



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council
Tuesday 14 January 2025 at 7:30 pm

This meeting will be held at
The Community Room, Broomhall Recreation Ground.

Summoned to Attend:

Cllr Buxton; Cllr Coxon; Cllr. Curtis; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan (Chairman); Cllr Newman; Cllr Penney; and Cllr Pike

Agenda Part I

Members of the Public are welcome to attend the meeting.

120 / 24 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

121 / 24 Declaration of interest for items on the agenda

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

122 / 24 Approval of Minutes of Council of 17 December 2024

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting
To receive matters arising as presented by the Chairman.

123 / 24 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

124 / 24 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

125 / 24 Council Budget & Precept 2025/26

DECISION: To agree a Budget for the financial year 2025/26 and to set a precept for the financial year 2025/26. Further, having set a precept for 2025/26, to authorise the Locum Clerk Mrs Steele to request the precept of the collection authority (the Royal Borough of Windsor & Maidenhead).

126 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups

126 / 24 / 1 **TO NOTE:** To receive an update from the Finance Committee.

126 / 24 / 2 **TO NOTE:** To receive an update from the Walking & Cycling Working Group

126/ 24 / 3 **TO NOTE:** To receive an update from the Recreation Ground Working Group

126/ 24 / 4 **TO NOTE:** To receive an update from the Tennis Working Group.

DECISION: To consider and approve purchase of maintenance equipment

126 / 24 / 5 **TO NOTE:** To receive an update from the HR Sub-Committee.

127 / 24 Dates of Full Council meetings and committees for 2025/26

DECISION: To consider and confirm the dates of the Full Council meetings for the year 2025/26, as well as the dates for committee meetings.

DECISION: Confirm the date of the Annual Parish meeting for 2025.

128 / 24 Information Sharing

DISCUSSION: To bring forward any item at the Chairman's discretion which is relevant to council.

Agenda Part 2

129/ 24 To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (staffing matters) of the business to be transacted.

130 / 24 Report of the HR Sub-Committee

DECISION: To consider a report from the Chair of the HR Sub-Committee



Louise Steele, Locum Clerk

9 January 2025



Minutes of the Meeting of the Parish Council Tuesday 17 December 2024 at 7:30 pm

held at
The Community Room, Broomhall Recreation Ground.

107 / 24 Attendance and Apologies for absence

Attendance: Cllr Coxon, Cllr Curtis, Cllr Morgan (Chairman) Cllr Newman, Cllr Penney, and Cllr Pike

Apologies for absence: Cllr Buxton, Cllr Evans, Cllr Grover and Cllr Hilton

Present: Louise Steele – Locum Clerk
Natalie Hayes – Clerk designate

108 / 24 Declaration of interest for items on the agenda

Cllr Pike declared an interest in the grant application for FoodShare at Hope Church.

109 / 24 Approval of Minutes of Council 15 October 2024

RESOLVED: That the council approved minutes of the council meeting held on 19 November 2024. The Chairman signed the minutes as an accurate record of the meeting.

110 / 24 Announcements from the Chairman

The Chairman welcomed everyone to the December Full Council meeting and wished everyone a Merry Christmas.

111 / 24 Public Adjournment

One member of the public exercised their right to speak at this point about the development proposal for Ascot high street.

She advised that if anyone would be interested in attending a public meeting during this consultation period, they should be aware of the date to do this. The meeting is being held on 8th January at 7.30pm at Ascot racecourse.

The Chairman thanked the member of the public for sharing this information with the council.

113 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups

113 / 24 / 1

RESOLVED: The minutes of the Finance Committee meeting were received. There was one question asked regarding a mistype about the grant funding for FoodShare at Hope Church. This was noted and would be corrected by the Clerk designate.

TO NOTE: Decision regarding the budget setting documents - refer to part 116 / 24 of the minutes

113 / 24 / 2 The update from the Walking & Cycling Working Group was received.

Cllr Newman provided an update.

113 / 24 / 3 The update from the Recreation Ground Working Group was received.

Cllr Morgan provided an update to the benefit of the members of the public and the council. A discussion was had regarding the priorities of the recreation group and how best to spend the funds available.

113 / 24 / 4 The update from the Tennis Working Group was received.

Cllr Coxon provided a verbal update.

The update provided a list of the areas the working group were looking into, which included booking slots, assisted season tickets, season ticket options, clarification of powers to buy small items of equipment, coaching contracts and fees, guest fees and rules, promotion of tennis coaches, questionnaire for February 2025, court rules and regulations.

Cllr Morgan briefed the council on the original terms of reference of the tennis working group.

113 / 24 / 5 An update from the HR subcommittee was deferred until the next full Council meeting in January.

Cllr Hilton (Chair of the committee) was not able to attend to deliver the update.

114 / 24 Grant Applications

Community Grant funding for SE Berks Gang Show

DECISION: An application for £2,000 Community Grant was refused.

COMMENT: Recommended that the grant be refused due to the applicant being out of area, no supporting documents regarding what the money would be used for. The financial records also showed a healthy bank balance.

Community Grant funding for FoodShare at Hope Church.

DECISION: An application for £1,800 Community Grant was refused.

COMMENT: It was recommended that a different model is looked at. We could help with infrastructure, just not food costs. Concern that if a grant was issued to support the pilot, when this ended what would happen with the project.

115 / 24 External Audit

The report was received and acknowledged. The Chair thanked the RFO for all the work involved.

116 / 24 Draft Budget 2025/26

The council discussed the details of the draft budget and asked relevant questions.

The council considered the two documents as per 113 / 24 1 of the agenda; a single page statement of the variation identifying those items where the budget is different from last year,

and a document with assumptions for agreement.

117 / 24 Information sharing

There was nothing shared by any of the councillors at the meeting.

