



Minutes of the Meeting of the Parish Council Tuesday 21 March 2023

The Chairman opened the meeting and ensured all council members had been able to access their papers, and that there had been no questions submitted to the Clerk prior to the meeting. She thanked all authors of the papers for their time and effort. The Chairman also reminded all present to ask questions through the Chairman.

94 / 22 Attendance and Apologies for absence.

Attendance: Cllr Buxton (Chairman); Cllr Booth; Cllr Biggs; Cllr Evans and Cllr Pike
Apologies for absence: Cllr Jacklin; Cllr Grover; Cllr Penney; Cllr Bains and Cllr Burn
Present: Ruth Davies (Clerk), Tina Reader (Project Officer)

There were 6 members of the public present, their details are recorded under the GDPRs.

95 / 22 Declaration of interest for items on the agenda

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. There were no declarations of interest for matters on the agenda.

96 / 22 Approval of Minutes of Council of 17 January 2023

The minutes were signed by the Chairman as an accurate record of the meeting.

RESOLVED: That the minutes of the 17 January 2023 were approved with a clarification on the question from Cllr Pike, 84/22, inferring her knowledge of the council ownership of trolleys. Cllr Pike confirmed she had no prior knowledge and therefore the comment should be amended to reflect this.

The Chairman confirmed that there were no updates on actions from the minutes which were not covered in the agenda.

97 / 22 Announcements from the Chairman

The Chairman updated the council that the May 2023 election notices are now available on the council website and notice boards.

The Chairman shared with the council that the support and interest in litter picking continues to grow with two residents requesting and receiving litter picking packs so that they can go littering picking independently.

The Chairman confirmed that information is available on the council website and is kept up to date with news as it occurs.

98 / 22 Update from RBWM Ward Councillors

There was no update from the RBWM Councillors.

99 / 22 Public Adjournment

The meeting adjourned for a maximum of 15 minutes, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda.

The public adjournment is not a formal part of the council meeting therefore the Chairman stood down the standing orders to take the representations from members of the public.

99 / 22 / 1 Questions received at the last meeting :

Question 1) When looking at the budget figures, please can the council explain why the figures associated with Contributions towards Council Expenses is Tennis which is budgeted to go up from £6043 to £9369. However, can we ask the council to explain why the income from the MUGA have not been included in contributions towards Council Expenses?

Answer: The MUGA hasn't been built yet therefore income information is not known and therefore not allocated as a contribution towards council expenses.

Question 2) Can the council confirm if the tennis subscriptions remain @ 350 people does this mean either the sinking fund will be reduced, or it is your intention that court fees increase as potentially this will impact on the coaches.

Answer: Neither of these outcomes are currently being considered nor expected.

99 / 22 / 2 A resident addressed the meeting about the Coronation Paper regarding the Permanent Commemorative Memorial.

99 / 22 / 3 A resident addressed the meeting about the Consultation Paper with comments on the level of survey responses the council should seek, and the way future surveys and consultations could be improved to better inform the council on the views of the residents.

The Chairman thanked the member of the public for their questions and with no further questions or representations, stood up the Standing Orders and recommenced the meeting.

100 / 22 Councillors Questions and Business Motions

There were no questions from the previous meeting and no questions which did not relate to matters on the agenda received. There were no business motions received.

101 / 22 Business from previous meetings

The council received a verbal update from the Project Officer on the MUGA and playground installation at the Recreation Ground confirming that the planning application is proceeding and is likely to be submitted by the end of April 2023.

Cllr Pike questioned the advice received from the Planning Officer and whether the full advice had been shared with the council. The Clerk confirmed that, as detailed in the paper brought before council, the full content of the email was included, only excluding the 'to and from' details.

The council received a verbal update from the Project Officer on the woodland project at the Recreation Ground with the progress of the survey and tree work taking place.

102 / 22 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

102 / 22 / 1 The council received the Oversight and Strategy Committee minutes of 14 February 2023 and with nothing to note, the Chairman requested all questions should be submitted to Cllr Jacklin as chairman of the committee.

