

Motion to Council – Allotments

Date of Council Meeting	September 17th
Title of Motion	<p>Council to Decide on the following improvements</p> <ol style="list-style-type: none">1) To investigate the feasibility of having CCTV at the entrance to the allotments and explore options for a new entrance gate to improve security.2) To get 3 quotes for a new deer fence - Due to deer and muntjacs coming onto the allotment and damaging the crops, ravaging plots. We need to look at replacing this.3) To agree an increase for allotment rent. In return, improvements will be made to upgrade areas of the site in line with regional standard such as having a skip once a year, and off extra maintenance contribution to the deer fence.4) Audit the wating list5) Look at the possibility of finding new land for allotments.6) To approve introducing a pilot ‘starter plot’ that would reduce waiting list, by reintroducing a community garden & using the community garden as a “test” for a review after 1 year. Should we be considering raise beds for fair access as Sunningdale Parish currently have none.7) To have approval for an allotment user group that aids communication between allotment holders, the lead councillor for the Parish Council & The officer in charge of the allotments.8) Look at creating better access to disabled people and people with low mobility
Proposer	Mat Newman
Seconder	

Recommendations for Council to vote on

1 – To improve safety and security

- a) To explore CCTV on the gate

To look at feasibility and cost of fitting a camera and also the ongoing cost a data protection governance.

- b) To explore the cost and ongoing maintenance for a new secured gate either manual or electric.

To be able to bring examples, options back to council to consider.

To approach the finance committee to see what budget this could potential come from.

2. To make improvements on the allotment site – New Deer Fence

Due to wildlife entering the allotments and damaging the crops. The current Deer fence is over 16 years old and has become unfit for purpose.

To vote on the 3 quotes for a replacement deer fence,

Also approach the finance committee to see if the budget could come from CIL or if it would have to come from the precept.

3. To explore regular rent increases to offset against a skip hire to be place on site for a weekend, once a year – look at hiring before the growing season starts.

To combine this with a tidy up day whereby the community / volunteers help to tidy the allotment area once a year.

This could be reviewed through the setting of the Autum budget.

4. To audit the waiting list. Reducing the waiting time for an allotment and to check any person on the list is still wanting a plot

5. Look at the possibility of finding new land for allotments.

In the meantime, extra land opportunities can be explored. Can we find agricultural land or green belt land that could be used for a further allotment.

6. A community garden / starter plot. To explore a new project using the community garden to develop a ‘Starter Plot’ this space could be used by those people awaiting on the waiting list and this gives them an opportunity to test before they commit into a contract. We could offer raise beds too for fair accessibility. This could be located at Sunningdale park like we used to have.

7. To have approval to have an allotment user group. This will aid communication between plot holders and the Parish Council. This could be held once every 3 months with the Lead member of council, officer in charge of allotments and any allotment holders who wish to be present.

8. To look at creating a more disabled friendly / low mobility allotment plot. Currently all plots are at ground level, this stops any wheelchair users or users with low mobility having an allotment plot.

<p>Context for the motion (i.e. why is the motion being submitted – what is the proposer aiming to achieve)</p>	<p>To review the condition of the allotment site to the safety, security and that it is well maintained making any improvements in line with regional standards.</p> <p>whilst reviewing the rent to ensure it is cost neutral to Parish residents, we have to take in to consideration of not being seen to be ripping people off. We need to look at incremental increases to the rent year on year which is more in line with inflation.</p> <p>This proposal also gives an opportunity to explore the rental agreement to see if there are any appropriate changes that could be made to enhance the site.</p> <p>Having a starter plot project allows us to offer more opportunities for more residents as we are aware there is a waiting list.</p> <p>An allotment user group allows better communication and gives allotment holders a sense of a club, belonging and a voice.</p>
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Which Council Plan Priority does the Motion support? (select all that apply)

Part of the Sunningdale Parish Councils Mission Statement it states :

- The Parish Council works to preserve and improve the quality of life for all Sunningdale’s residents.
- It monitors the delivery of appropriate high-quality, efficient and sustainable services from the Royal Borough and other service providers.

Strategic plan sets seven strategic focus one being:

A Safe Place – Promote good health – we know that allotment gardening is not only good for physical health but for mental wellbeing too. It gives a sense of community and connecting with people from all ages and backgrounds. The cost of living continues to rise this is a cost-effective way to having a healthy balance meal. Also, it gives a sense of achievement.

Does the motion have potential legal or constitutional implications for the Council – if yes advise what these might be

None that I am aware of

However to note in terms of why we should explore the option of new land -

Section 23 of the small Holdings and Allotment Act 1908 suggests that if parish council believe that there is a demand for allotments, they have a statutory duty to provide / explore options for more plots. Knowing we have a waiting list as well as the recent survey mentioning more land was required, Sunningdale Parish council should look at potential alternatives.

Are there any equalities impacts associated with the motion? If yes an equalities impact assessment will be required – Please complete

To explore raise beds to ensure we have fair accessibility and in line with equalities act.

Disabilities And Allotments



Making Allotments Accessible for people with mental and physical disabilities.

Making plots accessible to people with disabilities. Making your allotment accessible to all can change lives for the better. Allocate plots near entrance is good way to make a plot more accessible is to incorporate raised beds; this is certainly a much more comfortable way to garden for older and less abled people. A good way to make the beds accessible to wheelchairs is to make them like tables, with space underneath.

Does the motion require further background information to enable the Council to make a decision– if yes advise what might be required.

Allotment holders are subject to a Tenancy Agreement which is subject to an annual review. The current Agreement stands until March 1st 2025 although no changes to rents would take effect until 1st March 2026.

Background

The Church Road allotment site dates back to around 1880, with the Parish Council assuming responsibility for it at Michaelmas, 1895. It was originally over 7 acres in size, including what is now the school playing field. In 1898, it consisted of 66 plots @ 10 poles (250 square metres) and 19 plots @ 20 poles (500 square metres).



Aerial Photograph taken in 1932

Little maintenance work or improvements were undertaken by the Parish Council until the late 1980s when St. John's College, Cambridge was given planning permission for three properties adjacent to the Village Hall, and in return the council was granted the freehold of the site. Councillor Norman Davis was primarily

responsible for creating the current structure of the site, including car parking facilities, "roads" which allow vehicle access on the site and the installation of water tanks.

