



Oversight and Strategy Committee

10:30 am Tuesday 6 June 2023

The Pavilion, Broomhall Lane.

Agenda Part I

Summoned to Attend: Cllr Grover, Cllr Biggs, Cllr Buxton, Cllr Pike.

Members of the public are welcome to attend. Residents wishing to address the committee are requested to register this by emailing Clerk@sunningdaleparish.org.uk by 10am on the day prior to the meeting. Public comments are at the discretion of the committee chairman and in line with the council standing orders.

OS 1 / 2023 Attendance and Apologies

To receive declarations of interest for agenda items

OS 2 / 2023 To appoint a Chairman of the Committee

To receive nominations and appoint the Chairman of the Oversight and Strategy Committee for 2023 2024

OS 3 / 2023 To approve the minutes of the meeting 2 May 2023.

Chairman's update on matters not covered on the agenda and carry forward actions.

OS 4 / 2023 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

Members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda.

OS 5 / 2023 Sunningdale Parish Council Business plan

TO NOTE: To receive a verbal update on the business plan project SF4: Multi use games area, and pathways.

TO NOTE: To receive a verbal update on COM 2: Woodland Walk

DISCUSSION: To review the actions resolved at the Oversight and Strategy committee meeting 2 May 2023 in relation to the project scope document for L2: Community Space

DISCUSSION: To review the business plan projects for 2023 2024 and any additional projects which may be included

OS 6 / 2023 Council Communications

DISCUSSION: To discuss initial plans for events in response to the website survey

TO NOTE: To receive an update on the FAQ page now on the council website

OS 7 / 2023 To review council actions delegated to the committee.

DISCUSSION: To review the policies and procedures list which require amendment, adoption, and implementation for the council year 2023 2024, and approve the timeline for implementation

OS 8 / 2023 To receive the Risk Register

TO NOTE: To receive the council risk register and set a timeline for review and proposal to council for the council year 2023 2024 as per the Audit requirements

OS 9 / 2023 To confirm the schedule of Council Training

DISCUSSION: To receive a schedule of council training and costs associated and confirm the training plan for council year 2023 2024

OS 10 / 2023 Information Sharing

Any further business which members of the committee wish to bring forward.

OS 11 / 2023 Date of the next meeting of the Committee

To confirm the date of the next meeting as 1st August 2023

OS 12 / 2023 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

Agenda Part II

OS 13 / 2023 To approve the Part II minutes of the meeting 14 February 2023 and 2 May 2023

Chairman's update on matters not covered on the agenda and carry forward actions.

OS 14 / 2023 To receive information on legal matters.

To receive an update on legal matters pertaining to council

OS 15 / 2023 To receive, discuss and resolve matters in relation to the council responsibility as employer

To receive an update on the council resource requirement and proposed actions.

To receive information on the council's responsibility as employer

OS 16 / 2023 Information Sharing

To bring forward any other confidential matter at the discretion of the chairman

Ruth Davies, Clerk



1 June 2023