



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council
Tuesday 22 August 2023 at 7:30 pm

This meeting will be held at
The Community Room, Broomhall Recreation Ground.

Agenda Part I

Summoned to Attend:

CLLr Grover (Chairman); CLLr Biggs (Vice-Chairman); CLLr Buxton; CLLr Coxon; CLLr Evans; CLLr Hilton; CLLr Newman; CLLr Penney and CLLr Pike

Members of the Public are welcome to attend the meeting.

40 / 23 Attendance and Apologies for absence

To receive for approval any apologies for absence and if appropriate any requests to defer receiving an acceptance of office to a later meeting.

41 / 23 Declaration of interest for items on the agenda

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

42 / 23 Approval of Minutes of Council of 25 July 2023

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting

43 / 23 Announcements from the Chairman

Announcements which the Chairman wishes to bring to the attention of the council members.

44 / 23 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

45 / 23 Councillors Questions and Business Motions

DISCUSSION: To receive questions from councillors which relate to matters on the council agenda and business motions which have been previously notified to the Chairman and the Clerk in accordance with the Standing Orders.

46 / 23 Business from previous meetings

TO NOTE: To receive a verbal update on council events that have taken place during the summer and upcoming events and dates

47 / 23 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

47 / 23 / 1 TO NOTE: To receive the unapproved minutes from the Oversight and Strategy meeting 25 July 2023

- 47 / 23 / 2 TO NOTE: To receive the unapproved minutes from the Finance Committee meeting 3 August 2023
- 47 / 23 / 4 TO NOTE: To receive the letter sent by the Planning Committee to RBWM regarding the development of the flats on Cedar Drive
- 47 / 23 / 4 DECISION: To receive for approval the proposed format of the Christmas event 2023
- 48 / 23 To receive the Finance Report from the RFO**
- 48 / 23 / 1 DECISION: To receive for approval the receipts and payments to 31 July 2023
- 48 / 23 / 2 TO NOTE: To receive the council budget detail report
- 48 / 23 / 3 TO NOTE: To receive the RFO financial report
- 49 / 23 Information Sharing.**
- DISCUSSION: To bring forward any item at the Chairman's discretion which is relevant to council
- 50 / 23 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.**

Agenda - Part II

- 51 / 23 Declaration of interest for items on the PART II agenda.**

The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.

- 52 / 23 Approval of confidential minutes of PART II Council meeting 25 July 2023**

DECISION: The minutes are to be signed by the Chairman as an accurate record of the meeting.

- 53 / 23 To approve the additional funding as per council request in relation to HR matters**

DECISION: To receive and review the additional funding required in relation to the request from council for HR matters as proposed by the Oversight and Strategy Committee.

- 54 / 23 To receive matters pertaining to the Managing Trust for Sunningdale Village Hall**

DECISION: To receive and approve a proposal on the manner in which the Managing Trust will proceed

- 55 / 23 Information Sharing.**

DISCUSSION: To bring forward any item at the Chairman's discretion which is relevant to council and to be held as confidential by council

Ruth Davies, Clerk 

17 August 2023



Minutes of the Parish Council Meeting Tuesday 25 July 2023

25 / 23 Attendance and Apologies for absence

Attendance: Cllr Grover; (Chairman); Cllr Biggs; Cllr Buxton; Cllr Hilton; Cllr Morgan; Cllr Newman; Julie Coxon and Cllr Pike

Apologies for absence: Cllr Penney; Cllr Evans

Present: Ruth Davies (Clerk)
Nikki Tomlinson (Deputy Clerk)

There were 4 members of the public present. Their details are retained in line with the GDPRs.

26 / 23 Declaration of interest for items on the agenda

There were no declarations of interest in accordance with the adopted Code of Conduct.

27 / 23 Approval of Minutes of Council of 20 June 2023

RESOLVED: That the minutes of 20 June 2023 were approved and signed by the Chairman as an accurate record of the meeting.

MATTERS ARISING: The action to update the website with information on rats is in process with information requested from RBWM Environmental Services team.

28 / 23 Announcements from the Chairman

The Chairman shared the feedback from the Oversight and Strategy regarding the Business plan feedback from the residents and confirmed that a working group will be formulated to determine the best method of collecting and collating resident's views. All interested in being part of this working group should inform the Clerk.

