



Minutes of the Parish Council Tuesday 17 June 2025 at 7:30 pm

held at
The Community Room, Broomhall Recreation Ground.

15 / 25 **Attendance and Apologies for absence**

Attendance: Cllr Buxton, Cllr Evans, Cllr Grover, Cllr Hilton (Vice-Chair) Cllr Newman, Cllr Penney and Cllr Pike
Apologies for absence: Cllr Coxon, Cllr Curtis and Cllr Morgan (Chairman)
Present: Natalie Hayes, Clerk and Louise Steele Locum RFO

There were no members of the public present.

16 / 25 **Disclosure of pecuniary interests and other registerable interests**

There were no declarations of interest in accordance with the adopted Code of Conduct.

17 / 25 **Approval of Minutes of Council 22 April 2025 and the Minutes of the Annual Meeting of the Council 20 May 2025**

RESOLVED: That the council approved the minutes of the council meeting on the 22nd April and the Annual Meeting of Council on the 20th May.

18 / 25 **Announcements from the Chairman structure**

There were no announcements from the Chair.

19 / 25 **Public Adjournment**

There were no questions received from any members of the public before the meeting or at this point of the agenda.

20 / 25 **Internal Auditors report**

RESOLVED: To receive the final internal audit report for the financial year. Any recommendations that require action would be discussed at the next finance committee on the 15th July.

21 / 25 **Annual Governance Statement**

Council considered the Annual Governance Statement (AGAR section 1) for the financial year 2024-2025, upon the recommendation of the RFO the Council agreed that the question posed in the statement could be answered in the affirmative.

RESOLVED: That the council agreed the Annual Governance Statement for the financial year 2024-2025.

22 / 25 **Accounting Statements 2024-2025.**

RESOLVED: That the Accounting Statements 2024 – 2025 (AGAR part 2) be approved

23 / 25 Dates for Public Inspection of Accounts

RESOLVED: That the dates for the public inspection of accounts be agreed as 30 June to 8 August 2025

24 / 26 Asset register

RESOLVED: That the asset register was approved by council.

25 / 25 Community Grants Policy

Council had no comments regarding the policy, however the dates when grant applications will be considered at council meetings need to be agreed. The Clerk will issue a poll to councillors for suggested dates to be included within the policy.

UNRESOLVED: To be bought back to council in September for approval.

26 / 25 To receive presentation of Committee Minutes, reports from representatives and proposals for Working Groups.

26 / 25 / 1 To receive the minutes of the Finance Committee meetings held on 4 March and 1 April

RESOLVED: The draft minutes of the Finance Committee held on the 4th March and 1st April were received. Comments were received by email from Cllr Newman in advance of the meeting.

27 / 25 Clerks Report

The report was received by Councillors with positive feedback regarding the details and content provided.

28 / 25 Health and Safety works to trees

RESOLVED: That council approved Health and Safety works to be carried out on the Ash and Willow trees in the recreation ground.

29 / 25 Confirmation of members for Working Groups

Following on from the Annual Meeting of Council 20 May (5 / 25) the working groups have been confirmed.

RESOLVED: That the working groups were confirmed as follows:

Business Plan and Engagement

Cllr Pike
Cllr Coxon
Cllr Morgan
Cllr Newman

Recreation Ground

Cllr Pike
Cllr Curtis
Cllr Morgan

Cemetery

Cllr Buxton
Cllr Evans
Cllr Hilton
Cllr Newman

Cycling and Walking

Cllr Pike
Cllr Newman

Events

Cllr Curtis
Cllr Newman
Cllr Pike

TO NOTE: The Tennis Working group will report to the September council meeting, with a summary of the work it has undertaken against its objectives.

30 / 25 Risk register

RESOLVED: The risk register was approved as a working document. The Clerk and Cllr Evans will create a priority list for any actions required. The council would be kept up to date with progress reported later in the year.

Confidential Session

31 / 25 Confidential Session

RESOLVED: To exclude members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following items by reason of the confidential nature of the business to be transacted.

Note that while the matters below were considered in Confidential Session the resulting minutes need not be considered confidential.

32 / 25 Report of the HR Committee

The Chair of the Recruitment Working Group reported that subsequent to a brief meeting of the group held remotely on the 16th of June 2025 the group's recommendations were that it will be confirmed that Natalie Hayes had successfully completed her probation.

33 / 25 Sunningdale Village Hall Lease

UNRESOLVED: This item was postponed until the September meeting of Council as not all the relevant information had been provided in time to update the Council.

Information sharing

Cllr Pike updated the council on a couple of projects she has been involved with.

Voluntary Community Sector (VCS) Partnership for RBWM and Slough Borough Council – Health and Wellbeing.

RBWM have embarked on a project to review the age friendliness of the Borough, based on experiences of older people aged 60 and over, with diverse backgrounds. There is growing concern over social isolation and the impact on public health. The survey will begin in the Autumn, and Cllr Pike has volunteered to participate.

Thames Valley Police “Have your say” – Sunningdale Library

The event was attended by 4 residents, of which 3 came to discuss speeding on Rise Road and as residents of Oakdene and Sunning Avenue, they are frequent users of Dry Arch Road and Rise Road. One of the residents had already written to RBWM about the same issue.

The meeting closed at 8.48pm

Signed as a true record of the meeting:

Signed: _____

Dated: _____

DRAFT