



# SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council  
Tuesday 15 October 2024 at 7:30 pm

This meeting will be held at  
The Community Room, Broomhall Recreation Ground.

## Summoned to Attend:

Cllr Buxton; Cllr Coxon; Cllr. Curtis; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan (Chairman); Cllr Newman; Cllr Penney; and Cllr Pike

## Agenda Part I

Members of the Public are welcome to attend the meeting.

### 77 / 24 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

### 78 / 24 Declaration of interest for items on the agenda

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

### 79 / 24 Approval of Minutes of Council of 17 September 2024

**DECISION:** The minutes are to be signed by the Chairman as an accurate record of the meeting  
To receive matters arising as presented by the Chairman.

### 80 / 24 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

### 81 / 24 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

### 82 / 24 To receive an update from the Borough Councillors for Sunningdale

### 83 / 24 Councillors Questions and Business Motions

**TO NOTE:** To receive from Cllr Curtis, feedback about training recently attended by him and Cllr Coxon.

### 84 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups

84/ 24 / 1 **TO NOTE:** To receive the Minutes of the Finance Committee meeting held on 10 September 2024.

84/ 24 / 2 **TO NOTE:** To receive the Minutes of the HR Sub-Committee meeting held on 4 October 2024 and to note that a further report is to be received in confidential session.

**DECISION:** to approve the new draft contract of employment (based on the new NALC template published February 2024) as recommended by the HR Sub-Committee. The contract, with appropriate specific amendments, to be applied to all staff appointed after the contract is approved.

- 84/ 24 / 3      **TO NOTE:** To receive an update from the Walking & Cycling Working Group
- 84/ 24 / 3      **TO NOTE:** To receive an update from the Recreation Ground Working Group
- 84 / 24 / 4      **TO NOTE:** To receive the Clerk's Report
- 85 / 24**      **CIL Policy**
- DECISION:**      Further to minute 69 / 24, to agree an amended CIL Policy.
- 86 / 24**      **Financial Reports**
- 86 / 24 / 1**      **Bank Reconciliation**
- TO NOTE:**      To receive the bank reconciliation as at 30 September 2024
- 86 / 24 / 2**      **Council budget reports**
- DISCUSSION:**      To receive the budget reports for the period ended 30 September 2024 and the balance sheet as at 30 September 2024.
- 86 / 24 / 3**      **Receipts & Payments**
- DECISION:**      To receive for approval the receipts and payments to 30 September 2024.
- 86 / 24 / 4**      **Variable Direct Debit – Castle Water**
- DECISION:**      To approve the setting up of two direct debits (one for water supply to the Pavilion/Recreation Ground and one for water supply to the Allotments) in favour of Castle Water.
- 87 / 24**      **Formal Request from Naan & Sizzle**
- DECISION:**      To consider the written request (circulated as a confidential paper) from Naan & Sizzle to increase their evenings of trading and to agree a reasoned, written response.
- 88 / 24**      **Information Sharing**
- DISCUSSION:**      To bring forward any item at the Chairman's discretion which is relevant to council.

## Agenda Part 2

- 89 / 24**      To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (staffing matters) of the business to be transacted.
- 90 / 24**      **Report of the HR Sub-Committee**
- DECISION:**      To consider a report from the Chair of the HR Sub-Committee.



Louise Steele, Locum Clerk

10 October 2024