



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council Tuesday 21 November 2023 at 7:30 pm

This meeting will be held at
The Community Room, Broomhall Recreation Ground.

Agenda Part I

Summoned to Attend:

Cllr Grover (Chairman); Cllr Biggs (Vice-Chairman); Cllr Buxton; Cllr Coxon; Cllr Evans; Cllr Hilton; Cllr Morgan; Cllr Newman; Cllr Penney and Cllr Pike

Members of the Public are welcome to attend the meeting.

83 / 23 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

84 / 23 Declaration of interest for items on the agenda

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

85 / 23 Approval of Minutes of Council of 10 October 2023

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting
To receive matters arising as presented by the Chairman.

86 / 23 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

87 / 23 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

88 / 23 To receive an update from the Borough Councillors for Sunningdale

89 / 23 Councillors Questions and Business Motions

DISCUSSION: To receive questions from councillors which relate to matters on the council agenda and business motions which have been previously notified to the Chairman and the Clerk in accordance with the Standing Orders.

89 / 23 / 1 DECISION: To receive a proposal regarding Moor End, Chobham Road

89 / 23 / 2 DECISION: To receive a proposal for funding an additional ANPR Camera in conjunction with TVP

90 / 23 Business from previous meetings

90 / 23 / 1 DISCUSSION: To receive an update on the Outreach Service in partnership with CAEB

- 91 / 23** **Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.**
- 91 / 23 / 1 TO NOTE: To receive an update on the Christmas Event to be held at the park on the 8 December
- 91 / 23 / 2 DECISION: To receive the Engagement Working Group notes of 14 November
- 91 / 23 / 3 DECISION: To receive a proposal from the Engagement Plan Working Group
- 91 / 23 / 4 DECISION: To receive a proposal from the Cycling and Walking Working Group for funding for work to Bridle Path 1
- 91 / 23 / 5 TO NOTE: To receive the minutes of the Finance Committee of 10 October and 14 November
- 91 / 23 / 6 DECISION: To receive an approve the Budget Assumptions for 2024 2025 as proposed by the Finance Committee
- 92 / 23** **To receive the Finance Report from the RFO**
- 92 / 23 / 1 DECISION: To receive for approval the receipts and payments to 31 October 2023
- 92 / 23 / 2 TO NOTE: To receive the council budget detail report
- 92 / 23 / 3 TO NOTE: To receive the RFO financial report
- 93 / 23** **Information Sharing.**
- DISCUSSION: To bring forward any item at the Chairman's discretion which is relevant to council
- 94 / 23** **To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.**

Agenda - Part II

- 95 / 23** **Declaration of interest for items on the PART II agenda.**
- The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.
- 96 / 23** **Approval of confidential minutes of PART II Council meeting 19 September 2023**
- DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting.
- 97 / 23** **To receive a Governance and Structure Report**
- DECISION: To receive and approve a council structure and governance report for discussion and decision.
- 98 / 23** **Information Sharing.**
- DISCUSSION: To bring forward any item at the Chairman's discretion which is relevant to council and to be held as confidential by council



Minutes of the Parish Council Meeting Tuesday 17 Oct 2023

72 / 23 Attendance and Apologies for absence

Attendance: Cllr Grover (Chairman); Cllr Biggs; Cllr Buxton; Cllr Evans; Cllr Hilton; Cllr Morgan; Cllr Newman; Cllr Penney and Cllr Pike

Apologies for absence: Cllr Coxon

Present: Ruth Davies (Clerk)

There were 2 members of the public present. Their details are retained in line with the GDPRs.

73 / 23 Declaration of interest for items on the agenda

There were no declarations of interest in line with the council's code of conduct.

74 / 23 Approval of Minutes of Council of 19 September 2023

RESOLVED: That the minute of the council meeting 19 September are an accurate record of the meeting with the amendments as follows:

- 64/23/2 to add the words "within budget" to the resolution to fix the Christmas lights.
- 63/23/1 to expand the term ITT in the minutes to detail Invitation to Tender.
- And to add Cllr G Gosling to the attendees of the meeting.

75 / 23 Announcements from the Chairman

The Chairman referred to the training given to council and the Nolan Principles. The council watched a brief video on Selflessness.

76 / 23 Public Adjournment

A question was asked about the trusteeship of the Village Hall and the timeline for appointing trustee.

Cllr Penney confirmed that a meeting would be arranged with individuals who had expressed an interest and an agreed timeline would be brought back to council.

77 / 23 To receive an update from the Borough Councillors for Sunningdale

Cllr Gosling sent her apologies for the meeting.

78 / 23 Councillors Questions and Business Motions

There were no questions brought forward prior to or at the meeting, there were no questions to answer from previous meetings. There were no business motions brought to council.

79 / 23 Business from previous meetings

79 / 23 / 1 The council received the proposal to purchase Remembrance Day lamp post banners to replace the coronation banners along the A30.

RESOLVED: That the council approves the expenditure of £1557.50 for decorating the lampposts along the A30 with Remembrance Day Banners from 1 to 30 November 2023 and to reuse the banners in future years.

79 / 23 / 2 The council received the proposal for the continuation of the project to install a Multi-Use Games Area at the Recreation Ground and noted the supplementary information provided to answer the questions posed by councillors prior to the meeting.

RESOLVED: That the council does not continue with the build of a Multi Use Games Area at the Recreation Ground and notes the expenditure to date of £25,672 on this element.

For: Cllr Penney, Cllr Biggs, Cllr Evans, Cllr Buxton

Against: Cllr Hilton, Cllr Pike, Cllr Newman, Cllr Morgan, Cllr Grover

79 / 23 / 3 The council received the proposal for major works due to health and safety notification on the under 12s playground and noted that economies of scale were being utilised in arranging this work at the same time as the playground and pathway was fitted.

RESOLVED: That the council proceeds with the work as detailed in the paper to council with a budget of £47,259.95.

80 / 23 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

The Chairman recorded his appreciation on behalf of the council for the work carried out by the working groups.

80 / 23 / 1 The council noted the Christmas Working Group minutes of 10 October

80 / 23 / 2 The council received the proposal to approve the Christmas Celebration to be held on Chobham Road on 1 December

Cllr Morgan updated the council that the discussion with the SAG, and that engagement with them sooner would have been beneficial. The council confirmed documents submitted to the SAG were health and safety risk assessments, map and muster points. Unfortunately, due to the location of the proposed event, concerns were raised by Highways and TVP and therefore approval would not be granted by SAG.

RESOLVED: That in the absence of an event, the council will fund the replacement of the lights on the Cherry Trees on Chobham Road and to dress the tree in memory of Peter Pack to a cost of £8,023.50

80 / 23 / 3 The council noted the minutes of the Oversight and Strategy Committee of 3 October

80 / 23 / 4 The Council received the proposal for the purchase, provision and ongoing support of 10 council member devices and associated IT requirements

RESOLVED: That the purchase of council owned devices at a cost to council of £6,000 capital, £1,600 of implementation and annually ongoing software costs of £1,620.

80 / 23 / 5 The council received a verbal update from Cllr Pike on the actions of the Finance Committee of 10 October and the stated timelines for the preparation of the council budget for 2024 2025, the plan to deliver the budget and the investment of the council funds.

Cllr Pike requested that the Bouncy Castle paper will be returned to the council with the final performance on the event v's the budget.

80 / 23 / 6 The council received a verbal update on the Sunningdale Village Hall Charity and the actions taken to date inviting new trustees.

81 / 23 To receive the Finance Report from the RFO

81 / 23 / 1 DECISION: The council received for approval the receipts and payments to 30 September 2023

RESOLVED: That the receipts and payments to 30 September 2023 were approved.

81 / 23 / 2 TO NOTE: The council received the budget detail report

81 / 23 / 3 TO NOTE: The council received the RFO financial report

82 / 23 Information Sharing.

Cllr Biggs shared the information on the LCWIP 20mph project meeting with RBWM, Sunninghill and Ascot and Sunningdale Parish Council.

The Chairman invited the councillors to share any further information that would have been helpful.

The meeting closed at 9:15 pm.

Signed as a true record of the meeting:

Signed:

Dated:



Paper for Council 21 November 2023

Moor End, Chobham Road, Sunningdale.

Summary of Proposal

This is a request for authority and funding to permit further investigation into the opportunity for the Parish Council that is presented by the availability of Moor End, Chobham Road, Sunningdale for purchase and redevelopment as a community asset. This paper outlines the concept and the next steps and is based on the limited information we have available to us at present.

Specifically, Council is asked to:

1. make a budget provision of £5000 for legal fees and professional services to enable this opportunity to be investigated
2. authorise an initial spend of £750 plus VAT payable to Crown Estate Solicitors, Burges Salmon for their costs in engaging with the Parish Council.
3. approve a public meeting to discuss options for its use with residents

Introduction

Moor End is a derelict, fire damaged, property in Chobham Road. The property has been empty for at least 25 years.

Ownership of the property has transferred to the Crown Estate by a process known as escheat whereby the original owner cannot be traced. In this case a UK limited company which owned Moor End was dissolved in 2012. The owners of the company are from Yemen but the Crown Estate have been unable to trace them.

The Crown Estate is willing to sell the property to 'an appropriate person or body'.

The Council has received, to date, three letters from residents concerned at the potential sale to an unknown 3rd party.

The Opportunity

Moor End presents an opportunity for the Council to purchase and develop a community benefit/asset from a large derelict site close to the centre of the

village. There are some trees which are subject to a preservation order which create some restrictions to potential development. A copy of the preservation order is attached. TPO attached. The site is approx 0.66 acres.

The Parish Council holds significant CIL funds to be spent on infrastructure for the benefit of the growing community as a whole and this presents an opportunity to develop perhaps affordable housing or a community hub providing services to residents in addition to existing facilities at Broomhall Park and the Village Hall.

The Council's Business Plan requires us to consider our needs for affordable housing and to consider a new multi purpose community building.

Moor End represents an opportunity to promote one or other of those objectives.

The Crown Estate have valued the site at £560,000. However Burges Salmon (the Crown Estates solicitors) have informed us there may be limited circumstances in which the Crown Estate is willing to dispose of a property that is subject for escheat for less than £5,000. However such disposal, if agreed, will be to an appropriate body such as a local authority or charity that requires the property for the benefit of the public.

Issues & Risks associated with the Opportunity

We do not know the price at which the Crown Estate will sell or if any conditions of sale may be imposed

The Crown Estate expects the purchaser to make a minimum contribution of £2500 to its legal costs & £1000 to £2000 towards any market appraisal. To commence discussions with us a fee of £750 plus VAT is required up front to cover their costs.

The Proposal

Authority is requested to:

1. Make a budget provision of £5000 for legal fees and professional services to enable this opportunity to be investigated.
2. Allow Cllr's Grover & Morgan, supported by the Clerk, to formally engage with Burges Salmon to clarify the terms of any sale, the selling price and

the time available for the council to complete its due diligence - See Step 3 below. A non refundable fee of £750 plus VAT is required towards Burges Salmons' costs. The Crown Estate will expect us to consult neighbouring landowners at this time.

3. Subject to a successful outcome from Step 2, establish a working group that:
 - A. Sets the parameters and develops the detail of a broader community engagement by public meeting to identify the need and level of support for the project. The outcome should determine if the development has local support and the type of development required.
 - B. Develops the business case for the chosen option including capital costs, income and running costs.
 - C. Proposes the operating model for the asset. Suitable operating models may be dependent on the outcome of the discussions with Burges Salmon.

It is assumed that any budget will be met from the CIL Reserve.

