



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council
Tuesday 16 September 2025 at 7:30 pm

This meeting will be held at
Sunningdale Village Hall, Church Road, SL5 0NJ.

Agenda

Summoned to Attend:

Cllr Morgan (Chairman), Cllr Buxton, Cllr Coxon, Cllr Curtis, Cllr Evans, Cllr Grover, Cllr Hilton, Cllr Newman, Cllr Penney and Cllr Pike

Members of the Public are welcome to attend the meeting.

39 / 25 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

40 / 25 Disclosable pecuniary interests and other registerable interests

To receive from members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Sunningdale members' Code of Conduct.

41 / 25 Approval of Minutes of Council Meeting 17 June and Extraordinary Meeting 14 August 2025

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting.

42 / 25 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

43 / 25 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting. This session to be conducted in accordance with standing order 6e-h.

44 / 25 Jack Rankin MP

To receive an oral update from Mr Jack Rankin, MP.

- 45 / 25 Community Grants Policy**
- DECISION:** To approve and adopt the updated Community Grants Policy. (17 June 25/25)
- 46 / 25 CIL Policy update**
- DECISION:** To receive an oral update from the Chair of the Finance Committee regarding the CIL Policy. (15 July FC 14/25)
- 47 / 25 Company phone for Clerk and Officers**
- DECISION:** To approve the purchase of two company mobile phone contracts for the Clerk and Officers.
To agree to setting up payment by direct debit.
- 48 / 25 Events Policy and Plan for 2025/26**
- DECISION:** To approve the Events Policy and plan of events for 2025/26.
- 49 / 25 Deer Fence for allotments**
- DECISION:** To approve the additional costs for the installation of the deer fence at the allotments.
- 50 / 25 Budget monitoring update**
- DECISION:** To consider and approve expenditure of £167.50 for hire of the Village Hall for the September Council Meeting, and to approve the Virement of funds from the Annual Parish Meeting budget (code 102/4202) to cover this cost.
- 51 / 25 Standing Orders**
- TO NOTE:** To note the amendment to Standing order 6v, which now includes an explanatory note clarifying the quorum for Full Council meetings of Sunningdale Parish Council.
- DECISION:** To approve amendments to Standing Orders (21a v) and Financial Regulations (5.7) to ensure consistency between the two documents, in response to the Internal Audit report. (minute reference FC 13/25)
- 52 / 25 National Pay Award to Staff**
- TO NOTE:** Exercise of delegated authority by the RFO, in consultation with the Chair of the HR Committee, to implement the National Pay Award to staff in accordance with Financial Regulation 6.93, due to the absence of a scheduled meeting of Full Council or the Finance Committee.

53 / 25 Clerks Report

TO NOTE: To receive a written report from the Clerk.

54 / 25 Minutes of HR Committee 1 May and 17 June 2025

TO NOTE: To receive the minutes of the HR committee on the 1 May and 17 June 2025.

55 / 25 Minutes of Finance Committee 4 March and 15 July 2025

TO NOTE: To receive the minutes of the Finance committee on 4 March and 15 July 2025.

Part 2 – Confidential

56 / 25 Grievance Committee Update

To receive an oral report from the Chair of the Grievance Committee.

57 / 25 Village Hall Lease update

To receive an oral report regarding the lease for the Trustees of the Village Hall.

DECISION: To approve the heads of terms for a new lease with the Village Hall Trustees, and appointment of Wellers solicitors to draft the agreement between Sunningdale Parish Council and the Trustees of Sunningdale Village Hall.

58 / 25 CCLA Mandate

The Finance Committee agreed (FC 11/25) to implement the resolution made at Full Council on the 18 June 2024 that 4 councillors should be added to the CCLA mandate.

33/24 CCLA Mandate

That the RFO's recommendation concerning the mandate required for the Council to implement its decision to invest with the CCLA be accepted.

DECISION: To approve the appointment of four named councillors to be added to the CCLA mandate.



Natalie Hayes, Clerk

11 September 2025