



## Minutes of the Meeting of the Parish Council Tuesday 13 December 2022

The Chairman opened the meeting and ensured all council members had been able to access their papers and thanked all authors of the papers for their time and effort.

### 62 / 22 Attendance and Apologies for absence.

**Attendance:** Cllr Buxton (Chairman); Cllr Jacklin; Cllr Booth; Cllr Biggs; Cllr Grover; Cllr Evans ; Cllr Penney and Cllr Pike

**Apologies for absence:** Cllr Bains

**Present:** Ruth Davies (Clerk)

There were 4 members of the public present, their details are recorded under the GDPRs.

### 63 / 22 Declaration of interest for items on the agenda

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. There were no declarations of interest for matters on the agenda.

### 64 / 22 Approval of Minutes of Council of 22 November 2022

The minutes were signed by the Chairman as an accurate record of the meeting.

**RESOLVED:** That the minutes of the 22 November 2022 were approved with the following amendments to for clarity:

- Amend 54/22 to replace Cllr Penney with Cllr Biggs

The Chairman confirmed that there were no updates on actions from the minutes which were not covered in the agenda.

### 65 / 22 Announcements from the Chairman

The Chairman updated the council on the Christmas event at the recreation ground which was extremely well attended where many families enjoyed all the various activities including the library employees reading stories as well as known local author reading two of her Christmas books. The Field House Café mulled wine was extremely popular. The children enjoyed their prizes from finishing the Christmas trail along with the Christmas Tree which looks wonderful lit in the recreation ground. On behalf of the council the Chairman passed thanks to everyone who helped in any way but primarily to the office team and Cllr Peter Grover.

The Chairman updated the council on the 5-question survey on the website for the dog waste bins which has ended and the two areas which were most requested are being looked at operational to see if we can feasibility put bins there. She encouraged all council members to look at the website for more information. The current survey is regarding the expenditure of CIL to benefit the village and has more information on the website.

The Chairman highlighted the level 3 cold weather warning has been issued for England, and again that further information on this is available on the council website.

In line with previous years, the Chairman confirmed that from the 6th to 15th January, unwanted Christmas trees minus their baubles can be left at the recreation ground for recycling. No plastic trees can be taken, however realistic they may be.

The Chairman updated the council members on the office opening hours over the Christmas period, confirming that the office will close on 22nd December at 3pm and re-open again on 3rd January at 9am.

Confirming that the Christmas lights have been lit on the A30 and Chobham Road, the Chairman updated the council that the operational team are aware of some lights currently not working and are working with the installation company to try and fix the issues. The lamp post infrastructure is the main issue. However as always, the council has received many compliments regarding the lights and the pleasure they bring.

Lastly, the Chairman thanked everyone both Councillors and all the office team for their hard work this year. She explained that it would not be possible to do the work of Council without the support of the Clerk and her team and equally thanked her fellow Councillors for their hard work and dedication to helping make Sunningdale the wonderful place that we love living in.

### **66 / 22 Update from RBWM Ward Councillors**

There was no update from the RBWM Councillors.

### **67 / 22 Public Adjournment**

The meeting adjourned for a maximum of 15 minutes, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. The public adjournment is not a formal part of the council meeting therefore the Chairman stood down the standing orders to take the representations from members of the public.

The Chairman confirmed that the questions posed at the meeting on the 22 November 2022 had been answered and provided by email to the resident who had raised them, and that the resident did not require these to be read into the minutes at the meeting.

Three people made representations, one resident and two members of the public. There were two questions posed in the public adjournment. The Chairman did not take an action for these to be responded to.

Once all representations were made, the Chairman stood up the standing orders and reconvened the council meeting.

### **68 / 22 Councillors Questions and Business Motions**

There were no questions from the previous meeting and no questions which did not relate to matters on the agenda received. There were no business motions received.

### **69 / 22 Business from previous meetings**

The council received and discussed in detail the proposal for the refurbishment of the 3 Tennis Courts at the recreation ground. The Chairman ensured that all council members were given the opportunity to ask questions and express their views.

A business motion was brought forward during the discussion to add a further resolution to the two set out in the paper to council, which was to defer the decision on the tennis court surface to a further meeting.

**RESOLVED:** That a further resolution was added to defer the decision and would add to the two itemised in the paper.

After concluding the discussion the Chairman moved to the resolutions before council in the order which they had been presented in the documentation and added within the council discussion.

To approve Cllr Grover as Lead Member and the Clerk's recommendation of Tiger Turf as the new surface for the 3 tennis courts based on the benefits as detailed in this report and to approve the order for refurbishment at £109,650.00 Excl VAT for Tiger Turf Advantage Pro (13mm).

For: Cllr Grover, Cllr Evans, Cllr Biggs, Cllr Buxton  
Against: Cllr Pike, Cllr Penney  
Abstained: Cllr Jacklin, Cllr Booth

**RESOLVED:** That the council approves Tiger Turf as the new surface for the 3 tennis courts based on the benefits as detailed in this report and to approve the order for refurbishment at £109,650.00 Excl VAT for Tiger Turf Advantage Pro (13mm).

The Chairman confirmed that she would use her casting vote if required and therefore the following resolutions, should they have moved to vote, would not have altered the resolution above.

- To approve the refurbishment of the tennis courts with Porous Asphalt and to approve the order for refurbishment at £97,132.00 Excl VAT.
- To defer the decision on the tennis court surface to a further meeting.