Background Information

The following are attached for information:

1. Escheat guidance - Burges Salmon
2. Initial letter from Burges Salmon
3. Tree Preservation Order.

Our ref: [REDACTED]

17 October 2023

When telephoning please ask for: [REDACTED]

[REDACTED]
Property: Moor End, Chobham Road, Sunningdale (former freehold title number BK301249)
Company: Algeel Trading Limited

INTRODUCTION

We have now reviewed the limited information that we hold in relation to the Property. This letter explains the current status of the Property and the role of The Crown Estate in relation to it. Please note that neither this firm nor our client have evidence of the status of the Company. We have been informed that the Company may be a dissolved foreign registered company, however, we have not seen any evidence of this. As a result, this letter is purely for information and does not intimate that we believe the Property may be deemed subject to escheat.

We recognise that the law relating to escheat is complicated and recommend that you take your own independent legal advice in relation to the Property.

LEGAL BACKGROUND

Following the possible dissolution of the Company, the Property may be deemed subject to escheat to the Crown at common law. By longstanding convention, properties that are subject to escheat fall to be dealt with by The Crown Estate, for whom this firm acts.

In accordance with legal advice given on previous occasions, The Crown Estate does not propose to take any action which might be construed as an act of management, possession or ownership in relation to the Property, since to do so may incur upon it liabilities with which the Property is, or may become, encumbered. Neither this letter nor any other correspondence passing between us should be construed as such an act.

THE CROWN ESTATE'S POLICY

A disposal of such interest as The Crown Estate may have in the Property is not, however, out of the question. The Crown Estate's policy would be to give an appropriate person or body the opportunity to purchase the Property.

CONSULTATION

The Crown Estate's policy in situations where property may be deemed subject to escheat is that persons who may have a legitimate interest in the future of the Property or who may be adversely affected by its sale

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Classification: Confidential

should be given the opportunity to participate in its purchase. We would therefore expect to see evidence that appropriate consultation has been carried out prior to any sale, although unanimity of agreement of all consulted parties is not a prerequisite for a sale. We are willing if necessary to discuss with you how consultation should be carried out.

SHARING YOUR INFORMATION

It may be necessary for us to share your personal data with interested third parties for the purpose of progressing your interest in the Property. Any personal data we share shall be limited to that which is necessary for the consultation process outlined above to be carried out effectively and shall be done in reliance on that legitimate interest. For more information on how we process personal data, please see our Privacy Policy on our website: <http://www.burges-salmon.com/privacy-policy/>. Please let us know if you do not wish for your data to be shared in this way, although please understand that this may result in additional delays and costs in relation to the consultation exercise.

THE PROPERTY

Any disposal would be subject to any mortgages, legal charges or other encumbrances which might exist against the former freehold interest in the Property.

So that we may become clearer about the nature of the Property, would you please let us know if you are aware of any development proposals, planning consents or disputes that might affect the Property, either directly or indirectly, and the reason for your interest in the Property and intentions in relation to it? Knowing this early in a matter can greatly assist in providing an accurate market appraisal and helping to keep both legal and market appraisal costs under control.

FOREIGN COMPANIES

If the dissolved company is not incorporated in the United Kingdom, The Crown Estate will need to receive an opinion letter before any disposal of the Property can be agreed. The opinion letter will need to be from a lawyer who is qualified to practise the law of the jurisdiction within which the Company is registered. The opinion letter will need to confirm:

- (a) That the Company has ceased to exist;
- (b) That the time limit within which the Company can be restored to the register has expired;
- (c) That the freehold Property was vested in the Company at the time of its dissolution; and
- (d) The law pertaining to any residual powers the directors of the Company may hold.

We suggest that you make enquiries as to the cost of an opinion letter, as we are unable to advise you on this matter.

CONSIDERATION

The Crown Estate is under a statutory obligation to obtain best value for any disposal it may effect. If we are able to agree a disposal of a freehold then a consideration would be payable of market value subject to a minimum of £5,000.00. The purchaser will also be responsible for:

- (a) A minimum contribution to The Crown Estate's legal costs, in a straightforward case, of £2,500.00 plus VAT and reasonable disbursements; and
- (b) The costs of any market appraisal that is required, estimated at between £1,000.00 and £2,000.00 plus VAT in a straightforward case.

- (c) There may be very limited circumstances in which The Crown Estate will agree to dispose of a property that is subject to escheat for less than £5,000.00. However, any such disposal, if agreed, will usually be to an appropriate body such as a local authority or charity that requires the property for the benefit of the public.

FEES

Before we can undertake any further work, The Crown Estate requires you to make a contribution to its legal costs in relation to this matter, which is limited to £750.00 plus VAT at this stage. We will notify you if the limit is exceeded and a further contribution is required.

Please note:

- (a) The contribution is required whether or not there is a disposal of the Property;
- (b) Costs will still be payable if you do not wish to proceed or if, in our opinion, you are not an appropriate purchaser, or if you are unable to or will not proceed to completion within a reasonable period of time. We may also recover costs if new facts emerge or circumstances occur which might affect any proposed disposal;
- (c) Due to the nature of these matters, we may also raise interim invoices in respect of our fees from time to time;
- (d) We are no longer able to accept solicitor's undertakings due to delays and difficulties we have experienced in enforcing the same;
- (e) Any unexpended money will be returned when it is clear that no further work is required.

In accordance with The Crown Estate's "Know your counterparty" procedure, we attach to our cover email a background information request form. Please complete the section which is relevant to you. If you fall into more than one section the first applicable section should be completed. We look forward to receiving a response to the applicable section as soon as possible.

Please send us a copy of your passport which has been certified as a true copy of the original by a Qualified Lawyer (Solicitor or Chartered Legal Executive), Notary, Chartered Accountant or FCA authorised individual, along with proof of address (i.e. a recent utility bill issued within the past 3 months). On receipt of the documentation, we will carry out our due diligence checks in relation to conflicts and money laundering, and following satisfactory completion of those checks we will confirm our bank details for you to pay £900.00 electronically. If you need any further information in respect of our proof of identity requirements, then please ask.

We use an electronic verification which enables us to verify the identity of a third-party payer. If you cannot provide a certified copy of your passport, please send us a scanned full colour copy of your in-date passport or driving licence (both sides required), which we will use to run an electronic verification. An electronic verification will not have a negative impact on your credit file, it simply leaves a 'light footprint' that an identity search has been carried out. Please note that further documentary evidence may be required. We will not be able to progress matters further until we are in receipt of cleared funds.

We trust that this letter has been helpful to explain this complex and arcane area of our property and constitutional law, and the constraints upon The Crown Estate in dealing with properties that may be subject to escheat.

Yours faithfully

Burges Salmon LLP

BURGES SALMON LLP

Guidance note

The Crown Estate – Escheat

Burgess Salmon LLP represents The Crown Estate in relation to property which may be subject to escheat to the Crown under common law. This note is a brief explanation of this complex and arcane aspect of our legal system intended for the guidance of persons who may be affected by or interested in such property. It is not a complete exposition of the law nor a substitute for legal advice.

All general enquiries regarding escheat should be addressed in the first instance by email to escheat.queries@burgess-salmon.com or by post to Escheats, Burgess Salmon LLP, One Glass Wharf, Bristol BS2 0ZX.

Basic principles

English land law has, since feudal times, been based on a system of tenure. A freeholder is not an absolute owner but a “tenant in fee simple” holding, in most cases, directly from the Sovereign, as lord paramount of all the land in the realm.

Whenever a “tenancy in fee simple” comes to an end, for whatever reason, the land in question may become subject to escheat and the lord holding the superior interest, in most cases the Sovereign, becomes entitled to take possession of it. This principle applies whether the freehold title is registered or unregistered. This entitlement (not an obligation) is called ‘escheat’.

Only freehold properties may be subject to escheat. In particular, the following do not fall within our remit:

- Leasehold properties.
- Rent charges.
- Time share properties.
- Freehold property abroad held by a British registered company.
- Mineral rights (where they exist as profits à prendre as opposed to an exception and reservation of land itself).
- Freehold property owned by joint tenants (in this sense meaning the joint owners of freehold property) only one of whom has been made bankrupt or has been dissolved. So, in the event of disclaimer of the interest of one joint owner in the property, the legal estate in the freehold does not escheat since it is not vested solely in that person or company but is

vested in the joint tenants upon a trust of land.

- Freehold property held subject to a trust.

Properties which may be subject to escheat within England, Wales and Northern Ireland fall to be dealt with by Burgess Salmon LLP on behalf of The Crown Estate, except for properties within the County of Cornwall or the County Palatine of Lancaster.

Routes by which escheat arises

There are a number of ways that freehold properties may become subject to escheat to the Crown, including but not limited to:

- **Disclaimer by Treasury Solicitor under the Companies Act**

The Treasury Solicitor (bona vacantia division – www.bonavacantia.gov.uk) deals with all cases of ‘bona vacantia’ – the term used to describe ‘lost’ property. The property of a company which has been dissolved may pass to the Treasury Solicitor in this way.

The Treasury Solicitor, however, may disclaim any property which vests in the Crown as bona vacantia. Freehold property disclaimed by the Treasury Solicitor may then become subject to escheat.

- **Disclaimer by trustee in bankruptcy or Official Receiver**

It is open to a trustee in bankruptcy or an Official Receiver to disclaim property vested in a bankrupt. The effect of such a disclaimer of a freehold property is to

determine the bankrupt’s interest and the trustee’s obligations and liabilities with effect from the date of disclaimer. The property may then become subject to escheat.

- **Disclaimer by liquidator**

In the case of a company which is being wound up in England and Wales, the liquidator may, by giving the prescribed notice and with leave of the Court, disclaim any onerous property. He may do this notwithstanding that he has taken possession of it, endeavoured to sell it, or otherwise exercised rights of ownership in relation to it. As the disclaimer takes place before the company is dissolved, the property does not vest in the Treasury Solicitor as bona vacantia. The property may then become subject to escheat to the Crown.

- **On dissolution of a foreign company**

The freehold property in England and Wales of a dissolved foreign company may be subject to escheat to the Crown. Such assets are not dealt with by the Treasury Solicitor as bona vacantia because the company is not formed and registered under the Companies Acts.

A “foreign” company includes, in this context, one registered in any of the Channel Islands or in the Isle of Man.

- **On an Industrial and Provident Society (or Friendly Society) ceasing to exist**

Any freehold property held by an Industrial and Provident Society may be subject to escheat to the Crown if

the Society is dissolved or otherwise ceases to exist. Mere cancellation of the registration of a Society does not, of itself, mean that the Society has necessarily ceased to exist.

Freehold property held by a Friendly Society may also be subject to escheat in similar circumstances.

- **On dissolution of a statutory company**
Property may be subject to escheat where such entities are dissolved by statutory instrument, but freehold property has been overlooked.

Subordinate interests and encumbrances – Liability of the Crown

Escheat does not determine any subordinate interests in the property in question, such as a lease or mortgage, or any other encumbrances to which the property is subject. The Crown will not, by virtue of the property becoming subject to escheat, assume any liabilities in relation to such interests or encumbrances or of any other nature. The Crown is not a successor in title to the freeholder and does not derive title under him. Only if, exceptionally, the Crown took possession of the property, or committed an act of management in relation to the property, might it assume any liabilities. Where a property may be subject to escheat, the Crown is not the 'owner' in any conventional sense and does not have the ordinary responsibilities of an owner.

Duchy of Cornwall and Duchy of Lancaster

Properties subject to escheat within the County of Cornwall or the County Palatine of Lancaster fall to be dealt with by The Duchies, not The Crown Estate. The County Palatine of Lancaster includes the County of Lancashire and parts of Merseyside, Greater Manchester, Cheshire and Cumbria. The solicitors to The Duchies are Farrer & Co (enquiries@farrer.co.uk).