The Chairman welcomed the new member of council and again the new members of council and quoted George Alagiah, " *human beings are bound together in a shared responsibility for each other.*" In the same respect the council members, old and new, are bound to work together for the benefit of the residents.

The Chairman confirmed the upcoming events organised by the council and in some cases partners. The bouncy castle fun days, Grease with Cordes Hall on the 2nd of September and a Summer Picnic on the 9th of September in conjunction with a few Sunningdale businesses.

29 / 23 Public Adjournment

There were no representations made to council.

30 / 23 Councillors Questions and Business Motions

There were no questions submitted prior nor at the meeting and no business motions brought forward.

31 / 23 Business from previous meetings

31 / 23 / 1 The council received a verbal update from the council members who attended the Charters Summer Festival 15 July 2023

Cllr Coxon gave an update on the positive feedback received. During the event the 3 councillors spoke to as many attendees as possible gaining 21 responses to the survey which focussed on communication, community space,

housing, and the environment. The majority of these were over 55, and 15 of which were in the parish. In brief the feedback was:

- Liked social media, email, council newsletters through the door, with social networking evenings requested
- Said the council offered a lot to them in the community
- Enjoyed the village hall and tennis and using facilities in the playground
- Suggestions were made for social events
- Had concerns on housing with big developments and lack of smaller affordable houses for children to stay in the parish
- Had comments on Infrastructure, with cycling safety, pavements highlighted
- Notified of tangible risk areas, including dangerous for children walking to and from school
- Were keen to learn more about their Carbon Footprint, with more information and events helping people around solar panels
- Taster sessions for people who can't afford classes or sporting facilities

The Chairman thanked the 3 councillors who attended, Cllr Coxon, Cllr Pike and Cllr Newman and proposed that the information gathered should be passed to the working party tasked with consulting the residents.

31 / 23 / 2 The council reviewed the proposal for council training and discussed the options as detailed in the paper and a discussion took place.

RESOLVED: That the council agreed the council should have training

RESOLVED: That the council agreed the council should have training provided at the council premises as detailed in the paper to council.

32 / 23 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

32 / 23 / 1 Cllr Biggs presented to council the proposal for the amendment to the 20mph: Safer Streets project and confirmed the this was only part of the work involved in the Cycling and Walking project.

RESOLVED: That the council agreed the addition of Chobham Road in the proposed 20mph plan.

For: Cllr Grover; Cllr Biggs; Cllr Buxton; Cllr Hilton; Cllr Morgan; Cllr Newman; Julie Coxon and Cllr Pike
Against: None
Abstain: None

ACTION: The Cycling and Walking group to consider reducing the speed on Devenish Road in conjunction with the Highways Authority.

32 / 23 / 2 The council received the paper for the work to be carried out at Kiln Lane Cemetery to remove the spoil from interments over the last 3 years. Cllr Hilton explained the reason behind the request and the increase in cost from the previous work being only 12 % uplift.

RESOLVED: That the council agreed the spoil will be removed as detailed in the paper.

32 / 23 / 3 Cllr Biggs updated council on the outcome of the discussion in the Oversight and Strategy committee. To establish 2 working groups – one for L2: Community Room with a remit of how a vision for the Recreation Ground could be created and one for Business Plan to confirm how residents would be engaged in the process of the update.

32 / 23 / 4 Council reviewed the committees and representative roles, and the Chairman proposed that all the chairman of committees liaise with the Clerk to include additional members of their committee.

Cllr Biggs requested that it was recorded that there should be no more than 5 members of the finance committee

Cllr Pike requested that it was recorded that attendance at meetings is important.

33 / 23 To receive the Finance Report from the RFO

33 / 23 / 1 The council received for approval the receipts and payments to 30 June 2023

RESOLVED: That the council approved the receipts and payments to 30 June 2023

33 / 23 / 2 The council received the council budget detail report with no questions or points to clarify.

33 / 23 / 3 The council received the RFO financial report with no questions or points to clarify.

34 / 23 Information Sharing.

Cllr Newman mentioned the wastewater which has been seen running down from Lynwood.

