



Minutes of the meeting of the Parish Council Tuesday 20 February 2024 at 7:30 pm

**This meeting will be held at
The Community Room, Broomhall Recreation Ground.**

129 / 23 Attendance and Apologies for absence

Attendance: Cllr Grover (Chairman); Cllr Biggs Cllr Buxton; Cllr Coxon; Cllr Hilton; Cllr Morgan; Cllr Newman; and Cllr Pike Cllr Evans
Apologies for absence: Cllr Penney,
Present: Ruth Davies (Clerk), Louise Steele – Locum, Alex Orchard (Officer)

There were 5 members of the public present. Their details are retained in line with the GDPRs.

The Chairman requested that the thanks from the councillors, villagers and children were recorded to Ruth Davies, Clerk to the Council for the work done on their behalf over the last 8 years. These were so recorded.

RESOLVED: To approve a request for a 6 month, leave of absence for Cllr Penney under section 85(1) of the Local Government Act 1972.

130 / 23 Declaration of interest for items on the agenda

There were no declarations of interest in accordance with the adopted Code of Conduct.

131 / 23 Approval of Minutes of Council of 16 January 2024

RESOLVED: That the council approved the minutes of 16 January 2024 as an accurate record of the meeting. There were no matters arising.

132 / 23 Announcements from the Chairman

Cllr Grover announced his intention to resign from the position of Chairman to the Council due to personal reasons however confirmed his intention to remain as a councillor.

Cllr Grover therefore called for nominations for Chair. Cllr Morgan was nominated by Cllr Pike and Cllr Buxton was nominated by Cllr Biggs.

Cllr Morgan – 3 for; Cllr Buxton – 4 for

RESOLVED: That the council appoints Cllr Buxton as Chairman of the Council for the remainder of the council year 2023 2024.

Cllr Biggs requested the Clerk recorded the thanks to Cllr Grover for his service in the role, the councillors agreed this.

133 / 23 Public Adjournment

Representation was made on behalf of Sunningdale Scouts.

Representation was made regarding the council project of Moor End, Chobham Road.

Representation was made regarding the proposal for the new walkway on Whitmore Lane and the priority of projects in relation to the road safety.

134 / 23 To receive an update from the Borough Councillors for Sunningdale

Apologies were received from Cllr Gosling due to a RBMW meeting that evening.

135 / 23 Councillors Questions and Business Motions

There were no questions from councillors which relate to matters on the council agenda, the Chairman therefore moved to business motions brought forward in accordance with the Standing Orders.

135 / 23 / 1 The council received a verbal update from Cllr Morgan on the progress of the enquiry into the council purchase of Moor End and the next steps to be taken.

RESOLVED: To agree to the next steps after update and the continued spending associated of £850 (within the budget of £5,000 approved 21 Nov 23, 89/23/1) for a community valuation via Burges Salmon of the property.

The Chairman requested the update for the next council meeting would take the format of a paper for the benefit of residents.

135 / 23 / 2 The council reviewed costs associated with a Section 73 planning application to extend the permitted hours of use for the Tennis Court lights

ACTIONS: The council requested that the Deputy Clerk gained further information regarding the planning conditions placed on MUGA application, specifically requiring an ecology survey and confirmed the cost of submission of application to RBWM.

135 / 23 / 3 The council reviewed and discussed the requests received to re-evaluate and consult on the re-instatement of the Adult Fitness equipment at Broomhall Park and the proposed actions brought by Cllr Newman with no cost to council.

RESOLVED: That the council do not approve a 5-question survey on the council website and social media on whether residents of Sunningdale want the adult fitness equipment back at the park.

2 members of the public left 8:30pm

136 / 23 To receive presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

136 / 23 / 1 The council reviewed the proposed Business Engagement Working Group Strategy and after a discussion agreed the actions to be taken

2 members of the public left 8:45

RESOLVED: To approve the objectives and strategic approach as set out in para's 3 & 4 of the associated paper. (To actively engage residents and other stakeholders to understand their views and

priorities for the Parish and for them to feel a valued member of the Community. The output will inform the Parish Council's review and update of its Business Plan and priorities)

RESOLVED: To require the Working Group to undertake the detailed work for Steps 1 & 2 (Para's 4.1 & 4.2) and to be presented to Council for approval prior to commencement. (A wide-ranging survey of all households and stakeholders and Analysis and presentation of results)

136 / 23 / 2 The council reviewed the proposal to approve a budget facility for the proposed footpath extension on Whitmore Lane to aid safety and in line with the LCWIP and received a presentation video from Cllr Hilton showing the location of the proposed work.

RESOLVED: That the council approved a budget facility of £42,500 from CIL funds for the Whitmore Lane as shown on attached map from point 1 through to 6. (BR4 Kiln Lane to FP2 Coworth Park from Whitmore Lane).

ACTIONS: Council requested that when communicating this work to the residents a statement was included on why this pathway had been chosen as work to do this year.

136 / 23 / 3 The council received and noted the proposed meeting dates for council year May 2024 to April 2025. Any comments on potential date conflicts should be notified to the Clerk. Cllr Newman requested that the Finance Committee commenced at 2pm.

136 / 23 / 4 The council noted the upcoming requirement for the Annual Parish Meeting to be held between March and May 2024 and the Chairman requested that comments on format and dates were sent to the Clerk, who will return at the next council meeting with a paper of formats and ideas gained from working at other councils

137 / 23 To receive and approve the Council Risk Register

RESOLVED: That the council approved the risk register with changes to Chair of Finance Committee to Finance Committee

138 / 23 To receive the Finance Report from the RFO

138 / 23 / 1

RESOLVED: That the council approved the receipts for 31 January 2024

RESOLVED: That the council approved the payments for 31 January 2024

138 / 23 / 2 The council received and noted the council budget detail report, there were no questions.

138 / 23 / 3 The council received and noted the RFO financial report, there were no questions.

139 / 23 Information Sharing.

Cllr Biggs Update from Sunningdale Scouts will be shared to councillors.

Cllr Hilton Updated the council that she stood down from the Finance Committee

The Clerk confirmed that an agenda item will be added to the next meeting for appointment to the finance committee (Standing Order 4d)

140 / 23 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

RESOLVED: That the council resolved to exclude members of the public and press under Public Bodies (Admission to Meetings) Act 1960 (2)

The remaining member of the public left at this point.
Part I of the meeting concluded at 9:20 pm
Signed as a true record of the meeting:

Signed: _____
Dated: _____

For transparency, the resolutions made in the PART II of the council meeting are recorded below:

Agenda - Part II

141 / 23 Declaration of interest for items on the PART II agenda.

There were no declarations of Interest in accordance with the adopted Code of Conduct.

142 / 23 Approval of confidential minutes of PART II Council meeting 16 January 2024

The minutes were included and approved in PART I as decisions under openness and transparency.

143 / 23 To receive and review information relating to Council as an employer

RESOLVED: That the council extend the meeting past 9:30pm

RESOLVED: That the council ratify matters relating to appraisals

RESOLVED: That the council matters relating to Officer provision whilst under interim Clerk provision

144 / 23 Information Sharing.

No further information was brought forward.

Part II of the meeting concluded at 9:40pm.

Signed as a true record of the meeting:

Signed: _____
Dated: _____