Confidential Session

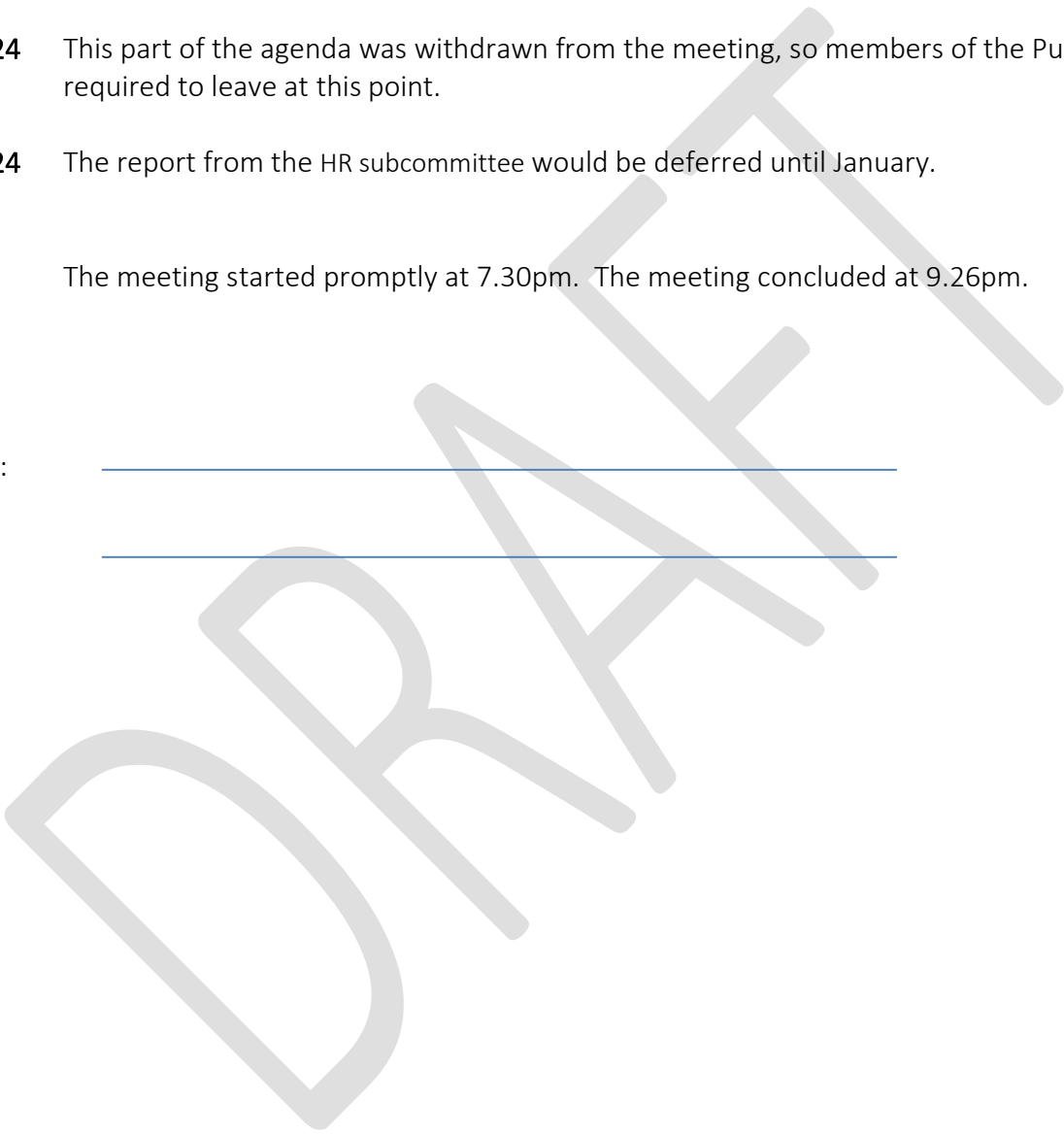
118 / 24 This part of the agenda was withdrawn from the meeting, so members of the Public were not required to leave at this point.

119 / 24 The report from the HR subcommittee would be deferred until January.

The meeting started promptly at 7.30pm. The meeting concluded at 9.26pm.

Signed: _____

Dated: _____



**Bank Reconciliation Statement as at 30/11/2024
for Cashbook 1 - Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbank	30/11/2024		398,045.69
Handelsbank 35 day account	30/11/2024		1,767,553.30
			<u>2,165,598.99</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			2,165,598.99
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			2,165,598.99
		Balance per Cash Book is :-	2,165,598.99
		Difference is :-	0.00

Clerk/RFO:

NameSignedDate

Councillor:

NameSignedDate

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1099 Sundry Income	0	4	0	(4)			0.0%	
1176 Precept	228,962	234,042	234,042	(0)			100.0%	
1190 Interest Received	57,845	40,496	50,000	9,504			81.0%	
Administration :- Income	286,807	274,542	284,042	9,500			96.7%	0
4001 Salaries and Wages	70,350	32,275	75,012	42,737		42,737	43.0%	
4006 Agency Staff	7,926	41,879	0	(41,879)		(41,879)	0.0%	
4008 Training	1,581	2,165	3,000	835		835	72.2%	
4009 Travel	245	50	250	200		200	19.9%	
4010 Misc Staff Costs	30	90	100	10		10	90.0%	
4020 Miscellaneous Expenses	277	267	300	33		33	89.0%	
4021 Telephone VOIP and Broadband	2,698	3,526	3,780	254		254	93.3%	
4022 Postage	21	1	108	107		107	0.8%	
4023 Printing, Stationery & Ref Bks	1,270	1,122	1,296	174		174	86.5%	
4024 IT Costs & Support	6,143	3,119	6,000	2,881		2,881	52.0%	
4025 Insurance	2,435	2,368	2,500	132		132	94.7%	
4026 Subscriptions	3,240	2,561	3,451	890		890	74.2%	
4030 Recruitment Advertising	0	422	0	(422)		(422)	0.0%	
4031 Advertising	0	0	108	108		108	0.0%	
4045 Equipment & Small Tools	0	358	0	(358)		(358)	0.0%	
4050 Bank Charges	498	316	756	440		440	41.7%	
4061 Audit Fees (External)	1,680	1,365	2,000	635		635	68.3%	
4062 Audit Fees (Internal)	670	763	850	88		88	89.7%	
4063 Accountancy Support	25	3,281	3,000	(281)		(281)	109.4%	
4064 Legal and Professional Fees	2,818	4,243	2,250	(1,993)		(1,993)	188.6%	
4701 Grants	200	0	0	0		0	0.0%	
Administration :- Indirect Expenditure	102,108	100,169	104,761	4,592	0	4,592	95.6%	0
Net Income over Expenditure	184,700	174,373	179,281	4,908				
6000 plus Transfer from EMR	2,309	0	0	0				
Movement to/(from) Gen Reserve	187,009	174,373	179,281	4,908				
<u>102 Democratic Process</u>								
4008 Training	0	455	0	(455)		(455)	0.0%	
4020 Miscellaneous Expenses	18	0	0	0		0	0.0%	
4022 Postage	50	75	0	(75)		(75)	0.0%	
4023 Printing, Stationery & Ref Bks	0	1,279	0	(1,279)		(1,279)	0.0%	
4024 IT Costs & Support	1,707	2,374	0	(2,374)		(2,374)	0.0%	
4033 Parish Newsletter	1,510	1,454	1,750	296		296	83.1%	

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4034 Parish Website	720	636	850	215		215	74.8%	
4043 Equipment Maintenance	0	110	0	(110)		(110)	0.0%	
4045 Equipment & Small Tools	5,981	0	0	0		0	0.0%	
4201 Chairmans Activities	500	0	500	500		500	0.0%	
4202 Annual Parish Meeting	0	97	250	153		153	38.6%	
4211 Election Expenses	15,183	0	4,000	4,000		4,000	0.0%	
4231 Community Action	42	100	1,200	1,100		1,100	8.3%	
4701 Grants	0	200	0	(200)		(200)	0.0%	
Democratic Process :- Indirect Expenditure	25,710	6,779	8,550	1,771	0	1,771	79.3%	0
Net Expenditure	(25,710)	(6,779)	(8,550)	(1,771)				
6000 plus Transfer from EMR	7,502	0	0	0				
Movement to/(from) Gen Reserve	(18,208)	(6,779)	(8,550)	(1,771)				
<u>202 Recreation Ground</u>								
1011 Rent Received Field	1,276	0	0	0			0.0%	
1020 Letting Income	0	521	1,500	980			34.7%	
Recreation Ground :- Income	1,276	521	1,500	980			34.7%	0
4001 Salaries and Wages	18,270	13,128	10,766	(2,362)		(2,362)	121.9%	
4003 Casual Labour	0	90	0	(90)		(90)	0.0%	
4007 Health & Safety	906	138	1,123	985		985	12.3%	
4012 Water Rates	892	1,078	3,500	2,422		2,422	30.8%	
4014 Electricity & Gas	411	457	0	(457)		(457)	0.0%	
4015 Waste Services	0	386	0	(386)		(386)	0.0%	
4038 Tree maintenance	0	0	1,080	1,080		1,080	0.0%	
4040 Dog Bin Emptying	3,276	3,471	3,498	27		27	99.2%	
4041 Property Maintenance	0	6	0	(6)		(6)	0.0%	
4042 Grounds Maintenance	2,600	620	3,629	3,009		3,009	17.1%	
4043 Equipment Maintenance	13,250	1,806	6,653	4,847		4,847	27.1%	
4044 Equipment Hire	245	248	605	357		357	40.9%	
4045 Equipment & Small Tools	864	670	756	86		86	88.6%	
4046 Vehicle Repairs/Mtce	1,142	0	500	500		500	0.0%	
4047 Vehicle Tax/Insurance	773	176	864	688		688	20.4%	
4048 Vehicle Fuel & Oil	1,227	258	750	492		492	34.4%	
4049 Other Fuel & Oil	9	337	960	623		623	35.1%	
Recreation Ground :- Indirect Expenditure	43,864	22,869	34,684	11,815	0	11,815	65.9%	0
Net Income over Expenditure	(42,588)	(22,348)	(33,184)	(10,836)				
6000 plus Transfer from EMR	35,716	0	0	0				
6001 less Transfer to EMR	21,056	35,145	0	(35,145)				
Movement to/(from) Gen Reserve	(27,928)	(57,493)	(33,184)	24,309				