The main improvements since that time have been the provision, around 2008, of three additional water standpipes and the erection of the deer fence alongside the border with Broomhall Farm. The gradual building of properties on the south side of Church Road, including the Village Hall, plus the compulsory purchase of land to accommodate the school playing field in the 1960s have resulted in an allotment site which is now approximately 2.6-2.7 acres.

Allotment Rent

Surveys in 2007, 2010 and 2024 have indicated that, while the allotment rent in Sunningdale is broadly similar to that of neighbouring sites, it is comfortably lower than the national average. See the Allotment Rent Survey (July 2024) for further information.

Plot Sizes and Demand

10 poles became the standard size for an urban allotment in the late 19th century. It is now often referred to as a full-size plot because there was a move across the country from the 1960s to split them in half, as some individuals did not want large plots due to other pressures on their time, be it job, family or other pastimes.

Half-plots gradually became the norm at Sunningdale, and indeed the average plot size in 2024 is 3.6 poles, the largest plot being 6.2 poles and the smallest 1.4 poles. There are 71 plots.

There are currently quite a few individuals on the waiting list. There are several ways of tackling the demand:

- some allotment sites now have starter plots, small areas of ground, each consisting of a single bed, which can be allocated initially to see how the individual copes before they proceed to a larger area, as many, while they might like the idea of an allotment, are unprepared for the hard work that is involved. If available, the Community Garden at the Rec. could accommodate some starter plots
- Stricter application of the rules regarding the non-cultivation of plots. Plot holders who fail to address identified problems within a reasonable period should be given notice to quit. At the time of writing, there are four plots that are uncultivated and a further six that do not meet the requirement to cultivate at least 65% of the plot
- Give priority to Sunningdale residents on the waiting list.

Rules and Regulations

Any significant changes that are implemented may warrant a review of the current rules and regulations.

Site Infrastructure

There are several security-related issues:

- some theft of crops
- dumping of items on the site by outsiders
- parking by non-plot holders

- gates too often not locked by plot holders when leaving and there is nobody else on the site.

The difficulty of leaving, if a plot holder has inadvertently been locked in, no doubt contributes to a general reticence on the part of some plot holders to lock the gates when they leave, if there is nobody else there. Metal gates, either manual that are secured with a padlock and chain or electric would be preferable to the existing wooden gates. The preferred rule should be that the gates are locked at all times, i.e. plot holders should lock themselves in. CCTV would obviously be a useful option.

The deer fence, which was installed in 2008, has been successful in keeping them out apart from one recent incident when a muntjac (small deer) managed to get in when the base of the netting had been gnawed away. The netting, which was recommended by the Forestry Commission and is guaranteed for 10 years, has been gnawed away in several places over the years, principally by rats? It is secured to wooden posts which periodically need to be replaced due to rotting. The fence needs to be replaced.

Site Management

While the majority of allotment sites are council-run, some are now independent, thus relieving the council of this workload. For example, Runnymede has three independent sites and would like its other nine sites to do the same. Some sites have adopted a hybrid solution where tasks are divided up between the council and the plot holders.

At Sunningdale, while a small number of plot holders have contributed to site maintenance, any relationship between plot holders and the Parish Council could be described as informal, at best. On the plot holder side, 58 individuals are members of an email group. Originally set up to warn plot holders of instances of theft, it provides general allotment-related information.

Possible improvements could include:

- one (possibly two) plot holders to accompany the council on inspections (because they are more likely to know the individuals and their situations)
- a plot holder could show available plot(s) to individuals, thus relieving the council of this task
- joint agreement on site maintenance tasks (what needs to be done and who will do what)

Allotment holders pay for key to access the allotment currently charged at £5.

Further Reading

Allotment Rent Survey July 2024

[History of Sunningdale Allotments](#)

[Brief History of Allotments in England](#)

68 / 24 Membership of Working Groups

New Working Groups agreed at Full Council 20 August 2024

- Recreation Ground Working Group
 - to create a draft masterplan for the Recreation Ground

- A Working Group to summarise the key issues arising from the Survey
 - and discuss with other statutory authorities, principally the Royal Borough of Windsor and Maidenhead, Network Rail, Sunninghill & Ascot PC

- Events Working Group
 - with a lead Cllr & residents and interested business partners. An Events Policy and a Programme of Events for 2025 will be proposed to Council.

- Community Working Group
 - with resident involvement, to:
 - Establish business case for a community hub
 - Determine how to communicate more effectively with residents & stakeholders
 - Consider how to better promote & signpost community services



Community Infrastructure Levy (CIL) Policy & Procedures

Contents

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1. Introduction

The Community Infrastructure Levy (CIL) is a charge which can be levied by local authorities on new development in their area. The funds provide an important tool for local authorities to use to help them deliver the infrastructure needed to support development in their area.

The Royal Borough of Windsor & Maidenhead (RBWM) is responsible to collect the levy as part of the planning process which approves new development. As one of the Parishes of the Ascot, Sunninghill & Sunningdale Neighbourhood Plan (NP), 25% of the amount collected from developments in the Parish is passed to the Parish Council.

Further information and guidance is available at <https://www.gov.uk/guidance/community-infrastructure-levy>

As at 31 March 2024 the total CIL retained by the Parish Council was £1,471,753.34

The purpose of this document to describe the Parish Council's policy and procedures to allocate and manage its CIL

2. Policy Aims

The **objective** of the Policy is to ensure that CIL funds are allocated:

- appropriately - in line with Government guidance
- in an open & transparent manner, including providing an opportunity for community stakeholders to apply for CIL Stakeholder Grants
- in line with the Council's Business Plan and the Ascot, Sunninghill and Sunningdale Neighbourhood Plan

3. CIL Regulations¹

The Community Infrastructure Levy (CIL) is a tool for local authorities in England and Wales to help deliver infrastructure to support the development of their area. CIL receipts can be used to fund a wide range of infrastructure including transport, schools, health and social care facilities, libraries, play areas, green spaces and sports facilities.

The Parish Council must use the CIL receipts passed to it to support new development by funding the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that new development places on the area.