Practice

The Crown Estate is not bound to dispose of property subject to escheat, or to dispose of such property to any particular purchaser. Normal policy is to dispose of such property to an appropriate purchaser where it is possible to do so. In the case of a block of flats, the appropriate purchaser will usually be such of the long lessees as want to participate. In the case of a private road, the appropriate purchaser will usually be such of the adjoining owners served by the road as want to participate. Other cases will depend upon their merits.

If an obvious candidate to have the property has grounds for applying to the Court for a Vesting Order, The Crown Estate may decide not to oppose that application.

The Crown Estate does not manage or insure properties subject to escheat.

Procedure

Enquiries received about properties concerning which The Crown Estate has no information will be passed to the Treasury Solicitor (Bona Vacantia Division).

Other enquiries will be investigated and we will, as soon as we are able, give an indication of whether a disposal may be possible and on what terms.

We may initiate or require evidence of consultation with other appropriate persons.

If a disposal is a possibility we will require the interested party or parties to appoint a solicitor to act for them, which should be a single firm if they are more than one.

If a mortgage or other charge exists over the property, the lender may be prepared to release his interest without requiring any payment. A mortgagee holding a power of sale may sell under that power and The Crown Estate will not be involved.

If the lender is not prepared to release his charge, or if there are other claims and the claimants indicate in writing that they do not propose to exercise any rights that they may have under the Companies Acts or the Insolvency Act, a sale may still be arranged but the prospective buyer will be made aware of the existence of the other claims and will be given a copy of any relevant correspondence with the other claimants.

Price

Disposals are usually at market value. The Crown Estate has a statutory duty to secure best consideration in all the circumstances of a disposal. A minimum consideration is payable in cases where there is no readily ascertainable market value but a disposal is nevertheless possible.

Legal and valuation costs

We normally recover a contribution to the legal costs incurred on a disposal and reimbursement of the cost of obtaining any appraisal of value.

Burges Salmon LLP
Issue January 2018

DATED 31st JULY 2000

TREE PRESERVATION ORDER 31 OF 2000

TOWN & COUNTRY PLANNING ACT 1990

TREE PRESERVATION ORDER

relating to

107, 109 and 111 Chobham Road
Sunningdale
SL5 0HQ
and
Boulton
Onslow Road
Sunningdale
SL5 0HW

The Borough Secretary, Town Hall, St Ives Road, Maidenhead, Berkshire SL6 1 RF
Ref: 9/70/18/54/LG

Town and Country Planning Act 1990

TREE PRESERVATION ORDER

The Royal Borough of Windsor and Maidenhead in exercise of the powers conferred on them by sections 198, 201^(a) 203 of the Town and Country Planning Act 1990^(b),

Hereby make the following Order-

Citation

1. This Order may be cited as the Royal Borough of Windsor and Maidenhead Tree Preservation Order No. 31 of 2000.

Interpretation

2. In this Order "the authority" means the Royal Borough of Windsor and Maidenhead and unless the context otherwise requires, any reference in this Order to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990.

Application of section 201

3. The authority hereby direct that section 201 (provisional tree preservation orders) shall apply to this Order and, accordingly, this Order shall take effect provisionally on 1st August 2000.

Prohibited acts in relation to trees

4. Without prejudice to subsections (6) and (7) of section 198 (power to make tree preservation orders)^(c), and subject to article 5, no person shall-

(a) cut down, top, lop, uproot, wilfully damage or wilfully destroy; or

(b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,

(a) Under section 199(1), tree preservation orders generally do not take effect until confirmed, but a direction may be given under Section 201 for an order to take provisional effect immediately.

(b) Where the Order is to be made under the sections cited *and* section 300 of the Town and Country Planning Act 1990, all those provisions should be cited, as should the fact of the consent of the appropriate authority. As to the circumstances in which the consent of the Forestry Commission is required (and should be cited) *see* section 200(1) of that Act.

(c) Subsection (6) of section 198 exempts from the application of tree preservation orders the cutting down, uprooting, topping or lopping of trees which are dying, dead or have become dangerous, or the undertaking of those acts in compliance with obligations imposed by or under an Act of parliament or so far as may be necessary for the prevention or abatement of a nuisance. Subsection (7) of that section makes section 198 subject to section 39(2) of the Housing and Planning Act 1986 (c.63) (saving for effect of section 2(4) of the Opencast Coal Act 1958 on land affected by a tree preservation order despite its repeal) and section 15 of the Forestry Act 1967 (c.10) (licences under that Act to fell trees comprised in a tree preservation order).

(d) *See* section 263 of the Town and Country Planning Act 1990.

(e) S.I. 1995/418

any tree specified in Schedule 1 to this Order or comprised in a group of trees or in a woodland so specified, except with the consent of the authority and, where such consent is given subject to conditions, in accordance with those conditions.

Exemptions

5. (1) Nothing in article 4 shall prevent-

(a) the cutting down, topping, lopping or uprooting of a tree by or at the request of a statutory undertaker, where the land on which the tree is situated is operational land^(d) of the statutory undertaker and the work is necessary-

(i) in the interests of the safe operation of the undertaking;

(ii) in connection with the inspection, repair or renewal of any sewers, mains, pipes, cables or other apparatus of the statutory undertaker; or

(iii) to enable the statutory undertaker to carry out development permitted by or under the Town and Country Planning (General Permitted Development) Order 1995^(e);

(b) the cutting down, topping, lopping or uprooting of a tree cultivated for the production of fruit in the course of a business or trade where such work is in the interests of that business or trade;

(c) the pruning, in accordance with good horticultural practice, or any tree cultivated for the production of fruit;

(d) the cutting down, topping, lopping or uprooting of a tree where that work is required to enable a person to implement a planning permission (other than an outline planning permission or, without prejudice to paragraph (2)(iii), a permission granted by or under the Town and Country Planning (General Permitted Development) Order 1995) granted on an application under Part III of the Act, or deemed to have been granted (whether for the purpose of that Part or otherwise);

(e) the cutting down, topping, lopping or uprooting of a tree by or at the request of the Environment Agency to enable the Agency to carry out development permitted by or under the Town and Country Planning (General Permitted Development) Order 1995;

(f) the cutting down, topping, lopping or uprooting of a tree by or at the request of a drainage body where that tree interferes, or is likely to interfere, with the exercise of any of the functions of that body in relation to the maintenance, improvement or construction of watercourses or of drainage works, and for this purpose "drainage body" and "drainage" have the same meanings as in the Land Drainage Act 1991^(a); or

(a) 1991 c.59, *see* section 72

(b) 1989 c.29

(c) 1986 c.31

(d) 1984 c.12

(g) without prejudice to section 198(6)(b), the felling or lopping of a tree or the cutting back of its roots by or at the request of, in accordance with a notice served by, a licence holder under paragraph 9 of Schedule 4 of the Electricity Act 1989^(b).

(2) In paragraph (1), "statutory undertaker" means any of the following-

a person authorised by any enactment to carry on any railway, light railway, tramway, road transport, water transport, canal, inland navigation, dock, harbour pier or lighthouse undertaking, or any undertaking for the supply of hydraulic power,

a relevant airport operator (within the meaning of Part V of the Airports Act 1986^(c),

the holder of a licence under section 6 of the Electricity Act 1989,

a public gas transporter,

the holder of a licence under section 7 of the Telecommunications Act 1984^(d) to whom the telecommunications code (within the meaning of that Act) is applied,

a water or sewerage undertaker,

the Civil Aviation Authority or a body acting on behalf of that Authority,

the Post Office.

Applications for consent under the Order

6. An application for consent for the cutting down, topping, lopping or uprooting of any tree in respect of which his Order is for the time being in force shall be made in writing to the authority and shall-

- (a) identify the tree or trees to which it relates (if necessary, by reference to a plan);
- (b) specify the work for which consent is sought; and
- (c) contain a statement of the applicant's reasons for making the application.

Application of provisions of the Town and Country Planning Act 1990

7. (1) The provisions of the Town and Country Planning Act 1990 relating to registers, applications, permissions and appeals mentioned in column (1) of Part I of Schedule 2 to this Order shall have effect, in relation to consents under this Order and applications for such consent, subject to the adaptations and modifications mentioned in column (2).

(2) The provisions referred to in paragraph (1), as so adapted and modified, are set out in Part II of that Schedule.

Directions as to replanting

8. (1) Where consent is granted under this Order for the felling in the course of forestry operations of any part of a woodland area, the authority may give to the owner of the land on which that part is situated ("the relevant land") a direction in writing specifying the manner of which and the time within which he shall replant the relevant land.

(2) Where a direction is given under paragraph (1) and trees on the relevant land are felled (pursuant to the consent), the owner of that land shall replant it in accordance with the direction.

(3) A direction under paragraph (1) may include requirements as to-

- (a) species;
- (b) number of trees per hectare;
- (c) the preparation of the relevant land prior to the replanting; and
- (d) the erection of fencing necessary for the protection of the newly planted trees.

Compensation

9. (1) If, on a claim under this article, a person establishes that loss or damage has been caused or incurred in consequence of-

- (a) the refusal of any consent required under this Order; or
- (b) the grant of any such consent subject to conditions,

he shall, subject to paragraphs (3) and (4), be entitled to compensation from the authority.

(2) No claim, other than a claim made under paragraph (3), may be made under this article-

- (a) if more than 12 months have elapsed since the date of the authority's decision or, where such a decision is the subject of an appeal to the Secretary of State, the date of the final determination of the appeal; or
- (b) if the amount in respect of which the claim would otherwise have been made is less than £500.

(3) Where the authority refused consent under this Order for the felling in the course of forestry operations of any part of a woodland area, they shall not be required to pay compensation to any person other than the owner of the land and such compensation shall be limited to an amount equal to any depreciation in the value of the trees which is attributable to deterioration in the quality of the timber in consequence of the refusal.

(4) In any case, no compensation shall be payable to a person-

- (a) for loss of development value or other diminution in the value of the land;
- (b) for loss or damage which, having regard to the statement of reasons submitted in accordance with article 6(c) and any documents or other evidence submitted in support of any such statement, was not reasonably foreseeable when consent was refused or was granted subject to conditions;
- (c) for loss or damage reasonably foreseeable by that person and attributable to his failure to take reasonable steps to avert the loss or damage or to mitigate its extent; or
- (d) for costs incurred in appealing to the Secretary of State against the refusal of any consent required under this Order or the grant of any such consent subject to conditions.

(5) Subsections (3) to (5) of section 11 (terms of compensation on refusal of licence) of the Forestry Act 1967 shall apply to the assessment of compensation under paragraph (3) as it applies to the assessment of compensation where a felling licence is refused under section 10 (application for felling licence and decision of Commissioners thereon) of that Act as if for any reference to a felling licence there were substituted a reference to a consent required under this Order and for the reference to the Commissioners there were substituted a reference to the authority.

(6) In this article-

"development value" means an increase in value attributable to the prospect of development; and, in relation to any land, the development of it shall include the clearing of it; and

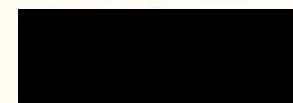
"owner" has the meaning given to it by section 34 of the Forestry Act 1967.

Application to trees to be planted pursuant to a condition

10. In relation to the tree[s] identified in the first column of Schedule 1 by the letter "C" being [a tree] [trees] to be planted pursuant to a condition (being a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees)), this Order takes effect as from the time when [that trees is planted][those trees are planted]].