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>203 Cemetery</u>								
1031 Cemetery Income	22,225	15,160	18,000	2,840			84.2%	
1032 Headstones	1,520	2,265	2,500	235			90.6%	
1033 Grant of Rights	17,000	14,300	18,000	3,700			79.4%	
Cemetery :- Income	40,745	31,725	38,500	6,775			82.4%	0
4001 Salaries and Wages	11,016	8,435	10,015	1,580		1,580	84.2%	
4012 Water Rates	127	0	216	216		216	0.0%	
4022 Postage	0	6	0	(6)		(6)	0.0%	
4037 Grave Services	7,485	4,640	8,257	3,617		3,617	56.2%	
4038 Tree maintenance	1,680	0	363	363		363	0.0%	
4042 Grounds Maintenance	6,643	1,073	0	(1,073)		(1,073)	0.0%	
Cemetery :- Indirect Expenditure	26,951	14,154	18,851	4,697	0	4,697	75.1%	0
Net Income over Expenditure	13,794	17,571	19,649	2,078				
6000 plus Transfer from EMR	2,170	0	0	0				
6001 less Transfer to EMR	12,000	18,000	0	(18,000)				
Movement to/(from) Gen Reserve	3,964	(429)	19,649	20,078				
<u>204 Allotments</u>								
1010 Rent Received	1,787	178	2,000	1,823			8.9%	
Allotments :- Income	1,787	178	2,000	1,823			8.9%	0
4001 Salaries and Wages	5,463	3,923	7,023	3,100		3,100	55.9%	
4009 Travel	0	3	0	(3)		(3)	0.0%	
4012 Water Rates	97	408	648	240		240	62.9%	
4020 Miscellaneous Expenses	261	140	179	39		39	78.4%	
4038 Tree maintenance	880	0	1,500	1,500		1,500	0.0%	
4042 Grounds Maintenance	414	386	1,000	614		614	38.6%	
4043 Equipment Maintenance	0	216	0	(216)		(216)	0.0%	
4302 Other Events	0	150	0	(150)		(150)	0.0%	
Allotments :- Indirect Expenditure	7,115	5,227	10,350	5,123	0	5,123	50.5%	0
Net Income over Expenditure	(5,328)	(5,049)	(8,350)	(3,301)				
<u>205 Tennis</u>								
1012 Electricity income	419	143	1,500	1,357			9.5%	
1021 Tennis Court Season Ticket	7,956	11,068	14,560	3,492			76.0%	
1022 Tennis Court P&P	2,625	3,906	2,850	(1,056)			137.1%	
1023 Tennis Court Coaching	11,448	9,057	12,000	2,943			75.5%	
1024 Tennis Box League	0	62	90	28			68.7%	
Tennis :- Income	22,449	24,237	31,000	6,763			78.2%	0

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries and Wages	11,273	7,767	9,161	1,395		1,395	84.8%	
4014 Electricity & Gas	664	673	864	191		191	77.9%	
4022 Postage	161	85	189	104		104	45.0%	
4023 Printing, Stationery & Ref Bks	169	590	432	(158)		(158)	136.7%	
4026 Subscriptions	405	0	437	437		437	0.0%	
4043 Equipment Maintenance	242	2,176	3,000	824		824	72.5%	
4045 Equipment & Small Tools	0	90	0	(90)		(90)	0.0%	
4064 Legal and Professional Fees	110	0	0	0		0	0.0%	
Tennis :- Indirect Expenditure	13,023	11,380	14,083	2,703	0	2,703	80.8%	0
Net Income over Expenditure	9,426	12,856	16,917	4,061				
6001 less Transfer to EMR	5,483	11,045	0	(11,045)				
Movement to/(from) Gen Reserve	3,943	1,811	16,917	15,106				
<u>206 Pavilion Toilets</u>								
4001 Salaries and Wages	4,350	3,126	4,715	1,589		1,589	66.3%	
4003 Casual Labour	0	90	0	(90)		(90)	0.0%	
4016 Cleaning Costs	360	158	1,451	1,294		1,294	10.9%	
4017 Cleaning Supplies	1,345	1,155	1,296	141		141	89.1%	
4041 Property Maintenance	0	40	0	(40)		(40)	0.0%	
4043 Equipment Maintenance	0	744	0	(744)		(744)	0.0%	
Pavilion Toilets :- Indirect Expenditure	6,055	5,312	7,462	2,150	0	2,150	71.2%	0
Net Expenditure	(6,055)	(5,312)	(7,462)	(2,150)				
<u>207 Facilities</u>								
1010 Rent Received	9,846	0	0	0			0.0%	
1012 Electricity income	2,711	1,988	2,500	512			79.5%	
1013 Rent Received Chalet	2,098	1,200	2,400	1,200			50.0%	
1014 Rent Received Flat	15,300	10,200	15,500	5,300			65.8%	
1016 Waste Income	554	328	750	422			43.8%	
1017 Trading pitch (car park)	1,200	1,360	2,400	1,040			56.7%	
1020 Letting Income	0	6,805	11,500	4,695			59.2%	
Facilities :- Income	31,708	21,881	35,050	13,169			62.4%	0
4001 Salaries and Wages	17,913	9,907	14,435	4,528		4,528	68.6%	
4007 Health & Safety	645	0	484	484		484	0.0%	
4012 Water Rates	153	0	0	0		0	0.0%	
4014 Electricity & Gas	7,836	2,718	7,864	5,146		5,146	34.6%	
4015 Waste Services	521	576	756	180		180	76.2%	
4020 Miscellaneous Expenses	0	58	0	(58)		(58)	0.0%	

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4041 Property Maintenance	5,246	2,605	4,000	1,395		1,395	65.1%	
4043 Equipment Maintenance	281	149	0	(149)		(149)	0.0%	
4045 Equipment & Small Tools	30	13	0	(13)		(13)	0.0%	
4048 Vehicle Fuel & Oil	0	72	0	(72)		(72)	0.0%	
Facilities :- Indirect Expenditure	32,625	16,098	27,539	11,441	0	11,441	58.5%	0
Net Income over Expenditure	(917)	5,783	7,511	1,728				
6000 plus Transfer from EMR	804	4,000	0	(4,000)				
6001 less Transfer to EMR	15,000	0	0	0				
Movement to/(from) Gen Reserve	(15,113)	9,783	7,511	(2,272)				
<u>208</u> <u>Heritage Assets</u>								
4001 Salaries and Wages	1,523	937	3,476	2,539		2,539	27.0%	
4041 Property Maintenance	0	90	0	(90)		(90)	0.0%	
4042 Grounds Maintenance	6,744	4,765	10,282	5,517		5,517	46.3%	
4043 Equipment Maintenance	109	11	0	(11)		(11)	0.0%	
4221 Village Clocks	231	0	300	300		300	0.0%	
Heritage Assets :- Indirect Expenditure	8,607	5,803	14,058	8,255	0	8,255	41.3%	0
Net Expenditure	(8,607)	(5,803)	(14,058)	(8,255)				
<u>301</u> <u>Village Hall</u>								
1005 Service Income from Village Ha	21,138	0	0	0			0.0%	
Village Hall :- Income	21,138	0	0	0				0
4001 Salaries and Wages	25,365	222	0	(222)		(222)	0.0%	
4064 Legal and Professional Fees	400	0	0	0		0	0.0%	
Village Hall :- Indirect Expenditure	25,765	222	0	(222)	0	(222)		0
Net Income over Expenditure	(4,627)	(222)	0	222				
6001 less Transfer to EMR	0	7,500	0	(7,500)				
Movement to/(from) Gen Reserve	(4,627)	(7,722)	0	7,722				
<u>302</u> <u>Library</u>								
4070 Service Charge RBWM Library	11,500	11,500	12,000	500		500	95.8%	
Library :- Indirect Expenditure	11,500	11,500	12,000	500	0	500	95.8%	0
Net Expenditure	(11,500)	(11,500)	(12,000)	(500)				

