



Minutes of the meeting of the Parish Council Tuesday 16 April 2024 at 7:30 pm

held at
The Community Room, Broomhall Recreation Ground.

164 / 23 Attendance and Apologies for absence

Attendance: Cllr Buxton (Chairman); Cllr Coxon; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan; Cllr Newman; and Cllr Pike
Apologies for absence: Cllr Penney,
Present: Louise Steele – (Locum Clerk)

There was one member of the public present. Their details are retained in line with the GDPRs.

165 / 23 Declaration of interest for items on the agenda

There were no declarations of interest in accordance with the adopted Code of Conduct.

166 / 23 Appointment of Vice-Chairman of the Council

RESOLVED: That, consequent upon the resignation from the Council of Cllr Biggs, Councillor Hilton be elected Vice Chairman of the Council for the remainder of the local government year.

167 / 23 Approval of Minutes of Council of 19 & 22 March 2024

RESOLVED: That the council approved the minutes of the meeting held on 19 March and the extraordinary meeting held on 22 March 2024 as accurate records of the meetings and the minutes were signed as such by the Chairman. There were no matters arising.

168 / 23 Announcements from the Chairman

The Chairman made three announcements: that a by-election is to be called to fill the current vacancy on the council; that the first Age UK carers' meeting will be held at 11am on Thursday 18 April 2024 at Dorney House; and that a crime prevention drop in session will be held at the library on Friday 19 April 2024.

169 / 23 Public Adjournment

A member of the public present talked about the Curly Wurly café and its current success in the chalet at the recreation ground, thanking the council.

170 / 23 To receive an update from the Borough Councillors for Sunningdale

The meeting received apologies from the Borough Councillors – this meeting clashing with a meeting at the Royal Borough of Windsor & Maidenhead.

171 / 23 Councillors Questions and Business Motions

There were no questions from councillors which relating to matters on the council agenda nor were there any business motions.

172 / 23 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

172 / 23 / 1 Council received the minutes for the Finance Committee meetings held on 9 January, 12 March and 9 April 2024 and as Finance Committee Chair Cllr Pike presented the Committee's recommendations.

172 / 23 / 2 **RESOLVED:** That revised Terms of Reference for the Finance Committee be approved.

172 / 23 / 3 **RESOLVED:** That the previous resolution to place funds with the CCLA Public Sector Deposit Fund is confirmed and that the sum to be invested should be £500,000.

Further Council noted that any investment in the Flagstone platform will be deferred, at least until a permanent RFO is appointed.

172 / 23 / 4 **RESOLVED:** That Financial Regulations be amended to increase the threshold up to which the Clerk may authorise spending without a budget allocation from £300 to £500 (Financial Regulation 4.1)

172 / 23 / 5 **RESOLVED:** That the draft agenda for the Annual Parish Meeting be agreed.

172 / 23 / 6 Cllr Coxon presented the findings of the pilot questionnaire developed by the Business Plan Engagement Working Group and a number of changes to the draft questionnaire were agreed

RESOLVED: That the Business Plan Engagement Working Group's detailed proposal for steps 1 & 2 of the Strategy be agreed. The Working Group was thanked for its hard work.

172 / 23 / 7 **RESOLVED:** That the Recruitment Working Group's draft recruitment pack and timetable for recruitment be approved. That a budget of up to £1,000 be made available for recruitment costs. It was specifically noted that recruitment of a new Clerk would be on the same terms and conditions of employment as the most recent permanent Clerk.

173 / 23 Woodland Walk

173 / 23 Council considered a report about progress in implementing the Woodland Walk project. Noting that the original project proposal was considered by Council on 26 April 2022 and phases 2 and three were approved on 13 December 2022 Council considered the work and costs relating to phase 4 and 5 of the project for creating a community woodland trail and improving the walkway from the brook to Sunningdale railway station.

There was lengthy and detailed discussion. Concerns were expressed about the impact of the project on the woodland ecology; about flooding of the area and that consultation of residents would follow not precede the planning application. There was some explanation of the background to the project for the benefit of those councillors who were not members of the parish council when the project was first proposed.

RESOLVED: By a majority vote (4 votes in favour 3 against) that phase 4 (additional surveys to include a topographical survey, a bat and great crested newt survey and an updated flood risk survey) and phase 5 (full planning application) proceed that an additional £11,349 funding from CIL is approved.

174 / 23 Asset Register

RESOLVED: To approved the Council's asset register recording a total value of assets of £1,211,282 as at 31 March 2024.

175 / 23 & 176 / 23 It was noted that these two items had been included in error and duplicated two items considered on 19 March 2024 (minutes 155 / 23 & 156 / 23 refer). These items were not considered.

177 / 23 To receive the Finance Report from the RFO

177 / 23 / 1 **RESOLVED:** That the council approved the receipts for the month to 31 March 2024, totalling £133,899.82

RESOLVED: That the council approved the payments for the month to 31 March 2024, totalling £31,782.26

177 / 23 / 2 The council received and noted the council budget detail report, there were no questions and it was concluded that the detail was a matter for the Finance Committee.

177 / 23 / 3 The council noted that there was no RFO financial report.

178 / 23 Information Sharing.

ClIr Evans requested that the Clerk put the question of a CIL working group on the agenda for the Council meeting to be held on 18 June 2024..

179 / 23 To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (detail of the Council's banking arrangements) of the business to be transacted.

RESOLVED: To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (detail of the Council's banking arrangements) of the business to be transacted.

Part II - Confidential Session

180 / 23 Approval of Confidential Minutes of Council of 22 March 2024

RESOLVED: That the council approved the confidential minutes of the extraordinary meeting held on 22 March 2024 as an accurate record of the meeting and the minutes were signed as such by the Chairman.

181 / 23 Bank Mandate

Council agreed the form and content of a resolution to vary the instructions to the Council's bankers. The discussion, timing and detail of the resolution are recorded in a confidential minute.

182 / 23 Moor End, Chobham Road

RESOLVED: That the Clerk will reply to the solicitors to the Crown Estates and indicate that the Council is interested in purchasing Moor End.

183 / 23 Vote to continue the Meeting

RESOLVED: (AT 9.30PM) That the meeting will continue beyond 9.30pm

The meeting concluded at 9.39pm
Signed as a true record of the meeting:

Signed: _____

Dated: _____