Dated this 31st day of July 2000

The Common Seal of The Royal Borough)
Of Windsor and Maidenhead was hereunto)
affixed in the presence of:-)



SENIOR SOLICITOR



CONFIRMATION OF ORDER

[This Order was confirmed by The Royal Borough of Windsor and Maidenhead without modification on the 26th day of OCTOBER 2000

~~[This Order was confirmed by the subject to the modifications indicated by~~

on the day of



SENIOR SOLICITOR



[DECISION NOT TO CONFIRM ORDER]

A decision not to confirm this Order was taken by the
on the day of

.....
Authorised by the Council to sign in that behalf]

[VARIATION OF ORDER]

This Order was varied by the
on the day of

under the reference number

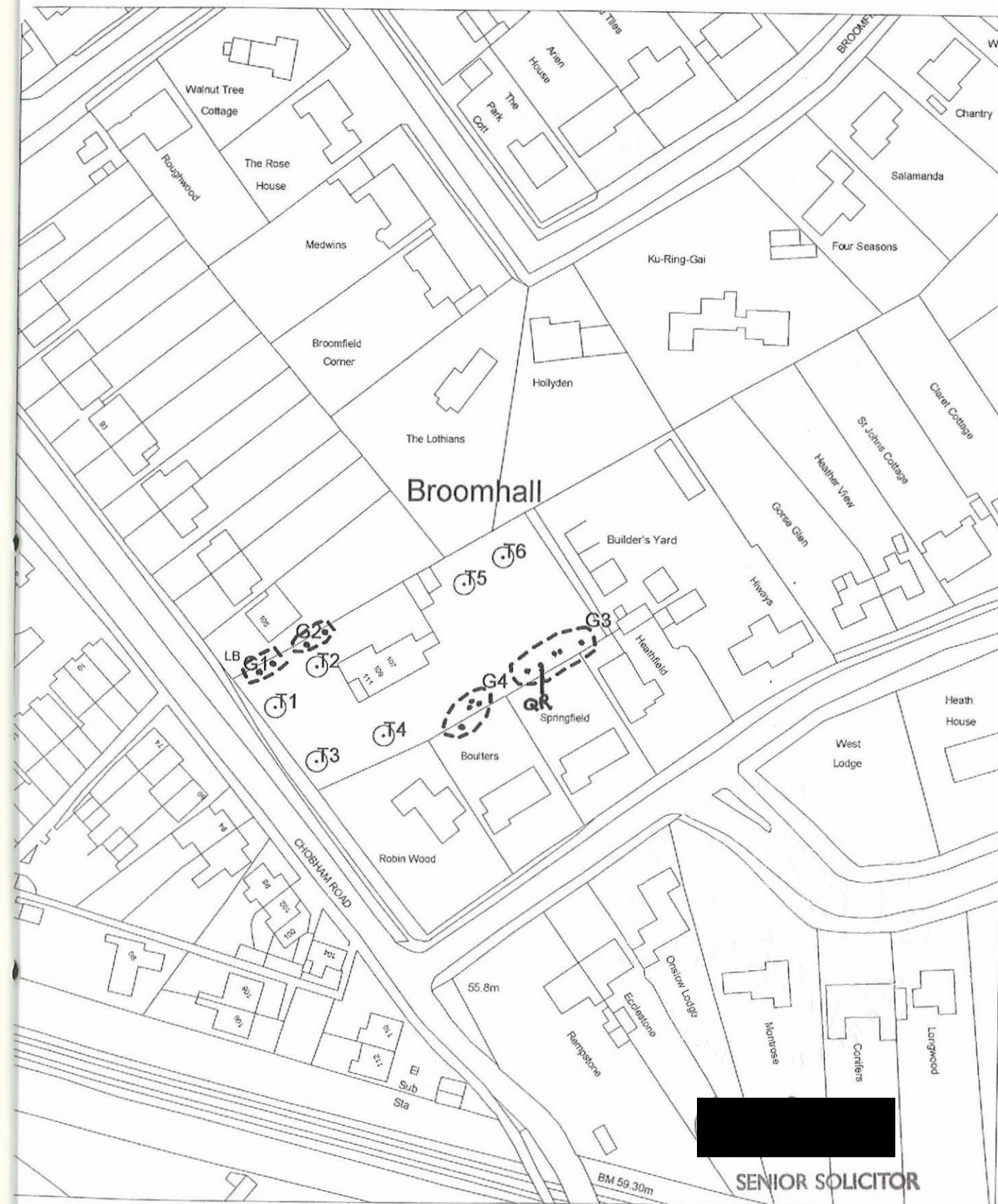
.....
Authorised by the Council to sign in that behalf]

[REVOCATION OF ORDER]

This Order was revoked by the
on the day of

under the reference number

.....
Authorised by the Council to sign in that behalf]



SENIOR SOLICITOR

New TPO Listing

TPO No. 31 of 2000

Scale: 1:1250

Grid Ref: SU 95,66 NE

Date: 27 Jul 2000

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TPO Location

On land at 107, 109, 111 Chobham Road, Sunningdale, Berkshire, SL5 0HQ, and at 'Boulders', Onslow Road, Sunningdale, Berkshire, SL5 0HW

Tree Schedule

NB: Schedule included in separate report

The Royal Borough



Windsor & Maidenhead

planning & environment

SCHEDULE 1
SPECIFICATION OF TREES
Trees specified individually
 (encircled in black on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation*</i>
T1	Oak (<i>Quercus robur</i>)	107/109/111
T2	Deodar cedar (<i>Cedrus deodara</i>)	Chobham Road
T3	Copper beech (<i>Fagus sylvatica</i>)	
T4	Atlas cedar (<i>Cedrus atlantica</i> 'Glaucous')	
T5	Spruce (<i>Picea</i> sp.)	
T6	Oak (<i>Quercus robur</i>)	

Trees specified by reference to an area
 (within a dotted black line on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation*</i>
None		

Groups of Trees
 (within a broken black line on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation*</i>
G1	2 x Lime (<i>Tilia</i> sp.)	107/109/111
G2	2 x Lime (<i>Tilia</i> sp.)	Chobham Rd
G3	1 x Oak (<i>Quercus robur</i> – QR)	
	3 x Holly (<i>Ilex aquifolium</i>) mature specimens	
G4	4 x Silver Birch (<i>Betula pendula</i>)	107/109/111
		Chobham Rd
		And at Boulton
		Onslow Rd
		Sunningdale

Woodlands
 (within a continuous black line on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation*</i>
None		

* complete if necessary to specify more precisely the position of the trees.

SCHEDULE 2**PART I**

Provisions of the Town and Country Planning Act 1990 applied with adaptations or modifications

Provisions of the Town and Country Planning Act 1990	Adaptation or Modification
Section 69 (registers)	<p>(a) In subsection (1) -</p> <p>(i) omit- “in such manner as may be prescribed by a development order,” “such” in the second place where it appears, and “as may be so prescribed”, and</p> <p>(ii) substitute “matters relevant to tree preservation orders made by the authority” for “applications for planning permission”.</p> <p>(b) In subsection (2)-</p> <p>(i) after “contain” insert “, as regards each such order”; and</p> <p>(ii) for paragraphs (2) and (b) substitute- “(a) details of every application under the order and of the authority’s decision (if any) in relation to each such application and (b) a statement as to the subject-matter of every appeal under the order and of the date and nature of the Secretary of State’s determination of it”.</p> <p>(c) Omit subsections (3) and (4) as required by section 198(4)).</p>
Section 70 (determination of applications: general considerations)	<p>(a) In subsection (1)-</p> <p>(i) substitute- “Subject to subsections (1A) and (1B), “where” for “Where”, “the authority” for a “local planning authority”; “consent under a tree preservation order” for “planning permission” where those words first appear; and “consent under the order” for “planning permission” in both of the other places where those words appear;</p> <p>(ii) after “think fit”, insert- “(including conditions limiting the duration of the consent or requiring the replacement of trees)” and</p> <p>(iii) omit “subject to sections 91 and 92,”</p> <p>(b) After subsection (1) insert- “(1A) Where an application relates to an area of woodland, the authority shall grant consent so far as accords with the practice of good forestry, unless they are satisfied that the granting of consent would fail to secure the maintenance of the special character of the woodland or the woodland character of the area. (1B) Where the authority grant consent for the felling of trees in a woodland area they shall not impose conditions requiring replacement where such felling is carried out in the course of forestry operations (but may give directions for securing replanting).”</p> <p>(c) Omit subsections (2) and (3).</p>

Section 75 (effect of planning permission)	<p>(a) In subsection (1) substitute-</p> <p>(i) “Any” for the words from “Without” to “any”;</p> <p>(ii) “consent under a tree preservation order” for “planning permission to develop land”;</p> <p>(iii) “the consent” for “the permission”; and</p> <p>(iv) “the land to which the order relates” for “the land”</p> <p>(b) Omit subsections (2) and (3).</p>
Section 78 (right to appeal against planning decisions and failure to take such decisions)	<p>(a) In subsection (1) substitute-</p> <p>(i) “the authority” for “a local planning authority”</p> <p>(ii) “consent under a tree preservation order” for “planning permission” in the first place where those words appear;</p> <p>(iii) “consent under such an order” for “planning permission in the second place where those words appear;</p> <p>(iv) for paragraph(c) substitute-</p> <p>“(c) give a direction under a tree preservation order, or refuse an application for any consent, agreement for approval of that authority required by such a direction; or</p> <p>(d) fail to determine any such application as its referred to in paragraphs (a) to (c) within the period of 8 weeks beginning with the date on which the application was received by the authority.”.</p> <p>(b) Omit subsection (2)</p> <p>(c) In subsection (3) for “served within such time and in such manner as may be prescribed by a development order”. substitute-</p> <p>“in writing addressed to the Secretary of State, specifying the grounds on which the appeal is made; and such notice shall be served-</p> <p>(a) in respect of a matter mentioned in any of the paragraphs (a) to (c) of subsection (1), within the period of 28 days from the receipt of notification of the authority’s decision or direction or within such longer period as the Secretary of State may allow;</p> <p>(b) in respect of such a failure as is mentioned in paragraph (d) of that subsection at any time after the expiration of the period mentioned in that paragraph, but if the authority have informed the applicant that the application has been refused, or granted subject to conditions, before an appeal has been made, an appeal may only be made against that refusal or grant”.</p> <p>(d) For subsection (4), substitute-</p> <p>“(4) The appellant shall serve on the authority a copy of the notice mentioned in subsection (3)”.</p> <p>(e) For subsection (5), substitute-</p> <p>“(5) For the purposes of the application of section 79(1), in relation to an appeal made under subsection (1)(d), it shall be assumed that the authority decided to refuse the application in question”.</p>

Section 79 (determination of appeals)*	<p>(a) In subsections (1) and (2), substitute "the authority" for "the local planning authority".</p> <p>(b) Omit subsection (3).</p> <p>(c) In subsection (4), substitute-</p> <p>(i) "section 70(1), (1A) and (1B)" for "sections 70, 72(1) and (5), 73 and 73A and Part I of Schedule 5";</p> <p>(ii) "consent under a tree preservation order" for "planning permission"; and</p> <p>(iii) "the authority" for "the local planning authority and a development order may apply, with or without modifications, to such an appeal any requirements imposed by a development order by virtue of section 65 or 71".</p>
* Section 79 was amended by the Planning and Compensation Act 1991 (c.34), section 18 and Schedule 7, paragraph 19.	<p>(d) Omit subsections (6) and (6A).</p> <p>(e) In subsection (7), omit the words after "section 78".</p>

PART II

PROVISIONS OF THE TOWN AND COUNTRY PLANNING ACT 1990, AS ADAPTED AND MODIFIED BY PART I

The following provisions of the Town and Country Planning Act 1990, as adapted and modified by Part I of this Schedule, apply in relation to consents, and applications for consent, under this Order.

