



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council
Tuesday 18 June 2024 at 7:30 pm

This meeting will be held at
The Community Room, Broomhall Recreation Ground.

Summoned to Attend:

ClIrr Buxton; ClIrr Coxon; ClIrr Evans; ClIrr Grover; ClIrr Hilton; ClIrr Morgan (Chairman); ClIrr Newman; ClIrr Penney and ClIrr Pike

Agenda Part I

Members of the Public are welcome to attend the meeting.

16 / 24 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

17 / 24 Declaration of interest for items on the agenda

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

18 / 24 Approval of Minutes of Council of 16 April & 14 May 2024

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting
To receive matters arising as presented by the Chairman.

19 / 24 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

20 / 24 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

21 / 24 To receive an update from the Borough Councillors for Sunningdale

22 / 24 Councillors Questions and Business Motions

TO NOTE: To note a report from the Chairman of the Planning Committee prepared for, but not received at, the Annual Parish Meeting.

DECISION: To consider the allocation of a budget of £50 for materials for the Parish Council stall at the Charters Fair.

23 / 24 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

23/ 24 / 1 **TO NOTE:** To receive the minutes of Finance Committee meeting held on 7 May 2024

23 / 24 / 2 **TO NOTE:** To receive an update from the Business Plan Engagement Working Group.

23 / 24 / 3 **DECISION:** To consider and agree terms of reference and membership of the CIL Working Group.

- 23 / 24 / 4 **TO NOTE:** An update from the Recruitment Working Group will be considered in confidential session
- 24 / 24 **Non-Playground User Seating Area at Broomhall Recreation Ground**
- DECISION:** To consider a proposal to pilot project the creation of a seating area where visitors to the recreation ground may access the café facilities and be seated without impinging on the children’s play area.
- 25 / 24 **Dog Waste Bins**
- DECISION:** To consider the provision and placing of additional dog waste bins.
- 26 / 24 **Christmas at Chobham Road – proposal for professional support**
- DECISION:** To consider a proposal for additional professional support to assemble the necessary information to enable Council to decide whether to hold a Christmas event at Chobham Road.
- 27 / 24 **Gating of Recreation Ground Car Park**
- DISCUSSION:** To consider a suggestion that a gate be provided for the Recreation Ground Car Park and that the car park be closed to vehicles overnight.
- 28 / 24 **Additional Costs – Members’ IT**
- DECISION:** To consider a report on improving Councillors’ access to their council email addresses and the additional cost that would be incurred.
- 29 / 24 **Clerk’s Exercise of Delegated Authority**
- TO NOTE:** To receive the Locum Clerk’s report of action taken under delegated authority and on grounds of urgency.
- 30 / 24 **Information Sharing.**
- DISCUSSION:** To bring forward any item at the Chairman’s discretion which is relevant to council.
- 31 / 24 **To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (detail of the Council’s banking arrangements) of the business to be transacted.**

Agenda - Part II

32 / 24 **Approval of Confidential Minutes of Council of 16 April 2024**

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting

33 / 24 **CCLA Mandate**

DECISION: To consider the RFO's recommendation concerning the mandate required for the Council to implement its decision to invest with the CCLA.

34 / 24 **Update from the Recruitment Working Group**

DISCUSSION: To consider an oral update from the Recruitment Working Group.

35 / 24 **Renewal of the Village Hall Lease**

DISCUSSION: To note that the Village Hall lease is due for renewal and consider the current Village Hall lease and assist Locum Clerk in negotiations by offering guidance as to any changes that might be considered in the heads of terms of the lease.



Louise Steele, Locum Clerk

13 June 2024