



SUNNINGDALE PARISH COUNCIL

Finance Committee Meeting 10 December 2024 – 3:00pm

The Community Room, Sunningdale Parish Council, Broomhall Lane. SL5 0QS

Agenda

Invited to Attend: Cllr Evans (Chairman); Cllr Coxon; Cllr Newman; Cllr Pike

Copied to: Cllr Curtis – Substitute Member

Anyone wishing to address the committee are requested to register this by 10am on the day prior to the meeting. Members of the public are welcome to attend.

FC 22 / 24 Attendance and apologies.

Declarations of interest for items on the agenda.

FC 23 / 24 To review minutes of the meetings of 12 November 2024

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting.

To receive a chairman's update on actions not covered in the agenda.

FC 24 / 24 Public Adjournment.

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

FC 25 / 24 To receive questions from committee members.

To receive questions to the Chairman for matters relating to the Finance Committee in line with the members' questions policy.

FC 26 / 24 Bank Reconciliation

TO NOTE: To receive the bank reconciliation as at 31 October 2024

FC 27 / 24 Receipts and Payments

DECISION: To receive for approval the receipts and payments for the following months: May, June, August and October 2024.

FC 28 / 24 Budget Reports

DISCUSSION: To receive the budget reports for the period ended 31 October 2024 and the balance sheet as at 31 October 2024.

FC 29 / 24 Grant Applications

DISCUSSION: To examine the grant applications as listed below before referring them to Full Council for approval:

- Application for £500 Community Grant from SE Berks Gang Show
- Application for an unspecified sum of Community Grant from FoodShare – Hope Church

FC 30 / 24 Draft Budget 2025/26

DISCUSSION: To consider a report on the 2025/26 budget from the Locum Clerk in her capacity as RFO and to consider next steps.

FC 31 / 24 Date of the next meeting.

DECISION: To confirm the date and time of the next meeting as being 3pm on Tuesday 10 December.



Louise Steele, Locum Clerk

5 December 2024