Cllr Coxon commented on logs being put in the stream and not allowing the water to flow, north of the railway line

Cllr Pike wished to express thanks Suzie Parker, Events Officer for her work in getting the promotional material produced for the event at Charters Festival.

35 / 23 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

RESOLVED: That the members of the public leave the meeting at this point.

Part I of the meeting finished at 8:50pm

Signed as a true record of the meeting:

Signed: _____

Dated: _____



Oversight and Strategy Committee Minutes Tuesday 25 July 2023

OS 17 / 2023 Attendance and Apologies

Attendance: Cllr Biggs (Chairman), Cllr Grover, Cllr Buxton, Cllr Pike

Apologies: None

In Attendance: R Davies (Clerk and RFO), N Tomlinson (Deputy Clerk)
Cllr Morgan and Cllr Coxon

There were no members of the public present.

There were no declarations of interest in accordance with the Code of Conduct.

OS 18 / 2023 To approve the minutes of the meeting 6 June 2023.

RESOLVED: The minutes of the 2 May 2023 were approved as an accurate record of the meeting with the following clarifications:

OS 5 / 23 To include the visioning of the recreation ground would include the opportunity for feedback on the business plan.

To include the action for the Clerk to request access for council members to the NALC website.

Matters and carry forward actions as permitted by the Chairman:

OS 4 / 23 Cllr Grover to share the email as received after the last meeting.

Cllr Pike to put a proposal to the committee to record meetings.

OS 19 / 2023 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

There were no members of the public present and no questions or representations received.

OS 20 / 2023 Business from previous meetings

The committee received an update on the council training and costs associated, the paper was confirmed to be on the agenda for the council meeting that evening for approval. The committee discussed the options and had no amendments prior to the meeting.

RESOLVED: That the proposal moves forward at council.

For: Cllr Biggs; Cllr Grover; Cllr Buxton

Abstain: Cllr Pike

ACTION: A discussion took place on the process papers should follow, and an action was taken by the Clerk and Cllr Morgan to bring together a process paper for consideration.

The committee received a verbal update on the consultation policy from the Clerk informing them that due to the comments made after the last meeting by Cllr Pike, these needed reviewing prior to being brought back to committee. Time had not allowed for this work to be completed.

ACTION: For the Clerk to review the policy and bring back to the committee.

An update was provided to the committee on the responses received at Charters Festival and the full information would be brought to council that evening.

OS 21 / 2023 Sunningdale Parish Council Business plan

The committee received a verbal update on the business plan project SF4: Multi use games area, and pathways noting that this was still in the planning process. An onsite meeting with the planning officer took on place on 21 July 2023. There were no planning issues highlighted and determination is pending. With regards to comments made on legalities, these are an internal matter and confirmation of process will be provided to council at the point of planning permission as it is anticipated the budget will need to be reviewed due to the delay.

The committee received a verbal update on COM 2: Woodland Walk informing that the ecology report had shown no detriment to putting a walk through the woodland and therefore Toby Goodger, the council's consultant for this work, would proceed with pre-application advice. Work to remove non-native species was being carried out by the council team as identified in the ecology report.

ACTION: That the ecology report would be shared with council members.

ACTION: That a project area would be created where documents can be shared with council members.

The committee received a verbal update on the actions relating to L2: Community Space with no work having taken place due to time limitations of officers with the vacancy for a full-time project officer. The actions relating to this project are therefore carried forward.

RESOLVED: That a working group would be established with the remit of "how does the council do the engagement on the community space". The requirement for this working group would be brought to council in the evening.

The committee received and reviewed the feedback from council members for the business plan projects for 2023 2024 and any additional projects which may be included. It was proposed that a specific task and finish working group would be set up to make a recommendation to council on how the residents views could be collected and collated.

RESOLVED: That the requirement for this working group would be brought to council in the evening.

OS 22 / 2023 Council Communications

The committee receive a verbal update on events planned in response to the events survey with the bouncy castle days arranged and provided by the council whilst the cinema and summer picnic being hosted by the council and not requiring any resource or funding.

The committee received an update on council communication plans with the FAQ page on the website being updated as more questions are added, a new free village publication The Sunningdale Village News.

ACTION: That the Deputy Clerk would investigate how the posts on the community Facebook page can be responded to by the Council Communications.

