



Minutes of the Parish Council Meeting Tuesday 22 August 2023

40 / 23 Attendance and Apologies for absence

Attendance: Cllr Biggs (Chairman); Cllr Hilton; Cllr Morgan; Cllr Newman; Julie Coxon; Cllr Penney and Cllr Pike

Apologies for absence: Cllr Grover; Cllr Buxton; Cllr Evans

Present: Ruth Davies (Clerk)

There were 3 members of the public present. Their details are retained in line with the GDPRs.

41 / 23 Declaration of interest for items on the agenda

There were no declarations of interest in accordance with the adopted Code of Conduct.

42 / 23 Approval of Minutes of Council of 25 July 2023

RESOLVED: That the minutes of 25 July 2023 were approved and signed by the Chairman as an accurate record of the meeting.

MATTERS ARISING:

31/23/1 Nomination of a Working Group to Consult with residents on the Community Room Business Plan Project

Cllr Penney; Cllr Coxon; Cllr Morgan

32/23/3 Nomination of a Working Group to put a strategy together on how the residents would be engaged in an update to the existing business plan

Cllr Newman; Cllr Morgan; Cllr Pike; Cllr Coxon

43 / 23 Announcements from the Chairman

The Chairman was pleased to share the events put on by the council and the number of people enjoying these in the village. New events and activities such as the new Naan and Sizzle van at the recreation ground, bouncy castle days, cinema and others are communicated via the website and the notice boards. All these new events represent positive step forward and response from the council in communicating with the community.

44 / 23 Public Adjournment

A resident made representations to council regarding the Christmas event encouraging the council members to consider reinstating the celebration held on Chobham Road. And that 2023 would be the 20th anniversary of the first event.

Further representation to hold the celebration in the village was made by 2 local businesses.

RBWM Cllr Gosling highlighted the work taking place in the village by the ward councillors, with priorities identified for additional lighting on Broomhall Lane and the ongoing support of residents affected by the permitted development at Beverley Court.

2 members of the public left at this point

45 / 23 Councillors Questions and Business Motions

There were no questions submitted prior nor at the meeting and no business motions brought forward.

46 / 23 Business from previous meetings

The council received a verbal update on the bouncy castle days at the park with positive feedback received from all attendees. The Clerk also highlighted the cinema event and the party in the park as two upcoming events that council members are encouraged to attend.

47 / 23 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

47 / 23 / 1 Cllr Biggs presented to council minutes of the Oversight and Strategy Committee 25 July 2023 and noted the following:

- The key points from the minutes were covered in the council meeting on the 25 July
- The actions carried in the minutes of O&S will be taken back to the next meeting on the 3 October

47 / 23 / 2 Cllr Pike presented to council minutes of the Finance Committee 3 August 2023 and noted the following:

- FC3/23 related to the Village Hall accounts as they are reported in the AGAR
- FC5/23 for the training which took place for the new members of the finance committee
- FC6/23 for the committee recommendations for the Bank Signatories
- FC8/23 for the CIL report due no later than December 2023

47 / 23 / 3 Cllr Biggs presented to council the letter sent from the Planning Committee to RBWM Cllr Gosling and attendees of the Planning Committee meeting on the 1 August in relation to the development at Cedar Court. Cllr Biggs confirmed that the document was comprehensive in the points covered at the meeting and informed council of the additional information received after from RBWM planning authority. This is detailed as:

A site visit has been made and contact made with the new owner of the leasehold, developer, and planning agent.

- *Concerns have been raised from RBWM that works will not be completed before the 27 November 2023 completion deadline.*
- *RBWM Planning advised that the best course of action going forward would be to go through the due planning process again, as prior approval cannot work retrospectively once development has commenced.*
- *The developer has agreed, and fresh applications will be submitted in the coming weeks.*
- *No works are planned in the immediate future and that the planning process will start again.*
- *Residents of Cedar Drive haven been updated via Cllr Gosling*
- *RBWM Planning has also emailed Adam Afriyie MP to communicate this information. Adam Afriyie has advised receipt and has communicated his support of the Council monitoring the development closely.*

Cllr Biggs confirmed anyone wishing to know more should attend the Planning Committee meeting on the 12 September.

47 / 23 / 4 The council received and reviewed the proposal for the format of the Christmas Event 2023 and after discussion on the merits of the previous events and points raised by the resident made the following resolution.

RESOLVED: That the Christmas Working Group (as detailed in the Terms of Reference May 2023) will be established.

Council members of the Working Group are noted as:

Cllr Coxon, Cllr Hilton, Cllr Newman, Cllr Morgan, and Cllr Pike

Cllr Pike nominated and was approved as the lead member and organise the working group.

48 / 23 To receive the Finance Report from the RFO

48 / 23 / 1 The council received for approval the receipts and payments to 31 July 2023

RESOLVED: That the council approved the receipts and payments to 31 July 2023

48 / 23 / 2 The council received the council budget detail report with the following questions or points to clarify on the report.

Cllr Pike queried re billing from citizens advice for the outreach service, with the answer given that this was not up to date due to changes within CAEB and had been raised with them.

Cllr Coxon queried re the use of the service and whether a heat map on the Library and Outreach Service was available. This was confirmed as not a question on the report, however noted and will be provided once received from the partnership organisations.

48 / 23 / 3 The council received the RFO financial report with no questions or points to clarify.

49 / 23 Information Sharing.

Cllr Morgan shared with council that he found engagement of the community and ensuring it was what they want were high on priorities whilst canvassing to be a councillor and therefore informed the council that he had been working with Cllr Coxon to look at what good community engagement strategy may look like. To that end he would be sending around a strategy document for comments from councillors to bring back to the next council meeting.

The Clerk confirmed this must come as a business motion to the next council meeting.

Cllr Pike asked where the funding request from the Scouts was within the council process. The Chairman requested the clerk brought an updated to the council meeting on the 19th September.

50 / 23 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

RESOLVED: That the members of the public leave the meeting at this point.

Part I of the meeting finished at 8:50pm

Signed as a true record of the meeting:

Signed: _____

Dated: _____