The neighbourhood portion of the levy can be spent on a wider range of things than the rest of the levy, provided that it meets the requirement to 'support the development of the area' (see regulation 59C inserted by the 2013 Regulations for details²). The wider definition means that the neighbourhood portion can be spent on things other than infrastructure provided it is concerned with addressing the demands that development places on the area. For example it could be used to support affordable housing.

If a Parish Council does not spend its levy share within 5 years of receipt, or does not spend it on initiatives that support the development of the area, the charging authority may require it to repay some or all of these funds to the charging authority (see regulation 59E for details)

4. The Parish Council's Policy

- A. All CIL projects must conform with the relevant regulations - as updated from time to time.
- B. The Parish Council is required to take account of the Neighbourhood Plan objectives when determining projects to be funded by CIL (The NP objectives are shown at Appendix 1 for reference)
- C. The Council will work closely with the Borough, Sunninghill & Ascot Parish Council and other adjacent Parish Councils to ensure its projects fit into a coordinated whole.

Business Plan Projects

- D. At least 80% of the Neighbourhood CIL should be spent on projects identified in the Council's Business Plan and the Neighbourhood Plan. Such projects will:
 - 1. take account of the views of the communities in which the income was generated.
 - 2. demonstrate a long term and lasting benefit for its community
 - 3. consider the resulting infrastructure needs of long term housing growth (provided such infrastructure is within the remit of the Council)
- E. Any future revenue or support costs of the Council's CIL projects should be identified during the approval process so that the Council can determine how they will be budgeted in the future.
- F. The Council will carefully monitor the implementation of all its CIL projects to ensure they achieve the expected outcomes and represent good value for money.

Stakeholder CIL Grants

- G. Up to 20% of the Neighbourhood CIL will be placed in a 'Stakeholder Reserve Fund'. These funds will be available to local stakeholders to apply for grants for projects that will support the development of the area. The Council will evaluate any such requests using the criteria described below. The Council's decision on any grant will be final.

5. Implementation

Business Plan / Neighbourhood Plan Projects

- A. New CIL projects will be identified during the annual update of the Business Plan and budget cycle. The form at Appendix 2 will be used for this purpose. The proposal will normally be sponsored by a Councillor.

¹ <https://www.gov.uk/guidance/community-infrastructure-levy>

² <http://www.legislation.gov.uk/ukxi/2013/982/regulation/8/made>

Stakeholder Grants

- B. Stakeholder applications (see Form at Appendix 3) for grants from the Stakeholder Reserve Fund will be assessed by the Council based on the following criteria:
1. The proposed project conforms to the CIL spending regulations
 2. The project is in line with the Council's Business Plan
 3. The funds requested are usually only a part of the total project cost and other sources of funds can be demonstrated
 4. Any financial and legal risks associated with the project are identified and mitigated
 5. There is evidence of community support & benefits for the proposal
 6. Applications from membership organisations must be able to demonstrate a wider community benefit. New or improved facilities should be accessible to a wide range of people within the community
 7. Applicants may include statutory infrastructure providers including state schools, community groups and registered charities
 8. The facility/infrastructure will be available to Sunningdale residents

6. Governance

All CIL requests will be validated and scrutinised by the Finance Committee before referral to Full Council for approval.

A CIL report regarding receipts, forecasts and expenditure will be presented to Full Council in April and October. This is to ensure the Council does not over extend itself on projects

The Parish Council's CIL Business Plan projects will follow the Council's project management process and be subject to regular review

The Annual Parish Meeting will have a standing item reporting CIL projects

Appendix 1

Neighbourhood Plan Objectives

- **Housing & the Environment**
 - To protect the green and leafy appearance of our surroundings and the distinct character of our villages.
 - To maintain the separation between our villages, avoiding the creep of urban sprawl.
 - To preserve and enhance the character of Sunninghill village centre.
 - To meet new housing demand in a way that is sympathetic to the area, that ensures that the right type of housing is built in the right locations, and that a mix of housing types is delivered, to especially include family homes that are affordable by a wide section of the population.
 - To minimise the impact of development on the natural and built environment.
 - To protect the biodiversity of our area, our local wildlife and its habitat and our trees.
- **The Economy**
 - To encourage and facilitate a redevelopment of the centre of Ascot and its High Street, to deliver a more viable, attractive shopping centre, a vibrant and successful evening economy and desired community facilities.
 - To sensitively develop the area around the retail centre of Sunningdale to improve its future economic viability and deliver additional parking capacity and community amenities.
 - To create through the planning system an environment that makes it attractive for micro, small and medium-sized businesses and shops to locate and flourish in the area,
 - To retain the current employment sites and provide sustainable employment opportunities for those who live within and outside it.
- **Community**
 - To ensure all residents have easy access to community facilities and community green, open spaces for leisure and recreation.
- **Transport & Infrastructure**
 - To seek ways of addressing the problems of traffic congestion on our roads and the lack of parking.
 - To ensure our roads and streets provide safer and more accessible routes, better balancing the needs of pedestrians, cyclists and drivers.

Appendix 2

Request for CIL Funding for Business Plan/NP Projects

Name of Proposer:	Date:
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Project Description

Project Title:	
Project Location:	
Description of the project:	

Project Justification

How does the project support business plan objectives?	
How does the project comply with CIL Regulations?	
What is the legal power under which we can implement this project?	
What are the main benefits of the project?	
Who will be the beneficiaries of the project?	
Are the benefits available to all?	
Please provide evidence of community support for the project?	

Project Status

Are there other preliminary tasks before the project can commence	
Please identify any constraints or risks?	

Project Funding

What is the total cost of the project?	
What is the spend to date on this project?	
Please provide a breakdown of the costs?	
Please provide a forecast of any income and operating costs that derive from the project after completion	

Delivery Timescale

Please show the key milestones for the project	
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Appendix 3

CIL Stakeholder Grant: Guidance Notes & Application Form

CIL STAKEHOLDER: A GUIDE FOR APPLICANTS

This guidance aims to provide assistance to those completing the Sunningdale Parish Council Stakeholder Grant Application Form. To discuss a potential project or for further guidance, please contact the Parish Clerk at clerk@sunningdale-pc.gov.uk

WHO CAN APPLY?