OS 23 / 2023 To review the Risk Register

The committee received the Risk Register for review and approval, comments were received in the meeting and a request for further comments to the Clerk by the 28 July 2023.

ACTION: That the committee members send through amendments to the clerk by 28 July.

OS 24 / 2023 Information Sharing

The Clerk updated the committee that despite recent email outages for council members, the migration of the Officers IT to Office 365 for business had gone well and a proposal for the next phase to include council members laptops to comply with the DPA and ICO regulations would be brought forward to the next committee meeting.

OS 25 / 2023 Date of the next meeting of the Committee

To confirm the date of the next meeting as 3 October 2023

OS 26 / 2023 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

RESOLVED: That only the members of the committee remain in the meeting for Part II discussions.

Cllr Coxon and Cllr Morgan left the meeting.

Part I of the meeting concluded at 12:15pm.

Signed as a true record of the meeting:

Signed: _____

Dated: _____



Finance Committee Meeting Minutes for Thursday 3 August 2023

FC 1 / 23 Attendance and apologies.

Attendance: Cllr Pike (Chairman); Cllr Hilton; Cllr Newman

Apologies: Cllr Evans

In Attendance: R Davies (Clerk and RFO).

Cllr Morgan

There were no members of the public present.

There were no declarations of interest for items on the agenda in accordance with the Code of Conduct.

FC 2 / 23 To elect a Vice-Chairman of the Committee

A discussion took place on the membership of the committee and the direction received at the council meeting on the 25 July regarding the maximum number of committee members and the process for new members to be appointed to the committee. The Clerk informed the committee that the action from the council meeting 25 July 2023 as noted was that Committee Chairman liaise with the Clerk to appoint members where spaces were available.

RESOLVED: That Cllr Pike bring to council a motion to appoint the 5th member of the finance committee

The Chairman therefore requested that the nomination for the Vice-Chairman of the Committee was deferred until full membership was approved.

RESOLVED: That the Vice Chairman would be appointed at the meeting on the 19 September 2023.

FC 3 / 23 To review minutes of the meeting 2 May 2023

RESOLVED: That the minutes of the meeting 2 May 2023 were approved.

Cllr Pike requested that the question posed by her under FC 71/22/3 regarding the accounting periods for the Village Hall was added.

FC 4 / 23 Public Adjournment.

There were no members of the public present, no questions submitted and no questions from previous meetings to address.

FC 5 / 23 Training by the Chairman of the committee

Cllr Pike confirmed that a session delivered by her, had been held outside of the committee meeting to provide training to new committee members and specific questions, points of clarification were then provided for the meeting. These are appended to the minutes.

FC 6 / 23 Business from previous meetings.

FC 6 / 23 / 1 The committee received an update from the RFO on the Banking Arrangements of council and noted the financial regulations:

5. Banking arrangements and authorisation of payments

5.1. *The council's banking arrangements, including the bank mandate, shall be made by the RFO, and approved by the council; banking arrangements may not be delegated to a committee. They shall be regularly reviewed for safety and efficiency.*

The RFO confirmed that the banking arrangements were part of the internal audit which effectively reviewed every 6 months and that the current signatures had therefore been audited with no anomaly payments for the full 7 years that the RFO had been in place. Post the May 2023 election, the bank mandate had been amended to represent the council members still elected.

The RFO also brought forward the previous council resolution on the bank mandates made in February and March 2016 which stipulated only councillor names, not council positions.

The RFO confirmed that recommendations from the Finance Committee were welcomed:

RESOLVED: That the committee nominated Cllr Pike and Cllr Morgan as bank signees.

FC 6 / 23 / 2 The committee received a verbal update from the RFO regarding the council investments and that these would be moved ahead once the bank mandate was approved.

FC 7 / 23 To receive questions from committee members.

Q: Cllr Hilton asked if it was common for the Clerk and RFO to be the same person.

A: The RFO confirmed this was standard practice in many councils and usually changed to separate the roles as the council services grew.

Q: Cllr Morgan questioned the total investment holdings and whether there should be a wider policy to spread the reserves.

A: The committee agreed that this would be prudent.

FC 8 / 23 Council budget reports

The committee received the budget report for the period ended 31 July 2023 along with a budget dialogue document explaining the phasing and highlighting some budget lines which are already noted to be under pressure.

