



SUNNINGDALE PARISH COUNCIL

Annual Meeting of the Parish Council

Tuesday 20 May 2025 at 7:30 pm

This meeting will be held at
The Community Room, Broomhall Recreation Ground.

Agenda

Summoned to Attend:

Cllr Buxton; Cllr Coxon; Cllr. Curtis; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan (Chairman); Cllr Newman; Cllr Penney; and Cllr Pike

Members of the Public are welcome to attend the meeting.

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1 / 25 Election of the Chair of the Council

To elect the Chair for the forthcoming year and the elected Chair to sign their acceptance of office.

2 / 25 Attendance and Apologies for absence

To receive for approval any apologies for absence.

3 / 25 Declaration of interest for items on the agenda.

To receive from members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Sunningdale members' Code of Conduct.

4 / 25 Election of the Vice-Chair of the Council

To elect the Vice-Chair of Council for the forthcoming year.

5 / 25 Appointment of Committee Members to committees and focus areas as per the approved structure

To receive nominations and subsequently appoint members to the Council committees and focus areas.

6 / 25 Appointment of Chairs of Standing Committees

To appoint a Chair to each of the Finance Committee, Planning Committee, Human Resources Committee and Facilities and Services Committee.

7 / 25 To review representatives to external organisations

To review the list of external organisations and appoint Councillors or officers to the roles.

8 / 25 To accept the Governing Documents of Council

To resolve to approve the [governing documents](#) in the annual review being the statutory policies of Standing Orders, Code of Conduct and Financial Regulations.

9 / 25 To approve the Council Meetings and Committee dates for 2025 - 2026

10 / 25 Appointment of Internal Auditor 2025-26

To confirm the appointment of the Council's internal auditor for the financial year 2025-26

11 / 25 Approval of bank reconciliation (Financial Regulations November 2024 2.6)

12 / 25 Events working Group update

DECISION: To receive a proposal for the Summer Event in the Recreation Ground for Summer 2025.

DECISION: To receive a proposal for Bouncy Fun days in the Recreation Ground for Summer 2025.

Part 2 – Confidential

13 / 25 To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (detail of the Council's banking arrangements) of the business to be transacted.

14 / 25 Bank Mandate

DECISION: To consider the RFO's recommendation concerning the Council's bank mandate.



Natalie Hayes, Clerk

13 May 2025