

Proposal for celebration of the Coronation of King Charles III

Resolution

To approve expenditure of £7,047.43 on decorating the village as detailed in this paper.

To approve the plan of commemoration as detailed within this paper and communicate the 3 day plan through the usual council communication channels.

To liaise with the local community and charitable organisations for The Big Help Out Day so that a list of opportunities can be provided for residents wishing to participate.

To work in partnership with RBWM to bury a time capsule in the park.

Background

It was agreed in the Finance Committee Meeting of Tuesday 11 October 2022 that the council will support an event in the summer to celebrate the King's Coronation and a budget facility of £12,000 will be provided for this.

Sunningdale has traditionally commemorated significant royal events including the late Queen Elizabeth II's silver, golden and platinum jubilees and last year, a concert was hosted by Sunningdale Parish Council at the Broomhall Recreation Ground, as part of the celebrations marking the 70 years of Her Majesty's reign.

This year, the Coronation of His Majesty The King and Her Majesty The Queen Consort is also a time for celebration across the nation and the Commonwealth, over a weekend of special events:

- Saturday 6 May the Coronation Ceremony takes place at Westminster Abbey, London.
- 6-8 May will see Coronation Big Lunches up and down the country and across the Commonwealth.
- Sunday May 7 a spectacular Coronation Concert will be performed at Windsor Castle with iconic locations across the UK lit up using projections, lasers, drone displays and illuminations.
- Monday 8 May a special Bank Holiday has been proclaimed by the Prime Minister in honour of the Coronation, giving everyone the opportunity to join in with their communities and good causes through Big Help Out activities.

Proposal

The proposal is to decorate the village to give a sense of celebration and invite residents to make use of the facilities at the Recreation Ground to come together as a community.

Local charities and community groups will be given the opportunity to list the help required on the Sunningdale Parish website.

A time capsule will be buried at the Recreation Ground.

ASSUMPTION: Due to the lack of officer availability during the Coronation Weekend, it is not proposed to host an organised event unless council members are available to deliver the event on behalf of council.

Coronation Day

Saturday 6 May - No special event planned, a day for families to watch the Coronation at home or where they choose.

Coronation Big Lunch

Sunday 7 May - For those not attending arranged street parties, it is proposed that the field at Broomhall Recreation Ground will be made available to the community to come together to celebrate the event.

The Big Help Out

Monday 8 June - People will be encouraged to volunteer to support charities and community groups in the local area. The parish council will publish on the council website a directory giving the contact details of local groups looking for help.

Street Decoration

The Flag Consultancy Ltd has provided a quotation for decorating the village with lamppost banners. The proposed area to decorate will extend from the corner of Charters Road, along the London Road to Boundary House and the Chobham Road up to the art gallery.

Officer recommends the installation of 15 lamppost banners at a cost of £5,082.45 (excluding VAT) pending a full site survey.

Shops, offices, and restaurants

The local businesses will be provided with a free decoration pack consisting of 1 x white adhesive coronation window sticker and various paper decorations including bunting and banners (see attached images) to display in their windows. Visually, the displays will be cohesive.

Officer recommends 50 packs at a cost of £1,549.00 (including VAT).

The events officer will visit individual businesses to ensure kits are used.

Recreation Ground decoration

Official Coronation round signs will be sited on the fencing along Broomhall Lane. Bunting will be hung around the playground/tennis courts using existing heavy-duty bunting. The standard flag on the flag post will be replaced with an official coronation flag.

Officer recommends the purchase of a Coronation flag at a cost of £15.99 (including VAT).

Old Sunningdale Village

The round lamppost signs of the official emblem will be installed on the poppy lampposts.

Officer recommends the purchase 100 signs at a cost of £399.99 (including VAT).

Permanent Commemorative Memorial

In addition to the general decoration of the village, it is proposed that a permanent tiered planter be installed on the corner of Chobham Road and London Road on the grass verge, close to the Jubilee memorial stone bench to commemorate the Coronation. The planter will be inscribed with the date of the Coronation.

A site survey will be needed to establish what groundworks will be required necessary. Custom lettering to be added to the planter marking the event. Planting to include perennials and seasonal floral plants.