Questions were asked and answered regarding:

- Purchase order processes
- Capital works for tennis and playground
- MUGA capital works
- Coding for Chobham Road to 208 Heritage Assets
- Water rates

FC 9 / 23 Information Sharing.

There were no further points brought forward.

FC 10 / 23 Dates of the upcoming meetings.

The next meeting was confirmed Tuesday as 19 September 2023

The meeting closed at 15:20 pm.

Signed as a true record of the meeting:

Signed: _____

Dated: _____



SUNNINGDALE PARISH COUNCIL

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Clerk: Ruth Davies

Genevieve Gosling
Borough Councillor for Sunningdale & Cheapside Ward

4 August 2023

Dear Genevieve

Construction of additional storey to provide 5 no flats 26 - 54 Beverley Court and 4 no at 56 - 78 Beverley Court, Cedar Drive, Sunningdale, Ascot

Sunningdale Parish Council presented the plans for and discussed the permitted development during the Planning Committee on 01 August 2023 via Zoom. The planned development has triggered many objections from residents living in and around Cedar Drive, 12 of whom attended the Zoom meeting.

The below concerns arose during the discussion.

- Planning and Building Control. Serious concerns have been raised by the residents of Cedar Drive of the safety of the development and do not feel their concerns have been addressed to a satisfactory level by RBWM.
- Structural Engineer Report. It has not been made clear how the removal of the roof will be conducted and how it will affect the residents of Beverley Court.
- RBWM did not call the original permitted development application to panel. The residents of Cedar Drive strongly believe it should have been due to their serious concerns over the original permitted decision.
- Permitted Development Legislation states that the construction must be completed within three years of the date Prior Approval is granted which was November 2020. What would the implications be if building work had commenced but not finished by November 2023.
- What similar permitted developments have been approved and constructed in other boroughs and are the townscapes of the same nature as Cedar Drive.
- The freeholder has changed since the original application was approved. Will a new application need to be submitted.
- The residents of Cedar Drive feel there has been a significant lack of communication from RBWM and many of their questions have been left unanswered.
- Lack of details regarding the Suitable Alternative Natural Green Space (SANG) that have been detailed previously.
- No details of a Wildlife Survey have been shared along-side the application.

All the above points fall outside of the remit of the Sunningdale Parish Council Planning Committee. As Borough Councillor for Sunningdale & Cheapside Ward, please can you address these concerns contained within this letter to RBWM.

Yours sincerely
Cllr Anne-Catherine Buxton
Chair of the Planning Committee

Proposal for the format of the Christmas Event 2023

Resolution

The resolution before council is to hold an event on Friday 1 December 2023 at Broomhall Recreation Ground which is an expansion of the successful event held in 2022.

Background

The council owns 27 Christmas light motifs and has permanent lights in 2 cherry trees on Chobham Road, and the fir tree donated by the Pack family in memory of their father. These lights are maintained by Blachere Illuminations on a 3-year contract, which is cost checked at renewal. The current contract ends 2024.

Since circa 2009 the council has held a Christmas event on Chobham Road on the last Friday of November which has been the 'switch on' for all the lights along the A30. This event became problematic due to the safety of holding it so close to the road and has not taken place since 2019 due to COVID and further health and safety considerations from RBWM Safety Advisory Group.

In 2021 the council lit the tree at the recreation ground as an addition to the 27 motifs and 3 trees that are lit on the A30 and Chobham Road, however the council did not hold a Christmas event.

In 2022 a small event was held at the recreation ground to switch on the lights and at the time the council discussed holding a larger event every 2 year in line with the Christmas Market held in Sunninghill.

The date for the Sunninghill street fare 2023 is Sunday 19 November.

Experience gained from previous years.

The following are some, not all the issues experienced in previous years.

- Conversations have taken place with RBWM SAG re the need to close Chobham Road during the event. Whilst this is not mandatory, an increase in the resource required to ensure safety at the event will make this considerably more expensive than previous years.
- Suspension of parking on Chobham road has always been 'given' not charged, however in 2019 the council was informed that a charge would need to be levied for future years – this was circa £800 at the time.
- The car park by Chancellors where the event was mainly based is now permanent parking for the Private GP clinic and therefore may not be as available as in previous years.
- The resource to deliver the event for 2 hours is significant and includes overtime working by the council team at an already busy time of the year due to the amount of equipment to be transported to and from the area.
- Difficulty engaging all Sunningdale businesses as the event held on Chobham Road is seen to benefit businesses based there only.

