

## Neighbourhood Plan review – Notes/Actions from Zoom Meeting with Sunninghill and Ascot Parish Council – Tuesday 11<sup>th</sup> July 2023 @ 7:30pm

### Attendees

Sunningdale Parish Council  
Cllr Anne-Catherine Buxton  
Ruth Davies – Clerk  
Nikki Tomlinson – Deputy Clerk

Sunninghill and Ascot Parish Council  
Cllr Robin Wood  
Cllr David Hilton  
Helen Goodwin - Clerk  
Olivia Marsden – Admin and Projects Officer

Item No.	Discussion Point	Action/Owner
1	<p><b>When should work commence to review the Neighbourhood Plan?</b></p> <p>Cllr Wood discussed that the current Neighbourhood Plan expires in March 2026. The process of reviewing the Neighbourhood Plan can be a lengthy process so therefore work should commence as soon as possible.</p>	N/A
2	<p><b>Who should be involved?</b></p> <ul style="list-style-type: none"> <li>- Sunningdale and Sunninghill and Ascot Parish Council (lead)</li> <li>- A selected Neighbourhood Planning consultant (Cllr Hilton to advise Deputy Clerk SPC of consultants who are known to him locally). Deputy Clerk to research into other experienced local consultants with knowledge of RBWM BLP and their availability.</li> <li>- Neighbourhood Delivery Group.</li> <li>- Any interested parties wishing to have an input.</li> </ul>	DH / NT
3	<p><b>Officer time availability and commitment to the project.</b></p> <p>Estimated time required has been calculated at 14 hours per week however this needs to be verified with a Neighbourhood Plan consultant to confirm how much work is needed to be done through the parish councils and how much work is done by the consultants themselves and the lobby groups.</p> <p>Resource time by the officers will need to be reviewed / created in some way however this is to be discussed at a later point when more information is available on the work involved. To agree a strategy on management of the process.</p>	N/A

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4	<p><b>Explore access to funding.</b></p> <ul style="list-style-type: none"> <li>- Grants are available to review the Neighbourhood Plan of £10,000</li> <li>- Clerks at Sunningdale and Sunninghill and Ascot Parish Council to liaise with Ian Motuel from the RBWM Planning Policy Team regarding options available.</li> <li>- CIL funds not to be used initially as eligibility of this to be checked.</li> </ul>	RD and HG
5	<p><b>What parts of the Neighbourhood Plan are a priority for review?</b></p> <p>Initially thoughts and priorities are:</p> <ul style="list-style-type: none"> <li>- Parking, improve transport.</li> <li>- Garages ahead of the building line.</li> <li>- Biodiversity.</li> <li>- Sunningdale Park, medical centre.</li> <li>- Policies to be categorised in importance for review.</li> </ul>	N/A
6	<p><b>Next meeting date</b></p> <p>Deputy Clerk to schedule next meeting to be a face-to-face meeting on a Tuesday evening in September.</p>	NT