Section 69

(1) Every local planning authority shall keep a register containing information with respect to matters relevant to tree preservation orders made by the authority.

- (2) The register shall contain, as regards each such order-
- (a) details of every application under the order and of the authority's decision (if any) in relation to each such application, and
 - (b) a statement as to the subject matter of every appeal under the order and of the date and nature of the Secretary of State's determination of it.

.....

(5) Every register kept under this section shall be available for inspection by the public at all reasonable hours.

Section 70

(1) Subject to subsections (1A) and (1B), where an application is made to the authority for consent under a tree preservation order-

- (a) they may grant consent under the order, either unconditionally or subject to such conditions as they think fit (including conditions limiting the duration of the consent or requiring the replacement of trees); or
- (b) they may refuse consent under the order.

(1A) Where an application relates to an area of woodland, the authority shall grant consent so far as accords with the practice of good forestry, unless they are satisfied that the granting of consent would fail to secure the maintenance of the special character of the woodland or the woodland character of the area.

(1B) Where the authority grant consent for the felling of trees in a woodland area they shall not impose conditions requiring replacement where such felling is carried out in the course of forestry operations (but may give directions for securing replanting).

Section 75

Any grant of consent under a tree preservation order shall (except in so far as the consent otherwise provides) enure for the benefit of the land to which the order relates and of all persons for the time being interested in it.

Section 78

- (1) Where the authority-
- (a) refuse an application for consent under a tree preservation order or grant it subject to conditions;

- (b) refuse an application for any consent, agreement or approval of that authority required by a condition imposed on a grant of consent under such an order or grant it subject to conditions;
- (c) give a direction under a tree preservation order, or refuse an application for any consent, agreement or approval of that authority required by such a direction; or
- (d) fail to determine any such application as is referred to in paragraphs (a) to (c) within the period of 8 weeks beginning with the date on which the application was received by the authority,

the applicant may by notice appeal to the Secretary of State.

.....

(3) Any appeal under this section shall be made by notice in writing addressed to the Secretary of State, specifying the grounds on which the appeal is made; and such notice shall be served-

- (a) in respect of a matter mentioned in any of the paragraphs (a) to (c) of subsection (1), within the period of 28 days from the receipt of notification of the authority's decision or direction or within such longer period as the Secretary of State may allow;
- (b) in respect of such a failure as is mentioned in paragraph (d) of that subsection, at any time after the expiration of the period mentioned in that paragraph, but if the authority have informed the applicant that the application has been refused, or granted subject to conditions, before an appeal has been made, an appeal may only be made against that refusal or grant.

(4) The appellant shall serve on the authority a copy of the notice mentioned in subsection (3).

(5) For the purposes of the application of section 79(1), in relation to an appeal made under subsection (1)(d), it shall be assumed that the authority decided to refuse the application in question.

Section 79

(1) On an appeal under section 78 the Secretary of State may-

- (a) allow or dismiss the appeal, or
- (b) reverse or vary any part of the decision of the authority (whether the appeal relates to that part of it or not), and may deal with the application as if it had been made to him in the first instance.

(2) Before determining an appeal under section 78 the Secretary of State shall, if either the appellant or the authority so wish, give each of them an opportunity in appearing before and being heard by a person appointed by the Secretary of State for the purpose.

.....

(4) Subject to subsection (2), the provisions of section 70(1), (1A) and (1B) shall apply, with any necessary modifications, in relation to an appeal to the Secretary of State under section 78 as they apply in relation to an application for consent under a tree preservation order which falls to be determined by the authority.

(5) The decision of the Secretary of State on such an appeal shall be final.

.....

(7) Schedule 6 applies to appeals under 78.

Proposal for additional ANPR camera funding to Thames Valley Police

Background

Sunningdale Parish Council resolved to co-fund the installation of an ANPR camera at the council meeting 9 March 2021 (110/20), and approved budget expenditure of £2,000 from CIL at the Finance Committee meeting 12 April 2021 (58/20).

The ANPR camera has now been in situ for 2 years and the following outcomes are an example of Police arrests which are directly attributable to its existence:

- 834 12/09/2023 – Alerted to a local high value stolen motor vehicle (SMV) via ANPR, vehicle located, and suspects arrested
- 363 11/09/2023 – Alerted by ANPR of a vehicle which had a marker on it for a fear of welfare (a very vulnerable person). Person was located and given the appropriate support which ultimately could have saved their life
- 43230284254 - Keyless Car Thefts, ANPR used to locate vehicles, suspects arrested, and vehicles recovered
- 43230037985 – SMV from Ascot located with ANPR, person arrested, and vehicle recovered - following a crime pattern of stolen vehicles in the area

Proposal for additional camera

As the direct benefit to the residents has been demonstrated with the installation of the previous camera, TVP, PC Michelle Race has requested that Sunningdale PC and Sunninghill and Ascot PC once again look to fund cameras. Sunninghill and Ascot PC confirmed that they will provide funding.

Request for funding

The request is that Sunningdale Parish Council provides £2,500 towards an additional ANPR camera within the Parish in conjunction with the funding provision made by Sunninghill and Ascot PC for their parish.

Key Statistics

East Berkshire (member)

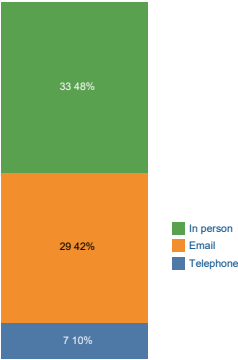
14/04/2023 27/10/2023

citizens
advice

Summary

Clients	21
Quick client contacts	
Issues	194
Activities	69
Cases	15
Outcomes	
Income gain	£66,851
Re-imbursements, services, loans	£150
Debts written off	£50
Other	£0

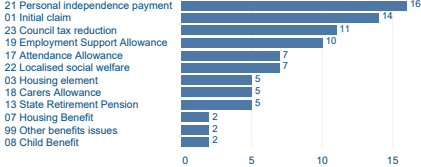
Channel



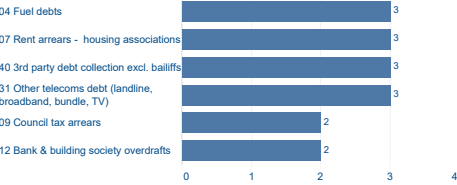
Issues

Issues	Clients
Benefits & tax credits	68
Benefits Universal Credit	22
Charitable Support & Food Ban...	3
Consumer goods & services	4
Debt	16
Employment	15
Financial services & capability	5
Health & community care	6
Housing	26
Legal	10
Other	2
Relationships & family	1
Travel & transport	6
Utilities & communications	10
Grand Total	194

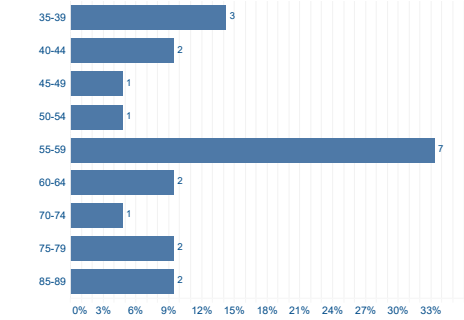
Top benefit issues



Top debt issues



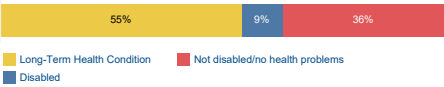
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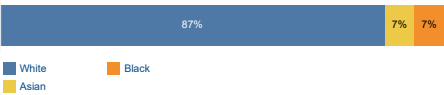
Gender



Disability / Long-term health



Ethnicity



Key Statistics

East Berkshire (member)

05/05/2022 13/03/2023

citizens
advice

Summary

Clients **41**

Quick client contacts

Issues **385**

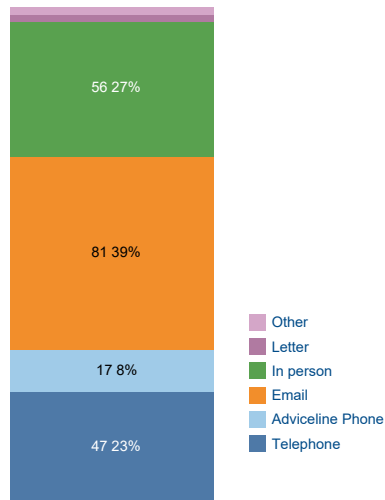
Activities **207**

Cases **47**

Outcomes

Income gain	£144,279
Re-imbursements, services, loans	£300
Debts written off	£5,419
Other	£0

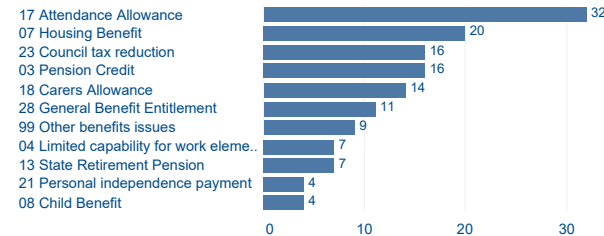
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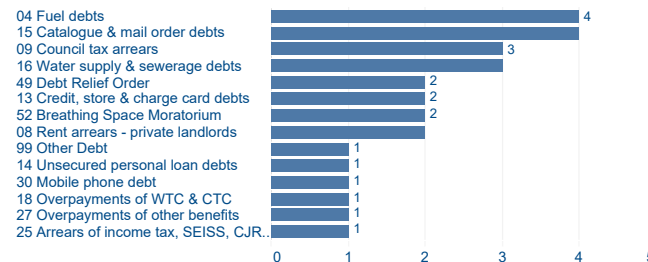
Issues

Issues	Clients
Benefits & tax credits	143
Benefits Universal Credit	18
Charitable Support & Food Ban..	8
Consumer goods & services	7
Debt	28
Employment	15
Financial services & capability	6
GVA & Hate Crime	3
Health & community care	16
Housing	62
Immigration & asylum	10
Legal	8
Other	2
Relationships & family	8
Tax	3
Travel & transport	16
Utilities & communications	32
Grand Total	385

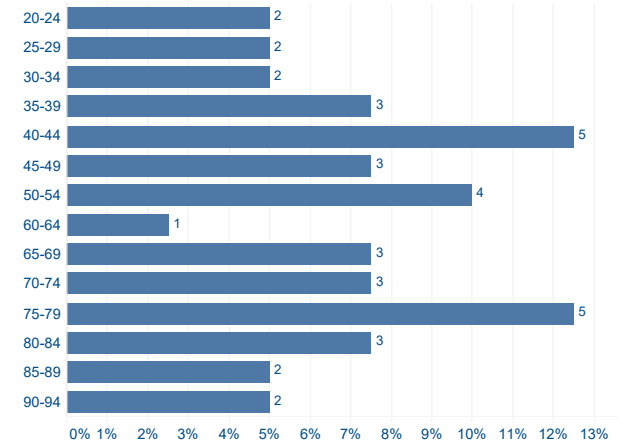
Top benefit issues



Top debt issues



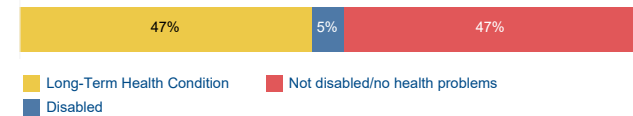
Age



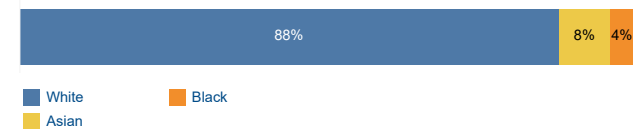
Gender



Disability / Long-term health



Ethnicity



Business Plan Engagement Working Group

14th November 2023 Meeting Notes and Actions

Community Room, The Pavilion

Valerie Pike - VP, Robert Morgan – RM, Matt Newman – MN, Julie Coxon – JC
Nikki Tomlinson – NT