Proposed Format for 2023

The proposal is only for this year, with a plan to provide a larger event for 2024, the planning of which would start in the spring so that all businesses and stakeholders could have the opportunity to have input.

- Hold an event at Broomhall Recreation Ground on Friday 1 December from 4pm to 7:30pm
- Build on last year with the stage being put up for:
 - School choirs

- Christmas stories by RBWM Libraries
- External choirs – as in previous years events
- Entertainer – as in previous years events
- Father Christmas
- Christmas ‘trail’ with prizes
 - Held in 2022 with great success
- TEN for the chalet to serve mulled wine etc
- Invitation to limited number of Sunningdale businesses
- Tennis activities

Benefit of holding at Broomhall

- No transportation of equipment
- Smaller event in 2022 demonstrated the reduced man time to host
- Large tree was a great addition in 2021 2022 and is more popular with families
- Safety at the park is easier to ensure
- Toilet provision is on site
- Held on a Friday to co-ordinate with Library opening time
- Would be within the budget facility provided and not have additional cost implications
- Lighting available on site with use of tennis court lights
- Car parking – whilst limited – allows disabled access
- Known, safe environment

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1176 Precept	114,481	228,962	114,481			50.0%
1190 Interest Received	14,705	28,000	13,295			52.5%
Subtotal	129,186	256,962	127,776	0	0	50.3%
202 Recreation Ground						
1011 Rent Received Field	847	1,500	653			56.5%
Subtotal	847	1,500	653	0	0	56.5%
203 Cemetery						
1031 Cemetery Income	6,575	12,000	5,425			54.8%
1032 Headstones	360	1,200	840			30.0%
1033 Grant of Rights	7,000	12,000	5,000			58.3%
Subtotal	13,935	25,200	11,265	0	0	55.3%
204 Allotments						
1010 Rent Received	23	2,000	1,977			1.1%
Subtotal	23	2,000	1,977	0	0	1.2%
205 Tennis						
1012 Electricity income	16	600	584			2.7%
1021 Tennis Court Membership	536	13,000	12,464			4.1%
1022 Tennis Court P&P	1,190	3,000	1,810			39.7%
1023 Tennis Court Coaching	3,444	12,000	8,556			28.7%
1024 Tennis Box League	0	120	120			0.0%
Subtotal	5,186	28,720	23,534	0	0	18.1%
207 Facilities						
1010 Rent Received	725	11,000	10,275			6.6%
1012 Electricity income	1,159	1,800	641			64.4%
1013 Rent Received Chalet	798	2,400	1,602			33.2%
1014 Rent Received Flat	6,375	15,300	8,925			41.7%
1016 Waste Income	101	400	299			25.2%
1017 Rent Concessionary Stand	100	0	(100)			0.0%
Subtotal	9,258	30,900	21,642	0	0	30.0%
301 Village Hall						
1005 Service Income from Village Ha	5,285	21,138	15,853			25.0%
Subtotal	5,285	21,138	15,853	0	0	25.0%
303 Borough in Bloom						
1040 Sponsorship Income	2,644	3,558	914			74.3%
Subtotal	2,644	3,558	914	0	0	74.3%
307 MUGA						
1012 Electricity income	0	800	800			0.0%
1015 MUGA Rental Income	0	18,000	18,000			0.0%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Subtotal	0	18,800	18,800	0	0	0.0%
901 Parish Projects						
1174 CIL Grant	144,094	500,000	355,906			28.8%
Subtotal	144,094	500,000	355,906	0	0	28.8%