102 / 22 / 2 The council received for approval of the next actions, the Business Plan Project L2:Community Room as proposed by the Oversight and Strategy Committee

After a discussion the council:

RESOLVED: That the council approve and confirm the actions and recommendations from Councillor Jacklin's summary should be carried out.

For: Cllr Biggs, Cllr Evans, Cllr Booth, Cllr Buxton

Against: Cllr Pike

Abstained:

102 / 22 / 3 The council received for approval the Consultation Policy as proposed by the Oversight and Strategy Committee

After a discussion, it was evident that the policy needed further review and therefore would return to the Oversight and Strategy Committee to address the points made by the council members. The Chairman requested that all questions and/or comments from councillors are sent through in the next 10 days and include the comments made by the resident.

102 / 22 / 4 The council received the website survey results and proposed actions and noted the survey results

After a discussion, it was evident that the proposal for the additional dog bin provision on Onslow Road needed further review and therefore would return to the Oversight and Strategy Committee to address the points made by the council members.

With regards to the information provided on the CIL Survey, the Chairman proposed a working group to analyse the document / survey and requested all council members interested in forming this working group to contact the Chairman by the 6 April.

The Clerk confirmed that the information received in relation to the events survey was being analysed by the officers who would bring forward ideas on what can take place. The expectation is that the papers would be brought forward in April / May.

102 / 22 / 5 The council received the Finance Committee minutes of 7 March 2023

Cllr Booth highlighted the VAT on sporting goods update and the RFO confirmed that, after attending a training course on this, it now is clear that the council cannot return VAT to the tennis coaches as this is classed as a Business Activity and therefore remains VAT applicable. A paper will be provided for the finance committee with the appropriate legal legislation.

103 / 22 Coronation of King Charles III

The council received a proposal for events to take place on the weekend of the coronation in line with the council approved budget.

Chairman requested that the Clerk contact councillors on their views on other locations and options for a permanent coronation tribute to King Charles III in keeping with the other royal tributes in the village.

RESOLVED: To approve expenditure as detailed in the paper on decorating the village to include the shop kits for all of the village, old and new, including the white logo sticker; the 15 banners and the disks for all of the village.

RESOLVED: That the council approve the installation of the time capsule to be buried in the Recreation Ground.

The Chairman thanked the officers involved in providing the information for the council to consider.

104 / 22 To receive the Finance Report from the RFO

104 / 22 / 1 The council received for approval the receipts and payments to 28 February 2023.

RESOLVED: That the receipts and payments to 28 February 2023 are approved.

104 / 22 / 2 The council received the council budget detail report, there were no questions or actions.

104 / 22 / 3 The council received the RFO financial report there were no questions or actions.

105 / 22 To agree the date of the April Council meeting

To approve the date of the council meeting as Tuesday 18 April 2023 as a change from the scheduled meeting on the 25 April 2023.

RESOLVED: That new meeting date is approved, and a separate email is sent to all council members to confirm this change of date.

106 / 22 Information Sharing.

Cllr Biggs An update on the Cycling and Walking project will be provided at the Annual Parish Meeting taking place on the 28 March. The work continues with Sunninghill and Ascot Parish Council and he passed his thanks to Tina Reader, the Project Officer for the work done to move this project forward.

Cllr Pike Updated council on the World Café which took place and commented that it would have benefited from a larger venue, maybe the Village Hall would be a better location.

Cllr Booth As a former player of Chobham Cricket Club, he commented that they were lacking space and looking for an overflow ground, and wondered if the recreation ground here would be a possibility. There used to be a cricket club here, therefore are there any options for this returning?

107 / 22 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

RESOLVED: That the council exclude members of the public.

Members of the public and Tina Reader, Project Officer left the meeting at this point.

Part I concluded at 9:05pm

Signed as a true record of the meeting:

Signed: _____

Dated _____

