



## Minutes of the Meeting of the Parish Council Tuesday 17 January 2023

The Chairman opened the meeting and ensured all council members had been able to access their papers and thanked all authors of the papers for their time and effort. The Chairman also reminded all present to ask questions through the Chairman.

### 78 / 22 Attendance and Apologies for absence.

**Attendance:** Cllr Buxton (Chairman); Cllr Booth; Cllr Bains; Cllr Grover; Cllr Evans ; Cllr Penney and Cllr Pike  
**Apologies for absence:** Cllr Jacklin and Cllr Biggs  
**Present:** Ruth Davies (Clerk), Tina Reader (Project Officer)

There were 2 members of the public present, their details are recorded under the GDPRs.

### 79 / 22 Declaration of interest for items on the agenda

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. There were no declarations of interest for matters on the agenda.

### 80 / 22 Approval of Minutes of Council of 13 December 2022

The minutes were signed by the Chairman as an accurate record of the meeting.

**RESOLVED:** That the minutes of the 13 December 2022 were approved.

The Chairman confirmed that there were no updates on actions from the minutes which were not covered in the agenda.

### 81 / 22 Announcements from the Chairman

The Chairman updated the council on Christmas tree collection has gone well and the lights have now been taken down.

The Chairman shared with the council the two surveys for CIL and Dog Bins and confirmed that the short report is the feedback received is on the website. A longer report on both surveys will be brought to the Oversight and Strategy Committee and then to council.

The next litter day in Sunningdale is set for 29 January, and the council will be lending Fiona Barker her team the pull along cart to collect the litter.

The Chairman updated council on the Food Banks being run by Hope Church and encouraged council members to pass this information to residents who were in need. More information is on the council website.

The Chairman confirmed the World Café NHS / RBWM joint meeting on Social Isolation and Loneliness will be hosted in the Community Room on Friday 27 January 2023.

And finally, another cold evening serves as a reminder that the council website has guidance on heating and help for anyone in need.

## 82 / 22 Update from RBWM Ward Councillors

There was no update from the RBWM Councillors.

## 83 / 22 Public Adjournment

The meeting adjourned for a maximum of 15 minutes, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda.

The public adjournment is not a formal part of the council meeting therefore the Chairman stood down the standing orders to take the representations from members of the public.

A resident addressed the meeting and the questions posed to council are recorded as follows:

*Please can the council answer the following questions in response to the business plan identifying the need for a permanent structure on the grounds of:*

- 1) *Having to turn away income due to lack of availability from the current community room. Please can the council clarify how long with it be before the income is generated the spend of council funds?*
- 2) *Given the second point the council makes that the space will provide a fit for purpose structure to allow for parties in the park, please could the council explain why renting a marquee with bar not be able to accommodate this function?*
- 3) *Whilst the paper states it will assist on the promotion of 5 aside football, Netball, Tennis Teams & coaching events for these activities, could the council explain if showers have been consider given that those coming of the field may wish to do so before entering the building. Has the council considered the distance from the MUGA & tennis courts to be correctly located in order to capture greater attendance from players as currently it is believed to be a distance away.*
- 4) *The council have highlighted that there is a need to increase community services & activities, however, has any scoping work been completed to evidence the fact many of these activities are provided now within the existing spaces. Also, what the impact to other venues such as schools will have in such circumstances.*
- 5) *The council have identified also that social distancing, was a factor however these restrictions are no longer an issue. Please can the council explain why they cannot film online meetings now within the existing space? Is this simply about improving technology? Whilst we talk about expanding public interest & attendance of meetings the restriction set upon the public to get their voice heard has proven to be problematic will the council be looking at a more flexible, inclusive community approach, whilst reviewing their local procedures?*
- 6) *Please could the council explain why they see that the library arrangements are not working within the existing current space? And why other activities suggest such as knitting could not be relocated in the Village Hall?*

### **Budgets**

- 1) *When looking at the budget figures, please can the council explain why the figures associated with Contributions towards Council Expenses is Tennis which is budgeted to go up from £6043 to £9369. However, can we ask the council to explain why the income from the MUGA have not been included in contributions towards Council Expenses?*
- 2) *Can the council confirm if the tennis subscriptions remain @ 350 people does this means either the sinking fund will be reduced or it is your intention that court fees increase as potentially this will impact on the coaches.*

The Chairman thanked the member of the public for their questions and with no further questions or representations, stood up the Standing Orders and recommenced the meeting.

