



SUNNINGDALE PARISH COUNCIL

Oversight and Strategy Committee

10:30am Tuesday 14 February 2023

The Pavilion, Broomhall Lane.

Agenda Part I

Summoned to Attend: Cllr Jacklin (Chairman); Cllr Buxton; Cllr Booth.

Members of the public are welcome to attend. Residents wishing to address the committee are requested to register this by emailing Clerk@sunningdaleparish.org.uk by 10am on the day prior to the meeting. Public comments are at the discretion of the committee chairman and in line with the council standing orders.

OS 34 / 2022 Attendance and Apologies

To receive declarations of interest for agenda items

OS 35 / 2022 To approve the minutes of the meeting 6 December 2022.

Chairman's update on matters not covered on the agenda and carry forward actions.

OS 36 / 2022 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

Members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda

OS 37 / 2022 Sunningdale Parish Council Business plan

To receive a verbal update on the business plan project SF4: Multi use games area, playground and pathways

To receive the Disability Guidelines for sports facilities in England

To receive and review the responses from council member in response to the project scope document for L2: Community Space

To receive a verbal update on COM 2: Woodland Walk

To receive a verbal update on H1: Update of Neighbourhood plan

OS 38 / 2022 Council Communications

To receive an update on the website, e-newsletters and ongoing council communications

To receive a plan for a council communication video

OS 39 / 2022 Civility and Respect Pledge

To receive a list of training provisions for council in relation to the Civility and Respect pledge

OS 40 / 2022 To review council actions regarding the Village Hall

To receive an indicative time frame and work involved to review the Lease which expires 2024

OS 41 / 2022 To receive a project management documentation

To receive and review the draft consultation policy in line with the project management process

OS 42 / 2022 To review the meetings schedule for 2023 2024

To receive and review the propose schedule of meetings for the council year 2023 2024 to publish prior to the election period on the council website

OS 43 / 2022 Information Sharing

Any further business which members of the committee wish to bring forward

OS 44 / 2022 Date of the next meeting of the Committee

To confirm the date of the next meeting as 11 April 2023

OS 45 / 2022 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

Agenda Part II

OS 46 / 2022 To receive information on legal matters

To receive an update on legal matters pertaining to council

OS 47 / 2022 To review council process for FOI and SARs

To receive and review confidential information on FOI and SAR requests and the process

OS 48 / 2022 To receive HR information.

OS 49 / 2022 Information Sharing

To bring forward any other confidential matter at the discretion of the chairman

Ruth Davies, Clerk



9 February 2023