- Not for profit organisations including state schools, community groups and registered charities.
- Applications must be received from the organisation, rather than an individual.
- Applications from membership organisations must be able to demonstrate a wider community benefit. Given that CIL is public money new or improved facilities should be accessible to a wide range of people within the community

WHAT IS NOT ELIGIBLE?

- Projects that have been completed prior to an application being submitted
- Ongoing operating costs for projects
- Annual maintenance and repair
- Projects promoting a political party
- Projects that conflict with Council priorities and objectives
- Any VAT that can be recovered

WHAT DOES A PROJECT NEED TO DEMONSTRATE?

In addition to meeting Government criteria for the spend the project should be able to show evidence of the following:

- addressing impacts created by new development
- wider community benefits beyond those just to the organisation submitting the application.
- deliverability: a clear delivery plan with robust governance
- additional resources (people or money) available from partners to complement funding

COMPLETING THE FORM

Questions 1-3 - Applicant organisation details

A named contact from all the organisation(s) involved will need to sign the declaration at the end of the form. All correspondence about the application will be sent to the main contact listed on the form.

Questions 4-5 - Please provide information on the legal status of your organisation. The type of organisations that might be applying include:

- Community or voluntary groups
- Community Interest Companies
- Charities or trusts

- Public sector organisations

If a registered charity, please provide the registration number. You must let us know if you are able to reclaim VAT as the Council will not cover the costs for VAT if they can be claimed back by the applicant. Failing to declare the ability to re-claim VAT will void the application at any stage.

Question 6 - Please provide the address of the project, including postcode.

Question 7 - Please give a description of the project, including why you are seeking the funding and details on how it would be used and the benefits it will bring.

Questions 8 - 12 - Indicate the amount of money you are applying for. If there are multiple elements within an application, please prioritise these within your form. Let us know if there are any contributions from third parties - i.e. other organisations or grant schemes. Please show what contribution your organisation is putting into the project. You need to let us know if you are applying for funding from any other body and you must inform us if any applications are successful whilst this bid is being considered. Please let us know if the organisation has previously received CIL or other funding sources from either the Royal Borough of Windsor & Maidenhead Borough Council or Sunningdale Parish Council.

Questions 13 - 14 - Please highlight the pressures that the project is addressing. Letters of support from within the local community are well received.

Questions 15 - 16 - You must demonstrate that the project is deliverable and is able to be started within no longer than twenty-four months of the funding decision. You must also explain how long-term revenue commitments will be met in order to show that the project is sustainable in the long term.

Questions 17-19 - If the organisation is not in the public sector, please provide a copy of the organisation's most recent audited accounts. This is to ensure that decision makers are aware of the level of unrestricted funds in the organisation's reserves. This information will be treated as confidential and will only be shared with Sunningdale Parish Councillors for decision making purposes. If planning permission is required for the scheme, please provide details on what stage of the process you have reached.

DECLARATION

Please make sure you read the declaration carefully, sign the form and return it. Any other organisation that will be involved with delivery should also sign the declaration.

SUPPORTING INFORMATION

Any funding will be conditional on the submission of 3 competitive quotes for the work that you are applying for. Where possible, please aim to have these arranged prior to submitting the application.

WHAT HAPPENS AFTER SUBMITTING AN APPLICATION?

The Council will confirm receipt of your application and whether all required information has been received. If necessary you may be asked to provide further information. Following successful validation, applications will be considered at the Finance Committee and you will be able to attend to speak in support of your application. Applications approved by the Finance Committee will be forwarded to the Full Council where the final decision on whether the project is adopted for CIL funding and the level of funding to be disbursed will be approved.

PAYMENT OF CIL FUNDING

Successful projects must be able to commence within the twenty-four months following the relevant Full Council meeting. Where relevant, the CIL funding will be conditional upon the applicant obtaining any building regulations and/or planning permission and any other consents or permissions as may be required.

After approval of an application by a Full Council meeting, the Responsible Finance Officer will notify the said organisation that the application has been approved and request written confirmation that should the said project not occur, that the funds granted will be reimbursed to the Council. No funds will be paid over until such written confirmation is received. The Council will seek confirmation that the project has been completed per the application and to its satisfaction. You must have a bank account in the name of your organisation into which the Council will pay the funding.

A claim for payment must be made in writing with evidence that the work has been completed or partially completed for a part claim. Evidence requested may include invoices from contractors/suppliers and/or a surveyor's valuation. Payments, including stage payments, will be made as percentage of the overall costs up to the total grant awarded. If the final project costs is less the amount awarded may be adjusted accordingly.

The CIL funding is a payment for capital expenditure and will not result in any future revenue commitment by Sunningdale Parish Council. Any maintenance responsibility, revenue liability or ongoing future funding related to the application lies with the Applicant.

PUBLICITY

The applicant will need to agree to publicise the support of Sunningdale Parish Council and the Council reserves the right to use images of the project resulting from the award of the CIL funding as part of any publicity material that it may wish.

The assessment process is competitive and not all applications will be funded. There is no right of appeal against the decision.

(Application form follows on next page)

CIL STAKEHOLDER GRANT - APPLICATION FORM

1. Applicant organisation	
2. Name & position of main contact	
3. Applicant contact details (phone no, email & address)	
4. Type of organisation If a charity, please provide registration number	
5. Is the organisation able to reclaim VAT?	
6. Location of project	
7. Summary of the project proposal	
8. Estimated project cost	

9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme

	Amount	Detail
CIL funding sought		
Any other Local Authority Contribution		
Third party contribution		
Total Cost		

10. Details of additional sources of funding available	
11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	
12. Please indicate whether the organisation has previously received CIL or other funding sources from RBWM or Sunningdale Parish Council. If yes please, provide amounts and timings	
13. How does the project help address the demands of development in the area. What evidence is there to support this?	

15. Proposed timelines for the project	
16. Is there a related operating cost associated with the project? How will this be addressed?	
17. If the organisation is not in the public sector please provide details of the organisation's finances. Please include a copy of the most recently audited accounts, including unrestricted reserves.	
18. Do you need planning permission to carry out the works?	
19. If planning permission is required is it in place to carry out the works? If so please provide the application number.	

Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Sunningdale parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event I agree to inform Sunningdale Parish Council via the parish Clerk of any material changes to the proposals set out above. When requested I agree to provide Sunningdale parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Sunningdale Parish Council's statutory rights as the designated provider of these CIL funds, which include provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Sunningdale parish Council checking all supplied information for the purpose of decision making. Th information on the form will be stored in Parish Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Sunningdale Parish Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see:

[Privacy Policy](#)

Signed: _____

Organisation: _____

Date: _____

PROPOSAL to Council 17 September 2024

BROOMHALL PARK WOODLAND TRAIL PROJECT

Under objective COM2 from the approved Business Plan the resolution before council is:

FOR COUNCIL TO APPROVE THE WORK AND COSTS RELATING TO THE PROJECT AND THE CONTINUATION OF STAGE 4 (SECTIONS B & C) FOR CREATING A COMMUNITY WOODLAND TRAIL AND IMPROVING THE WALKWAY FROM THE BROOK TO SUNNINGDALE TRAIN STATION. THE FURTHER WORK NEEDED TO COMPLETE PHASE 4 WILL NEED AN ADDITIONAL £474 CONTINGENCY FUND WHICH WAS ORIGINALLY APPROVED ON 16 APRIL 2024.

Previous Key Decisions of Council – 16 April 2024

RESOLVED: For council to approve the work and costs relating to stages 4 & 5 of the feasibility for creating a community woodland trail and improving the walkway from the brook to Sunningdale train station providing a budget facility of £11,349 to be funded from CIL.

The Resolutions before the Council

This proposal seeks **the confidence of support in the project as a whole** and the **continuation of stage 4** (sections B & C) of the process.

4. (a) To review the pre-application advice from RBWM and proceed with survey recommendations – resolved 16 April 2024
 (b) Minor updates to the Flood Risk Assessment Report needed (£295). See appendix 1.
 c) A specialist Biodiversity Net Gain (BNG) assessment needed to complete the Bat and Great Crested Newt survey (£750). See appendix 2.
5. To apply for full planning permission – resolved 16 April 2024

Estimate costings of phases 4 and 5 = £11,798

Phase	Details	Comments/Notes
1	Proposal 26/04/22	Submitted to Council
2	Requirements (Oct 22)	Initial feasibility study from Goodger Associates
3	Analysis & Design (Dec 22 - Feb 24)	Additional Work on Plans including Ecology survey. Pre-application advice received from RBWM (appendix 1)
4	Additional Surveys (per RBWM pre app advice)	See costings
5	Submit full planning application RBWM	Awaiting completion of surveys
6	Resident consultation	
7	Tender stage	
8	Commencement & Delivery	
9	Project Completion/Handover	
10	Operations & Maintenance	

Costings so far

*Please note, the following costs are estimates.

Details	Cost / budget	Paid / quote
QTRA survey inv 812 & 827 (30.09.22) (Goodger Design)	£5,730 (agreed 26.04.21)	Paid
QTRA report inv 828 (27.10.22) (Goodger Design)	£1,927 (agreed 26.04.21)	Paid
Additional work on plans inv 863 (31.07.23) (Goodger Design)	£2,068 (agreed 13.12.22)	Paid

Future Nature WTC Ltd - Ecology Survey	£2,025 (agreed 13.12.22)	Paid
GeoSmart Information - Flood Risk Assessment (MUGA project)	£700	Paid
Pre-App Advice (17.07.23) (RBWM & Goodger Design). Inv 902	£440 (agreed 13.12.22)	Paid
GPS Plotting of agreed footpath routes. inv 916	£1,750 (agreed 13.12.22)	Paid
Additional work in plans (Goodger Design) inv 916	£3,950 (agreed 16.04.24)	Paid
10% net gain biodiversity calculation input. Inv 916	£250 (agreed 16.04.24)	Paid
Topographical Survey (Warner Surveys)	£1,350 (agreed 16.04.24)	Paid
Flood risk survey to be updated GeoSmart (woodland only)	£495 (agreed 16.04.24)	Paid
Contingency – Goodger Design expenses Inv 916	£250 (agreed by officers)	Paid
Contingency - Topographical Survey 2 nd visit	£475 (agreed by officers)	Paid
Bat and Great Crested Newt survey (Future Nature)	£1,774 (agreed 16.04.24)	Completed not paid
Contingency - essential services search	£184 (agreed by officers)	Completed not paid
Contingency – Flood Risk report amends *	£295 NOT AGREED	Quote-GeoSmart
Contingency – Specialist BNG assessment *	£750 NOT AGREED	Quote-FutureNature
Unsound tree work (quoted April 2023) *	£29,500 (agreed 13.12.22)	Quote April 23
Submit full planning application RBWM *	£975 (agreed 13.12.22)	Quote-Goodger
Outline Woodland Management Plan (Goodger Design)*	£2,025 (agreed 16.04.24)	Quote-Goodger

The contingency for phase 4 & 5 was agreed at 15% of £1,480 on 16 April 2024 however the contingency amount now needed is £1,954 which calculates to an overspend of **£474**.

Full Project Estimations and Alternative Project Costings

If the Council decides not to proceed with the Woodland Trail, a woodland management plan and maintenance of the inaccessible/derelict woodland is still required to ensure both the area and residents of the community are protected.

Please see below a table for the projected costs involved for both options:

Woodland Trail	No Trail – Inaccessible/derelict Woodland
Community Benefit	No Community Benefit
Expenditure to date £23,368	Expenditure to date £23,368
Continuation of stage 4 £295 + £750 = £1,045	-
Unsound tree works £29,500	Unsound tree work £29,500
Full planning application £975	-
Woodland Management Plan £2,025	Woodland Management Plan £2,025
Planning conditions contingency £5,000	-
Tender process £7,950	-
Resident consultation £3,000 (estimate based on 20 mph)	-
Construction of walkway and implementation £144,250	Construction of the station footpath £6,000
Signage Costs £4,500	Signage Costs £1,000
-	Fencing costs £12,500
Officer Time TBA	Officer Time TBA
Total one-off charges = £221,613	Total one-off charges = £74,393
Tree Risk Assessment every 3 years £5,000 / 3 = £1667	Tree Risk Assessment every 3 years £5,000 / 3 = £1667
Maintenance of circular footpath 1 year £2,750	Maintenance of footpath to station 1 year £1,500
Ongoing costs per year = £4,417	Ongoing costs per year = £3,167

Appendix 1

Flood Risk Report amends

“Dear Toby,

I hope you are well.