## 84 / 22 Councillors Questions and Business Motions

There were no questions from the previous meeting and no questions which did not relate to matters on the agenda received. There were no business motions received.

A question was received from Cllr Pike regarding the purchase of 2 trolleys for the litter picking team for the village.

The Chairman and the Clerk confirmed that Cllr Pike should submit a cost proposal in line with Section 9 of the Standing Orders to be considered at the next meeting. The Chairman also confirmed that contact had been made with the Litter group who had confirmed they were not wishing to purchase any further trolleys due to the issue of storage and were happy to use those provided by the council.

## 85 / 22 Business from previous meetings

The council received a verbal update from the Project Officer on the playground installation at the Recreation Ground. At the time of the meeting the planned date for work to commence is the 27 March with a 3 week build timeline.

### 86 / 22 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

86 / 22 / 1 The council received the minutes of the Planning Committee 10 January 2023, there were no points to note.

86 / 22 / 2 The council received for approval the Business Plan Project L2:Community Room as proposed by the Oversight and Strategy Committee

The Chairman invited comments and questions from all members present and after all members had the opportunity to comment, brought forward the resolution to council.

**RESOLVED:** That the council approve for commencement the Business Plan Project L2:Community Room and to receive for review and feedback the Project Scope and Analysis document by 7 February to the Project Officer.

For: Cllr Bains, Cllr Grover, Cllr Buxton (The Chairman indicated she would use the Chairman's vote and therefore the motion is resolved)

Against: Cllr Penney, Cllr Booth, Cllr Pike

Abstained:

Feedback from council members is requested by 7 February 2023 to the Project Officer. It is assumed that no feedback is a full agreement to all aspects of the project scope.

Questions and comments received during the feedback phase will be presented in full, with appropriate answers in the paper to council on the 21 March 2023 after review by the Oversight and Strategy Committee on the 14 February 2023.

86 / 22 / 3 The council received for approval the Civility and Respect Pledge as per NALC and SLCC as proposed by the Oversight and Strategy Committee

**RESOLVED UNANIMOUSLY:** That by signing the Pledge, the council is agreeing that it will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:

- Has put / will put in place a training programme for councillors and staff
- Has signed up to the Code of Conduct for councillors
- Has good governance arrangements in place including staff contracts and a Dignity at Work policy
- Will seek professional help at the early stages should civility and respect issues arise
- Will commit to calling out bullying and harassment if and when it happens
- Will continue to learn from best practices in the sector and aspire to be a role model / champion council through for example the Local Council Award Scheme

- Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate

## 87 / 22 Council budget and resulting precept for 2023 2024

Cllr Booth updated the council on the feedback received from council members. After discussion, the following actions were agreed.

**ACTIONS:** The council to access legal advice to detail what CIL can or cannot be used for.  
Cllr Pike to share the information with the Clerk on the method of getting advice.

87 / 22 / 1 The council received for approval the council budget for 2023 2024

**RESOLVED:** That the council approves a balanced budget for 2023 2024 as presented with:

- Income of £ 887,978
  - Precept of £228,962
  - Other income of £ 159,016
  - CIL of £ 500,000
- Expenditure of £ 695,965
  - From Reserves of £368,905
  - CIL of £ 219,255

87 / 22 / 2 The council received for approval the resulting total precept demand for 2023 2024

**RESOLVED:** That a precept demand of £228,962 is made for budget year 2023 2024.

87 / 22 / 3 The council received for approval the resulting band D equivalent for 2023 2024

**RESOLVED:** That the resulting band D is £64.35 for 2023 2024.

## 88 / 22 Information Sharing.

The Chairman invited council members to bring forward information relevant to council.

Cllr Pike informed council of a complaint by a resident on the condition of the roads in the village. The Chairman and Clerk confirmed that these should be reported to RBWM and if sent through to the council office a report will be made.

Cllr Pike commented regarding to the village hall that acoustics are problematic. This will be referred to the Village Hall Charity Committee for review.

## 89 / 22 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

**RESOLVED:** That the council exclude members of the public.

Members of the public and Tina Reader, Project Officer left the meeting at this point.

Part I concluded at 8:25pm

Signed as a true record of the meeting:

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