1. NT – Overview of agenda as proposed by RM, all actions following the previous meeting on 20th October 2023 had been completed.
2. Review and agree contact list supplied by MN and VP.
VP and MN compiled a list of contact groups and suggested methods of engagement (e.g., hard copy of survey, face to face, leaflet, email, QR code, email). To add bowling club and Neighbourhood Watch onto the list.
ACTION VP to add to the contacts spreadsheet – why we're addressing a particular group e.g., parent's Vs students in schools. Who is our target audience?
3. Review and agree proposed survey drafted by Robert and Julie
RM waiting for feedback from MN and VP
Additional question. Who are you? e.g., trader? Resident?
Post code question may be difficult to easily identify if a Sunningdale resident or not.
ACTION RM to clarify terms of reference at the next Council Meeting on 21st November 2023, to determine if the working group can propose the survey questions.
4. Review list of channels supplied by Nikki and discuss how we might market (the survey/event).
Nikki supplied a list of the existing engagement channels used by Sunningdale Parish Council.
A discussion took place on how will we consult with non-residents that use Sunningdale's services. How much weight would non-resident answers give Vs residents of Sunningdale?
What methods of engagement will be used to collect views on how the business plan should be updated? It was proposed that the survey should be posted/delivered to all houses in Sunningdale, consultation evenings, shop visits and face to face visits to various groups and organisations will also take place – keeping the structure of the survey questions in place to ensure consistency.
ACTION RM to propose tool kit.
5. Discuss budget needed and agree make up of budget.
ACTION NT to expand on costings that were provided to the working group for the 2021 survey. NT to research what the actual costs will be based on every household being posted/delivered a paper copy of the survey and free post return envelopes (based on 10% return rate). NT to also suggest alternatives to try and reduce costs.
6. Initial discussions of plan and timings
Best case scenario
January 2024 – preparation month
February 2024 – Survey to be delivered / posted to Sunningdale residents
6 week time period for completion of survey and other various activity agreed to support the survey
Mid-March 2024 – Collate results. Manually data input results from paper surveys into Survey Monkey
April 2024 – report provided to Council.

7. Discuss paper to Oversight and Strategy Committee and how that will be prepared.
ACTION RM to prepare paper for O&S Committee once actions from this meeting have been completed.
8. Next meeting date proposed for Friday 24th November (am)
ACTION NT to confirm Community Room is available.



Working Group on Engagement of Residents in the Update of the Business Plan.

Proposal to update the terms of reference for the Working Group

At Council on 22 August, Cllrs Coxon, Newman, Morgan and Pike were nominated "to put together a strategy/proposal on how residents would be engaged in an update to the existing business plan"

It became clear at the first meeting of the Working Group on 20 October that there were differences of interpretation and understanding of the mandate from Council for the group.

To avoid any confusion and to ensure the group works effectively more detail should be added to the Terms of Reference of the Working Group

Council is invited to approve the following Terms of Reference for the Working Group:

Strategy/proposal on how residents would be engaged in an update to the existing business plan

The Working Group will use a 5-step process:

Step 1. What are we consulting on?

- Objective(s) for the Consultation
- Statement to residents - purpose of consultation
- Focus areas for consultation to be considered and mapped to the existing business plan
- Proposed questions for each focus area

Step 2. Who are we consulting?

- Identify the different stakeholder groups while considering diversity and inclusivity
- Quantify size of each group where possible
- Confirm any known data sources for each group (electoral roll, council databases etc) and any GDPR issues in using the data to contact them

Step 3. How will we consult?

- Identify the tools to be used
- Identify the routes to be used

Author: Cllr Morgan

- Map the routes and tools to the different stakeholder groups
- Consider appropriate tone of message for different stakeholder groups
- Pilot Test the tools and refine
- Identify any marketing needed to raise awareness
- Produce a plan and budget for the recommended approach

Step 4: **Undertake** the consultation

Step 5: **Evaluate, act, feedback**

Working Group to produce a proposal which describes what, who and how (Steps 1, 2 & 3) and an outline plan for Steps 4 & 5 for Oversight and Strategy Committee on 5 December and (subject to O & S agreement) to Council on 12 December.

Proposal for work to take place on Bridleway 1

Background:

Sunningdale PC has set out a Cycling and Walking Vision which was prepared in conjunction with Sunninghill and Ascot PC.

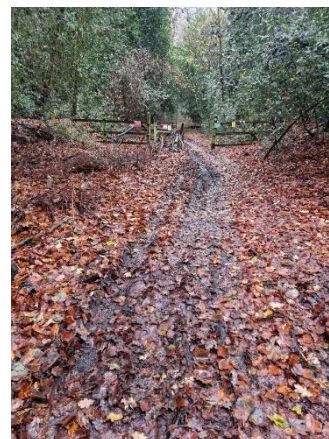
This Vision has been shared with RBWM, Borough Ward councillors and the community at various public events including Annual Parish meetings in both parishes.

The Vision document set out the proposed Network of cycling and walking routes, which wherever possible used existing infrastructure. The aim is to support active and leisure cycling and walking.

The Working Groups also set out the aim of implementing the Vision step by step to fulfil the Vision as quickly and efficiently as possible.

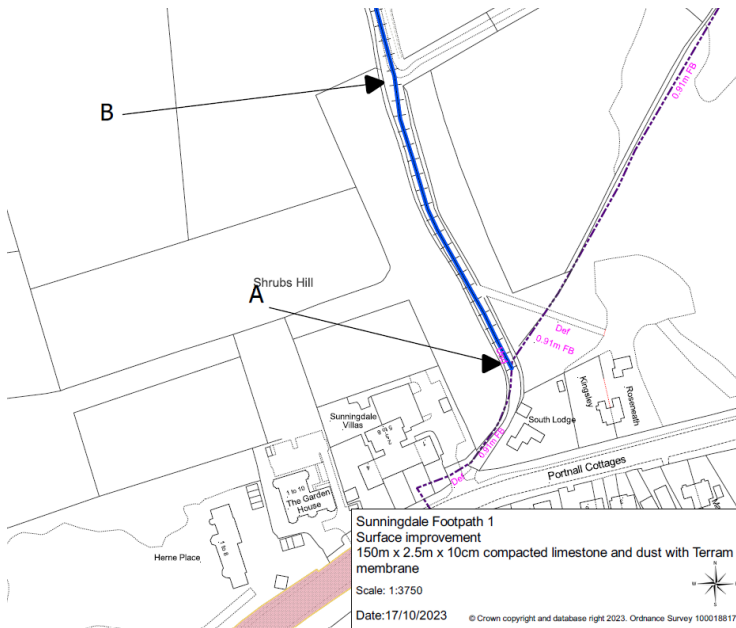
An integral part of the Network is the Bridleway 1 as this connects the main part of the Parish with the footpath from Whitmore Lane and access to the A329 and Windsor Great Park.

SPC agreed to secure quotes for the improvement of Bridleway No. 1 at Council 13 December 2022 (70 / 22 / 1). The southern part of the Bridleway connecting Coworth Park with the A30 is in very poor condition from Autumn to Spring as it is just muddy terrain.



Proposal:

To provide budget facility of £10,260 from CIL funds for the repair of the lower part of Bridleway #1 shown on attached map from A to B.



As a Bridleway, the repairs must support all round use, including horse-riding.

SPC sought the advice of RBWM Footpaths Officer who set the required specification of:

- Dig out 150m x 2.5m x 10cm from A to B. Lose arisings to sides tidily without creating valley
- Lay terram membrane A to B
- Lay and compact limestone scalpings 0-20mm to a depth of 10cm A to B with slight central camber to aid drainage
- Lay and compact limestone dust A to B 1-2cm compacted depth
- Reinstate fencing as necessary at A with 1.5m gap between mid-posts to allow passage

RBWM sought quotes from three preferred suppliers. These are shown below.

It is proposed that SPC and RBWM officers review the quotes and decide on the best value.

The requested budget facility of £10,260 is equivalent to the highest of the three quotes, plus 10% contingency.

This proposal is consistent with Business Plan E11 and funded from CIL.

Supplier #1

Qty	Description	Rate	Total	VAT
1	Dig out 150m x 2.5m x 10cm from A to B. Lose arisings to sides tidily without creating valley Lay terram membrane A to B Lay and compact limestone scalpings 0-20mm to a depth of 10cm A to B with slight central camber to aid drainage Lay and compact limestone dust A to B 1-2cm compacted depth Reinstate fencing as necessary at A with 1.5m gap between mid posts to allow passage	0.00	0.00	0.00
70	sub base type 1	49.00	3,430.00	686.00
6	dust topping	60.00	360.00	72.00
1	Terram	200.00	200.00	40.00
1	digger, loader, roller and operator hire	1,200.00	1,200.00	240.00
1	Sub base/dust labour install	3,400.00	3,400.00	680.00
1	Fencing materials	180.00	180.00	36.00
1	Fencing install	250.00	250.00	50.00

Total Net Amount: £9,020.00

VAT @ 20%: £1,804.00

Quote Total: £10,824.00

Supplier #2

Description	Quantity	Unit Price	VAT	Amount GBP
Attend site, Dig off 150m x 2.5m x 100mm and lose arriving on site. Supply and lay membrane, supply and spread approx 90tons of scalpings, supply and spread limestone dust (12tons) and compact.	1.00	8,500.00		8,500.00
Supply and install 6" square 4way weathered post for existing gate	1.00	150.00	20%	150.00
Cut back saplings encroaching bridleway and cut back laurel at entrance to allow lorry access.	1.00	650.00		650.00
Subtotal				9,300.00
TOTAL VAT 20%				30.00
TOTAL GBP				9,330.00

Supplier #3

Price for these works:

Materials	£5,400
Labour	£2,500
Total:	£7,900

Assuming tip site opposite South Lodge can be used

Finance Committee Meeting

Minutes for Tuesday 10 October 2023

FC 22 / 23 Attendance and apologies.

Attendance: Cllr Pike (Chairman); Cllr Evans; Cllr Hilton; Cllr Morgan; Cllr Newman

Apologies:

In Attendance: R Davies (Clerk and RFO).

There were no members of the public present.

There were no declarations of interest for items on the agenda in accordance with the Code of Conduct.

FC 23 / 23 To review minutes of the meeting 19 September 2023

RESOLVED: That the minutes of the meeting 3 August 2023 were approved.

ACTION: Cllr Pike send to the Clerk the copy of the training provided to the committee as referred to in FC 5 / 23 and FC 13 / 23 to share with the minutes

FC 24 / 23 Public Adjournment.

There were no members of the public present, no questions submitted and no questions from previous meetings to address.

FC 25 / 23 Business from previous meetings.

FC 25 / 23 / 1 The committee received an update on the financial investment strategy and options available to the council, these included the CCLA fund and an update on the investment platform provided by Flagstone.

ACTION: The RFO to send to the committee the NALC LTN on the FSCS regulations and how they no longer apply to Sunningdale due to income levels

ACTION: The RFO to confirm with CCLA their interest rates on the fund available, specifically the increase.

ACTION: The RFO to provide an update on Flagstone platform to the next meeting on 14 November 2023.

The committee confirmed that it would be their preference to pursue both options as soon as possible. This would return to the next committee meeting for resolution.

FC 25 / 23 / 2 The committee had received a draft budget for the Christmas event 2023, however expressed concern that the members of the Christmas Working Group were also a significant number of the Finance Committee and therefore, would pass this paper directly to Council to resolve.