We can complete the report update for £295 + VAT. Please find attached a proforma invoice for payment. Once payment has been received, we can start work on your report.

If you have any questions, please contact us on the details below.

Payment can be made by BACS. Our details are Barclays Bank Plc, Sort Code: 20-77-85, Account 93946657.

*****In the case of BACS could you please quote your reference number 78906.*****

To make payment over the phone using our secure Credit Card Payment Service (WorldPay), please call our office on 01743 298 100 quoting our proposal reference 78906 and provide your debit or credit card details.

We look forward to working with you.

Kindest Regards,

Rosa



From: Toby Goodger

Sent: Thursday, July 25, 2024 7:00 PM

To: Rosamund

Subject: Flood Risk Assessment for Broomhall Park Woodland Footpaths Project Sunningdale

Good Afternoon Rosamund,

I have been given your contact details by Nikki Tomlison the Deputy Clerk at Sunningdale Parish Council. I am currently assembling a planning application to RB Windsor and Maidenhead and we have noticed that your attached Floor Risk Assessment Report requires some minor updates as follows:

The site area is now 6.5 hectares as it includes the new maintenance/footbridge at the north west end of the site.

The plan in Figure 2 need to include the revised site plan that includes the area of the proposed footbridge that extends into the park site on the west side of the stream as shown on our attached plan 401/102.

The linear measurements for the proposed footpaths/boardwalks need to be updated. The total length of the woodchip footpath is now 254linear metres and the boardwalk length is now137linear metres. The reis also a new set of steps from the public footpath at the south end of the site that is 4.4linear metres x 1.5m across. There have also been updates to the survey and site plans following the completion of a topographical survey this year and I attach drawing numbers 401/101 and 401/102 for you to insert into the appendices of your report to replace the plans that are not current.

Thank you

With Kind Regards

A handwritten signature in black ink that reads 'Toby Goodger'. The signature is written in a cursive style and is followed by a double quote symbol.

Appendix 2

BNG Calculation

“ **From:** Louisa
Sent: Thursday, July 25, 2024 4:35 PM
To: Deputy Clerk <Deputy.Clerk@sunningdale-pc.gov.uk>
Subject: RE: Broomhall Park Woodland Project and BNG Calculations

Hello Nikki

I have looked at the costs again and would be able to bring it down to £750+vat, inclusive of all expenses. My colleague Adam would be able to undertake the survey and has pencilled it in for this Monday 29th.

Please let me know if that is more acceptable and if you would like us to go ahead.

Kind regards
Louisa

Louisa
Future Nature, Principal Ecologist

From: Louisa
Sent: Thursday, July 11, 2024 3:47 PM
To: Deputy Clerk <Deputy.Clerk@sunningdale-pc.gov.uk>
Subject: RE: Broomhall Park Woodland Footpath Network and Woodland Management

Hi Nikki

It has come to my attention during the review of the report that additional survey work is required before we can complete a full assessment. The previous biodiversity net gain (BNG) assessment was undertaken before BNG was legislated and became a statutory requirement. Now that it is a legal requirement, there is a need to assess any watercourse that forms part of a site or is within 10m of it and show that the proposals will achieve a 10% gain in watercourse units. This means that a River Condition Assessment is needed to identify the existing value of the watercourse and to identify what it will score as a result of the proposed works. We would need to look at mitigation options to ensure a gain was achieved.

I am sorry that this had previously been overlooked. We would seek to undertake the survey and update the report as soon as possible as I realise this will cause you a delay. We would need to charge extra to cover the additional survey and reporting time and this would come to £945.00 plus VAT (inclusive of any expenses).

Please let me know if you would like to go ahead and we will schedule the visit in for as soon as we can. Please do give me a call if you would like to discuss further and apologies for the late notification of this additional requirement.

Kind regards
Louisa
Future Nature, Principal Ecologist “

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration								
1176 Precept	0	117,021	234,042	117,021			50.0%	
1190 Interest Received	5,254	20,584	50,000	29,416			41.2%	
Administration :- Income	5,254	137,605	284,042	146,437			48.4%	0
4001 Salaries and Wages	3,092	16,056	75,012	58,956		58,956	21.4%	
4006 Agency Staff	5,614	20,770	0	(20,770)		(20,770)	0.0%	
4008 Training	780	1,147	3,000	1,853		1,853	38.2%	
4009 Travel	20	26	250	224		224	10.4%	
4010 Misc Staff Costs	30	30	100	70		70	30.0%	
4020 Miscellaneous Expenses	0	117	300	183		183	39.0%	
4021 Telephone VOIP and Broadband	1,308	2,045	3,780	1,735		1,735	54.1%	
4022 Postage	0	0	108	108		108	0.0%	
4023 Printing, Stationery & Ref Bks	125	512	1,296	784		784	39.5%	
4024 IT Costs & Support	211	1,554	6,000	4,446		4,446	25.9%	
4025 Insurance	0	0	2,500	2,500		2,500	0.0%	
4026 Subscriptions	0	1,240	3,451	2,211		2,211	35.9%	
4030 Recruitment Advertising	0	422	0	(422)		(422)	0.0%	
4031 Advertising	0	0	108	108		108	0.0%	
4050 Bank Charges	21	165	756	591		591	21.8%	
4061 Audit Fees (External)	0	0	2,000	2,000		2,000	0.0%	
4062 Audit Fees (Internal)	0	380	850	470		470	44.7%	
4063 Accountancy Support	2,854	3,156	3,000	(156)		(156)	105.2%	
4064 Legal and Professional Fees	107	3,923	2,250	(1,673)		(1,673)	174.4%	
Administration :- Indirect Expenditure	14,160	51,541	104,761	53,220	0	53,220	49.2%	0
Net Income over Expenditure	(8,907)	86,064	179,281	93,217				
102 Democratic Process								
4008 Training	0	130	0	(130)		(130)	0.0%	
4022 Postage	75	75	0	(75)		(75)	0.0%	
4023 Printing, Stationery & Ref Bks	(256)	1,279	0	(1,279)		(1,279)	0.0%	
4024 IT Costs & Support	561	1,238	0	(1,238)		(1,238)	0.0%	
4033 Parish Newsletter	220	574	1,750	1,176		1,176	32.8%	
4034 Parish Website	0	636	850	215		215	74.8%	
4043 Equipment Maintenance	0	110	0	(110)		(110)	0.0%	
4201 Chairmans Activities	0	0	500	500		500	0.0%	
4202 Annual Parish Meeting	0	97	250	153		153	38.6%	
4211 Election Expenses	0	0	4,000	4,000		4,000	0.0%	
4231 Community Action	0	100	1,200	1,100		1,100	8.3%	
Democratic Process :- Indirect Expenditure	601	4,237	8,550	4,313	0	4,313	49.6%	0
Net Expenditure	(601)	(4,237)	(8,550)	(4,313)				