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303 Borough in Bloom								
1040 Sponsorship Income	4,684	4,205	7,262	3,057			57.9%	
Borough in Bloom :- Income	4,684	4,205	7,262	3,057			57.9%	0
4001 Salaries and Wages	0	0	972	972		972	0.0%	
4039 In Bloom Expenses	10,648	10,888	11,500	612		612	94.7%	
Borough in Bloom :- Indirect Expenditure	10,648	10,888	12,472	1,584	0	1,584	87.3%	0
Net Income over Expenditure	(5,964)	(6,683)	(5,210)	1,473				
6001 less Transfer to EMR	800	800	0	(800)				
Movement to/(from) Gen Reserve	(6,764)	(7,483)	(5,210)	2,273				
304 Christmas								
1040 Sponsorship Income	0	50	0	(50)			0.0%	
1099 Sundry Income	0	105	0	(105)			0.0%	
Christmas :- Income	0	155	0	(155)				0
4001 Salaries and Wages	0	0	10,604	10,604		10,604	0.0%	
4301 Christmas Event	7,490	8,271	10,000	1,729		1,729	82.7%	
Christmas :- Indirect Expenditure	7,490	8,271	20,604	12,333	0	12,333	40.1%	0
Net Income over Expenditure	(7,490)	(8,116)	(20,604)	(12,488)				
305 S137								
4301 Christmas Event	0	600	0	(600)		(600)	0.0%	
4302 Other Events	0	3,183	10,000	6,817		6,817	31.8%	
S137 :- Indirect Expenditure	0	3,783	10,000	6,217	0	6,217	37.8%	0
Net Expenditure	0	(3,783)	(10,000)	(6,217)				
307 MUGA								
4064 Legal and Professional Fees	124	300	0	(300)		(300)	0.0%	
MUGA :- Indirect Expenditure	124	300	0	(300)	0	(300)		0
Net Expenditure	(124)	(300)	0	300				
6000 plus Transfer from EMR	3,458	0	0	0				
Movement to/(from) Gen Reserve	3,334	(300)	0	300				
308 CA Outreach Project								
4001 Salaries and Wages	0	0	1,119	1,119		1,119	0.0%	

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4071 Service Charge CA Outreach	9,881	5,615	8,469	2,854		2,854	66.3%	
CA Outreach Project :- Indirect Expenditure	9,881	5,615	9,588	3,973	0	3,973	58.6%	0
Net Expenditure	(9,881)	(5,615)	(9,588)	(3,973)				
309 Woodland								
4001 Salaries and Wages	0	0	6,657	6,657		6,657	0.0%	
4015 Waste Services	0	0	600	600		600	0.0%	
4042 Grounds Maintenance	0	285	2,000	1,715		1,715	14.3%	
4043 Equipment Maintenance	0	0	2,000	2,000		2,000	0.0%	
4064 Legal and Professional Fees	527	(439)	0	439		439	0.0%	
Woodland :- Indirect Expenditure	527	(154)	11,257	11,411	0	11,411	(1.4%)	0
Net Expenditure	(527)	154	(11,257)	(11,411)				
6000 plus Transfer from EMR	538	0	0	0				
Movement to/(from) Gen Reserve	11	154	(11,257)	(11,411)				
901 Parish Projects								
1174 CIL Grant	288,670	312,170	288,670	(23,500)			108.1%	312,170
Parish Projects :- Income	288,670	312,170	288,670	(23,500)			108.1%	312,170
4001 Salaries and Wages	21,170	5,836	7,097	1,261		1,261	82.2%	
4020 Miscellaneous Expenses	0	356	0	(356)		(356)	0.0%	
4024 IT Costs & Support	0	82	0	(82)		(82)	0.0%	
4701 Grants	0	4,158	0	(4,158)		(4,158)	0.0%	
4901 TPO Project	0	0	0	0		0	0.0%	
4903 LCWIP Project	255	50,387	80,000	29,613		29,613	63.0%	41,524
4904 Capital Works Recreation G	35,716	124,762	0	(124,762)		(124,762)	0.0%	124,762
4905 CP	594	250	5,000	4,750		4,750	5.0%	
4908 Revenue Projects	750	0	5,000	5,000		5,000	0.0%	
4909 Royal Celebrations	9,749	0	0	0		0	0.0%	
4911 Woodland Walk Project	3,209	17,245	0	(17,245)		(17,245)	0.0%	
4912 Tennis Capital Works	111,090	0	0	0		0	0.0%	
4918 Childrens Book Exchange	0	6,097	0	(6,097)		(6,097)	0.0%	6,097
Parish Projects :- Indirect Expenditure	182,533	209,174	97,097	(112,077)	0	(112,077)	215.4%	172,383
Net Income over Expenditure	106,137	102,997	191,573	88,576				
6000 plus Transfer from EMR	135,527	180,283	0	(180,283)				
6001 less Transfer to EMR	288,670	312,170	0	(312,170)				
Movement to/(from) Gen Reserve	(47,007)	(28,891)	191,573	220,464				

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>902 More Parish Projects</u>								
4001 Salaries and Wages	0	0	14,193	14,193		14,193	0.0%	
4919 Traders	0	0	1,000	1,000		1,000	0.0%	
More Parish Projects :- Indirect Expenditure	0	0	15,193	15,193	0	15,193	0.0%	0
Net Expenditure	0	0	(15,193)	(15,193)				
Grand Totals:- Income	699,265	669,613	688,024	18,411			97.3%	
Expenditure	514,526	437,389	428,549	(8,840)	0	(8,840)	102.1%	
Net Income over Expenditure	184,739	232,225	259,475	27,250				
plus Transfer from EMR	188,024	184,283	0	(184,283)				
less Transfer to EMR	343,009	384,660	0	(384,660)				
Movement to/(from) Gen Reserve	29,754	31,847	259,475	227,628				

Budget Assumptions 2025 / 2026

The following assumptions are drafted by the Locum Clerk in her role as RFO for the Finance Committee to consider and prepare recommendations to Full Council

1. This is an incremental budget – that is, it is based upon the budget set for 2024/25 with small variations where known (and set out in the Statement of Variation circulated with this paper). The assumptions used in bringing together the 2024/25 budget are appended to this paper for information.
2. Inflation is lower than previous years. The Consumer Prices Index (CPI) rose by 2.3% in the 12 months to October 2024, up from 1.7% in September.
3. Previous budgets have made generous provision for inflation and therefore it is not proposed to make any provision for inflation for 2025/26 save for a provision of 3% for the 2025/26 pay award (at a cost of £5,680 to be included in the budget as a separate contingency to be allocated when the pay award is settled).
4. The Government's changes to Employers' National Insurance Contributions (ERNIC) are inflationary and a further £4,677 is provided for these additional costs
5. That the contributions to and from earmarked reserves included in the budget will be (mostly) the same as in previous years and are summarised in the following table:

Contributions to Reserves	2024/25	2025/26
Playground Equipment	£27,645	£17,376
New Van	£7,500	£7,500
Cemetery	£18,000	£18,000
Tennis	£11,045	£11,045
Village Hall	£7,500	£7,500
In Bloom	£800	£800
Contributions from Reserves		
Property Maintenance	£4,000	£4,000
NET CONTRIBUTIONS	£68,490	£58,221

6. The draft budget figures do not include any projects to be funded from CIL or other earmarked reserves on the grounds that the Council's future plans are still being formed – this budget is sufficient to set the precept.

