

Motion to Council

Date of Council Meeting	16 th July 24
Title of Motion	To approve a task and finish working group to: <ul style="list-style-type: none">investigate why income from tennis courts has not reached budget since refurbishmentconsult with users and coaches to recommend changes which can increase court utilisationTo ensure the tennis courts are a safe place to play, ensuring our current maintenance schedule is meeting the health and safety requirements.
Proposer	Julie Coxon
Seconder	Peter Grover
Detail Proposal	<p>The Council commits to:</p> <ol style="list-style-type: none">To set up a working group that the Membership comprises of coaches as experts by experience Two Customers / subscribers of tennis. An Officer Two or more council membersTo gather feedback from existing tennis customers and those subscribers who have not yet renewed their subscription, through different means such as A questionnaire and complaints / enquires (based on tennis matters). This will help establish why they have chosen not to renew and to get feedback from existing subscribers about the service we currently provide and ways to improve the service delivery.To investigate the breakdown of the financial impact to the service and to explore opportunities to grow revenue. Take into consider if this can be carried out more financially efficient and effective.To ensure we have a robust procedure that assures us that:<ol style="list-style-type: none">The maintenance schedule is kept up to date to ensure our warranty under our contractual agreement remains valid.That the tennis courts well-maintained creating a safe environment that adheres to all health and safety legislations.Bring the findings back to Council with recommendations to be considered.


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Context for the motion (i.e. why is the motion being submitted – what is the proposer aiming to achieve)	To understand our challenges currently where there the income is falling short of current projections and to look at possible mitigation, to enable income to meet expectation.
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<p>Which Council Plan Priority does the Motion support? (select all that apply)</p> <p>Part of the Sunningdale Parish Councils Mission Statement it states : -The Parish Council works to preserve and improve the quality of life for all Sunningdale’s residents. -It monitors the delivery of appropriate high-quality, efficient and sustainable services from the Royal Borough and other service providers.</p> <p>Strategic plan sets seven strategic focus one being: A Safe Place – Promote good health</p>
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<p>Does the motion have potential financial or resource implications for the Council – if yes advise what these might be – Please attach any financial request on Appendix 1</p> <p>Yes – Officer time to support the task and finish group over a 3-4 period</p> <p>This will consist of:</p> <ul style="list-style-type: none"> Analyse Club Spark information / data Attendance any meeting to support minute taking Sending at communication to subscribers
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Income	22/23	23/24	23/24	24/25
	Actual	Budget	Actual	Budget

Electricity	837	600	419.00	1,500.00
Membership	11,865	13,000	7,956.66	14,560.00
Pay and play	2,790	3,000	2,625.00	2,850.00
Coaching	10,366	12,000	11,448.00	12,000
Box League	96	120	0.00	90.00
Total Income	£25,954	£28,720	£22,44800 	£31,00000

Expenditure	22/23	23/24	23/24	24/25
Salaries and Wages	8,444	11,058	11,273.00	9,161.00
Casual Labour				
Health and Safety				
Electricity and Gas	914	800	664.00	864.00
Postage	121	100	161.00	108.00
Print / Stationery/Ref BKS	392	400	169.00	432.00
Subscriptions	510	350	405.00	378.00
Equipment Maintenance	451	1,160	242.00	3,000.00
Total Expenditure	10,832	13,868	12,914.00	13,943.00
Net Income	£15,122	£14,852.00	£9,534.00	£17,057.00

Does the motion have potential legal or constitutional implications for the Council – if yes advise what these might be

None that I am aware of

Are there any equalities impacts associated with the motion? If yes an equalities impact assessment will be required – Please complete Appendix 2

Not at this point in time

Does the motion require further background information to enable the Council to make a decision– if yes advise what might be required.

Refurb projection 20 years -

Recent court refurbishment has cost Council a sufficient amount of money hence income needs to cover the renewal of courts in 20 years' time. Our renewal cost projection is not meeting our expectations hence there will be a potential shortfall.

Income loss of 2 months - Whilst the Courts were out of action in September and October 2023 – income was down as subscribers paid 10 months instead of 12.

Are there any plans, maps, drawing to support the application? Please attach.
N/A

Is there any associated risk identified?

Please rate the risk

Green – No current/ low impact

Amber – some /medium impact

Red – High impact

Has this been highlighted as a potential risk that needs to go on the risk register?

The driver is that there is a potentially a financial risk however currently we are not sure of the full impact. Given that we have identified a loss income to this point we put the risk at **Amber**

PROPOSAL TO COUNCIL FOR THE REFURBISHMENT OF THE CHOBHAM ROAD BOOK EXCHANGE

Under objective E2 from the approved Business Plan the resolution before council is:

FOR COUNCIL TO APPROVE THE PLAN AND EXPENDITURE TO REFURBISH THE BOOK EXCHANGE ON CHOBHAM ROAD.

Background:

Sunningdale Parish Council owns the K6 telephone kiosk on Chobham Road. In 2013, the telephone box was disconnected from the BT network and converted to a book exchange for the use of residents, under the custodianship of Christine Gadd. Currently, there is one fixed bookcase on the left-hand side and one freestanding IKEA 'Billy' bookcase.

Action needs to be taken because:

- The telephone box requires interior and exterior painting and decorating; this was last done in 2013.
- The current shelving is no longer 'fit-for-purpose' and does not allow for the optimum number of books to be stored.
- The freestanding IKEA 'Billy' bookcase is a health and safety risk and could topple and injure users of the book exchange and therefore needs to be removed.

Proposed Method:

There are 3 key elements to the refurbishment of the book exchange:

1. Removing the existing interior fittings of the telephone box and re-decorating internally.
2. Re-decorating the exterior of the phone box with the correct 'Post Office Red' paint and touch up the 'Your Book Exchange' signwriting.
3. Replacing the existing fitted bookshelves and freestanding BILLY bookcase with a custom-made L-shaped bookcase on the left-hand and rear sides of the phone box to increase the usability and aesthetics of the book exchange in this busy area of the village.

Selecting our key Elements:

Decorating Companies

1) Tom Gemmell – Painting and Decorating Services and Direct Glazing (£785 – November 2021)

Prepare all surfaces interior and exterior. Prime with red oxide primer and all-purpose primer where necessary. Apply 2 coats of enamel gloss paint (post office red) and two coats of deluxe black gloss / white gloss paint where necessary. Glass replacement.

2) MS Weld -

Carpentry Companies

1) Woodchip Carpentry Ltd.

Built from pine boarding and created to give the maximum amount of open shelving for the books. It is to flow around at 90 degrees. Allowing for all labour and materials:

Labour: £250 incl. VAT

Materials: £300 incl. VAT

Total cost: £550 incl. VAT

2) Woodology

Remove existing shelving and dispose. Make and install bespoke shelving for books as per example supplied. Spray finish in red to match existing phone box. Sprayed satin lacquer on top for extra protection and durability.

Total cost: £1,440 incl. VAT

3) Alternatively, the Council could purchase 2 new IKEA 'BILLY' bookcases at a cost of £55 each, have these cut to size, sprayed in red to match the colour of the phone box and joined together.

Recommendation