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
202 Recreation Ground								
1010 Rent Received	0	255	0	(255)			0.0%	
1011 Rent Received Field	0	0	1,500	1,500			0.0%	
1020 Letting Income	400	708	0	(708)			0.0%	
Recreation Ground :- Income	400	963	1,500	537			64.2%	0
4001 Salaries and Wages	1,261	6,513	10,766	4,253	4,253		60.5%	
4007 Health & Safety	0	0	1,123	1,123	1,123		0.0%	
4012 Water Rates	129	515	3,500	2,985	2,985		14.7%	
4038 Tree maintenance	0	0	1,080	1,080	1,080		0.0%	
4040 Dog Bin Emptying	577	1,773	3,498	1,725	1,725		50.7%	
4042 Grounds Maintenance	92	461	3,629	3,168	3,168		12.7%	
4043 Equipment Maintenance	536	1,330	6,653	5,323	5,323		20.0%	
4044 Equipment Hire	0	0	605	605	605		0.0%	
4045 Equipment & Small Tools	95	95	756	661	661		12.6%	
4046 Vehicle Repairs/Mtce	0	0	500	500	500		0.0%	
4047 Vehicle Tax/Insurance	0	0	864	864	864		0.0%	
4048 Vehicle Fuel & Oil	25	91	750	659	659		12.2%	
4049 Other Fuel & Oil	168	192	960	768	768		20.0%	
Recreation Ground :- Indirect Expenditure	2,883	10,970	34,684	23,714	0	23,714	31.6%	0
Net Income over Expenditure	(2,483)	(10,007)	(33,184)	(23,177)				
203 Cemetery								
1031 Cemetery Income	1,850	6,165	18,000	11,835			34.3%	
1032 Headstones	1,165	1,665	2,500	835			66.6%	
1033 Grant of Rights	950	9,900	18,000	8,100			55.0%	
Cemetery :- Income	3,965	17,730	38,500	20,770			46.1%	0
4001 Salaries and Wages	631	5,123	10,015	4,892	4,892		51.2%	
4012 Water Rates	0	0	216	216	216		0.0%	
4037 Grave Services	1,270	1,700	8,257	6,557	6,557		20.6%	
4038 Tree maintenance	0	0	363	363	363		0.0%	
4042 Grounds Maintenance	0	772	0	(772)	(772)		0.0%	
Cemetery :- Indirect Expenditure	1,901	7,595	18,851	11,256	0	11,256	40.3%	0
Net Income over Expenditure	2,064	10,135	19,649	9,514				
204 Allotments								
1010 Rent Received	0	178	2,000	1,823			8.9%	
Allotments :- Income	0	178	2,000	1,823			8.9%	0

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries and Wages	377	1,947	7,023	5,076		5,076	27.7%	
4012 Water Rates	0	0	648	648		648	0.0%	
4020 Miscellaneous Expenses	0	0	179	179		179	0.0%	
4038 Tree maintenance	0	0	1,500	1,500		1,500	0.0%	
4042 Grounds Maintenance	386	386	1,000	614		614	38.6%	
4302 Other Events	0	150	0	(150)		(150)	0.0%	
Allotments :- Indirect Expenditure	763	2,483	10,350	7,867	0	7,867	24.0%	0
Net Income over Expenditure	(763)	(2,306)	(8,350)	(6,044)				
205 Tennis								
1012 Electricity income	2	66	1,500	1,434			4.4%	
1021 Tennis Court Season Ticket	32	647	14,560	13,914			4.4%	
1022 Tennis Court P&P	770	2,018	2,850	832			70.8%	
1023 Tennis Court Coaching	0	5,454	12,000	6,546			45.4%	
1024 Tennis Box League	0	16	90	74			17.7%	
Tennis :- Income	803	8,200	31,000	22,800			26.5%	0
4001 Salaries and Wages	746	3,853	9,161	5,308		5,308	42.1%	
4014 Electricity & Gas	344	344	864	520		520	39.8%	
4022 Postage	0	0	189	189		189	0.0%	
4023 Printing, Stationery & Ref Bks	0	472	432	(40)		(40)	109.4%	
4026 Subscriptions	0	0	437	437		437	0.0%	
4043 Equipment Maintenance	159	807	3,000	2,193		2,193	26.9%	
4302 Other Events	0	41	0	(41)		(41)	0.0%	
Tennis :- Indirect Expenditure	1,248	5,516	14,083	8,567	0	8,567	39.2%	0
Net Income over Expenditure	(445)	2,684	16,917	14,233				
206 Pavilion Toilets								
4001 Salaries and Wages	300	1,551	4,715	3,164		3,164	32.9%	
4016 Cleaning Costs	0	158	1,451	1,294		1,294	10.9%	
4017 Cleaning Supplies	279	708	1,296	588		588	54.6%	
Pavilion Toilets :- Indirect Expenditure	579	2,416	7,462	5,046	0	5,046	32.4%	0
Net Expenditure	(579)	(2,416)	(7,462)	(5,046)				
207 Facilities								
1010 Rent Received	0	192	11,500	11,308			1.7%	
1012 Electricity income	0	917	2,500	1,583			36.7%	
1013 Rent Received Chalet	0	600	2,400	1,800			25.0%	