## **70 / 22 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.**

70 / 22 / 1 The council received for approval a proposal from the Cycling and Walking Group as a result of the 20mph consultation.

Cllr Biggs briefly reviewed the paper provided to council as the proposal for the E10 and E11 project work including the resolutions before council. He thanked the councillors who had provided comments and questions to him directly as requested and that many of these were valid points which had been discussed by the joint working group over the last 12 – 18 months.

**RESOLVED:** That the council approves the proposal from the Cycling and Walking Group as a result of the 20mph consultation as detailed in table 2 to the total of £3,800.72 to be funded from CIL.

For: Cllr Penney, Cllr Pike, Cllr Grover, Cllr Evans, Cllr Biggs, Cllr Jacklin, Cllr Booth, Cllr Buxton  
Against:  
Abstained:

**RESOLVED:** That the council approves the proposal from the Cycling and Walking Group as a result of the 20mph consultation as detailed in table 3 to the total of £117,785.02 to be funded from CIL.

For: Cllr Pike, Cllr Grover, Cllr Evans, Cllr Jacklin, Cllr Booth, Cllr Biggs, Cllr Buxton  
Against: Cllr Penney  
Abstained:

70 / 22 / 2 The council received the minutes of the Planning Committee meeting 6 December

Cllr Jacklin explained that the planning minutes are to be brought to the council as these now include agenda items on developments inside and outside the parish and proposals from these agenda items require council approval.

70 / 22 / 3 The council received for approval the proposals included in the minutes

Cllr Jacklin presented items under PC 44/22, Wardour Lodge site for sale which had previously been discussed with council in the past. The action requested was for the Clerk, on behalf of the council, to contact the owners to see if there were options to purchase some of the land. This would then be reported back to the Oversight and Strategy committee and brought back to council prior to any actions proceeding.

**RESOLVED:** That the council approves the proposal from the Planning Committee to make enquiries with Wardour Lodge to see what options are available to council

Cllr Jackling presented proposal to review the A30 signage which includes idling engines - please turn your engine off signs. Also noted the clutter in terms of signage in those areas and a request to be made to review the signage from RBWM Highways.

**RESOLVED:** That the council approves the proposal from the Planning Committee to review signage

Cllr Jacklin brought forward the proposal to conduct another survey of traffic going over the Chobham Road bridge via a camera on the bridge.

**RESOLVED:** That the council approves the proposal from the Planning Committee to conduct a further survey of traffic on the bridge

70 / 22 / 4 The council received the minutes of the Oversight and Strategy Committee meeting 6 December

Cllr Jacklin presented the minutes and noted that these were referring to projects on the business plan, and therefore would all come to council for a vote when they were ready for review.

70 / 22 / 5 The council received for approval the proposal for the business plan project – COM2: TPO Woodland Walk

After review and discussion the council moved to vote.

**RESOLVED:** That the council approved the continuation of the business plan CIL project, COM2 – TPO Woodland Walk into phase 2 to include the work required to the trees identified for felling with a budget facility of £29,500 and to approve phase 3 of the project, Project Scope to provide a budget facility of £12,135 to planning determination. The total budget facility for this third phase of £41,635 (Excl VAT).

For: Cllr Booth, Cllr Penney, Cllr Grover, Cllr Evans, Cllr Biggs, Cllr Jacklin, Cllr Buxton

Against:

Abstained: Cllr Pike

*All members of the public had left the meeting at this point.*

70 / 22 / 6 The council received the minutes of the Finance Committee Meeting 6 December.

Cllr Booth presented the information from the finance committee and noted the AGAR 2020/2021 had been returned with the challenge questions forming no basis for any further investigation and found to have no impact on the AGAR. The cost for this additional work was highlighted at £710. Cllr Booth highlighted the minute item FC 42 / 22 with the unexpected additional insurance payment for COVID received from the council insurers.

70 / 22 / 7 To receive the Interim Internal Audit report November 2022

The council received and noted the Internal Audit Report with no areas to be reviewed and thanked the Clerk / RFO for the work relating to this.

## **71 / 22 Presentation of draft budget and resulting precept for 2023 2024**

The council received a presentation by Cllr Booth, Chairman of the Finance Committee, for the draft budget based on approved assumptions for 2023 2024 as prepared by the Finance Committee

Council members were requested to send any supplementary questions to Cllr Booth and the Clerk / RFO by 3 January 2023 to ensure that any amendments could be made and presented to council at the meeting on the 17 January 2023 when the budget for 2023 2024 and the Precept demand would be approved.

**72 / 22 To receive the Finance Report from the RFO**

72 / 22 / 1 The council received for approval the receipts and payments for Nov 2022.

**RESOLVED:** That the council approved the receipts for Nov 2022

**RESOLVED:** That the council approved the payments for Nov 2022

72 / 22 / 2 The council received the council budget detail report.

There were no questions which did not receive an answer in the meeting, therefore no actions to carry forward.

72 / 22 / 3 The council received the RFO financial report.

There were no questions which did not receive an answer in the meeting, therefore no actions to carry forward.

**73 / 22 Information Sharing.**

There were no items brought forward.

**74 / 22 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.**

All members of the public had left the meeting by this time.

**RESOLVED:** That the council excludes of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

Part I of the meeting closed at 9:25 pm

Signed as a true record of the meeting:

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_