



## Minutes of the Meeting of the Parish Council Tuesday 16 July 2024 at 7:30 pm

held at  
**The Community Room, Broomhall Recreation Ground.**

### **36 / 24 Attendance and Apologies for absence**

Attendance: Cllr Buxton; Cllr Coxon; Cllr Curtis; Cllr Grover; Cllr Hilton; Cllr Morgan  
(Chairman); Cllr Newman; and Cllr Pike

Apologies for absence: Cllr Evans and Cllr Penney,

Present: Louise Steele – (Locum Clerk), Nikki Tomlinson (Deputy Clerk), Alex Orchard  
(Admin Officer)

There were two members of the public present including an officer of the council.

### **37 / 24 Declaration of interest for items on the agenda**

Cllr Coxon declared a personal interest in her motion at Agenda Item 42 / 24 on the grounds that she is a tennis subscriber and regularly plays tennis on the courts, Similarly Cllr Morgan declared a personal interest in the motion at 42 / 24 on the grounds that he has been a subscriber in the past and he has played tennis regularly on the courts.

### **38/ 24 Approval of Minutes of Council 18 June 2024**

**RESOLVED:** That the council approved minutes of the council meeting held on 18 June 2024. The Chairman to sign the minutes as accurate records of the meetings.

### **39 / 24 Announcements from the Chairman**

The Chairman had three points to announce:

- It was good to note completion of the new play area and footpath in the Recreation Ground and he wished to place on record his thanks to officers (particularly the Facilities Officer) for their part in getting the project across the line;
- The Chairman had been pleased to represent the parish council at the recent opening, by the Lord Lieutenant of Berkshire, of the Audley Sunningdale Park – it was a lovely occasion and good to see the completion of facilities there; and
- That the Council has received an application for CIL grant funding from the supporters of the Ivor Novello Theatre – that application will be scrutinised by the Finance Committee before coming to Full Council.

### **40 / 24 Public Adjournment**

A member of the public made an announcement about the publication on that day by the Royal Borough of Windsor & Maidenhead (RBWM) of the Ascot Centre SPD as part of QP1c (Ascot Strategic Placemaking Area)

### **41 / 24 To receive an update from the Borough Councillors for Sunningdale**

There was no update from the Borough Councillors – one councillor had sent apologies because of the clash of this meeting with other meetings. The locum Clerk was asked to request written update reports if the Borough Councillors were unable to attend.

## **42 / 24 Councillors Questions and Business Motions**

Council considered a motion proposed by Cllr Coxon and seconded by Cllr Grover.

- RESOLVED:** To approve a task and finish working group to:
- investigate why income from tennis courts has not reached budget since refurbishment
  - consult with users and coaches to recommend changes which can increase court utilisation
  - To ensure the tennis courts are a safe place to play, ensuring our current maintenance Schedule is meeting the health and safety requirements.

## **43 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups**

### **43 / 24 / 1 Update from the Business Plan Engagement Working Group**

Council received a detailed presentation from the members of the Working Group about the initial analysis of the recent questionnaire. The Locum Clerk asked for copies of the slides accompanying the presentation in order to append them to these minutes

### **43 / 24 / 2 Update from the Walking & Cycling Working Group**

Cllr Hillton gave an update on the work of the Walking & Cycling Group; she had requested an update from Councillor Geoff Hill at RBWM on implementation of the 20mph work and the response indicated that nothing would proceed in the lead up to the General Election. Work on the Whitmore Lane path had started the previous day and Cllr Hilton has been working on establishing a positive relationship with the Bowls Club. Bridle path 1 has been laid with a hardcore base and topped.

### **43 / 24 / 3 Update from the Recruitment Working Group**

The Locum Clerk reported that so far there was no candidate that the working group felt should be brought forward for the Council's consideration. There has been one other expression of interest which the group will explore. In the meantime the group will also explore the scope of a further recruitment exercise and, if necessary, bring recommendations forward.

### **43 / 24 / 4 Clerk's Report**

The Locum Clerk gave a brief oral report updating the Council on the nature and volume of queries received by the parish office and on the progress of implementing the replacement of Rialtas Alpha accounting software with Rialtas Cloud Omega software.

## **44 / 24 Refurbishment of the Chobham Road Book Exchange**

A proposal for the external and internal refurbishment of the K6 telephone box used as a book exchange was considered

- RESOLVED:** To appoint Parkstone Decorating and Woodchip Carpentry Ltd to carry out the refurbishment of the telephone kiosk book exchange on Chobham Road at a total cost of £1,550.

## **45 / 24 Council Priorities**

The Chairman indicated that there had been little response following his request at the last meeting for feedback on the priorities he outlined then (minute 19 / 24 refers). The Chairman suggested the following priorities for the next 3-4 months:

1. Maintain and service Full Council and three committees
2. Continue to run the operations of the Council
3. Follow-up work arising from the recent questionnaire

4. Upgrade of Councillors' IT
5. Recruitment of a permanent Clerk
6. Renewal of Village Hall lease
7. Implementation of Rialtas Cloud software

A further priority was added by the meeting:

8. Welfare of officers in the meantime

**46 /24 Information Sharing**

- Cllr Pike shared that she and Cllr Newman had attended the Charters School event;
- Cllr Coxon reported that the deer fence at the allotments has opened up again;
- Clarity was sought about the proposal for the Council's other telephone box to be used at Broomhall recreation ground as a childrens' book exchange – reassurance was offered that a report on the matter was in progress; and
- The need for collaboration with Sunninghill & Ascot Parish Council on the issued of Footpath 13 was mentioned.

**47 / 24 Confidential Session**

No confidential sessions was necessary.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

DRAFT