

# Broomhall Park Tennis- Rules & Regulations

By holding a Season Ticket for Broomhall Park Tennis, you agree to abide by the following rules.

## 1. Season Tickets

1.1 Season Tickets of the Tennis Courts shall be open to all residents of Sunningdale

1.2 Season Tickets will be open to residents of other areas at the discretion of the Sunningdale Parish Council (SPC)

1.3 The Season Ticket categories are:

<b>Tennis Season Ticket Category</b>	<b>1 September 2021 to 31 August 2022</b>	<b>1 September 2022 to 31 August 2023</b>
<b>Junior</b> (age 5 – 17)	£29.00	£29.00
<b>Adult</b> (18+)	£54.00	£58.00
<b>Senior</b> (60 + )	£44.00	£49.00
<b>Family</b> (includes up to 2 adults and 4 juniors)	£99.00	£119.00
<b>Student</b> (proof of student card required)	£39.00	£39.00

1.4 Broomhall Park Tennis may withdraw the Season Ticket of any player or coach who contravenes the Rules of the Parish Council.

1.5 A Season Ticket Holder's shoe tag is proof of the Season Ticket and should be available for inspection when playing.

1.6 Code of Season Tickets:

- Season Ticket Holders may bring a guest to play for a charge of £2.00 per session (hour) payable to the parish office.
- Junior Season Ticket Holders may not bring adult or senior guests.
- Season Ticket Holders under 12 years of age should be supervised by a responsible adult.

## 2. Season Ticket Subscriptions

2.1 Season Ticket Subscriptions shall be subject to review.

### 3. Use of Courts

3.1 Courts are bookable from 8:00 to 21.00 (last booking runs from 20.00 – 21.00)

3.2 On joining the Broomhall Park Tennis, Season Ticket Holders may purchase a key for £10 for the lock that controls entry to the courts. Lost keys will need to be replaced at a cost of £10.00 from the Parish Office. Keys are not transferable.

3.3 Bookings are to be dealt with by the Parish Office via Club Spark or by phoning the Parish Office during opening hours. If you turn up to play without booking you may book via the office if it is open or the booking must be made via club spark to guarantee the court.

3.4 Sunningdale Parish Council reserve the right to allocate court time for exclusive Season Ticket Holders sessions which can be booked online. Allocation of court time and booking arrangements shall be determined and reviewed by the Parish Office and published on the Sunningdale Parish Council website.

3.5 **Season Ticket Holders may only book one court on any one day for a maximum of 2 hours.** All bookings are subject to fair usage and the Council may revoke the Season Ticket of anyone considered to be abusing the booking system.

3.6 The Parish Council reserve the right to have sole use of the courts at certain dates/times which will be reserved through the online booking system at least weekly in advance.

### 4. Coaching

4.1 Coaching is permitted but this will be subject to review by the SPC if it causes distraction to other players.

4.2 Coaching must be booked via the Parish Office and is liable to VAT unless booked for a season in advance.

4.3 Cancellation of courts booked for coaching only, must be notified to the Parish Office within 24 hours prior or post the date and time of cancellation. Refund of fees within this period is at the discretion of the Parish Clerk and no refund is made if notification is received outside this window.

4.2 All persons (including Juniors) receiving coaching must be Season Ticket Holders of Broomhall Park Tennis or pay a £2 visitor fee for each session up to a maximum of 2 sessions in any year before requiring a Season Ticket. It is the responsibility of the coach to ensure these rules are followed.

4.3 All coaches running group sessions at Broomhall Tennis must book and pay for all 3 courts for the duration of their coaching session. This is to prevent exceeding the maximum 4 adult players per court. Extension of this number is by prior approval of the Parish Clerk prior to the beginning of the coaching session.

4.4 All coaches must abide by the LTA Code of Ethics for coaching and any breaches of these will be reported to the Lawn Tennis Association.

4.5 Coaches at Broomhall Lane Tennis will not act in any manner which precludes other coaching activities from taking place.

4.6 The Parish Council reserve the right to remove any coach or coaching organisation who are in breach of any of these rules without notice.