TOTAL INCOME	310,458	888,778	578,320	0	0	34.9%
EXPENDITURE						
101 Administration						
4001 Salaries and Wages	23,820	70,848	47,028		47,028	33.6%
4008 Training	0	1,200	1,200		1,200	0.0%
4009 Travel	12	200	188		188	6.0%
4010 Misc Staff Costs	0	100	100		100	0.0%
4020 Miscellaneous Expenses	52	300	248		248	17.2%
4021 Telephone VOIP and Broadband	1,234	3,200	1,966		1,966	38.6%
4022 Postage	0	100	100		100	0.0%
4023 Printing, Stationery & Ref Bks	389	1,200	811		811	32.4%
4024 IT Costs & Support	1,362	8,000	6,638		6,638	17.0%
4025 Insurance	112	2,000	1,888		1,888	5.6%
4026 Subscriptions	1,480	3,500	2,020		2,020	42.3%
4031 Advertising	0	100	100		100	0.0%
4050 Bank Charges	156	700	544		544	22.3%
4061 Audit Fees (External)	0	1,680	1,680		1,680	0.0%
4062 Audit Fees (Internal)	300	750	450		450	40.0%
4063 Accountancy Support	0	600	600		600	0.0%
4064 Legal and Professional Fees	0	2,086	2,086		2,086	0.0%
4701 Grants	0	50,000	50,000		50,000	0.0%
Subtotal	28,917	146,564	117,647	0	117,647	19.7%
102 Democratic Process						
4033 Parish Newsletter	240	1,300	1,060		1,060	18.5%
4034 Parish Website	720	500	(220)		(220)	144.0%
4064 Legal and Professional Fees	0	1,000	1,000		1,000	0.0%
4201 Chairmans Activities	0	500	500		500	0.0%
4202 Annual Parish Meeting	0	250	250		250	0.0%
4211 Election Expenses	0	2,200	2,200		2,200	0.0%
4231 Community Action	25	1,200	1,175		1,175	2.1%
Subtotal	985	6,950	5,965	0	5,965	14.2%
202 Recreation Ground						
4001 Salaries and Wages	5,954	18,953	12,999		12,999	31.4%
4007 Health & Safety	78	1,040	962		962	7.5%
4012 Water Rates	0	3,000	3,000		3,000	0.0%
4038 Tree maintenance	0	1,000	1,000		1,000	0.0%
4040 Dog Bin Emptying	1,071	3,239	2,168		2,168	33.1%
4042 Grounds Maintenance	787	3,360	2,573		2,573	23.4%
4043 Equipment Maintenance	1,245	6,160	4,915		4,915	20.2%
4044 Equipment Hire	0	560	560		560	0.0%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4045 Equipment & Small Tools	67	672	605		605	10.0%
4046 Vehicle Repairs/Mtce	423	336	(87)		(87)	125.9%
4047 Vehicle Tax/Insurance	0	800	800		800	0.0%
4048 Vehicle Fuel & Oil	654	900	246		246	72.7%
Subtotal	10,279	40,020	29,741	0	29,741	25.7%
203 Cemetery						
4001 Salaries and Wages	3,705	11,058	7,353		7,353	33.5%
4012 Water Rates	5	200	195		195	2.4%
4037 Grave Services	2,020	4,480	2,460		2,460	45.1%
4038 Tree maintenance	0	336	336		336	0.0%
4042 Grounds Maintenance	2,800	7,840	5,040		5,040	35.7%
4064 Legal and Professional Fees	0	250	250		250	0.0%
Subtotal	8,530	24,164	15,634	0	15,634	35.3%
204 Allotments						
4001 Salaries and Wages	1,815	5,524	3,709		3,709	32.9%
4012 Water Rates	97	600	503		503	16.2%
4020 Miscellaneous Expenses	0	150	150		150	0.0%
4038 Tree maintenance	0	336	336		336	0.0%
4042 Grounds Maintenance	196	0	(196)		(196)	0.0%
Subtotal	2,109	6,610	4,501	0	4,501	31.9%
205 Tennis						
4001 Salaries and Wages	3,859	11,058	7,199		7,199	34.9%
4014 Electricity & Gas	300	800	500		500	37.5%
4022 Postage	0	100	100		100	0.0%
4023 Printing, Stationery & Ref Bks	0	400	400		400	0.0%
4026 Subscriptions	0	350	350		350	0.0%
4043 Equipment Maintenance	0	1,160	1,160		1,160	0.0%