Budget Assumptions 2024 2025

The following assumptions were resolved at the finance committee meeting 14 November under minutes item FC 38 / 23.

These are therefore proposed to the council for resolution.

In setting the budget for 2024 2025, the council would be wise to view the next 3 years and set a range of budget assumptions which cover this period.

The base upon which any and all assumptions are made must reference the current economic climate.

- Inflation - Current Rate as notified by Bank of England on 6.10.2023 is 6.7% (<https://www.bankofengland.co.uk/monetary-policy-report/2023/august-2023>) with a target of 5% end of 2023 and 2% by the beginning of 2025. This committee therefore recommends an inflation rate for the budget period of 4%.
 - Cost impacts to residents are significant with utilities, food, and fuel prices still highly unstable and notes the inflation rate for the Retail Price Index (RPI) in the United Kingdom was 9.1 percent in August 2023, a slight increase on the previous month when it was nine percent. (28 Sept 2023)
1. To mitigate the effects of inflation on residents, the council should endeavour to limit precept increases for 'business as usual' to 5% year on year in 20 24 2025, 2025 2026 and 2026 2027 OR until inflation returns to the Bank of England target level of 2%.
 2. The council should only look to levy additional service costs on the precept after consultation with residents which clearly detail the cost implications of any decision the residents take.
 3. The council will work to increase the income generated from council assets, however keeping the community use as the top priority when setting charging schedules.
 4. The council will review all income generating opportunities, and where possible bring these forwards in the timeline.
 5. The council will continually review the spending on non-essential / non-statutory activities to ensure residents' benefit is the best use of council funds, e.g., Bloom, Christmas, Library.
 6. The council will review the previous policies set for reserving income generated by Council assets incomes to Ear Marked Reserves and other asset reserves.
 7. The council will continue to support the maintenance and where appropriate the replacement of the recreation equipment at the park.
 8. The council will start a reserve the council van and grounds equipment replacement.
 9. The council will apply a year-on-year uplift for the following:
 - a. External Contracts - 8% (Exceptions may be for Gas, Electricity and Fuel)
 - b. Remuneration – 5%
 10. The council will apply only necessary increases to the charging schedule for council services.
 11. Events: The council will host a programme of events in the park which are put on by 3rd parties at minimal cost to the council. The council will also organise a Christmas Event with an increase in budget of 8% to £10,000. The council will make a further provision of £10,000 for other events.
 12. The council will continue to support the Bloom Project and will increase the budget in line with assumption 9.
 13. The council projects for 2024 2025 as defined in the Business Plan are included and allocation of budget has included project management charge where appropriate.
 14. The council will fund the pop-up library staffing provision to £12,500 per annum
 15. Village Hall.

- a. New trustees will be managing the Village Hall Charity, and the council will not provide any service to the charity post 1 April 2024.
 - b. The lease will be renegotiated in 2024. Assuming the provisions of the lease remain the same (full repairing and insuring) the council will build the existing EMR for the hall commensurate with the forecasted landlord liabilities for the building. (A full property survey will be undertaken during the lease negotiation period to determine the building status and requirements).
16. The council will always aim to present a balanced budget unless external budget pressures in these 3 years occur.
 17. The CIL income included in the budget is based upon the CIL instalments due from Sunningdale Park and does not include any other CIL contributions which have not yet been notified to the council.
 18. The budget based upon these assumptions does not include any provision for reduction in service delivery from RBWM during 2024 2025.
 19. The budget based upon these budget assumptions does not include any provision for changes in Government Legislation during 2023 24.

Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Administration</u>									
1099	Sundry Income	0	0	0	4	0	0	0	0	0
1176	Precept	228,962	228,962	234,042	234,042	0	0	260,811	0	0
1190	Interest Received	28,000	57,845	50,000	40,496	0	0	50,000	0	0
	Total Income	256,962	286,807	284,042	274,542	0	0	310,811	0	0
4001	Salaries and Wages	70,848	70,350	75,012	32,275	0	0	185,530	0	0
4002	Contingency for Cost of Living	0	0	0	0	0	0	5,680	0	0
4006	Agency Staff	0	7,926	0	41,879	0	0	0	0	0
4008	Training	1,200	1,581	3,000	2,165	0	0	3,000	0	0
4009	Travel	200	245	250	50	0	0	250	0	0
4010	Misc Staff Costs	100	30	100	90	0	0	100	0	0
4020	Miscellaneous Expenses	300	277	300	267	0	0	300	0	0
4021	Telephone VOIP and Broadband	3,200	2,698	3,780	3,526	0	0	3,780	0	0
4022	Postage	100	21	108	1	0	0	100	0	0
4023	Printing, Stationery & Ref Bks	1,200	1,270	1,296	1,122	0	0	1,300	0	0
4024	IT Costs & Support	8,000	6,143	6,000	3,643	0	0	6,000	0	0
4025	Insurance	2,000	2,435	2,500	2,368	0	0	2,500	0	0
4026	Subscriptions	3,500	3,240	3,451	2,561	0	0	3,500	0	0
4030	Recruitment Advertising	0	0	0	422	0	0	0	0	0
4031	Advertising	100	0	108	0	0	0	100	0	0
4045	Equipment & Small Tools	0	0	0	358	0	0	0	0	0
4050	Bank Charges	700	498	756	316	0	0	700	0	0
4061	Audit Fees (External)	1,680	1,680	2,000	1,365	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4062	Audit Fees (Internal)	750	670	850	763	0	0	850	0	0
4063	Accountancy Support	600	25	3,000	3,281	0	0	4,000	0	0
4064	Legal and Professional Fees	2,086	2,818	2,250	4,349	0	0	2,250	0	0
4701	Grants	50,000	200	0	0	0	0	5,000	0	0
Overhead Expenditure		146,564	102,108	104,761	100,798	0	0	224,940	0	0
101 Net Income over Expenditure		110,398	184,700	179,281	173,744	0	0	85,871	0	0
6000	plus Transfer from EMR	0	2,309	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		110,398	187,009	179,281	173,744	0		85,871		
102	<u>Democratic Process</u>									
4008	Training	0	0	0	455	0	0	1,000	0	0
4020	Miscellaneous Expenses	0	18	0	0	0	0	0	0	0
4022	Postage	0	50	0	75	0	0	0	0	0
4023	Printing, Stationery & Ref Bks	0	0	0	1,279	0	0	0	0	0
4024	IT Costs & Support	0	1,707	0	2,555	0	0	2,500	0	0
4033	Parish Newsletter	1,300	1,510	1,750	1,454	0	0	1,750	0	0
4034	Parish Website	500	720	850	636	0	0	850	0	0
4043	Equipment Maintenance	0	0	0	110	0	0	0	0	0
4045	Equipment & Small Tools	0	5,981	0	0	0	0	0	0	0
4064	Legal and Professional Fees	1,000	0	0	0	0	0	0	0	0
4201	Chairmans Activities	500	500	500	0	0	0	500	0	0
4202	Annual Parish Meeting	250	0	250	122	0	0	250	0	0
4211	Election Expenses	2,200	15,183	4,000	0	0	0	4,000	0	0
4231	Community Action	1,200	42	1,200	100	0	0	1,200	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4701	Grants	0	0	0	200	0	0	0	0	0
	Overhead Expenditure	6,950	25,710	8,550	6,985	0	0	12,050	0	0
6000	plus Transfer from EMR	0	7,502	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(6,950)	(18,208)	(8,550)	(6,985)	0		(12,050)		
202	Recreation Ground									
1011	Rent Received Field	1,500	1,276	0	0	0	0	0	0	0
1020	Letting Income	0	0	1,500	521	0	0	1,000	0	0
	Total Income	1,500	1,276	1,500	521	0	0	1,000	0	0
4001	Salaries and Wages	18,953	18,270	10,766	13,128	0	0	0	0	0
4003	Casual Labour	0	0	0	90	0	0	0	0	0
4007	Health & Safety	1,040	906	1,123	138	0	0	1,120	0	0
4012	Water Rates	3,000	892	3,500	1,191	0	0	3,500	0	0
4014	Electricity & Gas	0	411	0	457	0	0	0	0	0
4015	Waste Services	0	0	0	386	0	0	0	0	0
4038	Tree maintenance	1,000	0	1,080	0	0	0	1,080	0	0
4040	Dog Bin Emptying	3,239	3,276	3,498	3,471	0	0	4,280	0	0
4041	Property Maintenance	0	0	0	6	0	0	0	0	0
4042	Grounds Maintenance	3,360	2,600	3,629	626	0	0	3,630	0	0
4043	Equipment Maintenance	6,160	13,250	6,653	2,139	0	0	6,650	0	0
4044	Equipment Hire	560	245	605	248	0	0	610	0	0
4045	Equipment & Small Tools	672	864	756	670	0	0	760	0	0
4046	Vehicle Repairs/Mtce	336	1,142	500	0	0	0	500	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4047	Vehicle Tax/Insurance	800	773	864	176	0	0	860	0	0
4048	Vehicle Fuel & Oil	900	1,227	750	314	0	0	750	0	0
4049	Other Fuel & Oil	0	9	960	337	0	0	960	0	0
	Overhead Expenditure	40,020	43,864	34,684	23,377	0	0	24,700	0	0
	202 Net Income over Expenditure	-38,520	-42,588	-33,184	-22,857	0	0	-23,700	0	0
6000	plus Transfer from EMR	0	35,716	0	0	0	0	0	0	0
6001	less Transfer to EMR	0	21,056	0	35,145	0	0	0	0	0
	Movement to/(from) Gen Reserve	(38,520)	(27,928)	(33,184)	(58,002)	0		(23,700)		
203	<u>Cemetery</u>									
1031	Cemetery Income	12,000	22,225	18,000	15,160	0	0	21,700	0	0
1032	Headstones	1,200	1,520	2,500	2,265	0	0	2,500	0	0
1033	Grant of Rights	12,000	17,000	18,000	14,300	0	0	21,800	0	0
	Total Income	25,200	40,745	38,500	31,725	0	0	46,000	0	0
4001	Salaries and Wages	11,058	11,016	10,015	8,435	0	0	0	0	0
4012	Water Rates	200	127	216	0	0	0	220	0	0
4022	Postage	0	0	0	6	0	0	0	0	0
4037	Grave Services	4,480	7,485	8,257	4,640	0	0	8,260	0	0
4038	Tree maintenance	336	1,680	363	0	0	0	360	0	0
4042	Grounds Maintenance	7,840	6,643	0	1,073	0	0	1,000	0	0
4064	Legal and Professional Fees	250	0	0	0	0	0	0	0	0
	Overhead Expenditure	24,164	26,951	18,851	14,154	0	0	9,840	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
203 Net Income over Expenditure		1,036	13,794	19,649	17,571	0	0	36,160	0	0
6000	plus Transfer from EMR	0	2,170	0	0	0	0	0	0	0
6001	less Transfer to EMR	0	12,000	0	18,000	0	0	0	0	0
Movement to/(from) Gen Reserve		<u>1,036</u>	<u>3,964</u>	<u>19,649</u>	<u>(429)</u>	<u>0</u>		<u>36,160</u>		
204 Allotments										
1010	Rent Received	2,000	1,787	2,000	178	0	0	2,070	0	0
Total Income		<u>2,000</u>	<u>1,787</u>	<u>2,000</u>	<u>178</u>	<u>0</u>	<u>0</u>	<u>2,070</u>	<u>0</u>	<u>0</u>
4001	Salaries and Wages	5,524	5,463	7,023	3,923	0	0	0	0	0
4009	Travel	0	0	0	3	0	0	0	0	0
4012	Water Rates	600	97	648	408	0	0	650	0	0
4020	Miscellaneous Expenses	150	261	179	140	0	0	180	0	0
4038	Tree maintenance	336	880	1,500	0	0	0	1,500	0	0
4042	Grounds Maintenance	0	414	1,000	386	0	0	1,000	0	0
4043	Equipment Maintenance	0	0	0	216	0	0	0	0	0
4302	Other Events	0	0	0	150	0	0	0	0	0
Overhead Expenditure		<u>6,610</u>	<u>7,115</u>	<u>10,350</u>	<u>5,227</u>	<u>0</u>	<u>0</u>	<u>3,330</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(4,610)</u>	<u>(5,328)</u>	<u>(8,350)</u>	<u>(5,049)</u>	<u>0</u>		<u>(1,260)</u>		
205 Tennis										
1012	Electricity income	600	419	1,500	143	0	0	500	0	0
1021	Tennis Court Season Ticket	13,000	7,956	14,560	11,068	0	0	14,560	0	0
1022	Tennis Court P&P	3,000	2,625	2,850	3,906	0	0	2,850	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1023	Tennis Court Coaching	12,000	11,448	12,000	9,057	0	0	12,000	0	0
1024	Tennis Box League	120	0	90	62	0	0	90	0	0
Total Income		28,720	22,449	31,000	24,237	0	0	30,000	0	0
4001	Salaries and Wages	11,058	11,273	9,161	7,767	0	0	0	0	0
4014	Electricity & Gas	800	664	864	673	0	0	870	0	0
4022	Postage	100	161	189	85	0	0	190	0	0
4023	Printing, Stationery & Ref Bks	400	169	432	590	0	0	600	0	0
4026	Subscriptions	350	405	437	210	0	0	440	0	0
4043	Equipment Maintenance	1,160	242	3,000	2,176	0	0	3,000	0	0
4045	Equipment & Small Tools	0	0	0	90	0	0	0	0	0
4064	Legal and Professional Fees	0	110	0	0	0	0	0	0	0
Overhead Expenditure		13,868	13,023	14,083	11,590	0	0	5,100	0	0
205 Net Income over Expenditure		14,852	9,426	16,917	12,646	0	0	24,900	0	0
6001	less Transfer to EMR	0	5,483	0	11,045	0	0	0	0	0
Movement to/(from) Gen Reserve		14,852	3,943	16,917	1,601	0		24,900		
206	Pavilion Toilets									
4001	Salaries and Wages	4,513	4,350	4,715	3,126	0	0	0	0	0
4003	Casual Labour	0	0	0	90	0	0	0	0	0
4016	Cleaning Costs	1,344	360	1,451	158	0	0	1,450	0	0
4017	Cleaning Supplies	1,200	1,345	1,296	1,155	0	0	1,300	0	0
4041	Property Maintenance	0	0	0	40	0	0	0	0	0
4043	Equipment Maintenance	0	0	0	744	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		7,057	6,055	7,462	5,312	0	0	2,750	0	0
Movement to/(from) Gen Reserve		(7,057)	(6,055)	(7,462)	(5,312)	0		(2,750)		
207	Facilities									
1010	Rent Received	11,000	9,846	0	0	0	0	0	0	0
1012	Electricity income	1,800	2,711	2,500	1,988	0	0	2,500	0	0
1013	Rent Received Chalet	2,400	2,098	2,400	1,200	0	0	2,400	0	0
1014	Rent Received Flat	15,300	15,300	15,500	10,200	0	0	15,500	0	0
1016	Waste Income	400	554	750	328	0	0	750	0	0
1017	Trading pitch (car park)	0	1,200	2,400	1,360	0	0	2,400	0	0
1020	Letting Income	0	0	11,500	6,805	0	0	11,500	0	0
Total Income		30,900	31,708	35,050	21,881	0	0	35,050	0	0
4001	Salaries and Wages	16,588	17,913	14,435	9,907	0	0	0	0	0
4007	Health & Safety	448	645	484	0	0	0	480	0	0
4012	Water Rates	0	153	0	0	0	0	0	0	0
4014	Electricity & Gas	4,000	7,836	7,864	2,718	0	0	7,870	0	0
4015	Waste Services	349	521	756	576	0	0	760	0	0
4020	Miscellaneous Expenses	0	0	0	58	0	0	0	0	0
4041	Property Maintenance	1,360	5,246	4,000	2,605	0	0	4,000	0	0
4043	Equipment Maintenance	0	281	0	189	0	0	0	0	0
4045	Equipment & Small Tools	0	30	0	13	0	0	0	0	0
4048	Vehicle Fuel & Oil	0	0	0	72	0	0	0	0	0
Overhead Expenditure		22,745	32,625	27,539	16,138	0	0	13,110	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
207 Net Income over Expenditure		8,155	-917	7,511	5,743	0	0	21,940	0	0
6000	plus Transfer from EMR	0	804	0	4,000	0	0	0	0	0
6001	less Transfer to EMR	0	15,000	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		<u>8,155</u>	<u>(15,113)</u>	<u>7,511</u>	<u>9,743</u>	<u>0</u>		<u>21,940</u>		
208	<u>Heritage Assets</u>									
4001	Salaries and Wages	451	1,523	3,476	937	0	0	0	0	0
4041	Property Maintenance	0	0	0	90	0	0	0	0	0
4042	Grounds Maintenance	9,520	6,744	10,282	4,765	0	0	10,280	0	0
4043	Equipment Maintenance	336	109	0	11	0	0	0	0	0
4221	Village Clocks	291	231	300	254	0	0	300	0	0
Overhead Expenditure		<u>10,598</u>	<u>8,607</u>	<u>14,058</u>	<u>6,057</u>	<u>0</u>	<u>0</u>	<u>10,580</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(10,598)</u>	<u>(8,607)</u>	<u>(14,058)</u>	<u>(6,057)</u>	<u>0</u>		<u>(10,580)</u>		
301	<u>Village Hall</u>									
1005	Service Income from Village Ha	21,138	21,138	0	0	0	0	0	0	0
Total Income		<u>21,138</u>	<u>21,138</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4001	Salaries and Wages	21,139	25,365	0	222	0	0	0	0	0
4064	Legal and Professional Fees	0	400	0	0	0	0	0	0	0
Overhead Expenditure		<u>21,139</u>	<u>25,765</u>	<u>0</u>	<u>222</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
301 Net Income over Expenditure		<u>-1</u>	<u>-4,627</u>	<u>0</u>	<u>-222</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6001	less Transfer to EMR	0	0	0	7,500	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

