



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council Tuesday 16 April 2024 at 7:30 pm

This meeting will be held at
The Community Room, Broomhall Recreation Ground.

Agenda Part I

Summoned to Attend:

Cllr Buxton (Chairman); Cllr Coxon; Cllr Evans; Cllr Grover; Cllr Hilton; Cllr Morgan; Cllr Newman; Cllr Penney and Cllr Pike

Members of the Public are welcome to attend the meeting.

164 / 23 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

165 / 23 Declaration of interest for items on the agenda

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

166 / 23 Appointment of the Vice-Chairman of the Council

DECISION: Consequent upon the resignation from the Council of Cllr Biggs, to elect the Vice-Chairman of council for the remainder of the local government year.

167 / 23 Approval of Minutes of Council of 19 & 22 March 2024

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting
To receive matters arising as presented by the Chairman.

168 / 23 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

169 / 23 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

170 / 23 To receive an update from the Borough Councillors for Sunningdale

171 / 23 Councillors Questions and Business Motions

No questions or business motions have been received.

- 172 / 23** **To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.**
- 172 / 23 / 1 **TO NOTE:** To receive the minutes of Finance Committee meetings held on 9 January, 12 March and 9 April.
- 172 / 23 / 2 **DECISION:** To consider and approve the Finance Committee’s recommendation to change its Terms of Reference.
- 172 / 23 / 3 **DECISION:** To consider the Finance Committee’s recommendation that it confirms its previous resolution to place funds with the CCLA and that the sum to be invested should be £500,000. Further that Council notes that any investment in the Flagstone platform be deferred, at least until a permanent RFO is appointed.
- 172 / 23 / 4 **DECISION:** To consider the Finance Committee’s recommendation that Financial Regulations be amended to increase the threshold up to which the Clerk may authorise spending without a budget allocation from £300 to £500 (Financial Regulation 4.1).
- 172 / 23 / 5 **DECISION:** To agree the draft agenda for the Annual Parish Meeting.
- 172 / 23 / 6 **DECISION:** To consider the Business Plan Engagement Working Group’s detailed proposal for step 1 & 2 of the Strategy and agree actions to be taken.
- 172 / 23 / 7 **DECISION:** To consider and approve the Recruitment Working Group’s draft recruitment pack and timetable for recruitment.

173 / 23 **Woodland Walk**

DECISION To receive a report about progress in implementing the Woodland Walk project and approve the addition expenditure required to move the project to the next stage.

174 / 23 **Asset Register**

DECISION To consider and approve the Council’s asset register.

175 / 23 **To agree a change of date for the next meeting of Council**

DECISION To agree that the next meeting of Council should be held on 16 April 2024 (previously scheduled for 23 April 2024)

176 / 23 **To receive and approve the Review of the Effectiveness of Internal Controls**

DECISION: To receive for approval the Review of the Effectiveness of Internal Controls and the resulting action plan.

177 / 23 **To receive the Finance Report from the RFO**

177 / 23 / 1 DECISION: To receive for approval the receipts and payments to 31 March 2024.

177 / 23 / 2 TO NOTE: To receive the council budget detail report.

177 / 23 / 3 TO NOTE: To receive the RFO financial report.

178 / 23 **Information Sharing.**

DISCUSSION: To bring forward any item at the Chairman’s discretion which is relevant to council.

179 / 23 **To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (detail of the Council’s banking arrangements) of the business to be transacted.**

Agenda - Part II

180 / 23 **Approval of Confidential Minutes of Council of 22 March 2024**

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting

181 / 23 **Bank Mandate**

DECISION: To consider the RFO's recommendation concerning the Council's bank mandate.

182/ 23 **Moor End, Chobham Road**

DECISION: To consider the report on Moor End and the next steps (if any) required.



Louise Steele, Locum Clerk

11 April 2024