Officer recommends Airlie Hexagonal Multi Planter 2400x2000mm £4,313.00 (excluding VAT). Additional costs for installation and initial planting are estimated at £2,500.00 (excluding VAT).

The council could use the S106 Public Art Fund for this permanent memorial.

Time Capsule

In conjunction with RBWM library services it is proposed to bury a time capsule in Broomhall Recreation Ground. More details will be received from RBWM in due course.

King Charles III's Coronation - Proposed Costs				
Planter				£ 6,813.00
	<u>David Ogilvie Engineering Ltd</u>	Price (ex. VAT)		
Grass verge corner A30/Chobham Rd	Auchan 4 Tier Planter	£ 1,968.00		
Officer Recommends	Airlie Hexagonal Multi Planter 2400x2000mm	£ 4,313.00	£	4,313.00
	Airlie Octagonal Planter with BT12 Basket Tree	£ 4,874.00		
Lettering	Per letter	£ 5.95		
	Installation cost to be confirmed		Provision put in	£ 1,500.00
	Initial Planting Cost estimated at £1000		Estimate	£ 1,000.00
	Annual maintenance to be confirmed		Estimate	£ 1,600.00
Decoration				£ 7,047.43
	<u>The Flag Consultancy Ltd</u>		Unit price per pair (ex. VAT)	
		If 10 ordered	If 15 ordered	If 20 ordered
Lampposts A30/Chobham Rd	Vendavel - Lampost Kit - EN40 compliant	£ 175.00	£ 160.00	£ 157.00
	Union or Coronation lamppost banners 75 x 150cm	£ 35.00	£ 33.20	£ 30.00
		£ 210.00	£ 193.20	£ 187.00
	Installation (estimated pending final survey)	£ 218.45	£ 145.63	£ 109.22
	Total cost per unit	£ 428.45	£ 338.83	£ 296.22
Officer Recommends	Proposal to install 15 of christmas lamp posts			£ 5,082.45
	<u>Royal British Legion</u>		Total Cost (inc. VAT)	
		25 units	50 units	100 units
Lamppost/railings	King Charles III Coronation 2023 Lamp Post Sign	£ 111.99	£ 211.99	£ 399.99
Officer Recommends	Proposal to purchase and install on poppy lamp posts	100 units		£ 399.99
		Unit price (inc. VAT)		
Officer Recommends	King Charles III Coronation 2023 Window Sticker	£ 3.99		
	King Charles III Coronation 2023 Flag	£ 15.99		£ 15.99
Shop/offices/restaurants	<u>etsy.com</u>	Unit price (inc. VAT)		
Officer Recommends	Coronation Window Sticker Decoration - Official Logo Emblem Roundel White	£ 12.99		
	Coronation Window Sticker Decoration - Official Logo Emblem Roundel Red/Blue	£ 12.99		
	<u>Partypacks.co.uk</u>	Unit price (inc. VAT)	10+ units (inc. VAT)	
Officer Recommends	Coronation of King Charles III Paper Decoration Pack	£ 19.99	£ 17.99	
Officer Recommends	Proposal to purchase kits for decoration of shops	50 units		£ 1,549.00

David Ogilvie Planters – www.davidogilvie.com

Officer recommends Airlie Hexagonal Multi Planter 2400x2000mm.



Alternative recommendations

Airlie Octagonal Planter with BT12 Basket Tree



Auchan 4 Tier Planter



Royal British Legion Coronation Decorations

Officer recommendation - Royal British Legion - King Charles III Coronation 2023 Flag



Officer recommendation - King Charles III Coronation 2023 Lamp Post Sign



Alternative sticker recommendation for shops/restaurants display packs.

King Charles III Coronation 2023 Window Sticker



Officer recommendation - King Charles III window sticker

www.etsy.com



Alternative sticker recommendation for shops/restaurants display packs.



Officer recommendation - Coronation of King Charles III Paper Decoration Pack

Party Packs



The Flag Consultancy

Officer recommendation - Example of a lamppost banner- these would be union flags for the event.