	<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(1)</u>	<u>(4,627)</u>	<u>0</u>	<u>(7,722)</u>	<u>0</u>		<u>0</u>		
302 Library									
4070 Service Charge RBWM Library	11,500	11,500	12,000	11,500	0	0	12,000	0	0
Overhead Expenditure	<u>11,500</u>	<u>11,500</u>	<u>12,000</u>	<u>11,500</u>	<u>0</u>	<u>0</u>	<u>12,000</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(11,500)</u>	<u>(11,500)</u>	<u>(12,000)</u>	<u>(11,500)</u>	<u>0</u>		<u>(12,000)</u>		
303 Borough in Bloom									
1040 Sponsorship Income	3,558	4,684	7,262	4,205	0	0	7,260	0	0
Total Income	<u>3,558</u>	<u>4,684</u>	<u>7,262</u>	<u>4,205</u>	<u>0</u>	<u>0</u>	<u>7,260</u>	<u>0</u>	<u>0</u>
4001 Salaries and Wages	0	0	972	0	0	0	0	0	0
4039 In Bloom Expenses	9,994	10,648	11,500	10,888	0	0	11,500	0	0
Overhead Expenditure	<u>9,994</u>	<u>10,648</u>	<u>12,472</u>	<u>10,888</u>	<u>0</u>	<u>0</u>	<u>11,500</u>	<u>0</u>	<u>0</u>
303 Net Income over Expenditure	<u>-6,436</u>	<u>-5,964</u>	<u>-5,210</u>	<u>-6,683</u>	<u>0</u>	<u>0</u>	<u>-4,240</u>	<u>0</u>	<u>0</u>
6001 less Transfer to EMR	0	800	0	800	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(6,436)</u>	<u>(6,764)</u>	<u>(5,210)</u>	<u>(7,483)</u>	<u>0</u>		<u>(4,240)</u>		
304 Christmas									
1040 Sponsorship Income	0	0	0	50	0	0	0	0	0
1099 Sundry Income	0	0	0	105	0	0	0	0	0
Total Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>155</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4001 Salaries and Wages	0	0	10,604	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4003	Casual Labour	1,680	0	0	0	0	0	0	0	0
4023	Printing, Stationery & Ref Bks	560	0	0	0	0	0	0	0	0
4301	Christmas Event	7,280	7,490	10,000	8,518	0	0	10,000	0	0
	Overhead Expenditure	9,520	7,490	20,604	8,518	0	0	10,000	0	0
	Movement to/(from) Gen Reserve	(9,520)	(7,490)	(20,604)	(8,363)	0		(10,000)		
305	<u>S137</u>									
4301	Christmas Event	0	0	0	600	0	0	0	0	0
4302	Other Events	0	0	10,000	3,183	0	0	10,000	0	0
	Overhead Expenditure	0	0	10,000	3,783	0	0	10,000	0	0
	Movement to/(from) Gen Reserve	0	0	(10,000)	(3,783)	0		(10,000)		
307	<u>MUGA</u>									
1012	Electricity income	800	0	0	0	0	0	0	0	0
1015	MUGA Rental Income	18,000	0	0	0	0	0	0	0	0
	Total Income	18,800	0	0	0	0	0	0	0	0
4001	Salaries and Wages	8,529	0	0	0	0	0	0	0	0
4014	Electricity & Gas	800	0	0	0	0	0	0	0	0
4043	Equipment Maintenance	2,100	0	0	0	0	0	0	0	0
4064	Legal and Professional Fees	0	124	0	300	0	0	0	0	0
	Overhead Expenditure	11,429	124	0	300	0	0	0	0	0
	307 Net Income over Expenditure	7,371	-124	0	-300	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	3,458	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	7,371	3,334	0	(300)	0		0		
308	<u>CA Outreach Project</u>									
4001	Salaries and Wages	0	0	1,119	0	0	0	0	0	0
4071	Service Charge CA Outreach	8,000	9,881	8,469	5,615	0	0	8,470	0	0
	Overhead Expenditure	8,000	9,881	9,588	5,615	0	0	8,470	0	0
	Movement to/(from) Gen Reserve	(8,000)	(9,880)	(9,588)	(5,615)	0		(8,470)		
309	<u>Woodland</u>									
4001	Salaries and Wages	9,025	0	6,657	0	0	0	0	0	0
4015	Waste Services	600	0	600	0	0	0	600	0	0
4042	Grounds Maintenance	2,000	0	2,000	285	0	0	2,000	0	0
4043	Equipment Maintenance	2,000	0	2,000	0	0	0	2,000	0	0
4064	Legal and Professional Fees	0	527	0	-439	0	0	0	0	0
	Overhead Expenditure	13,625	527	11,257	-154	0	0	4,600	0	0
6000	plus Transfer from EMR	0	538	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(13,625)	11	(11,257)	154	0		(4,600)		
901	<u>Parish Projects</u>									
1174	CIL Grant	500,000	288,670	288,670	312,170	0	0	0	0	0
	Total Income	500,000	288,670	288,670	312,170	0	0	0	0	0
4001	Salaries and Wages	49,255	21,170	7,097	5,836	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4020	Miscellaneous Expenses	0	0	0	356	0	0	0	0	0
4024	IT Costs & Support	0	0	0	82	0	0	0	0	0
4701	Grants	0	0	0	4,158	0	0	0	0	0
4901	TPO Project	0	0	0	0	0	0	0	0	0
4903	LCWIP Project	12,000	255	80,000	50,387	0	0	0	0	0
4904	Capital Works Recreation G	40,000	35,716	0	124,762	0	0	0	0	0
4905	CP	5,000	594	5,000	250	0	0	5,000	0	0
4908	Revenue Projects	5,076	750	5,000	0	0	0	5,000	0	0
4909	Royal Celebrations	12,000	9,749	0	0	0	0	0	0	0
4911	Woodland Walk Project	100,000	3,209	0	17,245	0	0	0	0	0
4912	Tennis Capital Works	109,650	111,090	0	0	0	0	0	0	0
4918	Childrens Book Exchange	0	0	0	6,097	0	0	0	0	0
	Overhead Expenditure	332,981	182,533	97,097	209,174	0	0	10,000	0	0
	901 Net Income over Expenditure	167,019	106,137	191,573	102,997	0	0	-10,000	0	0
6000	plus Transfer from EMR	0	135,527	0	180,283	0	0	0	0	0
6001	less Transfer to EMR	0	288,670	0	312,170	0	0	0	0	0
	Movement to/(from) Gen Reserve	167,019	(47,007)	191,573	(28,891)	0		(10,000)		
902	More Parish Projects									
4001	Salaries and Wages	0	0	14,193	0	0	0	0	0	0
4919	Traders	0	0	1,000	0	0	0	1,000	0	0
	Overhead Expenditure	0	0	15,193	0	0	0	1,000	0	0
	Movement to/(from) Gen Reserve	0	0	(15,193)	0	0		(1,000)		

