



# SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council  
Tuesday 17 December 2024 at 7:30 pm

This meeting will be held at  
The Community Room, Broomhall Recreation Ground.

## Summoned to Attend:

CLlr Buxton; Cllr Coxon; Cllr. Curtis; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan (Chairman); Cllr Newman; Cllr Penney; and Cllr Pike

## Agenda Part I

Members of the Public are welcome to attend the meeting.

### 107 / 24 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

### 108 / 24 Declaration of interest for items on the agenda

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

### 109 / 24 Approval of Minutes of Council of 19 November 2024

**DECISION:** The minutes are to be signed by the Chairman as an accurate record of the meeting  
To receive matters arising as presented by the Chairman.

### 110 / 24 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

### 111 / 24 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

### 113 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups

113/ 24 / 1 **TO NOTE:** To receive the draft Minutes of the Finance Committee meeting held on 10 December 2024.

**DECISION:** To consider the following budget setting documents: a single page statement of variation identifying those items where the budget is different from last year and a document with assumptions for agreement.

To be discussed as part of 116 / 24 budget discussions.

113/ 24 / 2 **TO NOTE:** To receive an update from the Walking & Cycling Working Group

113/ 24 / 3 **TO NOTE:** To receive an update from the Recreation Ground Working Group

113/ 24 / 4 **TO NOTE:** To receive an update from the Tennis Working Group.

113 / 24 / 5 **TO NOTE:** To receive an update from the HR Sub-Committee.

**114 / 24 Grant Applications**

**DECISION:** To determine the grant applications as listed below noting the recommendations of the Finance Committee.

- Application for £500 Community Grant from SE Berks Gang Show
- Application for £1,800 Community Grant from FoodShare Hope Church

**115 / 24 External Audit**

**NOTE:** To receive the report of the External auditor on the 2023-24 accounts.

**116 / 24 Draft Budget 2025/26**

**DISCUSSION:** To consider the documents submitted by the finance committee which outlines the variances from last year's budget and a 3-page document with assumptions.

**117 / 24 Information Sharing**

**DISCUSSION:** To bring forward any item at the Chairman's discretion which is relevant to council.

## Agenda Part 2

**118 / 24** To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (staffing matters) of the business to be transacted.

**119 / 24 Report of the HR Sub-Committee**

**DECISION:** To consider a report from the Chair of the HR Sub-Committee



Louise Steele, Locum Clerk

12 December 2024