Cllr Evans left the meeting at this point.

FC 26 / 23 To receive questions from committee members

There were no questions brought forward which did not relate to matters on the agenda, therefore the Chairman proceeded with the next agenda item.

FC 27 / 23 Council budget reports

The RFO presented the new budget reports which provided the committee with the nominal ledger prints for budget items which were under pressure. The committee agreed the reports provided more information, with the following requests:

- an expansion of the report for the Ear Marked Reserve movements
- clarification of the CIL EMR report on what was allocated as Project Management or other

FC 28 / 23 To receive a short presentation on the council budget process and review the budget assumptions

The committee received a presentation on the budget setting process including critical timelines, the presentation is appended to these minutes.

The committee reviewed the budget assumptions for 2023 2024 and the indicative assumptions that would be expected for 2024 2025.

RESOLVED: That the committee members send to the Chairman by the 30th of October, their budget assumptions which would be collated and shared as a paper for the meeting on the 14 November 2023.

ACTION: The RFO share the lease between the Council and Sunningdale Village Hall Charity to understand the requirements of the Council as Landlord for the Village Hall.

FC 29 / 23 To receive spending requests as detailed

FC 29 / 23 / 1 The committee received the funding request in relation to the proposal for council owned devices as approved by the Oversight and Strategy Committee and confirmed the budget had funds set aside for this purpose.

RESOLVED: That the committee confirms to council that funding of £7, 600 initial investment and £1,620 annually from implementation is available.

FC 29 / 23 / 2 The committee received the funding request in relation to the request for playground surface replacement and replacement of end-of-life equipment in the under 12s playground as allocated in the 2023 2024 budget provision

RESOLVED: That the committee confirms to council that funding of £47,258.95 is available from EMR Playground for the work as detailed leaving £46,958.77 in the EMR on the 31.3.2024.

FC 29 / 23 / 3 The committee received the funding request in relation to the request for banner replacements on the existing infrastructure which the council purchased as part of the jubilee celebrations

RESOLVED: That the committee confirms to council that funding of £1,557.50 is available from Cost Centre 901/4909.

FC 30 / 23 Information Sharing.

Q: Cllr Pike asked for the updated figures on the Bouncy Castle Event as per her previous request.

A: The RFO confirmed that these figures were available on the Nominal Ledger report of 4909/901 as provided to the committee in the new report pack and totalled £1,522.86 against an approved budget of £1,706, giving an underspend of £183.14.

Cllr Morgan requested that the minutes showed his concerns that the bank mandate was still not completed.

Cllr Pike requested when the internal auditor was due and the RFO confirmed that the date had yet to be set.

After the meeting this is confirmed as 5th December 2023.

FC 31 / 23 Dates of the upcoming meetings.

The next meeting was confirmed as Tuesday 14 November 2023.

The meeting closed at 3:40 pm.

Signed as a true record of the meeting:

Signed: _____

Dated: _____



Finance Committee Meeting Minutes for Tuesday 14 November 2023

FC 32 / 23 Attendance and apologies.

Attendance: Cllr Pike (Chairman); Cllr Evans; Cllr Hilton; Cllr Morgan; Cllr Newman

Apologies:

In Attendance: R Davies (Clerk and RFO).

There were no members of the public present.

There were no declarations of interest for items on the agenda in accordance with the Code of Conduct.

FC 33 / 23 To review minutes of the meeting 10 October 2023

RESOLVED: That the minutes of the meeting 10 October 2023 were approved with grammatical amends.

FC 34 / 23 Public Adjournment.

There were no members of the public present, no questions submitted and no questions from previous meetings to address.

FC 35 / 23 Business from previous meetings.

FC 25 / 23 / 1 The committee received an update on the financial investment strategy and options available to the council, these included the CCLA fund and an update on the investment platform provided by Flagstone.

ACTION: Cllr Morgan to assist the RFO in getting a response from Flagstone on the status of setting up a platform as a Local Government not a Charity

RESOLVED: That the council moves £250,000 from the 35-day deposit account to the CCLA Public Sector Deposit Fund.

RESOLVED: That the council moves £250,000 from the 35-day deposit account to the Flagstone investment platform on confirmation that the account is set up correctly.

The committee agreed to look at other investment options for the reserve funds.

FC 36 / 23 To receive questions from committee members

There were no questions brought forward which did not relate to matters on the agenda, therefore the Chairman proceeded with the next agenda item.

FC 37 / 23 Council budget reports

The RFO presented the budget reports, there were no questions, and the only highlighted areas were:

- Parish News – an increase in page price in year will result in an overspend of circa 15%
- Cemetery Grave Services – whilst ahead of budget is in direct relation to cemetery income which is also up on budget
- Gas and Electricity (207) – ahead of budget but in direct relation to electricity income from the chalet

FC 38 / 23 To receive and review the budget assumptions

The committee reviewed the budget assumptions for 2023 2024

RESOLVED: That the budget assumptions as discussed are proposed to council 21 November 2023

ASSUMPTIONS ATTACHED TO MINUTES

FC 39 / 23 Information Sharing.

There was no further information brought forward

FC 40 / 23 Dates of the upcoming meetings.

The next meeting was scheduled as 12 December, however due to the need to resolve a draft budget for presentation to council 12 December, the meeting was confirmed **as 5 December 2023**.

The meeting closed at 3:44 pm.

Signed as a true record of the meeting:

Signed:

Dated:

Budget Assumptions 2024 2025

The following assumptions were resolved at the finance committee meeting 14 November under minutes item FC 38 / 23.

These are therefore proposed to the council for resolution.

In setting the budget for 2024 2025, the council would be wise to view the next 3 years and set a range of budget assumptions which cover this period.

The base upon which all assumptions are made must reference the current economic climate.

- Inflation - Current Rate as notified by Bank of England on 6.10.2023 is 6.7% (<https://www.bankofengland.co.uk/monetary-policy-report/2023/august-2023>) with a target of 5% end of 2023 and 2% by the beginning of 2025. This committee therefore recommends an inflation rate for the budget period of 4%.
 - Cost impacts to residents are significant with utilities, food, and fuel prices still highly unstable and notes the inflation rate for the Retail Price Index (RPI) in the United Kingdom was 9.1 percent in August 2023, a slight increase on the previous month when it was nine percent. (28 Sept 2023)
1. To mitigate the effects of inflation on residents, the council should endeavour to limit precept increases for 'business as usual' to 5% year on year in 20 24 2025, 2025 2026 and 2026 2027 OR until inflation returns to the Bank of England target level of 2%.
 2. The council should only look to levy additional service costs on the precept after consultation with residents which clearly detail the cost implications of any decision the residents take.
 3. The council will work to increase the income generated from council assets, however keeping the community use as the top priority when setting charging schedules.
 4. The council will review all income generating opportunities, and where possible bring these forwards in the timeline.
 5. The council will continually review the spending on non-essential / non-statutory activities to ensure residents' benefit is the best use of council funds, e.g., Bloom, Christmas, Library.
 6. The council will review the previous policies set for reserving income generated by Council assets incomes to Ear Marked Reserves and other asset reserves.
 7. The council will continue to support the maintenance and where appropriate the replacement of the recreation equipment at the park.
 8. The council will start a reserve the council van and grounds equipment replacement.
 9. The council will apply a year-on-year uplift for the following:
 - a. External Contracts - 8% (Exceptions may be for Gas, Electricity and Fuel)
 - b. Remuneration – 5%
 10. The council will apply only necessary increases to the charging schedule for council services.
 11. Events: The council will host a programme of events in the park which are put on by 3rd parties at minimal cost to the council. The council will also organise a Christmas Event with an increase in budget of 8% to £10,000. The council will make a further provision of £10,000 for other events.
 12. The council will continue to support the Bloom Project and will increase the budget in line with assumption 9.
 13. The council projects for 2024 2025 as defined in the Business Plan are included and allocation of budget has included project management charge where appropriate.
 14. The council will fund the pop-up library staffing provision to £12,500 per annum

15. Village Hall.
 - a. New trustees will be managing the Village Hall Charity, and the council will not provide any service to the charity post 1 April 2024.
 - b. The lease will be renegotiated in 2024. Assuming the provisions of the lease remain the same (full repairing and insuring) the council will build the existing EMR for the hall commensurate with the forecasted landlord liabilities for the building. (A full property survey will be undertaken during the lease negotiation period to determine the building status and requirements).
16. The council will always aim to present a balanced budget unless external budget pressures in these 3 years occur.
17. The CIL income included in the budget is based upon the CIL instalments due from Sunningdale Park and does not include any other CIL contributions which have not yet been notified to the council.
18. The budget based upon these assumptions does not include any provision for reduction in service delivery from RBWM during 2024 2025.
19. The budget based upon these budget assumptions does not include any provision for changes in Government Legislation during 2023 24.

Budget Assumptions 2024 2025

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16. The council will always aim to present a balanced budget unless external budget pressures in these 3 years occur.
17. The CIL income included in the budget is based upon the CIL instalments due from Sunningdale Park and does not include any other CIL contributions which have not yet been notified to the council.
18. The budget based upon these assumptions does not include any provision for reduction in service delivery from RBWM during 2024 2025.
19. The budget based upon these budget assumptions does not include any provision for changes in Government Legislation during 2023 24.

Detailed Income & Expenditure by Budget Heading to 31 Oct 2023

Council Detail Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration							
1176 Precept	228,962	228,962	0			100.0%	
1190 Interest Received	30,838	28,000	(2,838)			110.1%	
Administration :- Income	259,800	256,962	(2,838)			101.1%	0
4001 Salaries and Wages	38,196	70,848	32,652		32,652	53.9%	
4008 Training	1,538	1,200	(338)		(338)	128.2%	
4009 Travel	46	200	154		154	23.1%	
4010 Misc Staff Costs	0	100	100		100	0.0%	
4020 Miscellaneous Expenses	77	300	223		223	25.5%	
4021 Telephone VOIP and Broadband	1,840	3,200	1,360		1,360	57.5%	
4022 Postage	21	100	79		79	21.2%	
4023 Printing, Stationery & Ref Bks	577	1,200	623		623	48.1%	
4024 IT Costs & Support	3,940	8,000	4,060		4,060	49.3%	2,309
4025 Insurance	2,435	2,000	(435)		(435)	121.8%	
4026 Subscriptions	2,401	3,500	1,099		1,099	68.6%	
4031 Advertising	0	100	100		100	0.0%	
4050 Bank Charges	260	700	440		440	37.2%	
4061 Audit Fees (External)	1,680	1,680	0		0	100.0%	
4062 Audit Fees (Internal)	300	750	450		450	40.0%	
4063 Accountancy Support	25	600	575		575	4.2%	
4064 Legal and Professional Fees	0	2,086	2,086		2,086	0.0%	
4701 Grants	0	50,000	50,000		50,000	0.0%	
Administration :- Indirect Expenditure	53,338	146,564	93,226	0	93,226	36.4%	2,309
Net Income over Expenditure	206,462	110,398	(96,064)				
6000 plus Transfer from EMR	2,309						
Movement to/(from) Gen Reserve	208,771						
102 Democratic Process							
4033 Parish Newsletter	870	1,300	430		430	66.9%	
4034 Parish Website	720	500	(220)		(220)	144.0%	
4064 Legal and Professional Fees	0	1,000	1,000		1,000	0.0%	
4201 Chairmans Activities	0	500	500		500	0.0%	
4202 Annual Parish Meeting	0	250	250		250	0.0%	
4211 Election Expenses	8,971	2,200	(6,771)		(6,771)	407.8%	7,502
4231 Community Action	42	1,200	1,158		1,158	3.5%	
Democratic Process :- Indirect Expenditure	10,603	6,950	(3,653)	0	(3,653)	152.6%	7,502
Net Expenditure	(10,603)	(6,950)	3,653				
6000 plus Transfer from EMR	7,502						
Movement to/(from) Gen Reserve	(3,101)						