## 5. Dress, Behaviour and Court Care

5.1 Appropriate sports attire (no jeans) must be worn on the courts. Tops must be worn at all times.

5.2 Always wear soft-soled tennis shoes. Non-marking shoes must be worn, if shoes are marking the surface you will be asked to leave the court.

5.3 Un-sportsmanship, noisy behaviour and foul language will not be tolerated. Continuous infringement of this rule will result in the player concerned being asked to leave the court and the Season Ticket will be invalidated.

5.4 Do not place heavy objects on the surface. Sharp toys, roller skates, in-line skates, bicycles and scooters etc. are not permitted on the courts.

5.5 All litter must be removed from the court and placed in the litter bin.

5.6 When you leave the courts ensure the gate is closed and locked.

5.7 Never lean on or attempt to jump the net.

5.8 Used chewing gum is to be placed in the litter-bin provided, and not left on the courts' surface.

5.9 No smoking within the vicinity of the courts or anywhere at Broomhall Recreation Ground.

## 6. Animals

6.1 No animals are allowed on the courts.

## 7. Publicity

7.1 I agree to allow SPC to use any images of myself or family (in case of family Season Tickets) in publicity material which promotes the Broomhall Recreation Ground Tennis Courts e.g. on the SPC Facebook account. The Parish Council will not divulge your name or the names of your family members.

7.2 I agree for the SPC to contact me by email as part of the 'Tennis Flash' updates.

7.3 To opt out of 7.1 and/or 7.2 then please contact [info@sunningdaleparish.org.uk](mailto:info@sunningdaleparish.org.uk)

7.4 Sunningdale Parish Council, as the owner / operator of Broomhall Park Tennis abide by the Data Protection Act 2018 and all personal information held by the council conforms to the General Data Protection Regulations of May 2021. For further information please access the Council Privacy notice published on the Council website – [www.sunningdale-pc.org.uk/cookie-privacy-policy/](http://www.sunningdale-pc.org.uk/cookie-privacy-policy/).

## Court Administration

Please observe the following when booking and using the courts.

### 1. Court Access Times

The Courts are available for play between 8.00am - 21.00 (last booking runs until 21.00)

### 2. Court Bookings

Season Ticket Holders may book courts 2 weeks in advance. Pay & Play can be booked one week in advance. This service may be suspended in the event of bad weather in the winter.

### 3. Court Book ability

All courts are bookable except during regular open Season Ticket Holder sessions. Please note that during occasional Season Ticket Holder events, i.e. competitions and matches, no courts are bookable. These occasions will be notified in advance on the notice board. Sunningdale Parish Council reserve the right to have sole use of the courts at certain dates/times which will be notified to Season Ticket Holders in advance.

### 4. Booking Method

To book a court, you may book via the online (ClubSpark) booking website or you may enter your name and telephone number in the appropriate space on the booking forms. If you turn up to play without booking, you must register at the office (during office hours) or book via the online booking system prior to play.

### 5. Late Arrival for Bookings

If a Season Ticket Holders or pay and play guest has booked a court and does not turn-up within 15 minutes of the allotted time they lose the court, and another Season Ticket Holder/pay and play guest will be allowed to take the court, but the SPC office request that common sense should prevail in these instances.

### 6. Instructions of use of the Floodlights

The floodlights are operated by tokens and these are available in person via the parish office at the Pavilion in Broomhall Lane Recreation (office hours are 9am – 3pm Monday, Tuesday, Thursday and Friday and closed Wednesdays) or through your tennis coach. Tokens cost £10 for 4 or £4 per token and will light one tennis court for an hour.

Please note floodlights cannot be used on Sunday's due to Borough regulations.

Please arrive 15 minutes before your court booking time so that you can start the lights if they have not already been in use or before they go out. There is a fifteen-minute automatic delay. There is no allowance for time lost.

The Blue light at the top of the fence on each court will flash when there is 5 minutes left. The coin boxes for each court are located in the box on your left as you enter the courts. Put one token in the right-hand side of the box which corresponds to your court number you have booked. Please vacate the court on time. If the lights are still in use, these will automatically switch off at 9pm.

If playing for more than one hour of darkness and two floodlight tokens are needed, please put in two tokens at the same time (if the floodlights go out, then they can-not turn on again for 15 minutes).