



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council
Tuesday 19 November 2024 at 7:30 pm

This meeting will be held at
The Community Room, Broomhall Recreation Ground.

Summoned to Attend:

Cllr Buxton; Cllr Coxon; Cllr. Curtis; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan (Chairman); Cllr Newman; Cllr Penney; and Cllr Pike

Agenda Part I

Members of the Public are welcome to attend the meeting.

91 / 24 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

92 / 24 Declaration of interest for items on the agenda

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

93 / 24 Approval of Minutes of Council of 15 October 2024

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting
To receive matters arising as presented by the Chairman.

94 / 24 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

95 / 24 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

96 / 24 To receive an update from the Borough Councillors for Sunningdale

97 / 24 Councillors Questions and Business Motions

TO NOTE: To receive from Cllr Curtis, feedback about training recently attended by him and Cllr Coxon (deferred from 15 October).

98 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups

98/ 24 / 1 **TO NOTE:** To receive the draft Minutes of the Finance Committee meeting held on 12 November 2024 and to note that two items are brought forward on this agenda upon the recommendations of the Finance Committee (Financial Regulations and Grant Applications) and the Draft Budget is included for discussion.

98/ 24 / 2 **TO NOTE:** To receive an update from the Walking & Cycling Working Group

- DECISION:** to consider whether Sunningdale stakeholders should be consulted about Footpath 13 as those in Sunninghill & Ascot were (wording circulated with this agenda).
- 98/ 24 / 3 **TO NOTE:** To receive an update from the Recreation Ground Working Group
- 98/ 24 /4 **TO NOTE:** To receive an update from the Tennis Working Group including the wording of consultation to be held with current and recent past tennis court users
- 98 / 24 / 5 **TO NOTE:** To receive the Clerk’s Report including an update on the Christmas Event
- 99 / 24 **Health & Safety Works to Trees**
- DECISION:** To consider the Clerk’s report on immediate works required to ten trees.
- 100 / 24 **Grant Applications**
- DECISION:** To determine the grant applications as listed below noting the recommendations of the Finance Committee.
- The Finance Committee notes that there is no budget provision in the current year for Community Grants and recommends that £5,000 is drawn from the Playgrounds EMR (recently augmented by funding some 2023/24 playground work from CIL) and used to create funding in the current year for Community Grants.
- Application for £2,000 Community Grant from Ascot District Day Centre (*Finance Committee comment if funding is made available by virement from reserves then there would be funding available for this grant*);
 - Application for £30,000 CIL funding from Sunningdale Bowls Club (*Finance Committee comment: that more information about this application should be sought and that the Council should not decide upon it at this time*);
 - Application for £2952.50 CIL funding for MAD Academy Outreach (*Finance Committee comment; this request may not meet the criteria to be funded from CIL and if Community Grant funding is made available by virement from reserves then there would be funding available to make this grant as a Community Grant*); and
 - Application for £1,036 CIL funding from the Sunningdale Village Hall Board of Trustees (*Finance Committee comment: this request may not meet the criteria to be funded from CIL but the council holds an EMR for work to the Village Hall and this grant could be funded from that EMR*).
- 101 / 24 **Amendment of Terms of Reference for Committees and Focus Areas 2024-2025**
- DECISION:** To consider an amendment to the document Terms of Reference for Committees and Focus Areas 2024-2025 to permit the appointment of substitutes to the Council’s Committees.
- 102/ 24 **Appointment of a Substitute to the Finance Committee**
- DECISION:** Subject to the decision at the agenda item above to consider appointing Councillor Curtis as a substitute member of the Finance Committee.

103 / 24 Financial Regulations

DECISION: Upon the recommendation of the Finance Committee to consider the adoption of new Financial Regulations based upon the new NALC model Financial Regulations published in April 2024.

104 / 24 National Pay Award to Staff

DECISION: To note the advice from NALC and to agree the payment of the pay award, back dated to 1 April 2024, to the Council's staff as per their terms and conditions of employment with immediate effect.

105 / 24 Draft Budget 2025/26

DISCUSSION: To consider the ongoing timetable and process for setting the 2025/26 budget and precept.

106 / 24 Information Sharing

DISCUSSION: To bring forward any item at the Chairman's discretion which is relevant to council.



Louise Steele, Locum Clerk

14 November 2024