

## Agenda for Finance Committee

### Tuesday 15 July 2025 – 7:30pm

This meeting will be held in  
The Community Room, Sunningdale Parish Council, Broomhall Lane SL5 0QS

**Summoned to Attend:** Cllr Pike, (Chair) Cllr Morgan and Cllr Newman

Anyone wishing to address the committee are requested to register this by 10am on the day prior to the meeting. Members of the public are welcome to attend.

**FC 1 / 25      Attendance and apologies.**  
Declarations of interest for items on the agenda.

**FC 2 / 25      To review minutes of the meeting of 1 April 2025.**  
**DECISION:**      The minutes are to be signed by the Chair as an accurate record of the meeting.

**FC 3 / 25      Public Adjournment.**  
The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

**FC 4 / 25      To receive an application from Charters School for CIL funding for a retractable seating unit for the school hall.**  
**DISCUSSION:**      To consider and validate the application from Charters School for £98,587 of CIL funding and make recommendations to Full Council.

**FC 5 / 25      To receive an application from Sunningdale Scouts for CIL funding for the significant refurbishment of the Scout Hut on Sandy Lane.**  
**DISCUSSION:**      To consider and validate the application from Sunningdale Scouts for £150,000 CIL funding and make recommendations to Full Council.

**FC 6 / 25      To review the additional information received from Sunningdale Bowling Club for their CIL application**  
**DISCUSSION:**      To consider and validate the additional information received from Sunningdale Bowling Club in relation to their CIL application for £30,000 (FC/24/b)

<b>FC 7 / 25</b>	<b>Receipts and payments</b>
<b>DECISION:</b>	To receive for approval the receipts and payments February – March 2024/25 and April – June 2025/26.
<b>FC 8 / 25</b>	<b>Bank reconciliation</b>
<b>TO NOTE:</b>	To receive the bank reconciliation as of 30th June 2025
<b>FC 9 / 25</b>	<b>Budget monitoring statement</b>
<b>TO NOTE:</b>	To receive a budget monitoring statement as of 30th June 2025
<b>FC 10 / 25</b>	<b>Variable direct debit to HMRC</b>
<b>DECISION:</b>	To approve the setting up of a variable direct debit to facilitate the payment of National Insurance and PAYE to HMRC. (As per Financial Regulations 7.9)
<b>FC 11 / 25</b>	<b>CCLA Investment strategy</b>
<b>DECISION:</b>	To reapprove the not yet implemented investment strategy. As per the Finance Committee meeting held on the 9th April 2024 [FC 62/23].
	To Note: The decision of who will do this will be discussed and decided at the next Finance Committee meeting.
<b>FC 12 / 25</b>	<b>To review the actions highlighted in the risk register</b>
<b>DISCUSSION:</b>	To receive the financial risks highlighted in the risk register, as shared with the committee in advance of the meeting.
<b>FC 13 / 25</b>	<b>Internal Audit report</b>
<b>TO NOTE:</b>	To receive a report from the Internal Auditor with their recommendations for improvements.
<b>FC 14 / 25</b>	<b>CIL Report</b>
<b>TO NOTE:</b>	To receive a draft report from the RFO related to CIL.
<b>FC 15 / 25</b>	<b>Office equipment for Clerk and Officers</b>
<b>DECISION:</b>	To consider and validate the purchase of mobile phones and a pre-paid debit card to make recommendations to Full Council.
<b>FC 16 / 25</b>	<b>Public Art funded project (Section 106 of Town and Country Planning Act 1990)</b>
<b>DISCUSSION:</b>	To discuss how the funds for public art could be used.
<b>FC 17 / 25</b>	<b>Review costs of utilities for Sunningdale Parish Council</b>
<b>DISCUSSION:</b>	To receive a report from the Clerk on the review of utility costs for gas and electricity from Utility Aid, which will look to save the Parish Council up to £900 per year. Delegation to enter into a new contract with a new supplier without coming back to committee for approval, as the costs fluctuate. Seeking approval to set up a new variable direct debit immediately. The new contract is likely to exceed £5,000 so will require Full Council approval.

**FC 18 / 25      Information sharing**

**TO NOTE:**      To receive relevant updates from members of the committee.

## **Part 2 – Confidential Session**

**FC 19 / 25      VAT and tennis coaches' update**

**TO NOTE:**      To receive an oral report on the situation regarding the charging of VAT to tennis coaches.

A handwritten signature in dark ink, appearing to read 'N Hayes'.

Natalie Hayes, Clerk

10 July 2025