Annual Budget - By Centre (Actual YTD Month 9)

Note: 2025-26 Budget - Second Draft

	<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	888,778	699,265	688,024	669,613	0	0	432,191	0	0
Expenditure	696,764	514,526	428,549	439,484	0	0	373,970	0	0
Net Income over Expenditure	<u>192,014</u>	<u>184,739</u>	<u>259,475</u>	<u>230,129</u>	<u>0</u>	<u>0</u>	<u>58,221</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	188,024	0	184,283	0	0	0	0	0
less Transfer to EMR	0	343,009	0	384,660	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>192,014</u>	<u>29,754</u>	<u>259,475</u>	<u>29,752</u>	<u>0</u>		<u>58,221</u>		

Sunningdale Parish Council
Statement of Variation - 2024/25 Precept to 2025/26 Precept

		Code	Notes			
Precept 2024/25	£234,042					
Add increase in Salaries						
Adjustment late decisions 24/25	£1,235		Decisions re Administrator Post after budget set			
Provision for Increments	£4,373		Assume all staff not at the top of scale will get an increment			
Cost of Living increase @ 3%	£5,680		Keep as separate contingency			
Changes to ERNIC	£4,677		Government imposed changes			
	£15,965	4000 101				
Other Variations to Expenditure						
Add back salaries charged to CIL in previous budget	£8,216	N/A	Charging salaries to CIL is unreliable			
Increase budget for Accounting Support	£1,000	4063 101	Charges for Omega higher than budgeted for			
Add budget for Members' training	£1,000	4008 102	Separate staff & member's training			
Add budget for Members' IT	£2,500	4024 102	No current provision in the base budget			
Increase budget Printing/Stationery etc. Tennis	£168	4023 205	Current budget not sufficient to cover costs			
Add budget for Cemeteries Grounds Mtce	£1,000	4042 203	No current provision for hire of machinery, purchase of grass seed etc.			
Add Additional dog bins (June FC)	£780	4040 202	Effect of decision already made			
Add budget for Community Grants	£5,000	4701 101	No current provision in the base budget			
Reduced contribution to Playground Reserve	-£2,800					
Add rounding (net)	£10		Rounding to make budgets to nearest £10			
	£16,874					
Variations to Income						
Decrease budget for Letting income Recreation Ground	£500	1020 202	Current budget not achievable			
Decrease budget for Tennis Electricity Income	£1,000	1012 205	Current budget not achievable			
Increase Allotment Income	-£70	1010 204	Increase cost per pole to £7.50 i.e. 3.4%			
Increase Cemetery income	-£7,500	1031/33 203	Triple fees for non-residents - assume 4 EROB & interments a year			
	-£6,070					
Precept 2025/26 implied by variations above	£260,811					
		2024/25	2025/26	Increase		
		£	£	£	%	
		Precept	£234,042.25	£260,811.00	£26,768.75	11.44
		Tax base:	3528.40	3744.79	216.39	6.13
		Band D tax:	£66.33	£69.65	£3.32	5.00

Sunningdale Parish Council Meetings and Committees for 2024 2025.

May	June	July	August	September	October	November	December	January	February	March	April
2024						2025					
14th @ 7:30pm	18th @ 7:30pm	16th @ 7:30pm	20th @ 7:30pm	17th @ 7:30pm	15th @ 7:30pm	19th @ 7:30pm	17th @ 7:30pm	14th @ 7:30pm	18th @ 7:30pm	18th @ 7:30pm	22nd @ 7:30pm
Annual Council	Parish Council	Parish Council	Parish Council	Parish Council	Parish Council	Parish Council	Parish Council	Parish Council	Parish Council	Parish Council	Parish Council
7th @ 7:30pm	4th @ 7:30pm	9th @ 7:30pm	6th @ 7:30pm	10th @ 7:30pm	8th @ 7:30pm	5th @ 7:30pm	3rd @ 7:30pm	7th @ 7:30pm	4th @ 7:30pm	4th @ 7:30pm	8th @ 7:30pm
Planning Committee	Planning Committee	Planning Committee	Planning Committee	Planning Committee	Planning Committee	Planning Committee	Planning Committee	Planning Committee	Planning Committee	Planning Committee	Planning Committee
	Oversight & Strategy Committee		Oversight & Strategy Committee		Oversight & Strategy Committee		Oversight & Strategy Committee		Oversight & Strategy Committee		Oversight & Strategy Committee
7th @ 1:30pm		9th @ 1:30pm		10th @ 1:30pm	8th @ 1:30pm	12th @ 1:30pm	10th @ 1:30pm	7th @ 1:30pm		4th @ 1:30pm	8th @ 1:30pm
Finance Committee		Finance Committee		Finance Committee	Finance Committee	Finance Committee	Finance Committee	Finance Committee		Finance Committee	Finance Committee
YEAR END					BUDGET EXTRA		BUDGET EXTRA	To be confirmed			

MEETING DATES MAY BE SUBJECT TO CHANGE, PLEASE CHECK COUNCIL NOTICE BOARDS AND WEBSITE FOR AGENDAS TO CONFIRM TIME AND DATE OF MEETINGS.