



Oversight and Strategy Committee
10:30 am Tuesday 3 October 2023
The Community Room, The Pavilion, Broomhall Lane, Sunningdale

Agenda Part I

Summoned to Attend: Cllr Grover, Cllr Biggs, Cllr Buxton, Cllr Pike.

Members of the public are welcome to attend. Residents wishing to address the committee are requested to register this by emailing Clerk@sunningdaleparish.org.uk by 10am on the day prior to the meeting. Public comments are at the discretion of the committee chairman and in line with the council standing orders.

OS 31 / 2023 Attendance and Apologies

To receive declarations of interest for agenda items

OS 32 / 2023 To approve the minutes of the meeting 25 July 2023.

Chairman's update on matters not covered on the agenda and carry forward actions.

OS 33 / 2023 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

Members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda.

OS 34 / 2023 Business from previous meetings

DECISION: To determine the process for completing and adopting the Consultation Policy

DISCUSSION: To review the council training received

DISCUSSION: To review the councillor skills matrix

DECISION: To receive for approval the council IT and equipment strategy and costs associated

OS 35 / 2023 Sunningdale Parish Council Business plan

TO NOTE: To receive a verbal update on the business plan project SF4: Multi use games area, pathways and play area to include confirmation of the next steps and timelines

TO NOTE: To receive an update on the two new working groups for L2:Community space and how the residents views can be collected and collated in the update of the business plan as set out in the terms of reference

OS 36 / 2023 To receive the Risk Register

DECISION: To receive and review the council risk register and propose to council for the council year 2023 2024 as per the Audit requirements

OS 37 / 2023 Information Sharing

Any further business which members of the committee wish to bring forward.

OS 38 / 2023 Date of the next meeting of the Committee

To review the date of the next meeting to fit with actions due

OS 39 / 2023 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda

Agenda Part II

OS 40 / 2023 To approve the Part II minutes of the meeting 25 July 2023

Chairman's update on matters not covered on the agenda and carry forward actions.

OS 41 / 2023 Information Sharing

To bring forward any other confidential matter at the discretion of the chairman