Subtotal	4,159	13,868	9,709	0	9,709	30.0%
206 Pavilion Toilets						
4001 Salaries and Wages	1,418	4,513	3,095		3,095	31.4%
4016 Cleaning Costs	(17)	1,344	1,361		1,361	(1.3%)
4017 Cleaning Supplies	585	1,200	615		615	48.7%
Subtotal	1,985	7,057	5,072	0	5,072	28.1%
207 Facilities						
4001 Salaries and Wages	5,435	16,588	11,153		11,153	32.8%
4007 Health & Safety	0	448	448		448	0.0%
4014 Electricity & Gas	2,839	4,000	1,161		1,161	71.0%
4015 Waste Services	158	349	191		191	45.2%
4041 Property Maintenance	1,822	1,360	(462)		(462)	134.0%
Subtotal	10,254	22,745	12,491	0	12,491	45.1%
208 Heritage Assets						
4001 Salaries and Wages	649	451	(198)		(198)	143.9%
4042 Grounds Maintenance	3,640	9,520	5,880		5,880	38.2%
4043 Equipment Maintenance	0	336	336		336	0.0%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4221 Village Clocks	0	291	291		291	0.0%
Subtotal	4,289	10,598	6,309	0	6,309	40.5%
301 Village Hall						
4001 Salaries and Wages	7,110	21,139	14,029		14,029	33.6%
Subtotal	7,110	21,139	14,029	0	14,029	33.6%
302 Library						
4070 Service Charge RBWM Library	11,500	11,500	0		0	100.0%
Subtotal	11,500	11,500	0	0	0	100.0%
303 Borough in Bloom						
4039 In Bloom Expenses	6,752	9,994	3,242		3,242	67.6%
Subtotal	6,752	9,994	3,242	0	3,242	67.6%
304 Christmas						
4003 Casual Labour	0	1,680	1,680		1,680	0.0%
4023 Printing, Stationery & Ref Bks	0	560	560		560	0.0%
4301 Christmas Event	0	7,280	7,280		7,280	0.0%
Subtotal	0	9,520	9,520	0	9,520	0.0%
307 MUGA						
4001 Salaries and Wages	643	8,529	7,886		7,886	7.5%
4014 Electricity & Gas	0	800	800		800	0.0%
4043 Equipment Maintenance	0	2,100	2,100		2,100	0.0%
4064 Legal and Professional Fees	14	0	(14)		(14)	0.0%
Subtotal	657	11,429	10,772	0	10,772	5.7%
308 CA Outreach Project						
4071 Service Charge CA Outreach	0	8,000	8,000		8,000	0.0%
Subtotal	0	8,000	8,000	0	8,000	0.0%
309 Woodland						
4001 Salaries and Wages	450	9,025	8,575		8,575	5.0%
4015 Waste Services	0	600	600		600	0.0%
4042 Grounds Maintenance	0	2,000	2,000		2,000	0.0%
4043 Equipment Maintenance	0	2,000	2,000		2,000	0.0%
4064 Legal and Professional Fees	88	0	(88)		(88)	0.0%
Subtotal	538	13,625	13,087	0	13,087	3.9%
901 Parish Projects						
4001 Salaries and Wages	11,989	49,255	37,266		37,266	24.3%
4903 LCWIP Project	255	12,000	11,745		11,745	2.1%
4904 Capital Works Recreation G	0	40,000	40,000		40,000	0.0%
4905 CP	385	5,000	4,615		4,615	7.7%
4908 Revenue Projects	0	5,076	5,076		5,076	0.0%
4909 Royal Celebrations	7,499	12,000	4,501		4,501	62.5%
4911 Woodland Walk Project	(1,226)	100,000	101,226		101,226	(1.2%)
4912 Tennis Capital Works	0	109,650	109,650		109,650	0.0%

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Subtotal	18,903	332,981	314,078	0	314,078	5.7%
TOTAL EXPENDITURE	116,966	696,764	579,798	0	579,798	16.8%
Total Income	310,458	888,778	578,320			34.9%
Total Expenditure	116,966	696,764	579,798	0	579,798	16.8%
Net Income over Expenditure	193,493	192,014	(1,479)			
plus Transfer from EMR	17,297					
less Transfer to EMR	144,094					
Movement to/(from) Gen Reserve	66,696	192,014	125,318			