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1014 Rent Received Flat	2,550	6,375	15,500	9,125			41.1%	
1016 Waste Income	0	113	750	637			15.1%	
1017 Rent Concessionary Stand	0	0	2,400	2,400			0.0%	
1020 Letting Income	78	4,128	0	(4,128)			0.0%	
Facilities :- Income	2,628	12,325	35,050	22,725			35.2%	0
4001 Salaries and Wages	952	4,915	14,435	9,520		9,520	34.0%	
4007 Health & Safety	0	0	484	484		484	0.0%	
4014 Electricity & Gas	1,175	1,277	7,864	6,587		6,587	16.2%	
4015 Waste Services	138	322	756	434		434	42.6%	
4041 Property Maintenance	271	899	4,000	3,101		3,101	22.5%	
4043 Equipment Maintenance	16	16	0	(16)		(16)	0.0%	
4048 Vehicle Fuel & Oil	0	72	0	(72)		(72)	0.0%	
Facilities :- Indirect Expenditure	2,551	7,501	27,539	20,038	0	20,038	27.2%	0
Net Income over Expenditure	76	4,824	7,511	2,687				
<u>208 Heritage Assets</u>								
4001 Salaries and Wages	90	464	3,476	3,012		3,012	13.4%	
4042 Grounds Maintenance	0	3,285	10,282	6,997		6,997	31.9%	
4221 Village Clocks	0	0	300	300		300	0.0%	
Heritage Assets :- Indirect Expenditure	90	3,749	14,058	10,309	0	10,309	26.7%	0
Net Expenditure	(90)	(3,749)	(14,058)	(10,309)				
<u>301 Village Hall</u>								
4001 Salaries and Wages	0	222	0	(222)		(222)	0.0%	
Village Hall :- Indirect Expenditure	0	222	0	(222)	0	(222)		0
Net Expenditure	0	(222)	0	222				
<u>302 Library</u>								
4070 Service Charge RBWM Library	0	11,500	12,000	500		500	95.8%	
Library :- Indirect Expenditure	0	11,500	12,000	500	0	500	95.8%	0
Net Expenditure	0	(11,500)	(12,000)	(500)				
<u>303 Borough in Bloom</u>								
1040 Sponsorship Income	72	2,765	7,262	4,497			38.1%	
Borough in Bloom :- Income	72	2,765	7,262	4,497			38.1%	0
4001 Salaries and Wages	0	0	972	972		972	0.0%	

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4039 In Bloom Expenses	0	7,136	11,500	4,364		4,364	62.1%	
Borough in Bloom :- Indirect Expenditure	0	7,136	12,472	5,336	0	5,336	57.2%	0
Net Income over Expenditure	72	(4,371)	(5,210)	(839)				
<u>304</u> <u>Christmas</u>								
4001 Salaries and Wages	0	0	10,604	10,604		10,604	0.0%	
Christmas :- Indirect Expenditure	0	0	10,604	10,604	0	10,604	0.0%	0
Net Expenditure	0	0	(10,604)	(10,604)				
<u>305</u> <u>S137</u>								
4301 Christmas Event	0	0	10,000	10,000		10,000	0.0%	
4302 Other Events	0	1,605	10,000	8,395		8,395	16.0%	
S137 :- Indirect Expenditure	0	1,605	20,000	18,395	0	18,395	8.0%	0
Net Expenditure	0	(1,605)	(20,000)	(18,395)				
<u>307</u> <u>MUGA</u>								
4064 Legal and Professional Fees	300	300	0	(300)		(300)	0.0%	
MUGA :- Indirect Expenditure	300	300	0	(300)	0	(300)		0
Net Expenditure	(300)	(300)	0	300				
<u>308</u> <u>CA Outreach Project</u>								
4001 Salaries and Wages	0	0	1,119	1,119		1,119	0.0%	
4071 Service Charge CA Outreach	0	1,381	8,469	7,088		7,088	16.3%	
CA Outreach Project :- Indirect Expenditure	0	1,381	9,588	8,207	0	8,207	14.4%	0
Net Expenditure	0	(1,381)	(9,588)	(8,207)				
<u>309</u> <u>Woodland</u>								
4001 Salaries and Wages	0	0	6,657	6,657		6,657	0.0%	
4015 Waste Services	0	0	600	600		600	0.0%	
4042 Grounds Maintenance	0	0	2,000	2,000		2,000	0.0%	
4043 Equipment Maintenance	0	0	2,000	2,000		2,000	0.0%	
4064 Legal and Professional Fees	0	(439)	0	439		439	0.0%	
Woodland :- Indirect Expenditure	0	(439)	11,257	11,696	0	11,696	(3.9%)	0
Net Expenditure	0	439	(11,257)	(11,696)				

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
901 Parish Projects								
1174 CIL Grant	0	167,595	288,670	121,075			58.1%	167,595
Parish Projects :- Income	0	167,595	288,670	121,075			58.1%	167,595
4001 Salaries and Wages	562	2,889	7,097	4,208		4,208	40.7%	
4024 IT Costs & Support	0	82	0	(82)		(82)	0.0%	
4701 Grants	4,158	4,158	0	(4,158)		(4,158)	0.0%	
4903 LCWIP Project	0	7,900	80,000	72,100		72,100	9.9%	
4904 Capital Works Recreation G	124,762	124,762	0	(124,762)		(124,762)	0.0%	124,762
4905 CP	0	0	5,000	5,000		5,000	0.0%	
4908 Revenue Projects	0	0	5,000	5,000		5,000	0.0%	
4911 Woodland Walk Project	6,200	15,220	0	(15,220)		(15,220)	0.0%	
Parish Projects :- Indirect Expenditure	135,683	155,012	97,097	(57,915)	0	(57,915)	159.6%	124,762
Net Income over Expenditure	(135,683)	12,583	191,573	178,990				
6000 plus Transfer from EMR	124,762	124,762	0	(124,762)				
6001 less Transfer to EMR	0	167,595	0	(167,595)				
Movement to/(from) Gen Reserve	(10,920)	(30,249)	191,573	221,822				
Grand Totals:- Income	13,121	347,361	688,024	340,663			50.5%	
Expenditure	160,759	272,725	413,356	140,631	0	140,631	66.0%	
Net Income over Expenditure	(147,638)	74,636	274,668	200,033				
plus Transfer from EMR	124,762	124,762	0	(124,762)				
less Transfer to EMR	0	167,595	0	(167,595)				
Movement to/(from) Gen Reserve	(22,876)	31,803	274,668	242,865				