



Minutes of the Meeting of the Parish Council Tuesday 22 April 2025 at 7:30 pm

held at
The Community Room, Broomhall Recreation Ground.

157 / 24 Attendance and Apologies for absence

Attendance: Cllr Buxton, Cllr Curtis, Cllr Grover, Cllr Hilton,
Cllr Morgan (Chairman) Cllr Newman, Cllr Penney and Cllr Pike
Apologies for absence: Cllr Coxon and Cllr Evans
Present: Natalie Hayes – Clerk and Louise Steel (Locum RFO)

There were three members of the public in attendance.

158 / 24 Disclosable pecuniary interests and other registerable interests

Cllr Grover declared a personal interest in agenda item 164/ 2/ c on the grounds that his wife is treasurer of Holy Trinity Church.

159 / 24 Approval of Minutes of Council 18 March 2025

RESOLVED: That the council approved minutes of the council meeting held on 18 March 2025.
The Chairman signed the minutes as an accurate record of the meeting.

160 / 24 Announcements from the Chairman

The Chairman reminded the Council and members of the public in attendance, that the Annual Parish meeting will be held at Sunningdale Village Hall on Tuesday 29th April at 7pm.

161 / 24 Public Adjournment

The members of the public in attendance were all given 5 minutes to speak to the Council regarding their relevant CIL applications for agenda item 164 / 24.

At this point the Chairman changed the order of the agenda so that the Grant applications (item 164 /24) could be discussed whilst members of public were in attendance.

162 / 24 Review of effectiveness of Internal Controls

RESOLVED: that the review of Internal Controls was approved. One amendment is to be made in respect of the rotation of the member of the Council signing off the bank reconciliation. The Cllr would be chosen on an annual basis.

It was noted that this person would be chosen by the Full Council, and that this job is a monthly task.

163 / 24 Proposed Scheme of Delegation for Committees and Council meetings

RESOLVED: that the proposed scheme of delegation was approved with no amendments received.

TO NOTE: There is another document that is called a scheme of delegation, that was created during Covid. This document is to be reviewed and amended so it more accurately reflects its purpose. The suggested name would be Business Continuity Plan.

164 / 24 Grant Applications

An oral report was received by Council outlining the availability of CIL funding, and the eligibility of each application.

RESOLVED: Application for £100,000 CIL funding for The Picture House was approved, subject to the conditions outlined.

DEFER: Application for £30,000 CIL funding for Sunningdale Bowling Club was deferred until more information could be provided.

RESOLVED: Application for £84,697 CIL funding for Holy Trinity Church was approved, subject to the conditions outlined.

165 / 24 To receive and approve the Council Risk Register.

DEFER: This item was deferred to the next Full Council Meeting in June.

166 / 24 Recreation Ground Working Group Update

RESOLVED: The Council approved to stop all work on the Woodland Walk. In order to free up CIL funds for other recreation ground projects such as adult fitness equipment, walkways, and car park extension, the recreation ground working group proposes ending all work (including officers' time) on the Woodland Walk and all related alternative ideas.

RESOLVED: The Council approved a cost of £2,950 to appoint a chartered surveyor to investigate the provision of additional parking spaces at Broomhall Recreation Ground.

RESOLVED: The Council approved to further investigation taking place for the drainage of the recreation Ground.

RESOLVED: The Council approved a cost of £33,689 for the installation of Outdoor Fitness Equipment at Broomhall Recreation Ground.

The Chairman proposed that the meeting be extended by a further 15 minutes and this was agreed.

167 / 24 Events Working Group Update

DEFER: This item was deferred to the next Full meeting of council in June.

168 / 24 Review of standing Orders

DEFER: This item was deferred to the next Full meeting of council in June.

169 / 24 Clerks Report

DEFER: This item was deferred to the next Full meeting of council in June.

170 / 24 Information sharing

DEFER: This item was deferred to the next Full meeting of council in June.

The meeting closed at 9.45pm

Signed: _____

Dated: _____

Part 2: Confidential Session

171 / 24 To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (staffing matters) of the business to be transacted.

172 / 24 Report from the HR-Sub Committee

The Council received an oral report from Cllr Hilton, the Chair of the HR-Sub Committee.