



Oversight and Strategy Committee Minutes Tuesday 6 June 2023

OS 1 / 2023 Attendance and Apologies

Attendance: Cllr Grover (Chairman), Cllr Buxton, Cllr Pike

Apologies: Cllr Biggs

In Attendance: R Davies (Clerk and RFO), N Tomlinson (Deputy Clerk)

There was 1 member of the public present. Their details are recorded in line with GDPRs.

There were no declarations of interest.

OS 2 / 2023 To appoint a Chairman of the Committee

Cllr Biggs was nominated as Chairman in his absence, with his acceptance of this office confirmed by Cllr Grover.

RESOLVED: That Cllr Biggs is elected Chairman of the Committee.

Due to his apologies for the meeting, Cllr Grover, as Chairman of the Council chaired the meeting.

OS 3 / 2023 To approve the minutes of the meeting 2 May 2023.

RESOLVED: The minutes of the 2 May 2023 were approved as an accurate record of the meeting.

There were no matters to update which were not covered on the agenda.

OS 4 / 2023 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

The committee received representation from a member of the public regarding the ownership of Broomhall Recreation Ground in relation to the MUGA. Cllr Grover requested the statement read out was sent to him after the meeting.

OS 5 / 2023 Sunningdale Parish Council Business plan

The committee received a verbal update on the business plan project SF4: Multi use games area, and pathways noting the planning process is progressing with positive comments from statutory bodies on the aspects of the application.

The committee received a verbal update on COM 2: Woodland Walk, with the 'at risk' TPO work being confirmed prior to a 5 day notice application being submitted for work on trees causing risk. The remaining tree work and potential woodland walk is waiting on the ecology survey which was commissioned.

The committee reviewed the actions resolved at the Oversight and Strategy committee meeting 2 May 2023 in relation to the project scope document for L2: Community Space and noted the prioritisation of the actions to continue with this project. The first priority would be to create an overarching vision for the Recreation Ground in terms of facilities and user requirements over and above those which are in place or already approved for implementation.

RESOLVED: That the Clerk would set dates for residents to engage with the council members in a visioning exercise for the Recreation Ground.

The committee reviewed the actions relating to the annual update of the business plan and associated projects for 2023 2024 and whether any additional projects which may be included. The committee noted the request from Sunningdale Scouts to be included in the business plan for the rebuilding of the Scout hut.

RESOLVED: That the council members would be requested to review and provide feedback on the business plan at the council meeting on the 20 June with feedback to the Oversight and Strategy Committee prior to the council meeting on the 25 July.

RESOLVED: That the Clerk would include a feedback opportunity for residents in conjunction with the dates for residents to engage with the council members in a visioning exercise for the Recreation Ground.

OS 6 / 2023 Council Communications

The committee received a verbal update on the initial plans for events in response to the website survey. They noted the work to take place for an outdoor cinema and food festival. For the ever popular Bouncy Castle days in the park, the committee were requested to consider the costs that could be charged to visitors for these days, or whether the council would wish to fund.

RESOLVED: That a proposal for the council to fund the Bouncy Castle days in the park over the summer holidays would be brought to council 20 June 2023 and utilise the remaining budget allocation for the Coronation Event.

The committee received a verbal update on the FAQ page which is now on the council website and an invitation for any additional questions to be sent to the Deputy Clerk for review and inclusion.

OS 7 / 2023 To review council actions delegated to the committee.

The committee received for review the policies and procedures list which require amendment, adoption, and implementation for the council year 2023 2024, and approve the timeline for implementation.

RESOLVED: That the draft Consultation policy would be sent to all committee members and feedback requested back the Clerk for review and inclusion. Depending on the response, this would either proceed to council 20 June or return to Oversight and Strategy for further review.

OS 8 / 2023 To receive the Risk Register

The committee received for review the council risk register and agreed that this would be reviewed at the next Oversight and Strategy committee to comply with the timeline for review and proposal to council for the council year 2023 2024 as per the Audit requirements

OS 9 / 2023 To confirm the schedule of Council Training

The committee received a schedule of council training and costs associated and confirm the training plan for council year 2023 2024.

ACTION: The Clerk will gain further information and then this will be proposed to council.

OS 10 / 2023 Information Sharing

Cllr Buxton raised the issue of remaining quorate as a Planning Committee with the number of members who had agreed to participate in this committee.

ACTION: Cllr Buxton to highlight the meetings which were likely to be difficult to hold as a committee and notify the method of reviewing the planning applications at these times as either: A Scheme of Delegation meeting, Chairman of Committee delegated comments or brought to council meetings within the timescale for review.

OS 11 / 2023 Date of the next meeting of the Committee

Committee members tendered their apologies for the meeting scheduled 1 August meaning this meeting would need to be re-arranged.

ACTION: The Clerk to propose new dates to the committee for review.

OS 12 / 2023 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

RESOLVED: That the meeting continued with members of the public and press required to leave.

All members of the public left the meeting at this point.

Part I of the meeting concluded at 11:30am.

Signed as a true record of the meeting:

Signed: _____

Dated: _____