Detailed Income & Expenditure by Budget Heading to 31 Oct 2023

Council Detail Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202 Recreation Ground</u>							
1011 Rent Received Field	1,261	1,500	239			84.1%	
Recreation Ground :- Income	1,261	1,500	239			84.1%	0
4001 Salaries and Wages	10,120	18,953	8,833		8,833	53.4%	
4007 Health & Safety	453	1,040	587		587	43.6%	
4012 Water Rates	407	3,000	2,593		2,593	13.6%	
4038 Tree maintenance	0	1,000	1,000		1,000	0.0%	
4040 Dog Bin Emptying	1,890	3,239	1,349		1,349	58.4%	
4042 Grounds Maintenance	1,183	3,360	2,177		2,177	35.2%	
4043 Equipment Maintenance	1,245	6,160	4,915		4,915	20.2%	
4044 Equipment Hire	0	560	560		560	0.0%	
4045 Equipment & Small Tools	188	672	484		484	27.9%	
4046 Vehicle Repairs/Mtce	423	336	(87)		(87)	125.9%	
4047 Vehicle Tax/Insurance	168	800	632		632	21.0%	
4048 Vehicle Fuel & Oil	1,000	900	(100)		(100)	111.1%	
Recreation Ground :- Indirect Expenditure	17,076	40,020	22,944	0	22,944	42.7%	0
Net Income over Expenditure	(15,815)	(38,520)	(22,705)				
<u>203 Cemetery</u>							
1031 Cemetery Income	13,800	12,000	(1,800)			115.0%	
1032 Headstones	680	1,200	520			56.7%	
1033 Grant of Rights	10,700	12,000	1,300			89.2%	
Cemetery :- Income	25,180	25,200	20			99.9%	0
4001 Salaries and Wages	6,118	11,058	4,940		4,940	55.3%	
4012 Water Rates	5	200	195		195	2.4%	
4037 Grave Services	4,505	4,480	(25)		(25)	100.6%	
4038 Tree maintenance	0	336	336		336	0.0%	
4042 Grounds Maintenance	6,643	7,840	1,197		1,197	84.7%	2,170
4064 Legal and Professional Fees	0	250	250		250	0.0%	
Cemetery :- Indirect Expenditure	17,271	24,164	6,893	0	6,893	71.5%	2,170
Net Income over Expenditure	7,909	1,036	(6,873)				
6000 plus Transfer from EMR	2,170						
Movement to/(from) Gen Reserve	10,079						
<u>204 Allotments</u>							
1010 Rent Received	139	2,000	1,861			7.0%	
Allotments :- Income	139	2,000	1,861			7.0%	0

Detailed Income & Expenditure by Budget Heading to 31 Oct 2023

Council Detail Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries and Wages	3,019	5,524	2,505		2,505	54.7%	
4012 Water Rates	97	600	503		503	16.2%	
4020 Miscellaneous Expenses	166	150	(16)		(16)	110.8%	
4038 Tree maintenance	0	336	336		336	0.0%	
4042 Grounds Maintenance	308	0	(308)		(308)	0.0%	
Allotments :- Indirect Expenditure	3,590	6,610	3,020	0	3,020	54.3%	0
Net Income over Expenditure	(3,451)	(4,610)	(1,159)				
<u>205 Tennis</u>							
1012 Electricity income	28	600	572			4.7%	
1021 Tennis Court Season Ticket	3,898	13,000	9,102			30.0%	
1022 Tennis Court P&P	1,876	3,000	1,124			62.5%	
1023 Tennis Court Coaching	6,417	12,000	5,583			53.5%	
1024 Tennis Box League	0	120	120			0.0%	
Tennis :- Income	12,218	28,720	16,502			42.5%	0
4001 Salaries and Wages	6,248	11,058	4,810		4,810	56.5%	
4014 Electricity & Gas	300	800	500		500	37.5%	
4022 Postage	75	100	25		25	75.0%	
4023 Printing, Stationery & Ref Bks	109	400	291		291	27.3%	
4026 Subscriptions	0	350	350		350	0.0%	
4043 Equipment Maintenance	0	1,160	1,160		1,160	0.0%	
Tennis :- Indirect Expenditure	6,733	13,868	7,135	0	7,135	48.5%	0
Net Income over Expenditure	5,485	14,852	9,367				
<u>206 Pavilion Toilets</u>							
4001 Salaries and Wages	2,409	4,513	2,104		2,104	53.4%	
4016 Cleaning Costs	360	1,344	984		984	26.8%	
4017 Cleaning Supplies	942	1,200	258		258	78.5%	
Pavilion Toilets :- Indirect Expenditure	3,711	7,057	3,346	0	3,346	52.6%	0
Net Expenditure	(3,711)	(7,057)	(3,346)				
<u>207 Facilities</u>							
1010 Rent Received	5,016	11,000	5,984			45.6%	
1012 Electricity income	1,730	1,800	70			96.1%	
1013 Rent Received Chalet	1,198	2,400	1,202			49.9%	
1014 Rent Received Flat	8,925	15,300	6,375			58.3%	
1016 Waste Income	392	400	8			98.1%	

Detailed Income & Expenditure by Budget Heading to 31 Oct 2023

Council Detail Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1017 Rent Concessionary Stand	750	0	(750)			0.0%	
Facilities :- Income	18,011	30,900	12,889			58.3%	0
4001 Salaries and Wages	9,179	16,588	7,409		7,409	55.3%	
4007 Health & Safety	0	448	448		448	0.0%	
4014 Electricity & Gas	4,248	4,000	(248)		(248)	106.2%	
4015 Waste Services	371	349	(22)		(22)	106.4%	
4041 Property Maintenance	3,184	1,360	(1,824)		(1,824)	234.1%	804
Facilities :- Indirect Expenditure	16,983	22,745	5,762	0	5,762	74.7%	804
Net Income over Expenditure	1,029	8,155	7,126				
6000 plus Transfer from EMR	804						
Movement to/(from) Gen Reserve	1,833						
<u>208 Heritage Assets</u>							
4001 Salaries and Wages	1,023	451	(572)		(572)	226.8%	
4042 Grounds Maintenance	5,640	9,520	3,880		3,880	59.2%	
4043 Equipment Maintenance	109	336	227		227	32.4%	
4221 Village Clocks	231	291	60		60	79.4%	
Heritage Assets :- Indirect Expenditure	7,003	10,598	3,595	0	3,595	66.1%	0
Net Expenditure	(7,003)	(10,598)	(3,595)				
<u>301 Village Hall</u>							
1005 Service Income from Village Ha	10,569	21,138	10,569			50.0%	
Village Hall :- Income	10,569	21,138	10,569			50.0%	0
4001 Salaries and Wages	13,032	21,139	8,107		8,107	61.7%	
Village Hall :- Indirect Expenditure	13,032	21,139	8,107	0	8,107	61.7%	0
Net Income over Expenditure	(2,463)	(1)	2,462				
<u>302 Library</u>							
4070 Service Charge RBWM Library	11,500	11,500	0		0	100.0%	
Library :- Indirect Expenditure	11,500	11,500	0	0	0	100.0%	0
Net Expenditure	(11,500)	(11,500)	0				
<u>303 Borough in Bloom</u>							
1040 Sponsorship Income	3,868	3,558	(310)			108.7%	
Borough in Bloom :- Income	3,868	3,558	(310)			108.7%	0

Detailed Income & Expenditure by Budget Heading to 31 Oct 2023

Council Detail Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4039 In Bloom Expenses	6,752	9,994	3,242		3,242	67.6%	
Borough in Bloom :- Indirect Expenditure	6,752	9,994	3,242	0	3,242	67.6%	0
Net Income over Expenditure	(2,884)	(6,436)	(3,552)				
<u>304 Christmas</u>							
4003 Casual Labour	0	1,680	1,680		1,680	0.0%	
4023 Printing, Stationery & Ref Bks	0	560	560		560	0.0%	
4301 Christmas Event	0	7,280	7,280		7,280	0.0%	
Christmas :- Indirect Expenditure	0	9,520	9,520	0	9,520	0.0%	0
Net Expenditure	0	(9,520)	(9,520)				
<u>307 MUGA</u>							
1012 Electricity income	0	800	800			0.0%	
1015 MUGA Rental Income	0	18,000	18,000			0.0%	
MUGA :- Income	0	18,800	18,800			0.0%	0
4001 Salaries and Wages	643	8,529	7,886		7,886	7.5%	643
4014 Electricity & Gas	0	800	800		800	0.0%	
4043 Equipment Maintenance	0	2,100	2,100		2,100	0.0%	
4064 Legal and Professional Fees	124	0	(124)		(124)	0.0%	2,126
MUGA :- Indirect Expenditure	767	11,429	10,662	0	10,662	6.7%	2,769
Net Income over Expenditure	(767)	7,371	8,138				
6000 plus Transfer from EMR	3,458						
Movement to/(from) Gen Reserve	2,692						
<u>308 CA Outreach Project</u>							
4071 Service Charge CA Outreach	0	8,000	8,000		8,000	0.0%	
CA Outreach Project :- Indirect Expenditure	0	8,000	8,000	0	8,000	0.0%	0
Net Expenditure	0	(8,000)	(8,000)				
<u>309 Woodland</u>							
4001 Salaries and Wages	450	9,025	8,575		8,575	5.0%	450
4015 Waste Services	0	600	600		600	0.0%	
4042 Grounds Maintenance	0	2,000	2,000		2,000	0.0%	
4043 Equipment Maintenance	0	2,000	2,000		2,000	0.0%	
4064 Legal and Professional Fees	88	0	(88)		(88)	0.0%	88
Woodland :- Indirect Expenditure	538	13,625	13,087	0	13,087	3.9%	538
Net Expenditure	(538)	(13,625)	(13,087)				
6000 plus Transfer from EMR	538						
Movement to/(from) Gen Reserve	0						

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Council Detail Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
901 Parish Projects							
1174 CIL Grant	288,670	500,000	211,330			57.7%	288,670
Parish Projects :- Income	288,670	500,000	211,330			57.7%	288,670
4001 Salaries and Wages	16,106	49,255	33,149		33,149	32.7%	16,106
4901 TPO Project	0	0	(0)		(0)	0.0%	2,067
4903 LCWIP Project	255	12,000	11,745		11,745	2.1%	
4904 Capital Works Recreation G	0	40,000	40,000		40,000	0.0%	
4905 CP	594	5,000	4,406		4,406	11.9%	
4908 Revenue Projects	0	5,076	5,076		5,076	0.0%	
4909 Royal Celebrations	8,786	12,000	3,214		3,214	73.2%	
4911 Woodland Walk Project	842	100,000	99,159		99,159	0.8%	
4912 Tennis Capital Works	39,839	109,650	69,812		69,812	36.3%	39,839
Parish Projects :- Indirect Expenditure	66,421	332,981	266,560	0	266,560	19.9%	58,012
Net Income over Expenditure	222,249	167,019	(55,230)				
6000 plus Transfer from EMR	58,012						
6001 less Transfer to EMR	288,670						
Movement to/(from) Gen Reserve	(8,410)						
Grand Totals:- Income	619,716	888,778	269,062			69.7%	
Expenditure	235,317	696,764	461,447	0	461,447	33.8%	
Net Income over Expenditure	384,400	192,014	(192,386)				
plus Transfer from EMR	74,792						
less Transfer to EMR	288,670						
Movement to/(from) Gen Reserve	170,522						