officers of both parish councils and RBWM's Ian Motuel and Lucinda Pinhorne-Smy – Lucinda will be our contact going forward. This covered:

- the input RBWM will have,
- the timings of the review,
- whether RBWM could recommend any consultants,
- how the Neighbourhood Plan (NP) review interacts with the Borough Local Plan (BLP),
- involving community groups,
- grants we could apply for,
- the use of CIL funds for updating the NP.

Action: OM to forward to DH and RW the notes from the Zoom meeting.

Following discussion it was agreed:

- Regarding the BLP:
 - it is important to be efficient with our time and resources and to not replicate what's in the BLP – any areas covered by the BLP that we are happy with should be left.
 - The BLP doesn't include anything new about Sunningdale and, in some cases, doesn't go as far as the NP, so SPC is happy to simply change dates on those areas.
 - It was emphasised that the NP should add granularity to the BLP, making it work in our area.
 - Do we want to have a supplemental to the BLP? Are there some gaps in our areas? We should probably be aware that all policies should be shown to be sustainable.
- Agreement will need to be come to on which areas of the NP need revision;
- It should be remembered that we are not starting again - we are 'renewing' what was done before. A considerable amount of work was put into the original NP and we don't want to undermine that.
- There are some sites that weren't developed when the NP was drawn up but now have been. There will be other sites coming up over the next 10 years and we can now see some of the changes that are coming and need to put something together to prepare for that change.
- There are a few disconnects between the current NP and the borough and we need to go through it and decide how hard we want to fight for those areas, eg the Waitrose site.
- Some of the policies are working very well for the parish councils and we need to identify what is working for us and what isn't (eg parking).

- How can we write the policy in a way that is meaningful and applicable and won't make us fall out with the borough? We should pull out quotes from the NP about, eg parking, and use them to back up our changes.
- There are some policies (eg garages in front of the building line) that the borough ignores – should we continue to have these in our NP? We need to make the language stronger.
- We should get to a list of which policies we are happy with, which need small wording changes, which need a complete rewrite/rework so that the consultant can focus on those. SAPC to do that from our side and share with SPC, and vice-versa.

On a practical level, how will we do this? The planning committees will go through the policies that apply to their parish, come back and share the information of which they agree with and don't. Each PC will then share with the other. We won't use Google Docs. We will share out the policies and each look into those and share and say do you agree with this. We should be working with a consultant who should be the one actually writing the policy based on what we want to ensure that it is done properly and most efficiently.

A timescale – to meet again on 07 December.

2. PLANNING CONSULTANT

Nikki reported that she has done some research on planning consultants (RBWM suggested go for someone with local knowledge).

- O'Neil Homer Consultants – based in Oxfordshire, experience with helping with over 200 NPs, including RBWM, hoping to work with Sandhurst soon.
- Navigas Planning – used by Datchet PC – they also helped Old Windsor before that and knows a lot about the BLP. They are based in Essex but don't see this as a problem. They have capacity.
- Troy Planning & Design have been used by Cookham, based in West London. Wasn't an issue. Fully aware of the BLP and they have capacity.
- ET Planning – seem a larger company. Have worked on the Basingstoke NP, are located in Crowthorne, have capacity.
- Duncan Gibson – is not a policy planner and can't help with the framework but is a sounding board.
- Fiona Jones – Ascot based – has planning experience and was a planning officer at RBWM but is not a planning consultant, is more on the application side.
- Christian Leigh – is heavily involved with Sunningdale Scouts so has a conflict of interest.

It was agreed that we would carry out the work of looking at the policies and so understand the scope of work to be carried out before going back to the consultants and getting some costs and deciding which to use.

3. EXTENT OF REVIEW

To consider how to go about deciding which areas of the current NP require updating. As above.

4. SCOPE OF PROJECT

To sketch an outline of the stages of the work to be undertaken. This will be part of what the consultant does so will wait until the consultant is engaged.

5. STAKEHOLDER ENGAGEMENT

To consider publicity, community and stakeholder engagement and consultation at various stages.

We need to ensure we don't rely on any one group but engage all aspects of the community and take them all with us.



Helen Goodwin
Clerk to Sunninghill & Ascot Parish Council
27 November 2023